

VILLAGE OF PORT CLEMENTS

BYLAW NO. 207

Being a bylaw to amend the Port Clements Economic Development Advisory Committee Bylaw No. 198, 1988.

The Council of the Village of Port Clements, in open meeting duly assembled, enacts as follows:

Bylaw No. 198 is hereby amended as follows:

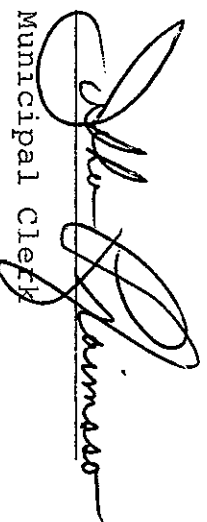
- 1) In Section 6 of Bylaw No. 198, the sentence "Regular meetings of the Committee shall be held on the first Wednesday in the month at 7:30 p.m." shall be deleted and the following substituted:
"The Committee shall hold regular meetings on the second and fourth Wednesdays of each and every month at the hour of seven-thirty o'clock p.m. and end at nine-thirty o'clock p.m. unless extended by a majority vote of the attending members."
- 2) In Section 10, the phrase "no later than the 3rd week of November" shall be deleted and "no later than the thirty-first day of October" substituted.
- 3) By addition of Section 12 worded as follows:
Schedule "A" attached hereto shall comprise the Bylaws under which the Economic Development Advisory Committee shall function.
- 4) This Bylaw may be cited as the Port Clements Economic Development Advisory Committee Amendment Bylaw No. 207, 1989.


READ A FIRST TIME this 2nd day of October, 1989.

READ A SECOND TIME this 2nd day of October, 1989.

READ A THIRD TIME this 11th day of December, 1989.

RECONSIDERED AND FINALLY ADOPTED this 18th day of December, 1989.


Municipal Clerk


Mayor

Certified to be a true copy of Bylaw No. 207, 1989 being a bylaw to amend the Port Clements Economic Development Advisory Committee Bylaw.

Municipal Clerk

Schedule "A"
Economic Development Advisory Committee

Appointed by

Village of Port Clements

Bylaws

Being a Bylaw to regulate the meetings of the Economic Development Advisory Committee, and the conduct thereof.

The Council of the Village of Port Clements, in open meeting assembled, enacts as follows:-

1. This Bylaw may be cited as the "Economic Development Advisory Committee Procedure Bylaw" .

Appointments

2. Definitions:

"Council" shall mean the Council of the Village of Port Clements.

"EDAC" shall mean the Economic Development Advisory Committee.

"Member" shall mean a member of the Economic Development Advisory Committee of the Village of Port Clements.

"Routine Motions" shall mean motions to adopt the minutes and reports, to receive and file, to refer to a committee or an official, to introduce or pass a by-law and to adjourn, as well as the motion "Shall the Chair be sustained?".

3. A Vice-Chairman shall be elected each December by a two-thirds majority of attending members to serve for a period of one year commencing January 1 of the year following election.

4. Rotating Chairmen shall be elected from the remaining members on a two month basis, according to availability.

Meetings of the EDAC

5. EDAC shall meet on the second and fourth Wednesdays of each and every month at the hour of seven-thirty o'clock P.M., and end at nine-thirty o'clock P.M. unless extended by a majority vote of the attending members.

6. A special meeting may be called by two members, or by the vice-chairman on forty-eight hours' notice to EDAC members.

7. A quorum shall be 3 members of EDAC.

8. Attendance at all meetings of EDAC shall be by invitation only, unless otherwise requested by Council or by a majority vote of the members present.

VOTING ON QUESTIONS

22. A member shall leave the meeting at any stage during the discussion of any business in which he/she perceives, or the Chairman rules, that he has a conflict of interest.
23. Should any member refrain from voting when any question is put, for any reason other than that mentioned in section 22, he shall be regarded as having voted in the affirmative and his vote shall be counted accordingly.
24. In all cases where the votes of the members of EDAC then present, including the vote of the Chairman or other person presiding, are equal for and against a question, the question shall be negatived, and it shall be the duty of the member presiding to so declare.

MOTIONS

25. (1) Motions other than routine motions shall be put in writing and seconded before being debated or put from the Chair.
- (2) A motion that has been seconded shall be read by the Chairman or Secretary before debate upon request by any member of EDAC.
26. (1) When a question is under consideration, no motion shall be received except for the following:
- (a) to commit
 - (b) to amend
 - (c) to lay on the table
 - (d) to postpone to a certain time
 - (e) to move to close the debate
 - (f) to adjourn.
27. Amendments shall be decided upon before the main question is put to a vote. Only one amendment shall be allowed to an amendment.
28. A motion to commit the subject matter to a committee, until it is decided, shall preclude all amendment of the main question.
29. A motion to adjourn the meeting or to adjourn the debate shall always be in order, but if such motion is decided in the negative, no second motion to the same effect shall be made until some intermediate business or matter has been disposed of.

STRATEGY MANAGEMENT TEAMS

30. EDAC may appoint strategy management teams composed of committee members or other persons, for any purpose which they consider would be better regulated and managed by such teams. The proceedings of all such teams shall be subject to the approval of EDAC.
 31. EDAC may from time to time appoint a strategy management team to enquire into any matter.
 32. Any member of EDAC may be placed on a strategy management team notwithstanding the absence of such member at the time of being named to the team; the first named of any team shall be its Chairman.
 33. The members of EDAC may attend the meetings of any of its teams and may be allowed to take part in any discussion or debate by permission of a majority of the team members present.
 34. The general duties of all the teams of EDAC shall be as follows: to consider and report to EDAC as instructed on all matters referred to them by EDAC and to recommend such action by EDAC in relation thereto as they, the team, deem necessary or expedient.
- GENERAL
35. In all cases not provided for above, in the proceedings of EDAC or its strategy teams, Roberts' Rules of Order shall be followed.