



The Village of  
**PORT CLEMENTS**  
*"Gateway to the Wilderness"*

36 Cedar Avenue West  
PO Box 198  
Port Clements, BC  
V0T1R0  
OFFICE: 250-557-4295  
Public Works: 250-557-4295  
FAX: 250-557-4568  
Email: [office@portclements.ca](mailto:office@portclements.ca)  
Web: [www.portclements.ca](http://www.portclements.ca)

7:00 p.m. Regular Meeting of Council Monday June 06, 2016

AGENDA

**1. ADOPT AGENDA**

**2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS**

**3. MINUTES**

M-1- May 16, 2016 Regular Council Meeting

**4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS**

UB-1- Ratify Council Vote to provide a letter of support for the Skidegate Band Council's application to the BC Rural Dividend fund for the Haida Language and Culture Program  
Moved by Councilor Cunningham, seconded by Mayor Gould  
CARRIED

**5. ORIGINAL CORRESPONDENCE**

C-1- Port Clements Tourism Committee – Development of Laundry and Shower Facilities  
C-2- Port Clements Tourism Committee – Repairs to Highway Signage  
C-3- Haida Gwaii CoAst – Request for a letter of comment

**6. GOVERNMENT**

**7. FINANCE**

F-1- Cheque listing to June 01, 2016

**8. NEW BUSINESS**

**9. REPORTS & DISCUSSIONS**

R-1- Alissa Mac Mullin – May 2016: Grant Writer Monthly Report  
R-2- 2016 UBCM  
R-3-

**10. ACTION ITEMS**

A-1- Follow up

**11. QUESTIONS FROM THE PUBLIC & PRESS**

Motion for Council to move to In-Camera per CC90(1)(k)

**12. ADJOURNMENT**



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**Minutes of the regular meeting of the Port Clements Council held May 16, 2016 in Council Chambers.**

Present:

Mayor Gould  
Councilor Daugert  
Councilor O'Brien Anderson  
Councilor Cunningham  
Councilor Gaspar

CAO Kim Mushynsky  
Deputy Glenda Saruga

Mayor Gould called the meeting to order at 7:00 p.m.

**1. ADOPT AGENDA.**

2016-125 – Moved by Councilor Cunningham, seconded by Councilor Daugert  
THAT Council adopts the agenda as presented.

**CARRIED**

**2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.**

D-1 – RCMP Spring Update – Report delivered by Sergeant Drouin outlining Seasonal Policing Projects, Staffing Levels and their 2016 Strategic Plan.

D-2 – Review of Wharf Tenders

2016-126 – Moved by Councilor Daugert, seconded by Councilor Gaspar  
THAT Council rejects the Tender from Broadwater Industries.

**CARRIED**

2016-127 – Moved by Councilor Daugert, seconded by Councilor Gaspar  
THAT Council directs the Administrator to seek local alternatives before retendering.

**CARRIED**

**3. MINUTES.**

M-1 – May 02, 2016 Regular Council Meeting

2016-128 – Moved by Councilor Cunningham, seconded by Councilor O'Brien Anderson  
THAT Council adopt the May 02, 2016 Regular Council meeting minutes as presented.

**CARRIED**

M-2 – April 14, 2016 Tourism Committee Minutes

2016-129 – Moved by Councilor Gaspar, seconded by Councilor Cunningham

THAT Council receive the April 14, 2016 Tourism Committee Minutes.

**CARRIED**

#### **4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.**

UB-1 – Playground Equipment Recommendations

2016-130 – Motion by Councilor Cunningham, seconded by Councilor O’Brien Anderson

THAT Council tables this matter until the next council meeting on June 6, 2016.

**CARRIED**

#### **5. ORIGINAL CORRESPONDENCE**

C-1 – BC Ferries

2016-131 – Moved by Councilor Daugert, seconded by Councilor Cunningham

THAT Council receives this correspondence.

**CARRIED**

C-2 – HGHEs & BC Rural Dividend Fund

2016-132 – Moved by Councilor Cunningham, seconded by Councilor Gaspar

THAT Council supports this application.

**CARRIED**

#### **6. GOVERNMENT**

#### **7. FINANCE**

F-1 – Cheque listing to May 11, 2016

2016 – 133 - Moved by Councilor Cunningham, seconded by Councilor O’Brien Anderson

THAT Council receives the cheque listing to May 11, 2016.

