



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
FAX: 250-557-4568
Email: office@portclements.ca
Web: www.portclements.ca

7:00 p.m. Regular Meeting of Council Tuesday September 2, 2014

AGENDA

1. ADOPT AGENDA.

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS

3. MINUTES

M-1- August 25, 2014 Special Council Meeting

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

BA-1- Craig Beachy cutting permit application

BA-2- Multiple Residents cutting permit application

5. ORIGINAL CORRESPONDENCE

C-1- NDIT biomass funding approval

C-2- Edward Lowrie request to remove trees, and inquiry about Volunteer assistance

C-3- Hecate Strait request for "in kind" use of space

6. GOVERNMENT

G-1- Water Frontage Bylaw #412, 2014, Reconsider & Adopt

G-2- Remuneration Bylaw #418, 2014, 3rd Reading and Reconsider & Adopt

7. FINANCE

F1- Cheque Listing to August 27, 2014

F2- NSCU July 2014 Statement

F3- CIBC July 2014 Statement

8. NEW BUSINESS

NB-1-Report to Council – Public Works

9. REPORTS & DISCUSSIONS

10. ACTION ITEMS

11. QUESTIONS FROM THE PUBLIC & PRESS

12. ADJOURNMENT



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Minutes of the Special meeting of the Port Clements Council held August 25, 2014 in the Council Chambers.

Present:

Deputy Mayor Thomas
Councillor Gaspar
Councillor Gould
Councillor Falconbridge

CAO – Kim Mushynsky

2 members of the public in attendance

Deputy Mayor Thomas called the meeting to order at 7pm – Council observed a moment of silence in remembrance of Mayor Wally Cheer.

1. ADOPT AGENDA.

2014-277 - Moved by Councillor Gaspar, seconded by Councillor Falconbridge
THAT the agenda be adopted with the following additions NB-4 MIEDS Representative
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

3. MINUTES.

M-1 – Regular Meeting of Council Monday July 21, 2014

2014-278 – Moved by Councillor Gaspar, seconded by Councillor Falconbridge
THAT we accept the Regular Council meeting minutes from July 21, 2014 meeting as presented.
CARRIED

M-2 – Rec Committee minutes from Friday July 11, 2014

2014-279 – Moved by Councillor Gaspar, seconded by Councillor Falconbridge
THAT we accept the Rec Committee meeting minutes from July 11, 2014 meeting as presented.
CARRIED

M-3 – Notes from Dog Concerns meeting July 29, 2014

2014-280 – Moved by Councillor Falconbridge, seconded by Councillor Gaspar
THAT we receive and file the notes from the July 29, 2014 meeting.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1 – Lewis Hancock – Bursary Application

2014-281 – Moved by Councillor Gaspar, seconded by Councillor Falconbridge
THAT we approve a \$500 scholarship for Lewis Hancock.
CARRIED

BA-2 – Reina Fennell – Bursary Application

2014-282 – Moved by Councillor Gaspar, seconded by Councillor Falconbridge
THAT we approve a \$500 scholarship for Reina Fennell pending acceptance to a Post-Secondary Institution.
CARRIED

M-1

5. ORIGINAL CORRESPONDENCE.

C-1 – Haida Gwaii Forest Products – permit application

2014-283 Moved by Councillor Falconbridge, seconded by Councillor Gaspar

THAT we support the permit application and recommend that the applicable authority ensure that emissions are within provincial guidelines once the system has been in operation for 6-12 months.

CARRIED

C-2 – Edge of the World Music Festival Request

2014-284 – Moved by Councillor Falconbridge, seconded by Councillor Gaspar

THAT we open this for discussion.

CARRIED

2014-285 – Moved by Councillor Gaspar, seconded by Councillor Gould

THAT we reduce the Edge of the World Music Festival invoice for the rental of tables and chairs to \$300.00 once the two missing chairs are returned.

CARRIED

C-3 – Haida Gwaii Working Group appointment

2014-286 – Moved by Councillor Gaspar, seconded by Councillor Falconbridge

THAT we open this for discussion.

CARRIED

2014-287 – Moved by Councillor Gaspar, seconded by Councillor Gould

THAT we appoint Councillor Falconbridge as representative to the Ambulance meetings and Ryan Brown as the Alternate.

CARRIED

6. GOVERNMENT.

G-1 – Bylaw 412, 2014 Water Frontage

2014-288 – Moved by Councillor Gould, seconded by Councillor Gaspar

THAT we give 1st, 2nd and 3rd reading to Water Frontage Bylaw #412, 2014.

CARRIED

Deputy Mayor Thomas Opposed

G-2 – Bylaw 418, 2014 Council Remuneration

2014-289 - Moved by Councillor Gaspar, seconded by Councillor Falconbridge

THAT we give 1st & 2nd reading to Council Remuneration Bylaw #418, 2014

CARRIED

2014-290 – Moved by Councillor Gaspar, seconded by Councillor Gould

THAT we amend Bylaw 418, 2014 to remove section 4 (loss of wages compensation) and reword section 5 to be per term and not per annum.

