



The Village of  
**PORT CLEMENTS**  
*"Gateway to the Wilderness"*

36 Cedar Avenue West  
PO Box 198  
Port Clements, BC  
V0T1R0  
OFFICE: 250-557-4295  
Public Works: 250-557-4295  
FAX: 250-557-4568  
Email: [office@portclements.ca](mailto:office@portclements.ca)  
Web: [www.portclements.ca](http://www.portclements.ca)

**7:00 p.m. Regular Meeting of Council Monday July 3<sup>rd</sup>, 2017**

**AGENDA**

- 1. ADOPT AGENDA**
- 2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS**
- 3. MINUTES**
  - M-1 – June 19<sup>th</sup>, 2017 Council Meeting Minutes
- 4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS**
  - BA-1 – Building/Fire Inspection on Haida Gwaii- North Coast Regional District
- 5. ORIGINAL CORRESPONDENCE**
  - C-1 – June 16<sup>th</sup>, 2017 NCRD Board Highlights
  - C-2 – Request for Tax Grant – Cedarview Community Church
  - C-3 –Vibrant Communities Initiative Funding Allocation – Berry Wijdeven, Gwaii Trust Dir.
  - C-4 – iPad Installation for Remote Banking Deposits – Northern Savings Credit Union
  - C-5 – Request for Fence Restoration in Community Park – Chris Bellamy
  - C-6 – Request for Letter of Support – H.E.R.O.S.
  - C-7 – Request for Annual Support for Post-Secondary Preparation Courses - HGHS
- 6. GOVERNMENT**
  - G-1 – Bylaw #441, 2017 Amendment to fees for Small Craft Harbour and Wharf-Consider & Adopt
  - G-2 – Rescind Motion #2017-154
  - G-3 - Museum Agreement between VOPC and the Port Clements Historical Society.
- 7. FINANCE**
  - F-1 – Cheque Listing to June 15<sup>th</sup>, 2017
- 8. NEW BUSINESS**
- 9. REPORTS & DISCUSSIONS**
  - R-1 – Sunset Park RV and Tent Site RTC – Kim Mushynsky
- 10. ACTION ITEMS**
  - A-1 – See attached Action Items List
- 11. QUESTIONS FROM THE PUBLIC & PRESS**
- 12. ADJOURNMENT**



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**Minutes of the regular meeting of the Port Clements Council held June 19, 2017 in Council Chambers.**

Bev Lore, Marilyn Bliss and Craig Beachy were in attendance for the public

**Present:**

Mayor Thomas  
Councilor O'Brien Anderson  
Councilor Stewart  
Councilor Daugert

CAO Kim Mushynsky  
Deputy Clerk Ruby Decock

Mayor Thomas called the meeting to order at 7:00 p.m.

**1. ADOPT AGENDA.**

2017-142 – Moved by Councilor O'Brien Anderson, seconded by Councilor Stewart  
THAT Council adopts the agenda as amended adding C2 – Skidegate Band Council request for support, C3 – Rec Committee Strategic Planning response, NB1 – Internet – Gwaii Communications  
**CARRIED**

**2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.**

**3. MINUTES.**

M-1 – June 5, 2017 Regular Council meeting minutes

2017-143 - Moved by Councilor O'Brien Anderson, seconded by Councilor Daugert  
THAT Council adopts the June 5, 2017 Council Meeting minutes as presented.

**CARRIED**

M-2 – June 8, 2017 Rec Committee Report

2017-144 – Moved by Councilor O'Brien Anderson, seconded by Councilor Stewart  
THAT Council receives the June 8, 2017 Rec Committee Report

**CARRIED**

M-3 – May 17, 2017 Draft Emergency Planning Committee minutes

2017-145 – Moved by Councilor Daugert, seconded by Councilor O'Brien Anderson  
THAT Council receives the May 17, 2017 Draft Emergency Planning Committee minutes

**CARRIED**

M-4 – May 17, 2017 Draft All Island Emergency Planning Notes

2017-146 – Moved by Councilor O'Brien Anderson, seconded by Councilor Daugert  
THAT Council receives the May 17, 2017 Draft All Island Emergency Planning Notes

**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.**

BA-1 – Building/Fire Inspection on Haida Gwaii – NCRD – including updated information – previously tabled  
2017-147 – Moved by Councilor O’Brien Anderson, seconded by Councilor Stewart  
THAT Council receives this information from the Regional District.  
**CARRIED**

2017-148 – Moved by Councilor O’Brien Anderson, seconded by Councilor Daugert  
THAT this item be tabled to give Council time to review the power point provided to the Regional District which outlines the pros and cons of a Building Inspector.  
**CARRIED**

BA-2 – Policy Review – Amending Purchase Policy #3  
2017-149 – Moved by Councilor O’Brien Anderson, seconded by Councilor Stewart  
THAT Council receives this report.  
**CARRIED**

2017-150 – Moved by Councilor O’Brien Anderson, seconded by Councilor Stewart  
THAT Council adopts Policy #3 as amended changing the final sentence to indicate that tenders will normally be approved at the meeting following their opening but could be approved at the same meeting in an exception.  
**CARRIED**

Councilor O’Brien Anderson left the meeting at 7:15pm due to a conflict of interest with the next agenda item.