**CARRIED**

#### **8. NEW BUSINESS**

#### **9. REPORTS & DISCUSSIONS**

R-1 – Lori Weideman – Volunteer Haida Gwaii

2016-134 – Moved by Councilor O’Brien Anderson, seconded by Councilor Cunningham

THAT Council receives this report.

**CARRIED**

R-2 – Lori Weideman – Rural Dividend Fund Haida Gwaii CAO’s Meeting

2016-135 – Moved by Councilor Daugert, seconded by Councilor Cunningham

THAT Council receives this report.

**CARRIED**

R-3 – Alissa MacMullin – Grant Writer Monthly Report

2016-136 – Moved by Councilor Daugert, seconded by Councilor Gaspar

THAT Council receives this report.

**CARRIED**

Mayor Gould – Town Cleanup, Gwaii Tel Leaders mtg this Wednesday

Councilor Daugert – MEIDS AGM

Councilor O’Brien Anderson – Community Cleanup

Councilor Gaspar – no report

Councilor Cunningham – no report

CAO Mushynsky – Tax notices out, Town Cleanup

Deputy Saruga – Town Cleanup

#### **10. ACTION ITEMS**

#### **11. QUESTIONS FROM THE PUBLIC & PRESS**

2016-137 – Moved by Councilor Gaspar, seconded by Councilor Dougart  
THAT Council moves to in-camera per Community Charter 90-1-1-e at 8:25pm.

**CARRIED**

**ADJOURNMENT**

2016-128 – Moved by Councilor O'Brien Anderson, seconded by Councilor Daugert  
THAT the meeting be adjourned at 8:35pm.

**CARRIED**

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Ian Gould  
Mayor

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Glenda Saruga  
Deputy Clerk

2016-05-16

Port Clements Tourism Committee  
Port Clements, BC

Dear Village Council,

Re: Development of Laundry and Shower Facilities

The Port Clements Tourism Committee has discussed the need to provide shower and laundry facilities for visitors. Currently there are no public facilities available anywhere on the islands and our Information Centre receives requests frequently for these services.

The Tourism Committee is bringing this issue to the attention of the Village Council in order that plans might be put in place to provide these services for the 2017 visitor season. The Port Clements Tourism Committee is willing to lend their assistance in pursuing funding through the Gwaii Trust Vibrant Communities grant to support such an initiative.

This is an important opportunity for Port Clements to fill a niche service opportunity.

Thank you,

Port Clements Tourism Committee

Port Clements Tourism Committee  
Port Clements, BC

May 25, 2016

Village of Port Clements  
Council Members  
Port Clements, BC

Dear Council Members,

Re: Repairs to Highway Signage

The Port Clements Tourism Committee has discussed the need to repair the printing on the two welcome signs located just outside the community's main entrances. These are the signs with the cut out spruce tree and printing at the bottom that reads,

“Port Clements / Gateway to the Wilderness”

As the paint on one of the signs is almost gone, the Tourism Committee feels that a repair job is timely and want to take advantage of the opportunity to revise the wording as follows,

“Port Clements / Centrally Located / Community Proud”

This is the same wording used on the front of the new tourism brochure. The change in wording will provide critical information for visitors and give the community an upbeat and professional look. The Tourism Committee has identified funds to complete this work, but is seeking approval from the council before proceeding.

Thank you,



Kelly Whitney-Squire, Chair  
Port Clements Tourism Committee



Haida Gwaii CoAST

**Communities Against Supertankers**  
**PO Box 1407 • Skidegate, Haida Gwaii • V0T 1S1**  
**[haidagwaiicoast@gmail.com](mailto:haidagwaiicoast@gmail.com) • [haidagwaiicoast.ca](http://haidagwaiicoast.ca)**

Wednesday, June 1<sup>st</sup>, 2016

Dear Port Clements Mayor and Council,

**We request that the Village of Port Clements submit a letter of comment to the National Energy Board regarding Enbridge's application for a 3-year extension on the Northern Gateway.**

**Overview:** Two years ago, the National Energy Board (NEB) granted conditional approval for the Northern Gateway. With its federal approval nearing expiration, Enbridge applied for an extension last month.

The NEB is asking for public comments on Northern Gateway's request for a 3-year extension. Comments must be received by **Monday, June 27<sup>th</sup>**. Haida Gwaii CoAST is encouraging local governments, Intervenors, and Island residents to send their submissions to the NEB. The NEB will review all comments and make a recommendation to Prime Minister Trudeau and his cabinet for a final decision.

