

VILLAGE OF PORT CLEMENTS

BY-LAW NO. 114

A By-Law of the Municipality of the Village of Port Clements for the purpose of establishing a Recreation Commission.

The Council of the Village of Port Clements, in open meeting assembled, enacts as follows:-

I. There is hereby established a Commission known as the Village of Port Clements Recreation Commission. (Hereinafter referred to as the Recreation Commission).

II. The Recreation Commission shall be composed of seven members who shall be appointed by Council as follows:

- a) One member from Council shall be appointed annually;
- b) Up to six members from the Village;
- c) Two members at large may be appointed from the unincorporated district in the vicinity of the Village including Rlell, Juskatla, and Cinclo Operating Company but the total shall not exceed seven;
- d) Initially three members shall be appointed for two years and three members appointed for one year.
- e) Excepting the initial appointments and the member appointed from Council all appointments shall be for a period of two years;
- f) Nominations for appointment may be made by the Recreation commission, service clubs, associations and the public at large.
- g) The Clerk shall advertise for nominations in two consecutive issues of the local newspaper at least thirty days prior to the appointment date.
- h) At the first regular meeting in December of each year the Council shall:
 - 1) appoint a Council representative;
 - 2) review the list of nominations and appoint sufficient members to the Commission to fill the number of vacancies.
 - 3) If a Commission member resigns prior to expiration of his / her appointment the position will remain open until the next regular appointment date at which time a replacement shall be appointed for the remainder of the term.
 - 4) If a member resigns and there is six months or more left in his / her appointment, Council is to appoint a new member for the remainder of that term.
 - 5) all members shall have equal voting privileges.

III. The Recreation Commission shall elect from its membership a Chairman and such other officers needed to conduct business, and may adopt rules and regulations governing its procedure, provided that such rules and regulations do not contravene any Municipal By-Law or the Municipal Act or any other Act.

IV. The duties and powers of the Recreation Commission shall be as follows:-

- 1) The Recreation Commission may appoint, subject to the approval of the Council, recreation personnel for whom funds have been allotted or acquired, and when such recreations personnel is to be paid from funds resulting from contributions from the grant-in-aid of the Leisure Services Branch of the Department of the Provincial Secretary, consultation shall be held by the Recreation Commission with the Branch with respect to the Qualifications and training of such personnel.

- 2) The Recreation Commission shall have supervisory responsibility over activities provided and conducted on or in connection with parks, play-grounds, athletic fields, swimming facilities, whether indoors or outdoors, and shall have power to conduct any form of recreational or cultural activity unless other agencies are already established to supervise and conduct such activities.
 - 3) The Recreation Commission shall conduct, or have cause to have conducted, surveys of recreational facilities, programmes, and leadership according to the wishes of the Council.
 - 4) a) All items of revenue and expenditure relating to the activities of the Recreation Commission shall be accounted for in the books of account of the Municipality in accordance with the provisions of Section 245 and other relevant Sections of the Municipal Act.
 b) No expenditure shall be made which is not provided for in the annual budget of the Municipality or in the annual budget as amended.
 - 5) a) All monies receivable by the Recreation Commission shall be paid into the hands of the Municipal Treasurer for deposit to the credit of the Municipality's general revenue fund bank account.
 b) Accounts for authorized expenditures of the Recreation Commission shall be paid by the Treasurer of the Municipality in the same manner as all other accounts.
 - 6) Separate accounts shall be maintained in the books of the Municipality to record the revenues by source and the expenditures of the Recreation Commission.
 - 7) The Recreation Commission may, plan and recommend recreational facilities and areas for the future.
- V. The Recreation Commission shall make reports to the Council at such times as they are required.
- VI. The Recreation Commission shall complete such reports as are required by the Leisure Services Branch of the Department of the Provincial Secretary.

VII. By-Law No. 29 and Amendments thereto are hereby repealed.

VIII. This By-Law may be cited as the Village of Port Clements Recreation Commission By-Law No. 114, 1981.

READ a first time this 23 day of November, 1981.

READ a second time this 23 day of November, 1981.

READ a third time this 23 day of November, 1981.

RECONSIDERED AND ADOPTED THIS 30 DAY OF November, 1981.

[Signature]
 MAYOR

[Signature]
 CLERK

Certified a true copy of By-Law No. 114,
 Village of Port Clements, B.C.

[Signature]
 CLERK

A true copy of By-Law No. 114
 registered in the office of the Inspector
 of Municipalities this 11th day of
November 1981.
[Signature]
 Deputy Inspector of Municipalities