

VILLAGE OF PORT CLEMENTS

BYLAW NO: 366

A Bylaw to Establish the Port Clements Tourism Advisory Committee.

WHEREAS section 142 of the Community Charter empowers the Council to establish a select committee to consider or inquire into any matter and to report its findings and opinions to Council;

AND WHEREAS the Council for the Village of Port Clements desires to promote, expand and enhance Tourism development of the Village of Port Clements.

NOW THEREFORE the Council for the Village of Port Clements in open meeting assembled enacts as follows:

INTERPRETATION:

1. **"Committee"** shall mean and include the Port Clements Tourism Advisory Committee.
"Council" shall mean the Village of Port Clements.
"Village" shall mean the Corporation of the Village of Port Clements;
"Province" shall mean the Province of British Columbia.
2. There is hereby established a select committee to be known as the Port Clements Tourism Advisory Committee whose purpose is to research and make recommendations to Council on all matters which relate to tourism development.
3. The Committee shall be appointed by resolution at a duly constituted Council meeting, and shall be comprised of:
 - a) One member from Council who will act as liaison with Council
 - b) A minimum of 4 citizens of municipal voting age from within the Village of Port Clements.
4. All members shall remain members of the Committee until the Municipal General Election is held, at which time, the existing Committee members' names may be submitted to Council for re-appointment to another 3 years term.
5. If, without good reason, any member of the Committee is absent from three (3) consecutive regular meetings the Council may, upon a recommendation of the Committee, remove the member from the Committee.

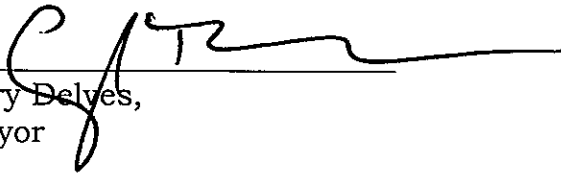
6. The Council may remove any member of the Committee for malfeasance or any breach of legal trust.
7. Annually, during the month of January, the Committee shall hold a meeting at which a chair, vice-chair and secretary shall be selected from the voting members. Any member of the Committee shall be eligible to be selected for these positions.
8. Regular meetings of the Committee shall be held once a month, at a time set by resolution of the Committee, and special or workshop meetings will be held when necessary.
9. A quorum for regular, special or workshop meetings of the Committee shall be three (3) members, one of whom shall be the chair or vice-chair.
10. Regular monthly meeting procedures shall be conducted in accordance with the Village of Port Clements Procedures Bylaw No. 336, 2004.
11. Proceedings of the regular monthly meetings shall be recorded and a copy of the Minutes forwarded to Council for their information. Recommendations of the Committee on a matter for adoption by Council are not to be made public until approved by Council.
12. All expenditures must be approved by a Committee resolution with purchases to be recorded and actioned by a Village purchase order. Upon this resolution, the Village will ensure that the matter is dealt with in a timely manner.
13. Neither the Committee nor any member thereof, shall have the power to pledge the credit of the Village in connection with any matters whatsoever, nor shall the Committee nor any member thereof have any power to authorize any expenditure to be charged against the Village.
14. Annually, before the 31st of Decembers, the Committee shall submit to Council a budget showing expenditures proposed to be made by the Committee during the next fiscal year.
15. This Bylaw may be cited as the "Port Clements Tourism Advisory Committee Bylaw No "366".
16. The Port Clements tourism plan created with local input in 2008 is a living document and should be used for the purpose to guide the Tourism Advisory Committee.

Read a first time, this 6th day of October, 2008.

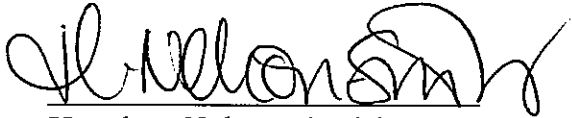
Read a second time, this 20th day of October, 2008.

Read a third time, this 3rd day of November, 2008.

Reconsidered and finally adopted this 17th day of November, 2008.



Cory Delyes,
Mayor



Heather Nelson-Smith,
Clerk/Treasurer

Certified to be a true copy of Bylaw 366
Tourism Advisory Committee