**Federal cabinet will have the final say.** There is no timeline for this decision, but it is anticipated that cabinet will either approve or deny the extension late this summer or early in the fall.

**One of Trudeau's campaign promises was a tanker ban.** This is an opportunity for Haida Gwaii governments and residents to reinforce that the North Coast must be protected from crude oil supertankers. Prime Minister Trudeau mandated the Minister of Transport and the Minister of Fisheries, Oceans and the Coast Guard to implement this tanker ban. By denying Northern Gateway's extension request, the government can take the necessary step to safeguard the coast and continue working to fulfill its commitment to, "formalize the moratorium on crude oil tanker traffic on British Columbia's North Coast, including the Dixon Entrance, Hecate Strait, and Queen Charlotte Sound."

**Letters of comment can address the tanker ban, and any other issues that the NEB should take into consideration.** The NEB is asking interested parties to provide any information that should be considered in deciding Northern Gateway's request.

- Comments on Northern Gateway's reasons for making the extension request;
- Other issues that the NEB should consider;
- Whether additional information should be required.

**How to submit a comment:** Letters must be original and submitted directly to the NEB via fax or mail.

Secretary to the Board  
National Energy Board  
517 Tenth Avenue S.W.  
Calgary, Alberta T2R 0A8  
Fax: 403-292-5503 or toll free fax at 1-877-288-8803.

**For more information**, we recommend West Coast Environmental Law's: "Northern Gateway Asks to Extend the Expiring Federal Approval for its Oil Pipeline and Tanker Project: A Backgrounder for Engaging in the Public Comment Period." Available online at [wcel.org](http://wcel.org).

**Haida Gwaii CoAST is available to help answer questions, provide more information, and draft letters. Please do not hesitate to contact us at any time.**

On behalf of Haida Gwaii CoAST,  
Valine Crist | [valine.crist@gmail.com](mailto:valine.crist@gmail.com) | 250.626.9007

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### **Island Governments – Leaders in protecting Haida Gwaii from oil tankers\***

#### **April 2010, Village of Queen Charlotte Opposes Northern Gateway**

Taking a lead amongst municipalities, the Village of Queen Charlotte was the first to pass a resolution opposing the expansion of bulk crude oil tankers in the Dixon Entrance, Hecate Strait, and Queen Charlotte Sound. This resolution commits the municipal council to petition the federal government to legislate a tanker ban on crude oil passing through these waters.

#### **January 2012, Village of Port Clements Opposes Enbridge**

Identifying potential environmental impacts, the village council votes in favour of renewing its earlier 2010 motion officially opposing the transport of crude oil by pipeline and tankers off the coast of Haida Gwaii.

#### **February 2012, Village of Masset Renews Opposition to Oil Tankers Around Haida Gwaii**

The Municipality of Masset first passed a resolution in 2010 opposing pipelines throughout BC and banning oil tankers from passing through Haida Gwaii waters. The village council votes to renew that resolution in 2012.

#### **February 2012, Skeena-Queen Charlotte Regional District Opposes Enbridge Proposal**

Representing four electoral areas and five municipalities (20,000 residents along BC's north coast), the regional district passes a resolution opposing the Enbridge Northern Gateway proposal and any increase of crude-oil tanker traffic in northern waters.

\*excerpts from Haida Laas' *Resounding Voice* (December 2013)

#### *About CoAST*

*CoAST, Communities Against Super Tankers, is an informal group made up of a diverse cross section of Islanders on Haida Gwaii who are concerned about the consequences of tanker traffic transiting through the Hecate Strait, Dixon Entrance, and Queen Charlotte Sound. Our members represent all of the Islands' communities.*





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Vancouver, BC V6J 2B3  
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email: admin@wcel.org

## **Northern Gateway Asks to Extend the Expiring Federal Approval for its Oil Pipeline and Tanker Project:**

### **A Backgrounder for Engaging in the Public Comment Period**

The federal approval of Enbridge's Northern Gateway pipelines and tankers proposal is on track to expire at the end of 2016. To keep its project alive, Northern Gateway has requested a 3-year extension. First Nations, municipalities, organizations and citizens have until **June 27, 2016** to comment on Northern Gateway's extension request and influence the fate of this controversial pipeline and tanker project.