BA-3 – April 25, 2017 Correspondence from O’Brien & Fuerst Logging re: moorage at Rainbow Wharf  
2017-151 – Moved by Councilor O’Brien Anderson, seconded by Councilor Stewart  
THAT Council receives this correspondence.  
**CARRIED**

Councilor O’Brien Anderson returned to the meeting at 7:25pm.

**5. ORIGINAL CORRESPONDENCE**

C-1 – Memorial Bench request by Marilyn Bliss  
2017-152 – Moved by Councilor Daugert, seconded by Councilor O’Brien Anderson  
THAT Council approves this request.  
**CARRIED**

C-2 – Skidegate Band request for support for Skidegate Days  
2017-153 – Moved by Councilor O’Brien Anderson, seconded by Councilor Stewart  
THAT Council receives this correspondence.  
**CARRIED**

2017-154 – Moved by Councilor O’Brien Anderson, seconded by Councilor Daugert  
THAT Council donates a \$50 (fifty dollar) gift certificate from Bayview Market to Skidegate Days.  
**CARRIED**

C-3 – Rec Committee – Strategic Planning  
2017-155 – Moved by Councilor Stewart, seconded by Councilor O’Brien Anderson  
THAT Council receives this correspondence.  
**CARRIED**

**6. GOVERNMENT**

G-1 – 2016 Annual Report  
2017-156 – Moved by Councilor O’Brien Anderson, seconded by Councilor Stewart  
THAT Council receives the Annual Report.  
**CARRIED**

Councilor O'Brien Anderson left the meeting at 7:52pm due to a conflict of interest with the next agenda item

G-2 – Bylaw #441, 2017 Amendment to fees for Small Craft Harbour and Wharf  
2017-157 – Moved by Councilor Daugert, seconded by Councilor Stewart  
THAT Council does 1<sup>st</sup> and 2<sup>nd</sup> reading of Bylaw #441, 2017 as presented  
**CARRIED**

2017-158 – Moved by Councilor Daugert, seconded by Councilor Stewart  
THAT Council does 3<sup>rd</sup> reading of Bylaw #441, 2017 as presented  
**CARRIED**

Councilor O'Brien Anderson returned to the meeting at 7:57pm

## **7. FINANCE**

F-1 – Cheque Listing to June 14<sup>th</sup>, 2017

2017-159 – Moved by Councilor O'Brien Anderson, seconded by Councilor Daugert  
THAT Council receives the cheque listing to June 14, 2017.  
**CARRIED**

F-2 – Revenue and Expense review to May 31, 2017

2017-160 – Moved by Councilor O'Brien Anderson, seconded by Councilor Stewart  
THAT Council receives the May 31, 2017 Financial Statement  
**CARRIED**

F-3 – May 2017 CIBC Bank Statement

2017-161 – Moved by Councilor Daugert, seconded by Councilor Stewart  
THAT Council receives the May 2017 CIBC Bank Statement  
**CARRIED**

## **8. NEW BUSINESS**

NB-1 – Gwaii Communications Internet update

2017-162 – Moved by Councilor Daugert, seconded by Councilor Stewart  
THAT Council receives this information  
**CARRIED**

## **9. REPORTS & DISCUSSIONS**

R-1 – MIEDS Grant Writer Report – Chris Williams

2017-163 – Moved by Councilor O'Brien Anderson, seconded by Councilor Stewart  
THAT Council receives the grant writer report  
**CARRIED**

R-2 – Museum Liability Insurance - Kim Mushynsky

2017-164 – Moved by Councilor Daugert, seconded by Councilor O'Brien Anderson  
THAT Staff are directed to provide the Historical Society with the information about the Municipal Insurance Association of BC liability insurance option  
**CARRIED**

Mayor Thomas – Tri-Council mtg, Community Futures mtg, Regional District mtg.  
Councilor O'Brien Anderson – Tri-Council mtg, Canada Days  
Councilor Daugert – Tri-Council mtg, Integrated Marine Advisory Committee mtg  
Councilor Stewart – Tri-Council mtg, Golden Spruce sign  
CAO Mushynsky – trying to arrange a Protocol mtg per Tri-Council mtg.  
Deputy Clerk Decock – no report

## **10. ACTION ITEMS**

A-1 – See attached Action Items List

**11. QUESTIONS FROM THE PUBLIC & PRESS**

Marilyn thanked Council for the bench approval and indicated there would be a Celebration of Life for Louis Bliss in August. She also brought up the need for showers and laundry facilities for tourists. Bev discussed parking issues by Bayview Market and gave kudos to Councilor O'Brien Anderson for her work on Canada Days.

2017-165 – Moved by Councilor O'Brien Anderson, seconded by Councilor Stewart  
THAT Council move to in-camera per Community Charter Section 90(1)(c)

**CARRIED**

**ADJOURNMENT**

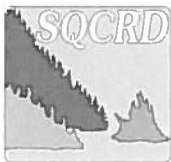
2017-166 Moved by Councilor Daugert  
THAT the meeting be adjourned at 9:25 pm.

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Urs Thomas  
Mayor

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Kim Mushynsky  
Chief Administrative Officer



## STAFF REPORT

**DATE:** June 16, 2017  
**TO:** D. Chapman, Chief Administrative Officer  
**FROM:** Sukhraj Gill, Treasurer  
**SUBJECT:** Building/Fire Inspection Service on Haida Gwaii

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### Recommendation:

**THAT** the staff report entitled "Building/Fire Inspection Service on Haida Gwaii" be received;

**AND THAT**, following receipt of formal requests from the Village of Masset and the Village of Port Clements to undertake a building/fire inspection feasibility study, the Board approve a financial plan amendment to utilize \$5,600 from Feasibility Study surplus and bring it into revenue, and to repurpose the planned transfer of \$4,970 to reserves for use to help finance the building/fire inspection feasibility study.