CARRIED

7. FINANCE.

F-1 – Cheque listing to August 11, 2014

2014-291 – Moved by Councillor Falconbridge, seconded by Councillor Gaspar

THAT we receive and file the cheque listing to August 11, 2014

CARRIED

8. NEW BUSINESS.

NB-1 – Tenders for demolition of #6 Bayview Drive

2014-292 – Moved by Councillor Falconbridge, seconded by Councillor Gould

THAT we accept the recommendation to award the contract to Shorewood Forest Ltd.

CARRIED

NB-2 – VIRL Lease renewal

2014-293 – Moved by Councillor Falconbridge, seconded by Councillor Gaspar

THAT we offer VIRL a two year lease at the \$850/month rate.

CARRIED

NB-3 – Janitorial Contract

2014-294 – Moved by Councillor Falconbridge, seconded by Councillor Gould

THAT we ratify Council's email decision to award the Janitorial Contract to Shirley Wegium for two years.

CARRIED

NB-4 – MIEDS Representative

2014-295 – Moved by Councillor Gaspar, seconded by Councillor Falconbridge

THAT we appoint Councillor Gould as the new MIEDS Representative.

CARRIED

9. ACTION ITEMS:

10. REPORTS AND DISCUSSIONS.

Councillor Gaspar – no report

Councillor Gould – SQCRD update

Deputy Mayor Thomas – no report

Councillor Falconbridge – no report

CAO – biomass RFP analysis, election preparation.

ADJOURNMENT.

2014-296 - Moved by Councillor Gaspar, seconded by Councillor Falconbridge

THAT the meeting be adjourned at 8:20pm

CARRIED

Urs Thomas,
Deputy Mayor

Kim Mushynsky,
CAO

Name: CRAIG BEACHY

Civic & Legal Address: 17 Lot _____ Block _____ Plan 274 Bayview Street

Mailing Address: BOX 447 PORT CLEMENTS B.C.

Planned works – please include a basic drawing of the area identifying major features such as the path, shoreline and the approximate placement of the trees you are wishing to remove. Include descriptions such as the number of trees to be removed, placement of the trees, species of trees, whether you plan to thin, top or remove the trees, who you be doing the work (THE VILLAGE OF PORT CLEMENTS REQUIRES THAT A CERTIFIED FALLER BE USED FOR ALL TREES WHOSE DIAMETER EXCEEDS 6"). Please include a copy of the Faller's certification, current status with WCB and liability insurance.

I WOULD LIKE TO BRUSH MOWE THE CLEARING
ACROSS THE ROAD FROM MY HOUSE. THE SAME AS I HAVE
DONE FOR THE LAST 21 YEARS.
THE WORK TAKES ABOUT 3 HOURS.

Proponents are responsible for removing the waste that results from cutting down the tree(s). The site will be approved after the work has been completed. Any unsatisfactory clean-up will be communicated to the proponent and a deadline for completing the work will be given. Failure to clean-up within the timeline given may result in forfeiture of the damage deposit.

**RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISKS AND INDEMNITY AGREEMENT
BY SIGNING THIS AGREEMENT YOU WILL WAIVE CERTAIN LEGAL RIGHTS, INCLUDING THE RIGHT TO SUE.
PLEASE READ THIS SECTION CAREFULLY!**

In consideration of the Village of Port Clements granting me permission to cut/limb/prune/top trees in the Sunset Park I HEREBY AGREE AS FOLLOWS:

1. TO WAIVE ANY AND ALL CLAIMS that I have or may have in the future against the Village of Port Clements in regards to the work about to be undertaken as explained in this document from any and all liability for any loss, damage, expense or injury including death that I may suffer DUE TO ANY CAUSE WHATSOEVER, INCLUDING NEGLIGENCE, BREACH OF CONTRACT OR BREACH OF STATUTORY OR OTHER DUTY OF CARE ON THE PART OF THE VILLAGE OF PORT CLEMENTS.

BA-1

2. TO HOLD HARMLESS AND INDEMNIFY THE VILLAGE OF PORT CLEMENTS from any and all liability for any damage to property, or personal injury to, any third party that results from the work outlined in this permit.
3. This agreement shall be effective and bind my heirs, next of kin, executors, administrators and representatives.
4. This agreement shall be governed by and interpreted solely in accordance with the laws of the Province of British Columbia and no other jurisdiction.
5. Any litigation involving the parties to this agreement shall be brought solely within the Province of British Columbia and shall be in the exclusive jurisdiction of the Courts of the Province of British Columbia.

I HAVE READ AND UNDERSTAND THIS AGREEMENT, AND I AM AWARE THAT BY SIGNING THIS AGREEMENT I AM WAIVING CERTAIN LEGAL RIGHTS WHICH I OR MY HIERS, NEXT OF KIN, EXECUTORS, ADMINISTRATORS AND REPRESENTATIVES MAY HAVE AGAINST THE VILLAGE OF PORT CLEMENTS.