#### **Context: Northern Gateway will miss its federal deadlines and is asking for three more years**

In June 2014, the National Energy Board (NEB) issued certificates conditionally approving Enbridge's Northern Gateway pipelines and tankers proposal. The certificates are set to expire on December 31, 2016, if construction on the project has not commenced. Northern Gateway has been legally unable to begin construction because it has failed to meet conditions in the certificates that require Northern Gateway to secure supply contracts with companies willing to ship bitumen and condensate in the proposed pipelines. The failure to obtain supply contracts means Northern Gateway's federal approval is on track to expire at the end of 2016. Consequently, Northern Gateway has requested a 3-year extension, asking that the expiry date of its certificates be changed to December 31, 2019.<sup>i</sup>

Northern Gateway has identified "legal and commercial uncertainties" as the basis for why it has been unable to obtain any supply contracts, pointing to factors such as the federal government's commitment to an oil tanker moratorium on BC's north coast, as well as the multitude of ongoing legal challenges to Northern Gateway's approval from eight First Nations, four environmental groups and a labour union. Northern Gateway has also cited the need for more time to engage with First Nations, however the First Nations of the Yinka Dene Alliance and Coastal First Nations have issued press releases dismissing this claim and opposing the extension request.<sup>ii</sup>

Northern Gateway's request for another try to seek social license for its controversial project is being called "magical thinking" given the long-standing, deep, widespread and documented opposition from British Columbians of all walks of life. In the words of Gerald Amos, Chair of Friends of Wild Salmon: "For the past several years the people of northwest BC have spoken loud and clear – we don't want your pipeline now, and we won't want it three years from now either."<sup>iii</sup>

#### **The NEB is seeking public comment on Northern Gateway's extension request**

The NEB is asking for public comments until **June 27, 2016**, on Northern Gateway's 3-year extension request, before it makes a decision.<sup>iv</sup>

The NEB is asking for input on what issues and information it should consider in deciding Northern Gateway's extension request, specifically:

- comments on Northern Gateway's reasons for making the extension request;
- other issues that the NEB should consider;
- whether additional information should be required.

The NEB is encouraging interested parties to provide any information that they recommend the NEB consider in deciding Northern Gateway's request.

**Cabinet will have the final say**

If the NEB decides in favour of Northern Gateway's request, the federal Cabinet will have the final say about whether to approve or deny the extension. Therefore, comments to the NEB may also inform a final decision from Cabinet on whether or not to grant the extension.

**The comment period is an opportunity to be heard, and to seek accountability on the oil tanker ban**

The public comment period is an opportunity to influence a "live or die" decision for Northern Gateway. It is also an opportunity to hold the federal government to account by requiring that the NEB, and if necessary the federal Cabinet, confront the inconsistency between an extension for Northern Gateway and the federal government's commitment to formalize an oil tanker ban on BC's north coast.

In November 2015, following years of widespread opposition to Northern Gateway from First Nations, northerners, municipalities, organizations and citizens throughout BC and Canada, Prime Minister Trudeau issued Ministerial Mandate Letters directing Minister Marc Garneau and Minister Hunter Tootoo to "formalize the moratorium on crude oil tanker traffic on British Columbia's North Coast, including the Dixon Entrance, Hecate Strait, and Queen Charlotte Sound."<sup>v</sup> Implementation of the Prime Minister's direction, if it is to have any meaning, would prevent Northern Gateway from proceeding because the proposal hinges on introducing extensive crude oil tanker traffic to BC's north coast.<sup>vi</sup>

Acting consistently with the Prime Minister's formal direction to implement a crude oil tanker ban on BC's north coast would call for denying Northern Gateway's request to extend its approval by three years. The federal government would put itself in the position of making contradictory regulatory decisions if the NEB and Cabinet were to grant Northern Gateway an extension, only for the federal government to prevent the proposal from proceeding soon afterward by formalizing an oil tanker ban. Thus the Prime Minister's direction to formalize a Pacific north coast oil tanker ban, and strong support for the ban from First Nations, municipalities, organizations and citizens, is an important factor that the NEB, and if necessary Cabinet, should be encouraged to consider in deciding Northern Gateway's extension request.

## How to Submit a Comment

Comments may be submitted directly to the NEB in one of three ways:

- 1) By mail to: Secretary to the Board  
National Energy Board  
517 Tenth Avenue S.W.  
Calgary, Alberta T2R 0A8
- 2) By fax to: 403-292-5503 or toll free fax to: 1-877-288-8803
- 3) By E-filing: Go to [www.neb-one.gc.ca](http://www.neb-one.gc.ca) and follow the link to E-File. (Note that E-Filing also requires a hard-copy of the letter to be mailed to the NEB).

