



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE :250-557-4295
Public Works :250-557-4295
FAX :250-557-4568
Email : office@portclements.ca
Web : www.portclements.ca

AGENDA
Regular Meeting of Council Tuesday September 3, 2013
COUNCIL CHAMBERS

1. **ADOPT AGENDA.**
2. **PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS**
3. **MINUTES**
 - M-1- August 19, 2013 Regular Council Minutes
 - M-2 – August 19, 2013 Committee of the Whole
4. **BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS**
 - BA-1 – Amend Resolution 2012-162 for NDIT funding to wording provided by NDIT
5. **ORIGINAL CORRESPONDENCE**
 - C-1 – Pharmasave Response
 - C-2 – MADD Advertising campaign
 - C-3 – Edward Lowrie – Vandalism
 - C-4 – Senior’s appointment to Centennial Committee
 - C-5 – Museum appointment to Centennial Committee
 - C-6 – Haida Gwaii Trader advertising campaign
6. **GOVERNMENT**
7. **FINANCE**
8. **NEW BUSINESS**
9. **REPORTS & DISCUSSIONS**
10. **ACTION ITEMS**
11. **QUESTIONS FROM THE PUBLIC & PRESS**
12. **ADJOURNMENT**



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Minutes of the regular meeting of the Port Clements Council held August 19, 2013 in the Council Chambers.

Present:

Mayor Cheer
Councilor Gaspar
Councilor Gould
Councilor Thomas

CAO Kim Mushynsky

Mayor Cheer called the meeting to order at 7:00pm

1. ADOPT AGENDA.

2013-247 - Moved by Councilor Gaspar, seconded by Councilor Gould
THAT the agenda be adopted with the following amendment – add C3 – Merewyn Nicol Daycare request.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

3. MINUTES.

M-1 – Regular Meeting of Council Monday August 6, 2013
2013-248 – Moved by Councilor Gaspar, seconded by Councilor Gould
THAT we accept the minutes from the August 6, 2013 Regular Council meeting as presented.
CARRIED

M-2 – Barge Committee Meeting Thursday July 11, 2013
2013-249 – Moved by Councilor Thomas, seconded by Councilor Gaspar
THAT we accept the Barge Committee minutes from July 11, 2013 as presented.
CARRIED

M-3 – Barge Committee Meeting Thursday July 8, 2013
2013-250 – Moved by Councilor Thomas, seconded by Councilor Gould
THAT we accept the Barge Committee minutes from July 18, 2013 as presented.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1 – Bursary Application for Kayla Scheck
2013-251 – Moved by Councilor Thomas, seconded by Councilor Gaspar
THAT we open this up for discussion.
CARRIED

2013-252 – Moved by Councilor Thomas, seconded by Councilor Gould
THAT we approve Kayla Scheck's application for a bursary and that we approve Jasmine Furby's application for a bursary pending an acceptance letter.
CARRIED

5. ORIGINAL CORRESPONDENCE.

C-1 – Larry Brealy – development concerns

2013-253 – Moved by Councilor Gaspar, seconded by Councilor Thomas
THAT we open this for discussion.

CARRIED

2013-254 – Moved by Councilor Gould, seconded by Councilor Gaspar
THAT we receive and file C-1.

CARRIED

C-2 – Dale Lore – request for support

2013-255 – Moved by Councilor Gould, seconded by Councilor Thomas
THAT we open this for discussion.

CARRIED

2013-256 – Moved by Councilor Thomas, seconded by Councilor Gaspar

THAT we send a letter to the Solutions Table requesting that they consider visual impacts in regards to logging permissions in the Masset Inlet.

CARRIED

C-3 – Merewyn Nicol request for facilities for Daycare

2013-257 – Moved by Councilor Gould, seconded by Councilor Thomas

THAT the Administrator put together a recommendation regarding this request and email it to Council before August 23rd for a decision.

CARRIED

6. GOVERNMENT.

7. FINANCE.

F-1 – Cheque Listing to August 15, 2013

2013-258 – Moved by Councilor Gaspar, seconded by Councilor Gould
THAT we accept the cheque listing as presented.

CARRIED

F-2 – May, June & July 2013 CIBC Statements

2013-259 – Moved by Councilor Gould, seconded by Councilor Gaspar
THAT we receive and file the May, June & July CIBC Bank Statements.