Date: JULY 15/ 2014

Graig Beachy
Proponent

Colleen Beachy
Witness

Date received by the Village of Port Clements: _____

Received by : _____

Date reviewed by Council: _____

Feedback:

Approved _____ OR Declined _____ by Council

Council

August 8, 2014

Village of Port Clements,
P.O. Box 198
Port Clements, B.C. VOT 1R0

Dear Sirs/Madams:

Re: Permission for Clearing Bayview Drive Rural Subdivision Properties

We the undersigned property owners are requesting permission to remove all Alder trees and brush out the under burden located directly across from our properties on Bayview Drive namely:

258, 260, 262, 264, 266, 268 and 270 Bayview Drive.

We understand that it is our responsibility to dispose of the felled trees and remove them from the properties. We would request that we get permission to burn the felled trees and branches where possible, all other pieces will be moved to the roadside where they will be made available for firewood and later disposed of if not gathered for firewood. There are trails leading from the trail to the road in numerous locations along this strip and they could be utilized for this purpose.

It is our understanding that every caution should be used during this process and that safety is of the utmost concern. Given that there may be evergreen trees that need to be felled if they are found to be leaning into the Alder or are located as to not fall the Alder safely.

We thank you for your approval of this request.

Yours truly,



Mr. Stryker Bergstrom



Mr. Ryan Stevenson



Mr. Ken Antonenko



Mrs. Sharon Antonenko

S Pullano

Mr. Sam Pullano

J June

Mrs. June Pullano

Travis O'Brien
Mr. Travis O'Brien

Charleen O'Brien/Anderson
Mrs. Charleen O'Brien/Anderson

Randolf O'Brien
Mr. Randolph O'Brien

G. O'Brien
Mrs. Gloria O'Brien



301 - 1268 Fifth Avenue
Prince George, BC V2L 3L2
Tel: 250-561-2525
Fax: 250-561-2563
info@northerndevlopment.bc.ca
www.northerndevlopment.bc.ca

July 21st, 2014

CONFIDENTIAL

Village of Port Clements
36 Cedar Avenue W.
Port Clements, BC V0T 1R0

Attention: Mayor Wally Cheer

Dear Mayor Cheer:

**Subject: Port Clements Biomass District Heating
Economic Diversification Infrastructure Program
Northern Development Project Number 3488 50**

The Northern Development Initiative Trust Corporation was created by the Province to be a catalyst for central and northern BC, to grow a strong diversified economy by stimulating sustainable economic growth through strategic and leveraged investments.

The Board of the Northern Development Initiative Trust has met and reviewed your application.

I am pleased to advise you that the Economic Diversification Infrastructure application from the Village of Port Clements for a grant towards the 'Biomass District Heating' project was approved up to \$98,623 from the Northwest Regional Development Account, subject to confirmation of other funding sources, at the July 16th board meeting.

This approval is open for a period of twelve months from the date of this letter, within which we expect all funding sources to be secured, a contract entered into with Northern Development, and the project commenced.

Please advise us when the subjects listed above have been confirmed and our staff with work with you to develop a contract and communication opportunities. It is important to note that expenditures invoiced prior to both parties signing a contract will not be reimbursed.

The Board wishes you every success in your project and look forward to seeing the results have a positive impact on the local economy.

Sincerely,

A handwritten signature in black ink that reads "Janine North".

 Janine North
Chief Executive Officer

c: Kim Mushynsky, Chief Administrative Officer, Village of Port Clements
Ian Gould, Councillor, Village of Port Clements and Northwest Regional Advisor, Regional Advisory Committee

Building a
Stronger North

C-1

NEXT COUNCIL MEETING. AUG. 14-14
RE: Problem trees - Volunteer assistance...
PORT CLEMENTS VILLAGE OFFICE.

THE REASON FOR THIS LETTER IS TO ASK
THAT THE VILLAGE CUT DOWN THE
LARGE ALDER IN FRONT OF #18 AND
CANADA POST. ALSO THE WHOLE ROW
OF CEDARS NEED TO BE ADDRESSED
THEY ARE ALREADY CAUSING PROPERTY
PERSONAL POSSESSION DAMAGE. COULD YOU
PLEASE LET ME KNOW WHEN THIS WILL
OCCUR. MY HOUSE NEEDS MORE WORK
DONE CAUSED FROM THESE PROBLEM
TREE'S IN THE PAST. COULD THE V.O.
AND CANADA POST FIX THIS ONGOING
SITUATION THAT CONTINUES TO DESTROY
ALL MY HARD WORK AND BE A FIRE
SAFETY CONCERN.



Edward Lowrie

Box 221

PORT CLEMENTS

VOT- 1RD

- I was also wondering when the lines were BC pigged flushed up top hill here, to ? below - H₂O lines.

18 TINGLEY

I WAS ALSO WONDERING WHY PC volunteers are not allowed any extra funds or use of village / community tools to do their work. We asked for years for any assistance for fuel line / parts new grass cutter all my expenses I have endured to try and maintain people care about this community. Any one can stuff \$200 worth of flowers in a rim or their front bed and make it look good for a camera. Try and maintain larger areas, garbage pickup maintenance - vandalism - broken booze bottles. That's a volunteer...
- Non commercial -

Please address small craft harbour ISSUP's Small craft spots for locals.

