



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

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Minutes of the regular meeting of the Port Clements Council held December 4, 2017 in Council Chambers.

Present:

Deputy Mayor Stewart
Councillor Cumming
Councillor O'Brien Anderson
Councillor Daugert via telephone.

Regrets: Mayor Thomas

Acting CAO Decock
Intern Cumming
Press: Andrew Hudson

7 members of the public attended: Pat Johnston, Manzanita Snow, Joan Hein, Craig Beachy, Bev Lore, Marilyn Bliss

Deputy Mayor Stewart called the meeting to order at 7:03 p.m.

1. ADOPT AGENDA.

2017- 313 – Moved by Councillor Cumming, seconded by Councillor O'Brien Anderson
THAT Council adopts the agenda with the addition of RTC-1 – Christmas Hours and Christmas Bonus for 2017
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

3. MINUTES.

M-1 – November 20, 2017 Council Meeting minutes.

2017- 314 – Moved by Councillor O'Brien Anderson, seconded by Councillor Cumming
THAT Council adopts the November 20, 2017 Council Meeting minutes as presented.
CARRIED

M-2 – November 23, 2017 Special Council Meeting minutes

2017-315 – Moved by Councillor O'Brien Anderson, seconded by Councillor Cumming
THAT Council adopts the November 23, 2017 Special Council Meeting minutes
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

UB-1 – Rainbow Wharf Referendum Results – RTC Acting CAO Decock
2017-316 – Moved by Councillor Cumming, seconded by Councillor Daugert
THAT Council defers UB-1 - Rainbow Wharf Referendum Results – RTC
CARRIED

UB-2 – Report to Council – Crown Grant Offer – Former CAO Mushynsky

2017-317 – Moved by Councillor Cumming, seconded by Councillor O'Brien Anderson
THAT Council authorizes the Acting CAO to sign the Crown grant Offer and hire Dedliuke to complete the survey as required to finalize this land transaction.

CARRIED

5. ORIGINAL CORRESPONDENCE

C-1 – Board Highlights – NCRD

2017-318 – Moved by Councillor Cumming, seconded by Councillor O'Brien Anderson

THAT Council receives the NCRD Board Highlights

CARRIED

6. FINANCE

7. GOVERNMENT

G-1- The Amended Financial Plan for the Years 2017-2021- Bylaw No.445, 2017

2017-319 – Moved by Councillor Cumming, seconded by Councillor O'Brien Anderson

THAT Council Reconsiders and adopts the Amended Financial Plan for the Years 2017-2021 – Bylaw No.445, 2017.

CARRIED.

8. NEW BUSINESS

Councillor Cumming leaves due to Conflict of Interest 7:09 PM

NB-1 – Port Clements Historical Society - NDIT - Community Hall & Recreation Facilities– RTC

2017-320 – Moved by Councillor O'Brien Anderson, seconded by Councillor Daugert

THAT a support letter be written for the Port Clements Historical Society for their application.

CARRIED.

Councillor Cumming returns at 7:10 PM

9. REPORTS & DISCUSSIONS

RTC-1 – Christmas Hours and Christmas Bonus for 2017 – Ruby Decock

2017-321—Moved by Councillor O'Brien Anderson, seconded by Councillor Cumming

THAT the Village Office be closed from December 25th 2017 to December 29th 2017 to reopen for regular hours on January 2nd 2018, AND THAT Staff receive a Christmas bonus of \$75 per employee.

CARRIED.

Councillor O'Brien Anderson – Busy in forestry: two timber sales were awarded to local contractors, might be blocked from logging. Otherwise getting ready for Christmas such as finding a Christmas Tree for the community centre.

Councillor Cumming – Teri and Marilyn are working on consolidating the versions of the Emergency Response Plan into one plan, to be ready to adopt by years end by Council. Recreation's Santa Breakfast is all ready to go, didn't have meeting. Lights have been put up at the Museum.

Councillor Daugert – foregoing report.

Acting CAO Ruby Decock – Completed 3rd UVIC Course. Busy times at the office. Mayor Thomas will be sitting in a new spot at the Council Table during Council Meetings to be able to see everyone.

Intern Elizabeth Cumming – Been a busy week in the office.

Deputy Mayor Stewart – Attended Council Training – enjoyed it, very informative looking forward to changes coming. No Christmas lights up yet.

10. ACTION ITEMS

Gym Update: Acting CAO Ruby Decock and Ruth Bellamy went through the weight room to look at items they would like to change and made a list, also looked at the list generated from the questionnaire that was sent out. It needs some TLC and noted that one of the treadmills needs to be replaced. Currently investigating other items.

Asset Management Update: Public Works have not had a meeting yet about this. They are still waiting for a response for the application the Village Applied for an Asset Management Grant for an Asset Management System.

11. QUESTIONS FROM THE PUBLIC & PRESS

Manzanita Snow – Why can't council open the bathrooms at the community park?

Response – Bathrooms are not heated and park experiences a lot of vandalism.

Councillor O'Brien Anderson – suggestion of Port O'Potty placed during winter months.

Joan Hein - Port O'Potty \$150/month rental \$150/clean, \$150/pickup or delivery.

Question from Press -- How does Council deal with conflict of interest when everyone has a conflict?

Response – You can get a Supreme Court ruling to decide to get a smaller quorum. Generally, you get legal advice and usually get a judicial decision that says 'Yes you can go ahead' or a judge can declare two Councillors to be a quorum (which happened before in Port Clements). This is very common issue in small communities and there are a lot of cases, rules and regulations for it to refer to.

Councillors can vote if they do not feel they are in conflict, but they cannot rely on Municipal Lawyers being provided for their defense to give legal advice if someone challenges a vote on a conflict of interest. Councillors would be required to get their own lawyers.

12. ADJOURN TO IN-CAMERA

ADJOURNMENT

2017- 322—Moved by Councillor O'Brien Anderson

THAT the meeting be adjourned at 8:00 PM.



Elizabeth Stewart
Deputy Mayor



Ruby Decock
Acting Chief Administrative Officer