CARRIED

8. NEW BUSINESS.

NB-1 – Renco Gas Business Façade Application

2013-260 – Moved by Councilor Thomas, seconded by Councilor Gaspar

THAT we approve this application to a maximum of \$3,049.00 in matched funds under the Business Façade program.

CARRIED

Councilor Thomas left Council Chambers at 7:45pm

NB-2 – Golden Spruce Business Façade Application

2013-261 – Moved by Councilor Gaspar, seconded by Councilor Gould
THAT we open this for discussion.

CARRIED

2013-262 – Moved by Councilor Gaspar, seconded by Councilor Gould

THAT we approve this application to a maximum of \$955.00 in matched funds under the Business Façade program.

CARRIED

Councilor Thomas returned to Council Chambers at 7:52pm

NB-3 – Biomass Report – Jim Abbott

2013-263 – Moved by Councilor Thomas, seconded by Councilor Gould

THAT we have the grant writer research grants for converting to a biomass form of heating for the multiplex and other community buildings.

CARRIED

9. ACTION ITEMS:

10. REPORTS AND DISCUSSIONS.

Mayor Cheer – Gwaii Tel, Barge Mtg, Small Craft Harbour, Environmental Response training, MIEDS,

Council Gaspar – Barge mtg, Small Craft Harbour

Councilor Gould – SQCRD mtg, NW Hospital mtg, Small Craft Harbour, barge mtg

Councilor Thomas – Barge mtg, Gwaii Tel mtg, Windy Bay pole raising

Administrator – Barge, Small Craft Harbour, Environmental Response training, passed ESSD course

2013-264 – Moved by Councilor Gaspar, seconded by Councilor Gould

THAT we move to an in-camera meeting per CC 90-1-g

CARRIED

ADJOURNMENT.

2013-265 - Moved by Councilor Gaspar, seconded by Councilor Gould

THAT the meeting be adjourned at 8:50pm

CARRIED

Wally Cheer,
Mayor

Kim Mushynsky,
Clerk/Treasurer



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Minutes of the Committee of the Whole meeting held Monday August 19, 2013 in the Council Chambers.

Present:

Mayor Cheer
Councillor Gaspar
Councillor Gould
Councillor Thomas

Clerk/Treasurer Kim Mushynsky

The meeting was called to order at 6:00pm

1. New Business

NB-1- Centennial Committee

Council discussed the formation of a Centennial Committee for our 2014 events. It was further suggested that we ensure that whomever we regularly advertise with that we include our Centennial in all advertising for 2014.

Actions:

1. Contact Canada Post to advise that it is their 100th anniversary as well and co-ordinate with them on any events they plan
2. Write to Historical Society, Seniors Group and the Rec Commission requesting that they each appoint someone to the Centennial Committee.

3. RISE AND REPORT

Moved by Councillor Gould that we Rise and Report this meeting to the Regular Council Meeting September 3, 2013.

CARRIED

Mayor Cheer

Kim Mushynsky – Clerk/Treasurer

Kim

From: VoPC Office <office@portclements.ca>
Sent: August-27-13 11:21 AM
To: cao@portclements.ca
Subject: FW: NDI Community Hall application
Attachments: CommunityHallsRecreationFacilities_ApplicationForm.pdf

Importance: High

From: Dana Hawkins [mailto:dana@northerndevelopment.bc.ca]
Sent: Tuesday, August 27, 2013 10:54 AM
To: office@portclements.ca
Subject: NDI Community Hall application

Hi Judy,

Please review the amended application I have attached and get back to me if there are any changes required. Below is wording you can use for the new resolution.

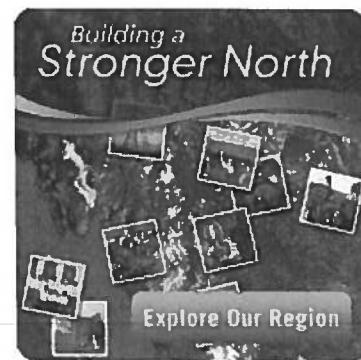
THAT, the amended funding request from the Port Clements Community Hall Society to Northern Development's Community Halls and Recreation Facilities program to \$18,954 from \$8,212 for the Port Clements Community Hall Retrofit project (Northern Development project #2903) from the North West Regional Development Account be supported.

