



The Village of  
**PORT CLEMENTS**  
*"Gateway to the Wilderness"*

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**Minutes of the regular meeting of the Port Clements Council held Monday, February 5, 2018 in Council Chambers.**

**Present:**

Mayor Thomas  
Councillor O'Brien Anderson  
Councillor Daugert  
Councillor Cumming  
Councillor Stewart

Acting CAO Ruby Decock

Members of the Public and Press Present: Pat Johnston, Bev Lore, Marilyn Bliss, Wayne Nicol

Mayor Thomas called the meeting to order at 7:03 p.m.

**1. ADOPT AGENDA.**

2018-017 – Moved by Councillor O'Brien Anderson, seconded by Councillor Daugert  
THAT Council adopts the agenda with the addition to include BA-1 – Draft Minutes.  
**CARRIED**

**2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.**

**3. MINUTES.**

M-1—January 15, 2018 Regular Council Meeting minutes

2018-018– Moved by Councillor Stewart, seconded by Councillor Daugert to adopt the January 15, 2018 Council Meeting Minutes with amendments to change "MIEDS has accepted" to "MIEDS has received" in the first Council response section.  
**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.**

UB-1—"Draft" Resolution to NCLGA regarding cell phone service

2018-019 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart  
THAT Council receives the "Draft" Resolution to NCLGA regarding cell phone service.  
**CARRIED**

2018-020 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart  
THAT Council sends an amended resolution to the NCLGA before the February 9<sup>th</sup>, 2018 deadline.  
**CARRIED**

**BA-1 – "DRAFT" Minutes**

2018-021 – Moved by Councillor Daugert, seconded by Councillor Cumming  
Motion to Mark all Documents as "DRAFT" prior to final approval.

BE it resolved that the Village of Port Clements, when publishing documents either physically or electronically prior to their final approval, clearly mark them with a watermark reading "DRAFT" on every page.

## **5. ORIGINAL CORRESPONDENCE**

## **6. FINANCE**

## **7. GOVERNMENT**

## **8. NEW BUSINESS**

## **9. REPORTS & DISCUSSIONS**

### **R-1 – Recreation Commission Annual Report**

2018-022 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart

THAT Council receives the Recreation Commission's Annual Report.

**CARRIED**

### **R-2 – Recreation Commission Meeting Minutes, January 25<sup>th</sup>, 2018.**

2018-023 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart

THAT Council receives the Recreation Commission's January 25<sup>th</sup>, 2018 Meeting Minutes.

**CARRIED**

### **R-3 – Public Works' Committee Meeting Draft minutes, January 31<sup>st</sup>, 2018.**

2018-024 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart

THAT Council receives the Public Works' Committee Draft Minutes for January 31<sup>st</sup>, 2018.

**CARRIED**

### **R-4 – Public Works' Committee Meeting Draft Minutes, January 9<sup>th</sup>, 2018.**

2018-025 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart

THAT Council receives the Public Works' Committee Draft Minutes for January 9<sup>th</sup>, 2018

**CARRIED**

2018-026 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart

THAT staff approaches the MIEDS Grant-writer to look into funding for a new well.

**CARRIED**

2018-027 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart

THAT staff approaches the MIEDS Grant-writer to look into funding to replace the asbestos water lines on Tingley Street.

**CARRIED**

2018-028– Moved by Councillor O'Brien Anderson, seconded by Councillor Daugert

THAT the 2018 Capital Budget for the Boat Launch improvements be increased to \$10,000.

**CARRIED**

2018-029– Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart

THAT Public Works to take samples of the Green Sand filter media and send it for testing to Cleartech as recommended in the McElhanney report and report back to the Public Works Committee.

**CARRIED**

**OPPOSED – Councillor Cumming**

2018-030 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart

Motion to clean the water storage reservoirs or hire someone to clean them.

**CARRIED**

**OPPOSED – Councillor Cumming**

2018-031 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart

THAT Public Works install new swabbing stations at the 4" water line on Well 2 and the Water Treatment Plant and swab the line with the help of the PCVFD as recommended in the McElhanney report #6.

**CARRIED**

**OPPOSED – Councillor Cumming**

2018-032 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart  
THAT Staff present a plan, including a timeline, to Council on what would be required for swabbing the entire water distribution system in Port Clements.

**CARRIED**

2018-033 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart  
THAT Staff research the price for a tractor attachment to mow ditches and/or look into options to outsource the work to a contractor and present it to Council.

**CARRIED**

2018-034 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart  
THAT Staff present a plan at the next Council Meeting on how to repair and maintain to the Soccer Field, including the option of outsourcing the work, the estimated cost of this and the estimated cost of its completion before the 2018 Soccer Season.

**CARRIED.**

2018-035 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart  
THAT Staff present at plan at the next Public Works' Committee meeting on how to maintain and improve the trails in Port Clements.

**CARRIED.**

2018-036 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart  
THAT Staff direct the removal of the broken aerator from the Sewer Lagoon and reports back with the findings to the Public Works' Committee.

**CARRIED.**

**OPPOSED – Councillor Cumming**

2018-037 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart  
THAT the CAO look at the above priorities and confirmed timelines back to the Public Works' Committee and to Council at the next Public Works' Committee Meeting and the next Council Meeting.

**CARRIED.**

**OPPOSED – Councillor Cumming**

*Councillor Stewart:* Pier work going on. Reported interview with CBC.

*Councillor O'Brien Anderson:* Attended VIRL meeting in Nanaimo and meeting with Northern Development in Terrace. March 13<sup>th</sup> deadline: Strategic Initiative Fund, 80% of funding available for projects. Business Façade Program expanded. She also met with Jennifer Rice and discussed cell phone issue and potential logging employee layoffs.

*Councillor Cumming:* Did not attend Recreation Committee meeting. Attended the All Island Women's Session and received a blanket. Sat in All-Island Debrief. She learned about Committees and potential issue with quorum of Council on it – rise to appearance of meeting.

*Councillor Daugert:* Halibut Commission in Oregon, US. Commissioners did not reach agreement. Had been sick with the flu. The Haida Gwaii Community Forest website is up and running with all pertinent documents.

*Mayor Thomas:* Met with John Short of Northern Health and the new supervisor. Northern Health meeting in Terrace – meeting reports to be circulated by Acting CAO. Regional District meeting – motion to invite Telus to next Regional District Meeting. Vancouver Halibut Commission Meeting.

*Acting CAO Ruby Decock:* Attended the Clerks & Corporate Officer Training. Will be attending MATI successful CAO. Attended Port Clements Debriefing for Tsunami. NDIT Funding: last year Intern & this year is business façade funding. Preparing for Strategic Planning.

## **10. ACTION ITEMS**

2018-038 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart  
THAT Chris Williams be asked to look into funding for weight room upgrades ASAP.

**CARRIED**

## **11. QUESTIONS FROM THE PUBLIC & PRESS**

## **12. ADJOURN TO IN-CAMERA as per section 90(1)(c), 90(1)(g) and 90(1)(g)**

2018-039 - Moved by Councillor Stewart

THAT Council adjourn to in camera as per section 90(1)(c), 90(1)(g) and 90(1)(i) at 9:13 pm after a 5 minute recess at 9:06 pm.

**ADJOURNMENT**

2018-040 – Moved by Councilor Stewart

THAT the meeting be adjourned at 9:53 pm.

**CARRIED**



Urs Thomas  
Mayor



Ruby Decock  
Acting CAO