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### PURPOSE:

The purpose of this report is to provide the estimated costs for the feasibility study to provide a Building/Fire Inspection service on Haida Gwaii.

### OPTIONS:

1. Undertake a feasibility study for the establishment of building/fire inspection service on Haida Gwaii after receiving formal requests from the three municipal governments on Haida Gwaii.
2. Have the three municipalities look after building/fire inspection without the involvement of the North Coast Regional District (NCRD).
3. Do not provide building/fire inspection service and have each of the local fire chiefs provide fire inspection or by way of third party contract.

### BACKGROUND:

There has been discussion between the municipalities of Queen Charlotte, Masset and Port Clements, as well as Skidegate, Old Massett and the NCRD with respect to establishing a building/fire inspection service on Haida Gwaii. First Nations participants would participate in the service via a service agreement.

## DISCUSSION:

At this time, staff has begun to conceptualize the service and have reached a point that the next step to proceed would be to investigate the feasibility of establishing such a service. It should be noted that the extent of the actual study may vary depending on the potential size and scope of the service but will generally consider the following.

- The proposed service has a clear and understood purpose;
- The proposed service has a defined and agreed-upon scope;
- Specific measurable goals for the service have been identified;
- The parties agree on a way to share costs;
- The parties agree on how the service should be governed and delivered;
- The parties agree on a process for service review;
- A start-up plan has been developed; and
- Support among elected officials .

Following the feasibility analysis, if the proposed service is deemed feasible, a service establishing bylaw may be developed for consideration by the NCRD Board.

## FINANCIAL CONSIDERATIONS:

The costs for the feasibility study are estimated to be \$10,570 the table below provides a breakdown of these expenditures.

Description	Total
Car Rental – 3 Trips to HG for Public consultation	\$1,800
Accommodations- 2 staff 1 consultant	\$1,350
Consultants – 3 days for public meetings	\$1,680
Consultants- 2 days for report on benefits	\$1,120
Travel- Air fare 2 staff 1 consultant	\$2,700
Travel- Air fare for consultant	\$1,200
Per Diem- 2 staff 1 consultant	\$720
<b>Total</b>	<b>\$10,570</b>

The feasibility study, to be prepared by a consultant, is estimated to cost \$2,800 and will be presented to Village of Masset, Port Clements and Queen Charlotte, as well as Old Massett and Skidegate.

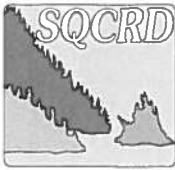
Staff will attempt to hold meetings with member municipalities and First Nations jointly whenever possible, however, we realize that this may be difficult since various council meetings are held on different dates. Therefore we have budgeted to have three meetings held with participants with the understanding that this may not be necessary should we be successful in organizing joint meetings between municipalities.

The 2017 budget authorizes the use of \$4,970 as a contribution to reserve. However, the current budget does not allow for the use of funds for a feasibility study. The NCRD has \$26,667 in reserve funds and \$10,698 in surplus funds available in the feasibility studies function. Staff recommends that the reserve remain intact and that funds from the surplus account be transferred to revenue for the use of the feasibility study for the Building/Fire inspection service on Haida Gwaii.

**RECOMMENDATION:**

Funds contained in the 2017 budget are repurposed from a transfer to reserve to cover part of the cost of the feasibility study, and \$5,600 (\$10,570-\$4,970) be drawn from feasibility surplus to fund the remainder of the estimated costs. Furthermore, the 2017-2021 Financial Plan be amended to accomplish the plan above.





## STAFF MEMORANDUM

**DATE:** May 9, 2017  
**TO:** Haida Gwaii Municipal and First Nations Councils  
**FROM:** North Coast Regional District  
**SUBJECT:** Building/Fire Inspection on Haida Gwaii

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### PURPOSE:

The purpose of this memorandum is to provide information to municipal councils with respect to requesting that the NCRD investigate the feasibility of establishing a building/fire inspection service on Haida Gwaii.

### BACKGROUND:

There has been discussion between the municipalities of Queen Charlotte, Masset and Port Clements, as well as Skidegate, Old Massett and the North Coast Regional District (NCRD) with respect to establishing a building/fire inspection service on Haida Gwaii.

Most recently, staff met on April 20, 2017 to discuss the establishment, structure and operation of a building/fire inspection service on Haida Gwaii. At that time, it was requested by municipal staff that the NCRD prepare a memorandum outlining the steps required to move forward with investigation of establishing a service.

### DISCUSSION:

The decision to establish a new service is made by the entire Board of the NCRD and would, typically, follow a request from its municipalities or electoral areas to provide a specific service.

In order for the NCRD to provide a new service such as building or fire inspection, the NCRD must adopt a service establishing bylaw, which would outline what the service is, how it will be delivered, who will benefit from the service, the maximum amount it will cost, and how the costs will be recovered. Where services are provided to several areas within the NCRD, as would be the case, some negotiation may be involved to reach agreement among representatives of the benefiting areas on the specific service arrangements.