Aug 25 2014

Dear Port Clements Council,

Hecate Strait Employment Development wants to be more active in Port Clements and is looking for a space to meet clients once a week for an hour or two who are in need of employment services.

We are asking for this space to be "in kind" as we are a not-for-profit agency helping under- employed persons find employment and help them access training. We are flexible in times and days.

For more information about Hecate Strait Employment Development Society please refer to our website at www.hseds.ca or call 1-250-559-0049-Queen Charlotte office or our Head Office 1-800-808-3988.

Thank you for your consideration,



HECATE STRAIT
EMPLOYMENT
DEVELOPMENT SOCIETY

Terri Penner
Community Coordinator
Haida Gwaii South

101 Causeway, Queen Charlotte BC V0T1S0
t: 250.559.0049 or 1.866.559.7909
f: 250.559.7709 | e: terri-lynn@hseds.ca

Canada
BRITISH COLUMBIA
WorkBC Employment Services Centre

VILLAGE OF PORT CLEMENTS

**BYLAW No. 412, 2014
Water Frontage Tax bylaw**

WHEREAS The Council of the Village of Port Clements is empowered by the *Community Charter* to impose and levy a frontage tax to meet the cost of works and services that benefit the land within the municipality

AND WHEREAS the amount required to be raised annually to service the water system under this bylaw is \$52,050.00 (fifty two thousand and fifty dollars).

AND WHEREAS according to the water frontage tax assessment roll, the total taxable foot-frontage is 24,281 feet (twenty four thousand two hundred and eighty one feet) or 7,400 meters (seven thousand four hundred meters)

NOW THEREFORE The Village of Port Clements Council in open meeting assembled enacts as follows:

1. In this bylaw, unless context otherwise requires,

“Actual frontage” means the number of feet/meters of a parcel of land which actually abuts the water line or highway;

“Collector” means the Municipal Clerk/Treasurer

“Taxable Frontage” means the actual frontage or where applicable the number of feet/ meters of a parcel of land deemed to abut on the water line or highway, and in respect of which parcel the frontage tax is levied for;

“Total actual frontage” Means the sum of the actual frontage in feet/meters for each parcel of property;

“Total taxable frontage” Means the sum of the frontage in feet/meters of the parcels of land that are deemed to abut the water line or highway.

2. A tax shall be and is hereby imposed upon the owners of land or real property within the Village of Port Clements which is capable of being connected with such water main from January 1, 2015 to December 31, 2029 or until amended or repealed; the aforesaid tax to be hereinafter referred to as “frontage tax”
3.
 - 1) the frontage tax shall be levied in each year on each parcel of land aforementioned and the amount hereof, except as otherwise provided in this bylaw, will be the product of the taxable frontage and the annual rate.
 - 2) The annual rate shall be \$2.15 (two dollars and fifteen cents) per foot

4. For the purpose of this, the following calculations have been made from a study of land within the municipality.
 - a) The total actual frontage is 24,281 feet or 7400 meters
 - b) The total taxable frontage is 24,281 feet or 7400 meters
 - c) The sum required to be raised annually is the amount provided by multiplying the total taxable frontage time the annual rate.
5. The frontage tax shall be imposed annually as long as the municipality operates and maintains the water system.
6. For the purpose of this bylaw a regularly shaped parcel of land is rectangular.
7. (1) to place the frontage tax on fair and equitable basis the taxable frontage of the following parcels of land shall be the number of feet measured by the assessor.
 - a) A triangular or irregularity shaped parcel of land; or
 - b) A parcel of land wholly unfit for building purposes: or
 - c) A parcel of land which does not abut on the work but is nevertheless deemed to abut on the work, as the case may be.
8. Bylaw No. 371, 2009 is repealed effective December 31, 2014 and Bylaw 412, 2014 comes into effect January 1, 2015.
10. This bylaw may be cited as "Water Frontage Tax bylaw No. 412, 2014"

READ A FIRST TIME THIS 25th DAY OF August, 2014.

READ A SECOND TIME THIS 25th DAY OF August, 2014.

READ A THIRD TIME THIS 25th DAY OF August, 2014.

RECONSIDERED AND FINALLY ADOPTED THIS DAY OF , 2014.

Urs Thomas,
DEPUTY MAYOR

Kim Mushynsky,
CHIEF ADMINISTRATIVE OFFICER

CERTIFIED TO BE A TRUE COPY
VILLAGE OF PORT CLEMENTS
Water Frontage Bylaw No. 412

VILLAGE OF PORT CLEMENTS

BYLAW #418, 2014

A Bylaw to provide for the remuneration for the Council of the Village of Port Clements.