E-mails and form letters will not be accepted. The deadline for submissions to the NEB is **June 27, 2016**.

Examples of submissions can be viewed online here: <https://docs.neb-one.gc.ca/ll-eng/llisapi.dll?func=ll&objId=2982078&objAction=browse&viewType=1>.

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<sup>i</sup> Northern Gateway's extension request is available online here: [https://docs.neb-one.gc.ca/ll-eng/llisapi.dll/fetch/2000/90464/90552/384192/620327/2982078/2955233/A76761-](https://docs.neb-one.gc.ca/ll-eng/llisapi.dll/fetch/2000/90464/90552/384192/620327/2982078/2955233/A76761-1_NGP_AEP_Condition_2_Request_for_Extension_of_the_Sunset_Clause_-_A4Z8G9.pdf?nodeid=2954740&vernum=-2)

[1\\_NGP\\_AEP\\_Condition\\_2\\_Request\\_for\\_Extension\\_of\\_the\\_Sunset\\_Clause\\_-\\_A4Z8G9.pdf?nodeid=2954740&vernum=-2](https://docs.neb-one.gc.ca/ll-eng/llisapi.dll/fetch/2000/90464/90552/384192/620327/2982078/2955233/A76761-1_NGP_AEP_Condition_2_Request_for_Extension_of_the_Sunset_Clause_-_A4Z8G9.pdf?nodeid=2954740&vernum=-2)

<sup>ii</sup> The press release of the Yinka Dene Alliance is available online here: <http://www.marketwired.com/press-release/bc-first-nations-enbridge-extra-time-will-not-save-failed-northern-gateway-pipeline-2124375.htm>.

The press release of Coastal First Nations is available online here: <http://www.coastalfirstnations.ca/news-release/may-6-2016-513pm>.

<sup>iii</sup> The press release of Friends of Wild Salmon is available online here:

[http://friendsofwildsalmon.ca/news/article/enbridges\\_extension\\_request\\_outrageous\\_given\\_lack\\_of\\_support\\_across\\_nw\\_bc](http://friendsofwildsalmon.ca/news/article/enbridges_extension_request_outrageous_given_lack_of_support_across_nw_bc)

<sup>iv</sup> The National Energy Board's request for public comment is available online here: [https://docs.neb-one.gc.ca/ll-eng/llisapi.dll/fetch/2000/90464/90552/384192/620327/2398286/2982478/A77137-](https://docs.neb-one.gc.ca/ll-eng/llisapi.dll/fetch/2000/90464/90552/384192/620327/2398286/2982478/A77137-1_Enbridge_Northern_Gateway_Project_-_Sunset_Clause_Extension_Request_for_Certificates_OC-060_and_OC-061_-_A5COU9.pdf?nodeid=2981925&vernum=-2)

[1\\_Enbridge\\_Northern\\_Gateway\\_Project\\_-\\_Sunset\\_Clause\\_Extension\\_Request\\_for\\_Certificates\\_OC-060\\_and\\_OC-061\\_-\\_A5COU9.pdf?nodeid=2981925&vernum=-2](https://docs.neb-one.gc.ca/ll-eng/llisapi.dll/fetch/2000/90464/90552/384192/620327/2398286/2982478/A77137-1_Enbridge_Northern_Gateway_Project_-_Sunset_Clause_Extension_Request_for_Certificates_OC-060_and_OC-061_-_A5COU9.pdf?nodeid=2981925&vernum=-2)

<sup>v</sup> Ministerial Mandate Letter (November 2015), Honourable Hunter Tootoo, online: <http://pm.gc.ca/eng/minister-fisheries-oceans-and-canadian-coast-guard-mandate-letter>

<sup>vi</sup> West Coast Environmental Law has produced a Frequently Asked Questions document about the oil tanker ban, which is a resource that may help in preparing a submission:

<http://wcel.org/sites/default/files/publications/KeepingOurCoastClean.pdf>

# VILLAGE OF PORT CLEMENTS

## Cheque Listing For Council

2016-Jun-1  
2:40:57PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
160241	2016-05-13	BAYVIEW MARKET	20160505	PAYMENT SUNSET TRAIL CLEAN UP	118.04	118.04
160242	2016-05-13	BIG RED ENTERPRISES	15694 15702	PAYMENT WEEKLY CONTAINER SERVICE GARBAGE TAGS	283.76 194.25	478.01
160243	2016-05-13	Haida Gwaii Trader, Shellene Van der Beke	20160516	PAYMENT ADVERTISING	162.50	162.50
160244	2016-05-13	MasterCard, CUETS FINANCIAL	00566446 22935401 22935601 5410463413 58626 7898 IN49985	PAYMENT INLAND AIR CANADA POST CANADA POST STAPLES GEEK STORAGE ICBC FLEET INSURANCE MOWER PARTS	24.00 89.25 178.50 336.75 79.89 5,868.00 330.27	6,906.66
160245	2016-05-13	OMEGA COMMUNICATIONS LTD.	267879	PAYMENT FIRE DEPARTMENT PAGERS	3,192.84	3,192.84
160246	2016-05-13	ROCKY MOUNTAIN Phoenix	IN96252	PAYMENT FIRE FIGHTER EQUIPMENT	4,298.68	4,298.68
160247	2016-05-13	SKEENA QUEEN CHARLOTTE REG'L DIST.	2016-05-12	PAYMENT GARBAGE COLLECTION FEES	13,986.00	13,986.00
160248	2016-05-13	TELUS COMMUNICATIONS INC.	20160428	PAYMENT TELEPHONE CHARGES	1,293.76	1,293.76
160249	2016-05-20	AARON MARK SERVICES LTD	2069608	PAYMENT BIOMASS PROJECT	1,686.49	1,686.49
160250	2016-05-20	Angela's Place-Social Cafe & Fuel Station	2016 APR	PAYMENT FUEL	466.51	466.51
160251	2016-05-20	Black Press Group Ltd.	32861639	PAYMENT ADVERTISING	452.73	452.73
160252	2016-05-20	HAIDA GWAII FOREST PRODUCTS	1901	PAYMENT BIOMASS FUEL	1,046.30	1,046.30
160253	2016-05-20	MIKE'S MECHANICAL	46675	PAYMENT FD EQUIPMENT MAINTENANCE	1,013.25	1,013.25
160254	2016-05-20	MUNICIPAL INFORMATION SYSTEMS INC	20160360	PAYMENT TECH SUPPORT JUNE 2016	305.98	305.98
160255	2016-05-20	PORT AIR CARGO	VOPC0416	PAYMENT DELIVERY EXPENSE	42.00	42.00
160256	2016-05-20	SHAROON SERVICES	1029	PAYMENT BIOMASS PROJECT	2,772.00	2,772.00
160257	2016-05-20	WESTPOINT AUTOMOTIVE	832-237752 832-238547	PAYMENT GREASE/SOLVENT FILTERS	152.46 15.90	168.36
160264	2016-05-31	Haida Gwaii Regional Recreational Commission	2015MOVIE 20160516	PAYMENT 2015 LICENSING FEE REFUND HOURS NOT USED	466.25 20.00	486.25
160265	2016-05-31	ISLANDS SOLID WASTE	2721 2722	PAYMENT SPRING CLEAN UP SPRING CLEAN UP	577.00 1,575.00	2,152.00
160266	2016-05-31	RECEIVER GENERAL - CRA	20160530	PAYMENT SOURCE DEDUCTIONS	4,116.43	4,116.43
160267	2016-05-31	Stewart, McDannold, Stuart	-----	PAYMENT -----	-----	744.78

# VILLAGE OF PORT CLEMENTS

## Cheque Listing For Council

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
160268	2016-05-31	WEIGUM, SHIRLEY	50	PAYMENT MAY 2016 JANITORIAL	1,175.00	1,175.00
160269	2016-05-31	WEST COAST EQUIPMENT	2016830	PAYMENT FIRE TRUCK REPAIRS	280.00	280.00
160270	2016-05-31	XEROX CANADA LTD.	F49102791	PAYMENT COPIER CONTRACT	3.86	3.86
160271	2016-06-01	LAND TITLE AND SURVEY AUTHORITY OF B.C.	201605131	PAYMENT CHARGE RELEASE	12.88	12.88
160272	2016-06-01	Mushynsky, Kim	20160530	PAYMENT EMERGENCY PLANNING MEETIN	23.40	23.40
160273	2016-06-01	SARUGA, GLENDA	20160520	PAYMENT BANK DEPOSIT	53.56	53.56