At this time, staff have begun to conceptualize the service and have reached a point that the next step to proceed would be to investigate the feasibility of establishing such a service. It should be noted that the extent of the actual study may vary depending on the potential size and scope of the service but will generally consider the following: the proposed service has a clear and understood purpose, the proposed service has a defined and agreed-upon scope, specific measurable goals for the service have been

identified, the parties agree on a way to share costs, the parties agree on how the service should be governed and delivered, the parties agree on a process for service review, a start-up plan has been developed, and support among elected officials is broad and sufficient. Following the feasibility analysis, if the proposed service is deemed feasible, a service establishing bylaw may be developed for consideration by the NCRD Board.

**RECOMMENDATION:**

THAT the Village of Port Clements Council request that the Board of North Coast Regional District approve expending funds from the Feasibility Studies Fund to undertake a study to determine the feasibility of provide building and fire inspection services on Haida Gwaii.



## **BOARD HIGHLIGHTS**

### **June 16, 2017 Board Meeting**

#### **Board Business:**

1. The Board received and approved the North Coast Regional District's Statement of Financial Information and Audited Financial Statements for Year End 2016.
2. The Board resolved to formally request from Northern Development Initiative Trust that the North Coast Regional District be allowed access to its business façade program. The request will be brought forward to the Northwest Regional Advisory Committee at its next meeting.
3. The Board resolved to submit two resolutions to the Union of BC Municipalities with respect to BC Ambulance Service and Recreational Camping Sites in Northwest B.C. for consideration at the annual UBCM Convention.
4. The Board allocated funding in the Electoral Area D Emergency Planning function toward the update of local emergency response and recover plans for the area. Staff have been directed to prepare a request for proposal for the completion of this project.
5. The Board received a report from a consultant outlining Aurora LNG's response to comments submitted by the Regional District to the BC Environmental Assessment Office for the proposed Aurora LNG project. The Board resolved to submit additional comments outlined in the consultant's report.
6. The Board adopted the North Coast Regional District Procedure Bylaw No. 591, 2016 which repeals the existing procedure bylaw and subsequent amendments thereto. A copy of the Bylaw is available online at [www.sqcrd.bc.ca](http://www.sqcrd.bc.ca).
7. The Board held its Regular Meeting in the community of Dodge Cove and attended a community barbecue following the meeting. The Board wishes to extend its gratitude to the community and community members for their gracious hospitality.

***For complete details of the June 16, 2017 Board meetings, the Agenda and Minutes are posted under "Quick Links" at [www.sqcrd.bc.ca](http://www.sqcrd.bc.ca).***

Cedarview Community Church  
167 bayview drive  
Port Clements , BC  
V0T1R0  
250-557-4508

June 20, 2017

Dear Village of Port Clements Council;

We , the board of Cedarview Community Church would like to request a grant for the covering of the taxes for the 2017 year. We are a part of the community and appreciate your consideration for this. We want to be a beneficial help in any way we can. Thanks

Yours truly,

Pastor Wes Harder



Board member



\$1,906.45 → 2017

\$2,126.28 awarded in 2016

Budgeted for in current  
2017 Budget (\$2000)

Berry Wijdeven,  
Gwaii Trust Director, Graham Island Central  
Box 82  
Tlell, BC V0T 1Y0

June 24, 2017

Mayor and Council, Village of Port Clements  
Box 198  
Port Clements, BC V0T 1Y0

Dear Mayor and Council,

As you may know, last year Gwaii Trust started the Vibrant Communities Initiative which, over four years, will see \$1 million dollars distributed to each Gwaii Trust area for projects that support the maintenance, creation, support and development of community infrastructure. For Graham Island North, this means Masset shares the funds with the Tow Hill community, for Graham Island South, Queen Charlotte shares the funds with Lawn Hill and Miller Creek, while for Graham Island Central the funding is divided between Port Clements and Tlell.

When the Vibrant Community Initiative was announced, my alternate Ian Gould and I decided to stay with the existing 70-30 split which had been used for previous funding such as the Christmas Program. This split was in line with the 2011 Census results which indicated Port Clements had 67.9% of the population, while Tlell had 32.1%.

The recently 2016 census data indicate that the population percentages have changed, with Port Clements now encompassing 60.6% of the Central Graham Island community population and Tlell 39.4%. It is therefore my intent, starting next year, to alter the Vibrant Community Initiative split to 60-40 to reflect this population balance. This would mean that, over the four year of the Program, Port Clements would receive \$650,000 while Tlell would receive \$350,000.

If you would like to further discuss this proposed funding split, I'd be glad to meet with you, individually or during council meeting.

Kind regards,

A handwritten signature in black ink, appearing to read "BWijdeven", enclosed within a hand-drawn oval.

Berry Wijdeven



**NORTHERN SAVINGS**  
CREDIT UNION

June 22, 2017

His Honour Mayor Urs Thomas  
The Village of Port Clements  
36 Cedar Avenue West  
P.O. Box 198  
Port Clements, BC V0T 1R0  
Via Email [cao@portclements.ca](mailto:cao@portclements.ca)

Dear Mayor Thomas:

Thank you for your letter of May 31 and my apologies for not responding sooner – our Masset branch manager was away on vacation and I wanted to wait until her return to provide a fulsome response to you.