WHEREAS Section 12 of the Community Charter authorizes the Council to establish any terms and conditions it considers appropriate;

AND WHEREAS Council considers it appropriate to establish remuneration and expenditures for Council in the exercise of their duties on behalf of Council;

NOW THEREFORE the Council for the Village of Port Clements in open meeting assembled enacts as follows:

1. There shall be paid out of annual revenues an annual remuneration to the Mayor in the amount of Five thousand dollars (\$5,000.00) and to Councillors in the amount of Three thousand dollars (\$3,000.00). One third of this remuneration is an allowance for expenses incidental to the discharge of the duties of office (other than actual expense claims submitted by Council members).
2. Remuneration identified in item #1 is to be paid on a quarterly basis being the end of March, June, September and December.
3. Notwithstanding the foregoing, a financial penalty equal to fifty percent (50%) of a quarterly payment shall be deducted from his/her remuneration each time a member misses more than two meetings in a three month period without Council approval. Absences from meetings at which a Council member is the Council Representative will count for purposes of determining the number of meetings missed.
4. In recognition of the importance of electronic communication capabilities for Council members, Mayor and Council will receive \$500 per term for the purchase, maintenance and connectivity fees related to laptop/computer/ipad or other electronic communication device.
5. This Bylaw shall come into effect January 1, 2015.
6. Bylaw #301, 1999 is hereby rescinded.
7. This Bylaw shall be cited as "Council Remuneration Bylaw #418, 2014".

READ A FIRST TIME THIS 25th Day of August, 2014.

READ A SECOND TIME THIS 25th Day of August, 2014.

READ A THIRD TIME THIS 25th Day of August, 2014.

RECONSIDERED AND FINALLY ADOPTED THIS ____Day of _____, 2014.

URS THOMAS
DEPUTY MAYOR

KIM MUSHYNSKY
ADMINISTRATOR

CERTIFIED A TRUE COPY OF VILLAGE OF
Council Remuneration Bylaw No. 418, 2014”.

VILLAGE OF PORT CLEMENTS

Cheque Listing For Council

2014-Aug-28
7:20:40AM

Cheque #	Cheque Date	Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
140369	2014-08-15	MasterCard, CUETS FINANCI			PAYMENT		1,237.92
			10-2-12-11-00	July 2014	flags-BC+Canada	290.69	
			10-2-12-10-10	July 2014	WCB	316.55	
			30-2-41-30-20	July 2014	WCB	105.52	
			40-2-42-90-20	July 2014	WCB	105.52	
			10-2-31-00-10	July 2014	WCB	105.52	
			10-2-11-10-30	July 2014	WCB	49.25	
			10-2-24-70-20	July 2014	WCB	21.10	
			10-2-12-11-40	July 2014	kleenex	8.31	
			10-2-12-11-40	July 2014	Fruit+Veg trays TownHall	65.34	
			10-2-75-00-00	July 2014	MovieNights items	52.97	
			10-2-12-13-00	July 2014	ballot boxes+seals	96.27	
			10-3-22-00-00	July 2014	GST	20.88	
140370	2014-08-15	TELUS COMMUNICATIONS I			PAYMENT		1,668.10
			10-2-71-21-15	July 2014	MPBC utilities	616.63	
			40-2-42-90-40	July 2014	sewer	252.43	
			30-2-41-50-00	July 2014	water	74.93	
			10-3-22-00-00	July 2014	GST	74.54	
			10-2-24-70-10	July 2014	Firehall	649.57	
140377	2014-08-22	Angela's Place-Social Cafe & I			PAYMENT		710.30
			40-2-42-90-60	July 2014	fuel - sewer	142.06	
			30-2-41-40-10	July 2014	fuel - water	284.12	
			10-2-31-90-00	July 2014	fuel - common services	284.12	
140378	2014-08-22	C. AND C. BEACHY CONTRA			PAYMENT		210.00
			10-2-32-37-20	10064	JULY 28 DITCH CLEANING TINGL	210.00	
140379	2014-08-22	Canadian Broadcasting Corpo			PAYMENT		691.29
			10-1-53-10-80	Refund	REFUND PYMT MADE IN ERROR	691.29	
140380	2014-08-22	Haida Gwaii Forest Products C			PAYMENT		261.63
			10-2-52-00-00	0804	WOOD FOR CLINIC+AMBULANCI	124.98	
			10-2-72-50-00	0804	WOOD FOR CLINIC+AMBULANCI	124.97	
			10-3-22-00-00	0804	GST	11.68	
140381	2014-08-22	KEY WEST INSURANCE SER			PAYMENT		7,340.00
			10-2-12-14-30	35123	TOWNSITE BUILDINGS POLICY	2,300.00	
			10-2-71-21-25	35123	TOWNSITE BUILDINGS POLICY	267.34	
			10-3-73-90-00	35123	TOWNSITE BUILDINGS POLICY	4,272.66	
			10-3-73-90-00	35140	STAFF ACCIDENT POLICY	312.33	
			10-2-12-14-30	35140	STAFF ACCIDENT POLICY	56.17	
			10-2-31-00-10	35140	STAFF ACCIDENT POLICY	36.98	
			10-2-11-10-30	35140	STAFF ACCIDENT POLICY	94.52	
140382	2014-08-22	MUNICIPAL INFORMATION S			PAYMENT		294.11
			10-2-12-11-20	20140739	SEPT FINANCE SUPPORT	294.11	
140383	2014-08-22	RECEIVER GENERAL - CCR/			PAYMENT		4,554.79
			10-4-27-00-10	AUG 2014	CCRA AUGUST REMITTANCE	4,554.79	
140384	2014-08-22	SKEENA QUEEN CHARLOTT			PAYMENT		13,432.50
			10-4-23-44-00	3 QTR 2014	GARBAGE BILLING FEES	13,896.00	
			10-4-23-44-01	3 QTR 2014	GARBAGE BILLING FEES	432.00	
			10-1-53-20-10	3 QTR 2014	GARBAGE BILLING FEES	(895.50)	
140385	2014-08-22	Upedal, Wolfgang Habermann			PAYMENT		400.00
			10-2-75-00-00	CanDays2014	UPEDALS FOR CANADA DAYS	400.00	
140386	2014-08-25	Stupka, Christina			PAYMENT		400.00
			10-2-71-89-30	Park Aug 25	SUNSET PARK ATTENDANT FEE	200.00	
			10-2-71-89-30	Park Sept 8	SUNSET PARK ATTENDANT FEE	200.00	

