



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE :250-557-4295
Public Works :250-557-4326
FAX :250-557-4568
Email : office@portclements.ca
Web : www.portclements.ca

Minutes from the October 4, 2012 Emergency Planning Committee Meeting
Emergency Command Centre (Upstairs Firehall)

Present:

Chair – Kaz Falconbridge
Jane Wilson
Cst. Scott McDiarmid RCMP
CAO - Kim Mushynsky

The meeting was called to order at 7:00pm

1. ADOPT AGENDA

Moved by Jane Wilson, seconded by Scott McDiarmid that the agenda be adopted with additions NB2 – Back Road Map and NB3 – Oct. 18 Shake Out BC.

CARRIED

2. MINUTES

M-1 – April 19, 2012 Minutes

Moved by Jane Wilson, seconded by Scott McDiarmid that the minutes from the April 19, 2012 Emergency Committee meeting be accepted as presented.

CARRIED

3. BUSINESS ARISING & UNFINISHED BUSINESS

BA-1 – Emergency Plan Review

Moved by Jane Wilson, seconded by Scott McDiarmid that the updated Emergency Plan be forwarded to Council for approval prior to yearend.

CARRIED

4. CORRESPONDENCE

C-1 – Resignation Letter Terry Mitchell

Moved by Jane Wilson, seconded by Scott McDiarmid that we accept Terry's letter of Resignation.

CARRIED

5. NEW BUSINESS

NB-1 – Appointment of new Emergency Co-ordinator

Moved by Kim Mushynsky, seconded by Scott McDiarmid that Jane Wilson be appointed as the new Emergency Co-ordinator.

CARRIED

NB-2 – Back Road Map

Update from Kaz Falconbridge in regards to the new Back Roads Map that is on display in the Emergency Command Centre.

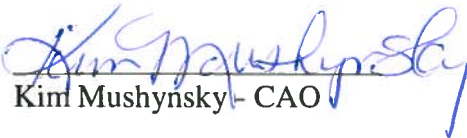
NB-3 – October 18, 2012 Shake Out BC at 10:18am

Reminder by Kaz Falconbridge about the upcoming earthquake drill and encouraging all members to take part in whatever way works for where they are at that time.

6. ADJOURNMENT

Adjourned at 7:25pm


Kaz Falconbridge – Chair


Kim Mushynsky – CAO