Northern Savings initiated the community banking services as a pilot in November 2016. We have had two employees go to the Village every second and fourth Friday of the month for the hours of 2pm – 6pm (4 hours). Over the period we have seen a decline in the number of members coming in for service. Over the eight months of the pilot we have only had five loan requests. The service which members have accessed is cashing of cheques. This is a service which an automated teller machine (ATM) could provide. We have heard from many of the people that they do wish there was an ATM in the Village.

You requested in your letter that Northern Savings consider placing a computer with camera capabilities in the community to assist in doing deposits or providing a cheque scanner which could be linked to an existing computer. Northern Savings could provide an ipad to be installed in a locked device for placement within your community center. This can be used by individuals to photograph cheques for deposit purposes and for individuals to access online account management functions through Northern Savings' online services. Our Masset branch manager will follow up with you or Village staff to make arrangements.

Yours truly,  
Northern Savings Credit Union

Fay Booker  
Interim CEO

cc. Lareina Grosse, Branch Manager, Masset

Administration Office  
138 Third Avenue West  
Prince Rupert, BC V8J 1K8  
tel 250.627.3600  
fax 250.627.3602

Masset  
1663 Main Street, PO Box 94  
Masset, BC V0T 1M0  
tel 250.626.5231  
fax 250.626.5498

Prince Rupert  
138 Third Avenue West  
Prince Rupert, BC V8J 1K8  
tel 250.627.7571  
fax 250.624.8297

Queen Charlotte  
110 Causeway Street, PO Box 38  
Queen Charlotte, BC V0T 1S0  
tel 250.559.4407  
fax 250.559.4729

Terrace  
4660 Lazelle Avenue  
Terrace, BC V8G 1S6  
tel 250.638.7822  
fax 250.638.7842

C-4

June 20, 2017

To: The Village of Port Clements Council

From: Chris Bellamy  
44 Bayview, Port Clements, BC

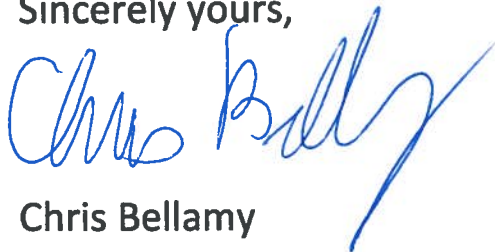
Re: On-going damage to the soccer field

To whom it may concern,

Our village soccer field is a major community asset. When it was first built in the early 90s, it cost well over \$100,000.

Unfortunately, there have been repeated incidences of local yahoos driving over it with their quads and tearing up the field. This can easily be prevented by restoring the fence, and I strongly recommend that the Village take this obvious and necessary step.

Sincerely yours,



Chris Bellamy

info@nbcheros.org  
P.O. BOX 614  
Prince George, BC V2L 4S8  
www.nbHEROS.org

... because  
every second  
counts!

**H.E.R.O.S.**  
HELICOPTER EMERGENCY RESCUE OPERATIONS SOCIETY

June 28, 2017

To: All Northern B.C. mayors, district chairs and chief councillors  
c/o North Central Local Government Association

From: Ted Clarke

Vice-president of Northern B.C. Helicopter Emergency Rescue Operations Society (HEROS)

Dear elected members,

I am writing to your organization today to ask for you to consider drafting a letter of support for our proposal that the provincial government establish an independent Royal Commission to examine all aspects of prehospital care in B.C., supported by a universal cost/benefit analysis study.

For five years, Northern B.C. HEROS has been working to create public awareness of the shortcomings of the current emergency medical services the provincial authorities provide. We are driven to highlight the need for a doctor-led, rapid-response helicopter service capable of reaching rural and remote areas of the province quickly to prevent unnecessary deaths and decrease morbidity of injuries and illnesses by reducing the time it takes to bring definitive medical care to the patient.

As an organization whose mandate is to take on challenges of public concern to facilitate positive change on regional issues, the North Central Local Government Association represents cities, towns, First Nations communities and organizations whose employees live and work in this vast geographic area. You oversee an area which contains 69 per cent of B.C.'s land mass and which is home to 60 per cent of our aboriginal people. Those people, as well as everyone who lives, works and travels in and around our region, deserve better prehospital care than is currently available to them.

When you are gravely ill or seriously injured, the medical system should not start once you arrive at the hospital door. Other provinces and countries realized decades ago the shortcomings of their own prehospital medical systems and took steps to improve patient care. That has resulted in fewer deaths and significant cost savings to their medical systems as a result of better patient outcomes and fewer lifelong medical conditions because those patients received timely interventions. B.C. Emergency Health Services estimates the cost to taxpayers of trauma (not including medical conditions such as strokes, heart attacks, and diabetic shock) at \$5 billion per year. Yet, in the history of this province, there has never been a non-partisan universal cost-benefit study on pre-hospital care to examine whether our

C-6



health care system is spending tax dollars wisely. We think the findings of such a study would lead investigators to conclude money spent up to essentially bring the hospital to the patient will not only save lives but money as well. Those patients will recover quicker without the need for extended hospital stays with less of a chance of developing a longterm medical condition. As a result, WorkSafe BC and ICBC payouts will be reduced and premiums for coverage paid by employers and ordinary citizens would drop.

In this initiative to gather a groundswell of support for this pre-hospital care investigation, HEROS is appealing to private industry - foresters, truckers, miners, petroleum producers; public entities such as firefighters and other first responders and health authorities; and elected government officials like yourselves to push for real change in how the province conducts its emergency services.