F-1

VILLAGE OF PORT CLEMENTS

Cheque Listing For Council

2014-Aug-28
7:20:40AM

Cheque #	Cheque Date	Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
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Total 31,200.64

*** End of Report ***



NORTHERN SAVINGS
CREDIT UNION

Village Of Port Clements
PO BOX 198
Port Clements BC V0T 1R0

STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231
MEMBER NUMBER 56440
STATEMENT DATE July 31, 2014
PAGE 1 of 11

DEMAND ACCOUNTS

Date	Description	Number	Withdrawals	Deposits	Balance
Business 75					
30Jun2014	Balance Forward				652,101.86
01Jul2014	Clearing Cheque	140246	2,630.10		649,471.76
02Jul2014	Pre-Authorized Credit - PROVINCE OF B.C			742.67	650,214.43
02Jul2014	Money Transfer - Incoming FT 2816795 Jul 2 MCAP Service Corp	FT28167		982.94	651,197.37
02Jul2014	Misc Debit Transaction mts fee		5.50		651,191.87
03Jul2014	Bill Payment CIBC VISA 4503386141757010 Vendor Confirmation: 859420	307835	2,939.91		648,251.96
03Jul2014	Clearing Cheque	140252	294.11		647,957.85
04Jul2014	Transfer out to term 12		300,000.00		347,957.85
04Jul2014	Deposit			80,570.07	428,527.92
04Jul2014	Deposit			100,785.98	529,313.90
04Jul2014	Clearing Cheque	140262	107.64		529,206.26
04Jul2014	Clearing Cheque	140244	333.76		528,872.50
04Jul2014	Clearing Cheque	140257	42.00		528,830.50
04Jul2014	Clearing Cheque	140259	52.50		528,778.00
04Jul2014	Clearing Cheque	140249	984.48		527,793.52
07Jul2014	Clearing Cheque	140255	845.25		526,948.27
08Jul2014	Clearing Cheque	140252	112.35		526,835.92
08Jul2014	Clearing Cheque	140254	113.50		526,722.42
08Jul2014	Clearing Cheque	140245	253.58		526,468.84
08Jul2014	Clearing Cheque	140263	262.50		526,206.34
08Jul2014	Clearing Cheque	140290	1,200.00		525,006.34
10Jul2014	Bill Payment BC Hydro 2328675 Vendor Confirmation: 634150	258226	2,370.87		522,635.47
10Jul2014	Clearing Cheque	140261	69.09		522,566.38
10Jul2014	Clearing Cheque	140283	69.22		522,497.16
10Jul2014	Clearing Cheque	140281	200.00		522,297.16
11Jul2014	Deposit			2,738.37	525,035.53
11Jul2014	Clearing Cheque	140282	1,017.32		524,018.21
14Jul2014	Clearing Cheque	140291	64.32		523,953.89

continued...



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Village Of Port Clements

STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER 56440

STATEMENT DATE July 31, 2014

PAGE 2 of 11

Date	Description	Number	Withdrawals	Deposits	Balance
Business 75					
14Jul2014	Clearing Cheque	140279	153.38		523,800.51
14Jul2014	Clearing Cheque	140276	210.38		523,590.13
14Jul2014	Clearing Cheque	140289	200.00		523,390.13
15Jul2014	Bill Payment Credit Union MasterCard 5527497140094880 Vendor Confirmation: 971741	785766	6,768.25		516,621.88
15Jul2014	Bill Payment Telus Communications 2285720649 Vendor Confirmation: 972942	785886	1,700.92		514,920.96
15Jul2014	Clearing Cheque	140285	57.75		514,863.21
15Jul2014	Clearing Cheque	140288	1,462.32		513,400.89
15Jul2014	Clearing Cheque	140286	4,920.97		508,479.92
16Jul2014	Clearing Cheque	140284	2,039.46		506,440.46
16Jul2014	Clearing Cheque	140287	2,337.00		504,103.46
18Jul2014	Misc Debit Transaction CB 901 Christine Cunningham ck# 90		513.95		503,589.51
19Jul2014	Deposit			4,051.29	507,640.80
20Jul2014	Transfer in from 604207 Masset cheq			54.65	507,695.45
22Jul2014	Clearing Cheque	140307	32.21		507,663.24
22Jul2014	Clearing Cheque	140304	132.30		507,530.94
22Jul2014	Clearing Cheque	140280	180.00		507,350.94
22Jul2014	Clearing Cheque	140300	245.00		507,105.94
23Jul2014	Pre-Authorized Credit - PROVINCE OF B.C			435.69	507,541.63
23Jul2014	Clearing Cheque	140308	183.68		507,357.95
24Jul2014	Pre-Authorized Credit - CANADA POST CORP.			1,659.95	509,017.90
24Jul2014	Clearing Cheque	140316	41.02		508,976.88
24Jul2014	Clearing Cheque	140205	197.82		508,779.06
24Jul2014	Clearing Cheque	140310	294.11		508,484.95
24Jul2014	Clearing Cheque	140299	821.50		507,663.45
24Jul2014	Clearing Cheque	140313	30,960.78		476,702.67
25Jul2014	Charge Back - 901 Wida Herawati ck# 28		168.87		476,533.80
	Service Charge		5.00		476,528.80
25Jul2014	Clearing Cheque	140309	6.36		476,522.44
25Jul2014	Clearing Cheque	140312	80.85		476,441.59

