

VILLAGE OF PORT CLEMENTS

BYLAW NO. 307, 2000

A Bylaw to Establish the Port Clements Economic Development Advisory Committee

WHEREAS the Municipal Act empowers the Council to establish a select committee to consider or inquire into any matter and to report its findings and opinion to Council;


AND WHEREAS the Council for the Village of Port Clements desires to promote, expand and enhance the economic development of the Village of Port Clements.

NOW THEREFORE the Council for the Village of Port Clements in open meeting assembled enacts as follows:

INTERPRETATION:

1. "Committee" shall mean and include the Port Clements Economic Development Advisory Committee;
"Council" shall mean the Village of Port Clements;
"Village" shall mean the Corporation of the Village of Port Clements;
"Province" shall mean the Province of British Columbia.
2. There is hereby established a select committee to be known as the Port Clements Economic Development Advisory Committee whose purpose is to research and make recommendations to Council on all matters which relate to business development, forestry, fisheries, value-added, industrial and other related economic development issues.
3. The Committee shall be appointed by resolution at a duly constituted Council meeting, and shall be comprised of:
 - a) One member from Council who will act as liaison with Council
 - b) A minimum of 3 citizens of municipal voting age from within the Village of Port Clements.
4. All members shall remain members of the Committee until the Municipal General Election is held, at which time, the existing Committee members' names may be submitted to Council for re-appointment to another 3-year term.
5. If, without good reason, any member of the Committee is absent from three (3) consecutive regular meetings the Council may, upon a recommendation of the Committee, remove the member from the Committee.
6. The Council may remove any member of the Committee for malfeasance or any breach of legal trust.
7. Annually, during the month of January, the Committee shall hold a meeting at which a chair, vice-chair and secretary shall be selected from the voting members. Any member of the Committee shall be eligible to be selected for these positions.
8. Regular meetings of the Committee shall be held once a month, at a time set by resolution of the Committee, and special or workshop meetings will be held when necessary.
9. A quorum for regular, special or workshop meetings of the Committee shall be three (3) members, one of whom shall be the chair or vice-chair.
10. Regular monthly meeting procedures shall be conducted according to good meeting practices and disputes resolved in accordance with Robert's Rules of Order, newly revised.
11. Proceedings of the regular monthly meetings shall be recorded and a copy of the Minutes forwarded to Council for their information. Recommendations of the Committee on a matter for adoption by Council are not to be made public until approved by Council.

12. All expenditures must be approved by a Committee resolution with purchases to be recorded and actioned by a Village purchase order. Upon this resolution, the Village will ensure that the matter is dealt with in a timely manner.
 13. Neither the Committee nor any member thereof, shall have the power to pledge the credit of the Village in connection with any matters whatsoever, nor shall the Committee nor any member thereof have any power to authorize any expenditure to be charged against the Village.
 14. Annually, before the 31st of December, the Committee shall submit to Council a budget showing expenditures proposed to be made by the Committee during the next fiscal year.
 15. The Port Clements Economic Development Advisory Committee Bylaw No. 198 (1988), Amendment Bylaw No.'s 207 (including Schedule "A") (1989) and 233 (1991) are hereby repealed.
 16. This Bylaw may be cited as the "Port Clements Economic Development Advisory Committee Bylaw No. 307".
- READ A FIRST TIME, THIS 11TH DAY OF SEPTEMBER, 2000.
- READ A SECOND TIME, THIS 11TH DAY OF SEPTEMBER, 2000.
- READ A THIRD TIME, THIS 11TH DAY OF SEPTEMBER, 2000.
- RECONSIDERED AND ADOPTED THIS 18TH DAY OF SEPTEMBER, 2000.



Mayor



Chief Administrator

Certified a True Copy of the Village of Port Clements
Economic Development Advisory Committee Bylaw No. 307