Employers are reluctant to send their workers into areas where they are not protected and this issue can negatively affect decisions on where resource-based companies will be willing to establish their rural operations. They expect to have a modern system in place to protect their employees, should they need a rapid evacuation. In northern and rural regions of B.C., that system does not exist simply because our provincial authorities believe it is our choice to live in this area and that we should not expect the same level of emergency care as the people of the Lower Mainland and Victoria now receive. That very comment was taken directly from B.C. Forest Safety Council ombudsman Roger Harris two-year study into northern B.C.'s air ambulance helicopter services, released in February,

We are not the only region of this province that is underserved but this is without a doubt the area that has suffered the longest as a result of having our voices ignored by the people making decisions on how emergency resources are allocated.

We encourage you to join us in this opportunity to show your support in addressing an issue which potentially could affect all British Columbians as well as visitors to this province, by providing this letter showing you are in favour of our proposed system-wide prehospital care inquiry.

Thank you for considering this proposal.

For more information please contact:

Ted Clarke

Northern B.C Helicopter Emergency Operations Society (HEROS)

[tedc@nbcheros.org](mailto:tedc@nbcheros.org)

[www.nbcheros.org](http://www.nbcheros.org)

[www.facebook.com/NorthernBCHeros](http://www.facebook.com/NorthernBCHeros)

Cell: 250-981-0783

## Kim Mushynsky

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**From:** Carlos Ormond <director@hghes.ca>  
**Sent:** June-16-17 11:45 AM  
**To:** Kim Mushynsky  
**Subject:** ATTN: HGHES Proposed Course: Intro to Post-Secondary Ed  
**Attachments:** HGHES Curriculum Intro to Post-Secondary.pdf

Hi Kim,

I hope to find you well. I've been working with a colleague of mine who teaches in the SFU Faculty of Education, and at Kwantlen Polytechnic University, to develop a course for the communities of Haida Gwaii that could help those who are planning to go into post-secondary education to be better prepared for that experience. This has come about because of comments made to me by numerous people in the community letting me know what kind of support the community is needing. I've attached the current proposed curriculum of this course.

The HGHES is not seeing this course as a way to generate revenue, but one that is supported financially by community stakeholders, such as VPC, VQC, VOM, SD50, Skidegate Band Council, Old Massett Village Council, Gwaii Trust Society, Literacy Haida Gwaii, Haida Gwaii Community Futures, CHN, and HGHES, to be offered at no cost to the community. I am approaching all these stakeholders to become partners in this program, seeing that it has been individuals at these organizations that have commented to me the need for such programming on Haida Gwaii.

My aim is to have this program offered this coming Fall/Winter, so hoping this proposed program interests you and VPC, it would be great to meet over the next few weeks. I have already met with Skidegate Band Council and they are supportive of this initiative, so I hope that VPC will be as well in seeing this as a way to support its community members.

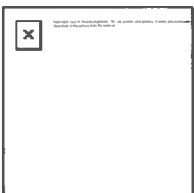
I look forward to hearing back.

Haawa,  
Carlos

--  
Carlos G. A. Ormond, Ph.D.  
Executive Director  
Haida Gwaii Higher Education Society  
Office: [250-559-7885](tel:250-559-7885) ext. 232 Cell: [604-512-8254](tel:604-512-8254)  
Web: [hghes.ca](http://hghes.ca)

The estimated cost for this would be \$500-1000 per community depending on how much support is received.

We have \$1057 left in Council's Misc. Grants budget for 2017





HAIDA GWAI  
**HIGHER EDUCATION SOCIETY**

***HGHEs Proposed 2017/2018 Course:  
Introduction to Post-Secondary Education***

***This curriculum is intended for anyone considering [or having gained acceptance to] a post-secondary education, or simply interested in taking this course for their own professional development.***

***The first 4 sessions are meant to offer a general overview of the realities of being a post-secondary student and hence providing participants knowledge to help inform their thinking and applications to post-secondary. It is recommended that these take place BEFORE the undergraduate application deadlines for BC's four major universities (Jan 15 through Mar 1).***

Session A - Saturday 10:00 AM -1:00 PM

TOPIC: Meaning and Post-Secondary Education (PSE)

OVERVIEW: The history of post-secondary education is explored in this session. Specifically, students will learn about the relationship between education, employment, and happiness.

Session B - Saturday 2:00 PM - 5:00 PM

TOPIC: Thinking about Time

OVERVIEW: Differing theories about the nature of time are explored in this session. Specifically, students will learn about the relationship between time, worldview, and goal setting.

Session C - Sunday 10:00 AM -1:00 PM

TOPIC: Considering Motivation

OVERVIEW: How motivation affects learning is explored in this session. Specifically, strategies for relating to different subject areas to ensure meaningful learning will be introduced.

Session D - Sunday 2:00 PM - 5:00 PM

TOPIC: Meaningful Learning through Meaningful Strategies

OVERVIEW: Differing learning strategies are explored in this session. Specifically, students will come to understand distinct types of post-secondary teaching and appropriate study strategies to maximize the chance for success.

***The following 4 sessions are meant to introduce participants to the expectations, and stresses, of being a successful post-secondary student. It is recommended that these take place AFTER the undergraduate application deadline for BC's four major universities (post-Mar 1).***

Session E - Saturday 10:00 AM -1:00 PM

TOPIC: Stress, Anxiety and Coping for Meaningful Learning

OVERVIEW: Stress, anxiety, and other mental health issues faced by post-secondary students are explored in this session. Specifically, students will learn about methods to recognize and manage their own mental health while studying in post-secondary education.



