



The Village of
PORT CLEMENTS

P.O. Box 198
Port Clements, B.C.
V0T 1R0
Phone: (250) 557-4295
Fax: (250) 557-4568
E-mail: portclem@qcislands.net

VILLAGE OF PORT CLEMENTS

FEE-SETTING BYLAW NO. 335, 2004

A bylaw to establish fees, rates and charges for municipal services, rentals and sales.

WHEREAS the Village of Port Clements is permitted by the *Local Government Act of British Columbia* to establish fees, rates and charges for providing administrative services, the rental of buildings and equipment, and sale of miscellaneous items.

NOW THEREFORE Council of the Village of Port Clements in open meeting assembled, enacts as follows:

1. The fees set for administrative services shall be as set in Schedule A attached to and forming part of this bylaw;
2. The fees set for sale of municipal services shall be as set in Schedule B attached to and forming part of this bylaw;
3. The fees set for the sale of miscellaneous municipal saleable items shall be as set in Schedule C attached to and forming part of this bylaw.
4. The fees set for building rental shall be as set in Schedule D attached to and forming part of this bylaw.
5. The fees set for the rental of municipal equipment shall be as set in Schedule E attached to and forming part of this bylaw.
6. Bylaw No. 291 is repealed, effective February 16, 2004.
7. This Bylaw is effective February 16, 2004.

This bylaw may be cited as the Village of Port Clements Fee-Setting Bylaw No. 335, 2004.

READ A FIRST TIME THIS 26TH DAY OF JANUARY, 2004.

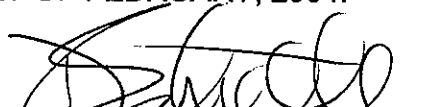
READ A SECOND TIME THIS 2ND DAY OF FEBRUARY, 2004.

READ A THIRD TIME THIS 2ND DAY OF FEBRUARY, 2004.

RECONSIDERED AND ADOPTED THIS 16TH DAY OF FEBRUARY, 2004.



Mayor Dale Lore



Clerk/Treasurer Dana Schmidt

SCHEDULE "A"

Attached to and forming part of Fee-Setting Bylaw No. 335, 2004

ADMINISTRATIVE SERVICES

The following administrative services rates, fees and charges apply:

1. Copies of Minutes \$0.25 per page
2. Copies of Bylaws \$0.25 per page
3. Photocopies \$0.25 per page 8.5 x 11
\$0.50 per page 11 x 17
*Non profit organizations \$0.15 per page
\$0.50 per page 11 x 17
\$0.25 per page 8.5 x 14
4. Tax Search Certificates \$10.00 per folio
5. Building Permits as per building bylaw
6. Business License as per business license bylaw
7. Application for Subdivision Under Subdivision Servicing Bylaw #195 \$350.00 first lot +
\$ 50.00 for each additional lot plus
Engineering and Security Deposit as per
Subdivision Bylaw
8. Review/Signature of Approving Officer for Subdivision not requiring Servicing under Bylaw #195 \$50.00 per lot
9. Application for Zoning Amendment \$250.00 for review plus cost of advertising
10. Application for Official Community Plan (OCP) amendment \$250.00 for review plus cost of advertising
11. Commissioner for taking Oaths Affidavits \$5.00 per document

SCHEDULE "B"

Attached to and forming part of Fee-Setting Bylaw No. 335, 2004

MUNICIPAL SERVICES

The Following municipal services rates, fees and charges.

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|--|--|
| 1. Utilities (monthly user fees) | per Utility Bylaws |
| 2. Water/Sewer Installations
(Work to be done by Village) | material + freight + taxes
Labour + 15% administration |
| 3. Utilities Turn-On
(To be done by Village) | \$50.00 each turn-on by public works
plus all wage costs for after normal
working hours. \$20.00 for turning
off. |
| 4. Public Works Services
(Work to be done by Village) | material + Freight cost + labour +
15% administration |
| 5. Culvert Installation
(If work is done by Village) | material + freight + labour +
15% administration |

SCHEDULE "C"

Attached to and forming part of Fee-Setting bylaw No. 335, 2004

MUNICIPAL SALEABLE ITEMS

The following rates apply for municipal saleable items.

- | | |
|--|--|
| 1. Maps, Souvenirs, Supplies, Materials etc. | Cost + freight + taxes + 15%
Administration |
|--|--|

SCHEDULE "D"

Attached to and forming part of Fee-Setting Bylaw No.335, 2004

MUNICIPAL BUILDING/PROPERTY RENTAL RATES

Building rates to be charged from time of exclusive use to checkout.

Damage deposit may be requested at the discretion of the Village Office Staff.
Damage deposit to be returned upon approval of custodian and return of building key(s) by renter.

The following municipal building rental rates apply:

	Name of Facility	Per Day	Per Hour	Damage Deposit
1.	Community Hall			
	Hall	\$155.00	\$20.00	\$100.00
	Kitchen	\$ 75.00	\$10.00	\$100.00
	Sound System	\$ 65.00	\$ 7.00	\$100.00

Full or Partial exemption from above rates may be requested from Village Council not for profit events & uses.

SCHEDULE "E"

Attached to and forming part of Fee-Setting Bylaw No. 335, 2004

Day Rentals	Rates	Damage Deposit
Tables-Wooden Only	\$ 10.00per table/day	\$10.00/table
Chairs	\$ 2.00 per chair/day	\$ 5.00/chair
Cotton Candy Machine	\$0.30 per cone	\$ 50.00
Pop Machine	\$ 20.00 per day	\$ 50.00
Coffee/Hot water urn	\$ 7.50 per day	\$ 25.00
Santa Claus Suit	\$ 25.00	\$ 25.00 refunded when suit is returned clean and in good repair