

VILLAGE OF PORT CLEMENTS

BY-LAW NO. 250, 1993

WHEREAS the Municipal Council of Port Clements considers it provident and necessary to establish an Emergency Program, to plan, organize, establish and operate salvage, precautionary and safety measures, controls, facilities and services of all kinds vital and necessary for the public welfare for meeting, preventing, reducing and overcoming the effects of civil disaster.

THEREFORE, the Council of the Municipality of Port Clements in open meeting enacts as follows:

SECTION 1

This bylaw shall be cited for all purposes as the Emergency Program By-Law No. 250, 1993.

SECTION 2

In this by-law :

"ACT" means the Emergency Program Act, R.S.B.C. 1979, Chapter 106.

"CIVIL DISASTER" means those incidents, events and emergencies which are deemed to be a civil disaster by the Province of British Columbia.

"CIVIL DEFENCE" means "civil defence" as defined in the Act.

"EMERGENCY COORDINATOR" means the person appointed under section 10, and includes his deputy or alternate.

"EXECUTIVE COMMITTEE" means that committee appointed under section 8.

SECTION 3

Pursuant to B.C. Regulation 465/59 of the Act, the Council hereby establishes a Municipal Emergency Program (the "program") for the purposes outlined above. The function of the program is to organize, establish and put into operation a plan or scheme for Civil Defence (the "plan").

SECTION 4

The Plan may be put into operation ~~in~~ whole or in part by the Executive Committee, or its chairperson, or a member of the Executive Committee in the absence of the chairperson, or a municipal employee designated for this purpose by the Executive Committee.

SECTION 5

Any employee of the municipality designated by the Executive Committee may:

- a) perform any services that the Council thinks will further the Plan; and
- b) demolish or remove any privately owned wall, building, structure or works made dangerous to the public by Civil disaster.

SECTION 6

Any employee of the municipality or other person authorized by the Executive Committee may use any land or any equipment or chattels belonging to the municipality to further the Plan.

SECTION 7

The Emergency coordinator or any person or municipal employee acting under his authority shall obey the orders of the emergency program officer of the zone without regard to municipal boundaries.

SECTION 8

There shall be an Executive Committee consisting of the mayor of the municipality and two councillors. The chairperson of the Executive Committee shall be the mayor or, in his absence, the acting mayor.

SECTION 9

The Executive Committee may:

- a) negotiate and submit to Council for review, agreements with other municipalities and governments for the purpose of mutual aid for Civil Defence;
- b) cooperate with and, subject to approval by Council, make grants of money to any committee set up to undertake the organization and operation of Civil Defence;
- c) organize a planning committee (the "Municipal Emergency Planning Committee") consisting of the Emergency Coordinator, heads of municipal departments and supporting agencies, together with other persons selected by the Executive Committee;
- d) review the plan, all municipal department emergency plans, related training programs, equipment inventories and expenditures relating to the Plan;
- e) submit to Council, not less than semi-annually, a progress report on all aspects of the Plan;
- f) submit estimates of expenditures to Council for the cost of the Plan; and

- g) recommend to Council an expenditure of municipal funds for the Plan.

SECTION 10

The Executive Committee shall, in consultation with the Zone Manager, Provincial Emergency Program, Province of British Columbia, recommend the appointment of an Emergency Coordinator who shall:

- a) advise the Executive Committee on all matters relating to the Plan;
- b) coordinate the development and maintenance of the Plan and emergency plans prepared by municipal departments and support organizations;
- c) formulate and conduct training programs and carry out such studies, exercises and activities as are required to keep the Plan in a state of readiness;
- d) perform such activities as are required to assist the Provincial Emergency Program in the areas of training, research, and analysis in relation to emergency activities;
- e) prepare and carry out a continuing program of public information for the purposes of Civil Defence;
- f) develop and maintain emergency plans and activities in those areas of the Plan which are not normally the responsibility of municipal departments;
- g) chair the Planning Committee and designate an alternate to act as chairperson in his/her absence; and
- h) perform such other duties as may be assigned by the Executive Committee.

SECTION 11

The Planning Committee shall:

- a) be composed of the heads of all municipal departments and other agencies as deemed appropriate by the Executive Committee;
- b) establish and maintain emergency plans and resources within the municipality and its department for the purposes of Civil Defence; and
- c) review emergency operations, resources and capabilities to ensure their adequacy.