HAIDA GWAI  
**HIGHER EDUCATION SOCIETY**

Session F - Saturday 2:00 PM - 5:00 PM

TOPIC: Critical and Scholarly Thinking

OVERVIEW: Thinking in post-secondary education is required to be deeper and more methodic than that utilized in daily life. This session offers students the chance to learn about the expectations and requirements necessary for critical thinking in a scholarly setting.

Session G - Sunday 10:00 AM - 1:00 PM

TOPIC: Becoming a Liberated Thinker in PSE

OVERVIEW: A general liberal education has traditionally been considered the primary goal of post-secondary education. This session will offer students the chance to consider post-secondary education historically producing broadly educated critical thinking individuals, and the new norm of producing highly specialized individuals whom struggle in rapidly shifting environments.

Session H - Sunday 2:00 PM - 5:00 PM

TOPIC: PSE leads to Career, Career leads to Happiness?

OVERVIEW: In this last session, students will consider their new understanding of the relationship between education, employment, and happiness.

**VILLAGE OF PORT CLEMENTS  
BYLAW #441, 2017**

**A BYLAW TO AMEND FEES FOR THE USE OF THE PORT CLEMENTS WHARF  
AND SMALL CRAFT HARBOUR**

WHEREAS the Village of Port Clements is permitted by the *Community Charter of British Columbia* to establish fees, rates and charges for providing the use of the Port Clements Wharf.

NOW THEREFORE the Council of the Village of Port Clements in open meeting assembled enacts as follows:

1. This bylaw may be cited as “Port Clements Moorage and Fees Amendment Bylaw No. 441, 2017”. There is one appendix attached to and forming a part of this bylaw. Appendix A outlines fees.

READ A FIRST TIME THIS 19<sup>th</sup> DAY OF JUNE, 2017

READ A SECOND TIME THIS 19<sup>th</sup> DAY OF JUNE, 2017

READ A THIRD TIME THIS 19<sup>th</sup> DAY OF JUNE, 2017

RECONSIDERED AND FINALLY ADOPTED THIS    DAY OF            , 2017

\_\_\_\_\_  
Urs Thomas,  
Mayor

\_\_\_\_\_  
Kim Mushynsky,  
Administrator

\_\_\_\_\_  
Certified to be a true copy of Bylaw  
No. 441, 2017

Appendix "A"  
Attached to Bylaw No. 441, 2017  
PORT CLEMENTS FEES BYLAW

Loading/Offloading Fees for Barges:  
Rates are based on area- Length x Width = Square area

Daily - \$.30 per Square Meter  
Note: Barges loading and offloading must advise the Village office Monday through Friday 9:00am to 1:00pm 48 hours in advance of their intent to use the wharf for these purposes.

All Vessels including barges shall pay the following moorage rates whether docked at the Wharf or the Small Craft Harbour:

Monthly- \$12.20 per meter  
Daily- \$2.20 per meter

Hydro for all vessels	Daily	Monthly
110V 20 A Service Minimum Rate	\$3.00	\$ 65.00
220V 30A Service Minimum Rate	\$5.00	\$100.00
220V 50A Service Minimum Rate	\$7.50	\$150.00

Should an economical method of metering per boat become available, the Village of Port Clements maintains the right to charge clients additional charges if actual usage exceeds the rate set out above. By using the power provided users agree to these charges.

All Vessels wishing to gain access to the facility are to fill out a usage agreement attached.

Miscellaneous Rates:

1. A fee for returned cheques is \$25.00
2. Interest of 2% per month will be charged on accounts unpaid for 30 days

In regards to discussion that happened after June 19<sup>th</sup>'s Regular Council meeting the following needs to occur:

Council needs to rescind motion #2017-154 Moved by Councilor O'Brien Anderson, seconded by Councilor Daugert

THAT Council donates a \$50 (fifty dollar) gift certificate from Bayview Market to Skidegate Days.

And replace it with a motion potentially like the motion below:

THAT Council donates \$50 to Skidegate Days, potentially in a form similar to "Port Bucks" so that the money would be spent in Port Clements.



The Village of  
**PORT CLEMENTS**  
*"Gateway to the Wilderness"*

36 Cedar Avenue West  
PO Box 198  
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Phone :250-557-4295  
FAX :250-557-4568  
Email : cao@portclements.ca  
Web : www.portclements.ca

**Museum Agreement**

**Between  
The Village of Port Clements  
And  
Port Clements Historical Society**

Whereas the Village of Port Clements Council passed a resolution at the August 12, 1985 meeting to allow the Port Clements Historical Society to build a Museum on Village land located on Block 35 of Plan 1079 PID#013-207-555.

And whereas no formal lease agreement was ever drawn up to cover off this agreement but the Village of Port Clements Council is supportive of the continuation of the operation of the Museum on municipal grounds.

Now therefore the Village of Port Clements and the Port Clements Historical Society enter into an agreement for the ongoing use of the lands upon which the Museum is currently situated and the rest of the block upon which the grounds of the Museum are located.