**Total 47,438.27**

\*\*\* End of Report \*\*\*

F-1



## May 2016: Grant Writer Monthly Report

Alissa MacMullin



**Non-Profit  
Organizations**

- **Gwaii Trust Community Events** - Graham Island South \$5,000.00
- **Expression of Interest** - Emergency Management BC – Tsunami warning signage (mapping/plan) for Haida Gwaii
  
- **BC Rural Dividend Program** – Public Transit on Haida Gwaii \$ 10,000.00
- **Gwaii Trust Community Events** - Graham Island Central \$5000.00
  
- **No applications** – waiting to hear from JIBC for firefighting training, Masset Seniors requests, Masset Legion
  
- Requests for grant opportunities aligning with identified priorities/grant edits
- Rural Dividends Meeting
- Haida Gwaii Higher Ed.
- HG PAWS
- QC Youth Centre

<b>Total May =</b>	<b>\$20,000.00</b>
<b>Total April=</b>	<b>\$245,233.00</b>
<b>Total March=</b>	<b>\$33,104.00</b>
<b>Total February=</b>	<b>\$46,920.68</b>
<b>Total January=</b>	<b>\$453, 225.02</b>
<b>Subtotal for 2016=</b>	<b>\$798,482.70</b>



#### Upcoming Deadlines:

- June 22 – Canada 150 Community Infrastructure Program
- June 23 – Heritage BC Legacy Fund
- June 29 – Infrastructure Planning Grant Program
- June 30 – Destination BC Tourism Events Program
- July 2 – BC Arts Council Capacity & Sustainability Program
- July 15 – TD Friends of the Environment Fund
- TBD: New Horizons for Seniors

#### Goals for April:

\$60,000.00 – Rural Dividends (May 31) – **NOT MET** (HGHEs and SBC had own grant writing capacity)

#### Goals for June:

\$150,000 – Infrastructure grant applications; museum upgrades (Port/Masset)

#### April Action Items:

- Not-for-profit list: Comprehensive and live document for distribution
- Shelf-ready projects for future NDI/Gwaii Trust/ Rural Dividends intake
- Work with non-profits who have expressed interest (HGHEs, Rediscovery)
- Build policy documents: Eligibility & Expectations for Grant Writing Assistance.



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## REPORT TO COUNCIL

Author: Kim Mushynsky  
Date: June 1, 2016  
Re: 2016 UBCM

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**Background:** In 2015 we sent 4 representatives to the UBCM meeting in Vancouver to ensure that new Councilors were introduced to the process. This cost the municipality \$12,543.00. The 2016 UBCM – with a theme of “Stronger Together” – will be held in Victoria the week of September 26-30. Our budget for 2016 is \$9,000.00. We need to confirm if anyone is attending the 2016 event, if so who, and what topics will be discussed. UBCM will be activating the “meeting request” protocol by the end of June and the sooner a meeting request is submitted the more likely are the chances of actually obtaining a meeting. Given that there is a slightly higher cost to attend in Victoria, and given last year’s cost per member, our current budget will allow for a maximum of 2 people to attend UBCM this year. We have hotel reservations for 3 people currently booked and we will need to make a decision on whether anyone is attending so that we can cancel the reservations, if necessary, and not incur any costs for cancellation. Deadline for cancellation without any cost is the end of August.

**Recommendation:** That Council consider what issues we wish to advance and whether they are important enough to attend the 2016 UBCM and if so who and how many will be in attendance this year. Further, that Council makes this information known to the Administrator before the end of June to allow sufficient time to request meetings and prepare briefing notes on identified topics and liaison with the other Municipalities if applicable.

Respectfully submitted:



## ACTION ITEMS

<u>#</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A16	15-10-2012	Bus Shelter	Staff	Councillor O'Brien Anderson expressed an interest in perhaps taking this on as a project
A21	15-07-2013	Drainage concern at far end between Park & Tingley include Yakoun Lane in drainage issue	Gaspar	Develop a plan for addressing this issue
A26	17-02-2014	Historic Councillor Plaque(s)	Administrator	Some plaques up - more as time permits
A27	05-05-2014	Park Management Committee	Administration	Finalize park management plans after results from questionnaire have been reviewed.
A30	19-10-2015	Mural for Community Hall (Community Futures)	Administration	As more information comes available
A31	18-04-2016	Social Sustainability Movement	All	Questions regarding the integrity of our community and of Haida Gwaii incl. with the May newsletter