



The Village of  
**PORT CLEMENTS**  
*"Gateway to the Wilderness"*

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**Minutes of the regular meeting of the Port Clements Council held July 6, 2015 in the Council Chambers.**

Present:

Mayor Gould  
Councillor Daugert  
Councillor Cunningham  
Councillor O'Brien Anderson  
Councillor Gaspar – via teleconference  
CAO – Kim Mushynsky

0 member of the public in attendance

**1. ADOPT AGENDA.**

**Meeting was called to order at 7:05pm**

2015-169 - Moved by Councillor Daugert, seconded by Councillor Cunningham  
THAT the agenda be adopted as amended adding G3 – Deputy Mayor discussion.  
**CARRIED**

**2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.**

**3. MINUTES.**

M-1 – Regular Meeting of Council June 15, 2015  
2015-170 – Moved by Councillor Daugert, seconded by Councillor Cunningham  
THAT we accept June 15, 2015 Regular Meeting minutes with the correction on page 2 to add CARRIED to motion 2015-166.  
**CARRIED**

M-2 – Special Meeting June 29, 2015  
2015-171 – Moved by Councillor Cunningham, seconded by Councillor O'Brien Anderson  
THAT we accept the document acknowledging a lack of quorum for this meeting.  
**CARRIED**

2015-172 – Moved by Councillor Cunningham, seconded by Councillor O'Brien Anderson  
THAT Council direct staff to re-advertise the property at #1a Cedar Avenue East for sale by Auction.  
**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.**

BA-1 – Donation Policy #11 for reconsideration  
2015-173 – Moved by Councillor Daugert, seconded by Councillor Cunningham  
THAT we adopt Donation Policy #11.  
**CARRIED**

**5. ORIGINAL CORRESPONDENCE.**

C-1 – Edward Lowrie  
2015-174 – Moved by Councillor Cunningham, seconded by Councillor O'Brien Anderson  
THAT staff confirm when Heenan Tree Service will be on island and that we contract them to remove the alder that straddles the Lowrie/Village of Port Clements property line on Tingley Street when they are next here and that staff write to Mr. Lowrie

to advise him of this action and remind him that the evergreen trees he references belong to Canada Post and NOT the Village of Port Clements.

**CARRIED**

C-2 – News Release – Islands Trust

2015-175 Moved by Councillor Daugert, seconded by Councillor O'Brien Anderson  
THAT we receive and file this correspondence.

**CARRIED**

C-3 – SQCRD – June 19 Board Meeting Highlights

2015-176 Moved by Councillor Cunningham, seconded by Councillor Daugert  
THAT we receive and file this correspondence.

**CARRIED**

C-4 – Port Clements Elementary School

2015-177 – Moved by Councillor Daugert, seconded by Councillor Cunningham  
THAT the Village of Port Clements writes a supporting letter to the Ministry of Child and Family Development regarding the need for Child and Youth Mental Health workers for Masset and Port Clements schools.

**CARRIED**

C-5 – Sharon Ferretti Resignation

2015-178 – Moved by Councillor Cunningham, seconded by Councillor Daugert  
THAT we receive and file this information.

**CARRIED**

## **6. GOVERNMENT.**

G-1 – Bylaw #427, 2015 – Borrowing in anticipation of revenue

2015-179 – Moved by Councillor Daugert, seconded by Councillor O'Brien Anderson  
THAT we reconsider and adopt Bylaw #427, 2015.

**CARRIED**

G-2 – Bylaw #428, 2015 – Establish Positions and Delegate Powers

2015-180 – Moved by Councillor Daugert, seconded by Councillor Cunningham  
THAT Council do 1<sup>st</sup> reading of Bylaw #428, 2015 and amend the wording to decrease the limit for the Chief Administrative Officer to \$15,000.

**CARRIED**

2015-181 – Moved by Councillor Cunningham, seconded by Councillor Daugert

THAT we do 2<sup>nd</sup> & 3<sup>rd</sup> reading of Bylaw #428, 2015.

**CARRIED**

G-3 – Deputy Mayor schedule for 2015

2015-182 – Moved by Councillor O'Brien Anderson, seconded by Councillor Cunningham  
THAT we appoint Councillor Doug Daugert as the Deputy Mayor for the period of July 1 – December 31, 2015.

**CARRIED**

## **7. FINANCE.**

F-1 – May CIBC Bank Statement

2015-183 – Moved by Councillor O'Brien Anderson, seconded by Councillor Cunningham  
THAT we receive and file the May 2015 CIBC bank statement.

**CARRIED**

## **8. NEW BUSINESS.**

NB-1 – Bylaw Enforcement Training and options

2015-184 – Moved by Councillor Cunningham, seconded by Councillor O'Brien Anderson  
THAT Council receive this report.

**CARRIED**

NB-2 – Report to Council – Water frontage tax

2015-185 – Moved by Councillor Daugert, seconded by Councillor O'Brien Anderson

THAT Council approve the recommendation by the CAO to decrease the Water Frontage revenue in the 2015 Annual Budget from \$52,500 to \$49,960.

**CARRIED**

NB-3 – Donation request – Grid Roller

2015-186 – Moved by Councillor Daugert, seconded by Councillor Cunningham

THAT Council approves the donation of the Grid Roller to the Museum with the understanding that the Museum assume all liability for the equipment and are responsible for the costs of moving it to their site.

**CARRIED**

NB-4 – Report to Council – cheque fraud scam

2015-187 – Moved by Councillor Cunningham, seconded by Councillor Daugert

THAT Council receive and file this report.

**CARRIED**

NB-5 – UBCM Attendance for 2015

2015-188 – Moved by Councillor Cunningham, seconded by Councillor Daugert

THAT Council receive and file this report.

**CARRIED**

NB-6 – Business Façade application – Chris Bellamy

2015-189 – Moved by Councillor Cunningham, seconded by Councillor O'Brien Anderson

THAT Council authorize this grant subject to written approval from NDIT.

**CARRIED**

## **9. ACTION ITEMS**

### **10. REPORTS AND DISCUSSIONS.**

Councillor Cunningham – VIRL public mtg in Port Clements, VIRL Regular mtg, kudos to Canada Day organizers

Mayor Gould – HG Management Table organizational mtg regarding island forestry issues

Councillor Daugert – Canada Days, unsightly premises recommendation (Boat Launch area and David Unsworth's properties beside it)

Councillor O'Brien Anderson – Canada Days, kudos to Public Works crew for prep work for Canada Days

Councillor Gaspar – kudos to volunteers who did another excellent Canada Days

CAO Mushynsky – tax deadline went smoothly in spite of being short staffed, fraud scam handled well by staff and banking institutes.

2015-190 – Moved by Councillor Daugert, seconded by Councillor Cunningham

THAT Council move to in-camera per CC Section 90(1)(c) at 9:35pm

**CARRIED**

RISE AND REPORT – the following motion was made during the July 6, 2015 in-camera meeting of Council:

2015-191 – Moved by Councillor Daugert, seconded by Councillor O'Brien Anderson

THAT the Village of Port Clements post the Supreme Court Decision S-155085 on our website and the public notice place and proceed with advertising for a Public Meeting in relation to the Barge Facility project.


**CARRIED**


### **ADJOURNMENT.**

2015-192 - Moved by Councillor Daugert seconded by Councillor Cunningham

THAT the meeting be adjourned at 10:05pm

**CARRIED**

  
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Ian Gould,  
Mayor

  
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Kim Mushynsky,  
CAO