Cheers,

Dana Hawkins
Economic Development Intern
tel 250-561-2525 | fax 250-561-2563
dana@northerndevelopment.bc.ca



Northern Development Initiative Trust
301-1268 Fifth Avenue, Prince George BC V2L 3L2
<http://www.northerndevelopment.bc.ca/>



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Sharon Ferretti

From: Pharmasave Caulfeild <ps214@shaw.ca>
Sent: August-15-13 2:45 PM
To: office@portclements.ca
Subject: Pharmasave Hours Masset

Dear Mayor Cheer,

Thank you for your letter Dated August 12, 2013 requesting Pharmasave Telepharmacy in Masset extend hours of operation.

I unfortunately am unable to fulfill your request at this time. The main reason is that staying open later is not financially viable. With increased hours of operation we would be unable to break even.

Logistically, for Masset pharmacy to operate we have to have our host pharmacy located in Vancouver open and a pharmacist on site. To extend these hours is cost prohibitive. Secondly, the host site in Vancouver looks after three Telepharmacy locations not just Masset, to change the hours of operation of both the host site and Masset would not be fair to the other three locations. I am sorry that we are unable to meet your requests at this time.

The people of Village of Port Clements are very important to us and we hope to be able to serve all your residence with excellent pharmaceutical care in a timely manner.

Take Care,

A/An Williamson

Pharmasave
604-926-5331

LIVE WELL WITH
PHARMASAVE



Please ~ only print this email if necessary!

This e-mail and any attachments are intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, proprietary and/or confidential. Any use, disclosure, dissemination, distribution or copying of this e-mail and any attachments for any purposes that have not been specifically authorized by the sender is strictly prohibited. If you are not the intended recipient, please immediately notify the sender by e-mail or telephone and permanently delete all copies and attachments.

madd[★]

Saving Lives, Supporting Victims

Dear Prospective Advertiser,

On behalf of the Board of Directors, Members and Volunteers of MADD Canada, I would like to thank you for your interest in The MADD Message Yearbook.

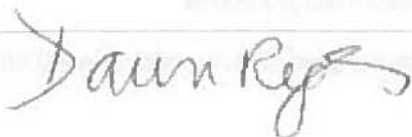
The generosity of community-minded people like you makes it possible for MADD Canada to pursue its much-needed programs including victim support services, educational programs, youth programs and public awareness programs.

By placing an advertisement, you will be helping us in our mission *to stop impaired driving and to support victims of this violent crime*. The magazine will enable us to spread our life-saving messages even further and bring in additional revenues for our programs.

Every day in Canada, over 4 people are killed and another 200 people are injured as a result of impaired driving. You can help make all the difference in our efforts to save lives.

Thank you once again for your interest and support.

Sincerely,



Dawn Regan
National Director of Finance & Fundraising
MADD Canada

MADD Canada's Mission

MADD Canada's mission is to stop impaired driving and to support victims of this violent crime.

What is MADD Canada Doing About Impaired Driving?

MADD Canada is appealing all levels of government for more effective legislation and better enforcement of the law. These measures must include:

1. Lowering the legal blood-alcohol limit
2. Enhancing police enforcement powers
3. Legislating stiffer penalties for repeat offenders

Ad Sizes

Rates

Back Cover (8.25" x 10.625")*	\$2200
Inside Covers (8.25" x 10.625")*	\$1600
Full Page (8.25" x 10.625")*	\$1300
Half Page (7.5" x 4.75")	\$875
Quarter Page (3.625" x 4.75")	\$650
Banner (7.5" x 1.75")	\$550
Eighth Page (3.625" x 2.25")	\$370
Business Card (2.33" x 1.5")	\$270

applicable taxes extra

*Text content must be 1/4" inside + bleed 1/4" beyond these dimensions.

madd⁺
M E S S A G E

Fast Facts

Over 60,000 Canadians are impacted by impaired drivers annually

On average, 4 Canadians are killed and 174 are injured every day as a result of impaired driving

Motor vehicle crashes are the leading cause of death among 15 to 25 year olds, and alcohol is a factor in 45% of those crashes

MADD Canada will show its School Assembly Program to over 1 million students in Grades 7 to 12 every year!