continued...

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Village Of Port Clements

STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER 56440

STATEMENT DATE July 31, 2014

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Date	Description	Number	Withdrawals	Deposits	Balance
Business 75					
30Jul2014	Clearing Cheque	140302	253.58		476,188.01
30Jul2014	Clearing Cheque	140324	600.00		475,588.01
30Jul2014	Clearing Cheque	140314	640.00		474,948.01
31Jul2014	Credit Interest			440.91	475,388.92
31Jul2014	Monthly Service Fee		55.00		475,333.92
Total Withdrawals and Deposits			369,230.46	192,462.52	

Number of Cheques 41

Membership Shares

30Jun2014	Balance Forward				37.70
Total Withdrawals and Deposits			.00	.00	


Business Simply Savings

30Jun2014	Balance Forward				402,255.72
31Jul2014	Credit Interest			427.05	402,682.77
Total Withdrawals and Deposits			.00	427.05	

TERM DEPOSITS

Date	Description	Withdrawals	Deposits	Balance
Term 4: Short Term GSP (30 - 364 Days) -				
30Jun2014	Balance Forward			11,267.34
Start 30Apr2014 - Rate 1.0000% - NextInt 30Jan2015 - Matures 30Jan2015				
Term 7: 12 - 60 Month Term -				
30Jun2014	Balance Forward			255,375.00
Start 13Feb2013 - Rate 2.1500% - NextInt 13Feb2015 - Matures 13Feb2016				

continued...



ALL MEMBERS
...if you have a mortgage or loan against your home or rental property where Northern Savings holds the security you are required to have adequate insurance in place. Northern Savings should be identified as the mortgage holder with loss payable to the Credit Union. Property taxes are due annually and always make sure you sign your Home Owner's grant if the home is your primary residence.



STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

Village Of Port Clements

MASSET BRANCH 250-626-5231
MEMBER NUMBER 56440
STATEMENT DATE July 31, 2014
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Date	Description	Withdrawals	Deposits	Balance
Term 10: 3 Year Harvest Term -				
30Jun2014	Balance Forward			750,000.00
Start 21Nov2013 - Rate 1.1000% - NextInt 21Nov2014 - Matures 21Nov2016				
Term 11: Short Term GSP (30 - 364 Days) -				
30Jun2014	Balance Forward			133,481.29
Start 06May2014 - Rate 1.0000% - NextInt 31Dec2014 - Matures 31Dec2014				
Term 12: 12 - 60 Month Term -				
30Jun2014	Balance Forward			.00
04Jul2014	Transfer in from cheq to new 18 month term		300,000.00	300,000.00
Start 04Jul2014 - Rate 1.6000% - NextInt 04Jul2015 - Matures 04Jan2016				

Assets	Canadian Dollars	US Dollars
Chequing	475,333.92	.00
Savings	402,682.77	.00
Terms	1,450,123.63	.00
Registered Plans	.00	.00
Shares	37.70	.00
Total Assets	2,328,178.02	.00
Liabilities	Canadian Dollars	US Dollars
Line of Credit	.00	.00
Over limit LOC/overdraft	.00	.00
Loans	.00	.00
Mortgage	.00	.00
Total Liabilities	.00	.00
	.00	.00

Over limit Lines of Credit / Overdrafts interest rate is 24.0000

continued...





CIBC Account Statement

VILLAGE OF PORT CLEMENTS

For Jul 1 to Jul 31, 2014

Account number
93-00813

Branch transit number
00180

The names shown are based on our current records, as of August 5, 2014. This statement does not reflect any changes in account holders and account holder names that may have occurred prior to this date.