I want to support MADD Canada by placing an ad in The MADD Message Yearbook!

PLEASE SELECT THE DESIRED AD : ALL ADS ARE IN FULL COLOUR ON GLOSS PAPER

BACK COVER INSIDE COVERS FULL PAGE HALF PAGE QUARTER PAGE BANNER EIGHTH PAGE BUSINESS CARD

PLEASE SELECT THE DESIRED PAYMENT METHOD: VISA MASTERCARD AMEX INVOICE ME

CREDIT CARD #

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EXP. DATE: ____ / ____

COMPANY: _____ DATE: _____

AUTHORIZED SIGNATURE: _____ PRINT NAME: _____

THANK YOU FOR YOUR SUPPORT! CALL 1-866-767-1736

FAX: 1-866-293-3068 EMAIL: message@maddmessage.ca

www.maddmessage.ca

EDWARD LOWRIE - #18 TINGLEN AUG-26-13

PORT CLEMENTS VILLAGE OFFICE

MAYOR - COUNCELLORS - STAFF

ON AUG 25-26-13 I SPENT OVER FOUR HOURS PAINTING THE SIDE OF MY CARPORT BESIDE POST OFFICE.. EARLY THIS MORNING SOMEONE SCOOPED UP PILES OF MUD, ROCKS, LEAVES DEBRIS AND THREW IT AGAINST MY NEWLY PAINTED WALL. KAI AT THE POST OFFICE WAS SHOWN AND PICTURES TAKEN FOR PROOF. THE PROBLEM ARISES OUT OF THE CEDAR AND ALDER DEBRIS THAT IS A CONSTANT PROBLEM ALONG THAT SECTION. THE VANDALIZM AND PERSONAL PROPERTY DAMAGE IS ANOTHER MATTER. IF AN ANOTHER INCIDENT OCCURS THE RCMP WILL BE CALLED FOR NEW DAMAGE AND TO BE SHOWN PREVIOUS DESTRUCTION.

A PROBLEM IN THE COMMUNITY...
COULD YOU FIND A SOLUTION

PORT CLEMENTS SENIOR'
BRANCH 123
BOX 124
PORT CLEMENTS, B.C. VOT 1R0

August 26th 2013-08

RE Centennial Committee

I Burneta (Bunny) Decembrini will represent our seniors group at the next council meeting to help coordinate and be part of the Centennial committee.

Should there be more members wishing to be part of this committee our next Seniors meeting will be held Friday Sept. 13th


Burneta Decembrini
President Seniors Branch 123

info@hadagwaiitrader.com

From: "info@hadagwaiitrader.com" <info@haidagwaiitrader.com>
Date: Tuesday, August 27, 2013 11:40 AM
To: "Kim-VOPC" <cao@portclements.ca>
Cc: <office@portclements.ca>
Attach: Village of Port Clements_ad program-100thAnniversary_revised.docx
Subject: HG Trader revised ad program
Good Day Kim, VOPC Mayor and Council,

Thank you for the opportunity to provide you with a quote for the Village Of Port Clements, 100th Anniversary, HG Trader ad program for the period of Aug. 15, 2013 to Aug.15, 2014.

This program truly gives you big bang for your dollars: it includes ten banner ads in total; a new set of ads for each season (two sets for summer to cover the Museum Hours change). Five of your banner ads appear on the HG Trader website (links to the VOPC website) and five in the monthly HG Trader magazine, all for only \$619.04 (plus GST)!

This works out to only \$25.79 per ad! *(per month)*

Over the past year, Haida Gwaii Trader has been proud to "hang the shingle" of the VOPC, not only because Port Clements is where HG Trader calls home, but I genuinely believe that residents and tourists alike want and need to know about some of the wonderful things our community has to offer!

I am confident that continuing this highly affordable, colorful and dynamic advertising program is helping to keep the Village of Port Clements at the top of my customer's minds in a very positive and inviting way.

I look forward to hearing back from you soon and wish you all a stellar day!

At Your Service,
Shellene Van der Beke
Haida Gwaii Trader
250-557-2088
"Spreading Your Word without Breaking Your Bank!"


Village of Port Clements- HG Trader Ad Program

Fall/Winter (Oct 16-Jan 15)

Village of Port Clements
Gateway to the Wilderness

- Seniors' Activities
- Craft Fair
- Rod & Gun Club Events
- Community Christmas Concert

100th Anniversary!
250-557-4295 *Click for more info*



Village of Port Clements
Gateway to the Wilderness

- Seniors' Activities
- Craft Fair
- Rod & Gun Club Events
- Community Christmas Concert

100th Anniversary!

Village of Port Clements
Gateway to the Wilderness

250-557-4295
office@portclements.ca
www.portclements.ca




Winter/Spring (Jan 16-April 15)

Village of Port Clements
Gateway to the Wilderness

- Movie Nights
- Teen Centre
- Steelhead Fishing
- Rainbow Wharf Storm Watching

100th Anniversary!
250-557-4295 *Click for more info*



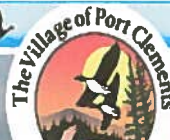
Village of Port Clements
Gateway to the Wilderness

- Movie Nights
- Teen Centre
- Steelhead Fishing
- Rainbow Wharf Storm Watching

100th Anniversary!

Village of Port Clements
Gateway to the Wilderness

250-557-4295
office@portclements.ca
www.portclements.ca



Spring/Summer (April 16-July 15)

Village of Port Clements
Gateway to the Wilderness

Sunset RV Park & Campground

- Weddings, Family Reunions
- Bird Viewing Tower
- Dog Friendly Shoreline Trail
- Seniors' Week

100th Anniversary!
250-557-4295 *Click for more info*



Village of Port Clements
Gateway to the Wilderness

Sunset RV Park & Campground

- Weddings, Family Reunions
- Bird Viewing Tower (wheelchair accessible)
- Dog Friendly Shoreline Trail
- Seniors' Week

100th Anniversary!

Village of Port Clements
Gateway to the Wilderness

250-557-4295
office@portclements.ca
www.portclements.ca



Village of Port Clements-Ad Program-cont.

Summer/Fall (July 16-Sept 14) This ad campaign has two versions as the Museum hours of operation change mid-stream.



Village of Port Clements
Gateway to the Wilderness

- Rainbow Wharf Sunsets
- PC Museum (11-4, 7 days per week)
- Golden Spruce Trail
- PC Community Park

100th Anniversary!
250-557-4295 *Click for more info*



Village of Port Clements
Gateway to the Wilderness

- Rainbow Wharf Sunsets
- PC Museum (11-4, 7 days per week)
- Golden Spruce Trail
- PC Community Park

100th Anniversary!
250-557-4295
office@portclements.ca
www.portclements.ca

Summer/Fall (Sept 15-October 15) with revised Museum hours.



Village of Port Clements
Gateway to the Wilderness

- Rainbow Wharf Sunsets
- PC Museum (Weekends 2-4pm)
- Golden Spruce Trail
- PC Community Park

100th Anniversary!
250-557-4295 *Click for more info*



Village of Port Clements
Gateway to the Wilderness

- Rainbow Wharf Sunsets
- PC Museum (Weekends 2-4pm)
- Golden Spruce Trail
- PC Community Park

100th Anniversary!
250-557-4295
office@portclements.ca
www.portclements.ca

- All ads, of course, publish in full color
- Online, the VOPC ad appears on the Community Calendar and the Ride & Ship Share pages. These pages have six ads per page, versus eight ads per page on the classified sections, thus more exposure. and printed exposure
- Online ad links to the VOPC website: <http://www.portclements.ca/>
- Printed ad appears either on the Community Calendar or Ride & Ship Share page-business card size.

ACTION ITEMS

<u>#</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A1	05-12-2011	Motion to hold town hall mtgs. to engage public	Falconbridge	Consider a fall 2013 (not month of Nov) open meeting with minimal fixed agenda more of a brainstorming session
A16	15-10-2012	Bus Shelter	Cheer	Build shelter at corner of Dyson & Bayview
A21	15-07-2013	Drainage concern at corner of Park & Tingley	Gould	Develop a plan for addressing this issue
A23	15-07-2013	NHA Emergency Door Issue	Gould	Follow up in mid-September to see how this issue was addressed
A24	06-08-2013	Build car port for ambulance	Falconbridge	Office to investigate and have a report back to Council before yearend.