Account summary

Opening balance on Jul 1, 2014		\$100,788.69
Withdrawals	-	46,751.67
Deposits	+	16,943.71
Closing balance on Jul 31, 2014	=	\$70,980.73

Contact information

1 800 465 CIBC (2422)
Contact us by phone for questions on this update, change of personal information, and general inquiries, 24 hours a day, 7 days a week.
TTY hearing impaired
1 800 465 7401
Outside Canada and the U.S.
1 902 420 CIBC (2422)
www.cibc.com

Transaction details

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance (\$)
Jul 1	Opening balance			\$100,788.69
Jul 2	CREDIT MEMO 178 BNS PROPERTY TAX - STRATFORD		4,249.06	105,037.75
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		960.12	105,997.87
	DEBIT MEMO CHARGE FOR JUN CIBC EFT SERVICE CHARGE	64.96		105,932.91
Jul 3	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		4,686.87	110,619.78
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		163.95	110,783.73
Jul 4	CREDIT MEMO INT @ 0.2500% CIBC-AUTOMATED INTEREST SYSTEM		16.37	110,800.10
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		199.24	110,999.34

(continued on next page)

CIBC Account Statement

Jul 1 to Jul 31, 2014

Account number: 93-00813

Branch transit number: 00180

Transaction details (continued)

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance (\$)
Jul 4	Balance forward			\$110,999.34
	CHEQUE 55138283 140266	510.99		110,488.35
	CHEQUE 57108055 140264	837.10		109,651.25
	CHEQUE 57108058 140268	14.34		109,636.91
Jul 7	CREDIT MEMO FUNG LOY KOK IN		60.00	109,696.91
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		3,963.91	113,660.82
Jul 8	TRANSFER TO: 00180/09-92011	29,045.04		84,615.78
Jul 9	DEBIT MEMO SETTLEMENT: 0100 CIBC DATA CENTRE: 00	6,606.67		78,009.11
Jul 10	CHEQUE 56168496 140265	510.99		77,498.12
Jul 11	DEBIT MEMO Jul 11, 2014 Municipal Pensi	1,378.30		76,121.82
Jul 14	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		1,968.40	78,090.22
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		3.79	78,094.01
Jul 15	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		60.00	78,154.01
Jul 16	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		212.00	78,366.01
Jul 21	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		100.00	78,466.01
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		100.00	78,566.01
Jul 23	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		200.00	78,766.01
	DEBIT MEMO SETTLEMENT: 0101 CIBC DATA CENTRE: 00	6,442.33		72,323.68
Jul 25	DEBIT MEMO Jul 25, 2014 Municipal Pensi	1,342.95		70,980.73
	Closing balance			\$70,980.73

Public Works Report to Council

Aug 17, 2014

Sewer

- Based on successful results of training/certification exam, VOPC is now compliant with the MoE permit requirement for the proper certification level for operation of our “Wastewater Level 1” facility.
- The ongoing effort to bring our system into compliance regarding our effluent testing has been stalled somewhat with the absence on the islands of the contractor who is to assist us with data collection and process changes. Their eventual attendance still factors highly in the plan, there is an indication that they may be here within one or two weeks.
- There has been no report back on the progress of the application for transitional authorization submitted to the Effluent Regulatory Reporting Information System in compliance with the Wastewater Systems Effluent Regulations.

Community Park

- Well used and appreciated during Canada Days and the visit by the Navy. Light maintenance will be enough to see it through the end of the summer season within its budget.
- Some vandalism has occurred but it is manageable.

Fire hall (Weight room) / Clinic

- Major renovation of weight room including new flooring, complete paint and new exercise equipment complete. The included bathroom renovation awaiting the fall/winter season and any implications of modification to the heating system.
- Fire hall maintenance is also waiting for any decision on modification to the heating system.

- Clinic/ambulance exterior renovations are ongoing, to be complete by mid-September.

Millennium Park & St. Marks

- Towards centennial celebrations and time capsule internment, some added maintenance and improvements were done to the church and surrounding park, greatly aided by volunteer efforts.

Shoreline Park and Sunset Campground

- A major water leak was located in Sunset Park underneath a pedestrian bridge. Water to the RV side has been shut down and signage has been put in place directing guests that water is available a short walk away. Repair of the water line would be too disruptive at the busiest time of the season. We will revisit during Sept/Oct.

Streets (Industrial Road)

- Condition of the Industrial Road has improved after a long awaited grading, and reduced industrial traffic volume. We have a good supply of crush available now to maintain the condition of the road.

Staff

- Public Works has been aided with the addition of a funded "summer student" position, which will expire at the end of August.
- Any new direction from council or projects undertaken could result in the need for temporary help.

Water

- Results of ongoing required sampling and testing acceptable to Northern Health Drinking Water Officer.
- Two major water leaks have occurred in the past few months. One previously mentioned in Sunset Park, the other under water at the small craft harbour. The latter has been repaired. Both can be attributed to the force of the fire booster pump.
- Two separate failures of equipment in the water treatment plant have consumed two thirds of the plant R&M budget. Failures were a UPS system protecting the 'brain', and a solenoid valve on the chlorinator.
- We are waiting on an outside contractor to determine if we can benefit from the use of their high end 'listening' equipment to determine the position of suspected leaks, however constant operational monitoring indicates that our consumption is within reasonable tolerance levels.
- Water quality: With the accompanied demonstration and discussion, I am asking Council for direction to proceed with a suggested modification in our water storage system, with the potential to improve taste and quality .