Following are the terms that will apply for this agreement:

1. The Land is registered in the name of the Village of Port Clements and the Village will retain ownership of the land. The Port Clements Historical Society shall have exclusive use of the lands as long as the Museum building and displays are located on those lands.
2. The Port Clements Historical Society will keep the Village apprised of any major changes planned for the building and grounds.
3. The Port Clements Historical Society will obtain renters liability insurance and name the Village of Port Clements as a covered party in this insurance.
4. The Port Clements Historical Society will also obtain building insurance for the Museum or make arrangements to compensate the Village of Port Clements for providing this insurance under their policy.
5. The Village of Port Clements will carry liability insurance on the grounds.
6. The Port Clements Historical Society will be responsible for all ongoing maintenance and repairs of any buildings or displays on the grounds or in buildings on this block.
7. Grounds keeping will be done by the Village of Port Clements



8. The Port Clements Historical Society will not interfere with the Village of Port Clements in making repairs to water or sewer lines which may run through or near the property. However, unless it is an emergency situation, the Village will notify the Port Clements Historical Society with reasonable time frames for when the work would be undertaken. Any other non-emergency issues that could impact landscaping or displays will be discussed and agreed upon between both parties before work proceeds.
9. Snow removal of the parking area is the responsibility of the Port Clements Historical Society.
10. The Village of Port Clements will not charge for sewer or water usage.
11. The Port Clements Historical Society will be responsible for utilities such as hydro, phone, heater fuel, garbage, etc.
12. The Port Clements Historical Society will be responsible for its own janitorial services.
13. There are no costs associated with the continuation of this agreement between the two parties.
14. This agreement can be revisited at the request of either party and shall terminate and the land and all improvements on it will revert to the Village of Port Clements if the Port Clements Historical Society ceases to exist.
15. The parties agree that if a dispute should arise for any reason regarding this agreement the matter will be referred to a third party for mediation. This third party shall be selected by mutual agreement of the parties and his/her rulings shall be binding on both parties.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2017

On behalf of the Village of Port Clements:

\_\_\_\_\_  
\_\_\_\_\_

On behalf of the Port Clements Historical Society:

\_\_\_\_\_  
\_\_\_\_\_

# VILLAGE OF PORT CLEMENTS

## Cheque Listing For Council

2017-Jun-28  
2:52:01PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
170286	2017-06-21	Angela's Place-Social Cafe & Fuel Station	2017-31-05	PAYMENT GAS AND DIESEL	298.37	298.37
170287	2017-06-21	Board of School Trustees	1617-130 1617-132	PAYMENT GRAYDON MAY 2017 PROPANE AND HYDRO -- MAY	31.45 3,628.00	3,659.45
170288	2017-06-21	Cumming, Elizabeth	2017-06-19	PAYMENT ELIZABETH INTERNSHIP ORIEN	332.04	332.04
170289	2017-06-21	DAVE'S BACKHOE SERVICES LTD.	3248 3264	PAYMENT CONCRETE & CEMENT TRUCK SCREENED PEA GRAVEL AND D	1,864.80 1,200.15	3,064.95
170290	2017-06-21	GRAND & TOY LIMITED	2017-05-31b	PAYMENT OFFICE SUPPLIES- INK, STICKY	265.56	265.56
170291	2017-06-21	HAIDA GWAII FOREST PRODUCTS	2017-05-31c 2017-06-08	PAYMENT BLEACHERS BLEACHERS	1,464.91 5,373.76	6,838.67
170292	2017-06-21	Logan, Anne	2017-06-19	PAYMENT REC COMMISSION YARN BOMBI	300.00	300.00
170293	2017-06-21	MUNICIPAL INFORMATION SYSTEMS INC	20170502	PAYMENT MUNIWARE SUPPORT	309.04	309.04
170294	2017-06-21	PACIFIC BLUE CROSS	490905	PAYMENT PREMIUM INVOICE FOR JULY 20	1,208.43	1,208.43
170295	2017-06-21	RECEIVER GENERAL - CRA	2017-06-20	PAYMENT REVENUE CANADA CPP, EI AND	5,092.21	5,092.21
170296	2017-06-21	TELUS COMMUNICATIONS INC.	20170430	PAYMENT TELUS PHONE BILL	1,730.13	1,730.13
170297	2017-06-26	FLETCHER, JESSIE	2017-06-20	PAYMENT CATERING	400.00	400.00
170298	2017-06-26	Revenue Services of BC	2017-06-06	PAYMENT MEDICAL SERVICES PLAN PREM	450.00	450.00
170299	2017-06-26	SHAROON SERVICES	1051	PAYMENT BLEACHERS	11,296.53	11,296.53
170300	2017-06-26	WEIGUM, SHIRLEY	031819	PAYMENT JUNE CONTRACT JANITOR SER	1,050.00	1,050.00

**Total 36,295.38**

\*\*\* End of Report \*\*\*

F-1



The Village of  
**PORT CLEMENTS**  
*"Gateway to the Wilderness"*

36 Cedar Avenue West  
PO Box 198  
Port Clements, BC  
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OFFICE :250-557-4295  
Public Works :250-557-4326  
FAX :250-557-4568  
Email : office@portclements.ca  
Web : www.portclements.ca

## REPORT TO COUNCIL

Author: Kim Mushynsky  
Date: June 28, 2017  
Re: Sunset Park RV and Tent sites

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**Background:** In December of 2015 Council discussed the fact that we were getting long term renters at the RV Park due to a shortage of space in Port Clements. As this park was primarily intended for tourists it was Councils desire, at that time, that long term rentals only be allowed during the off season for the park – October to April and that long term rentals not be allowed during the summer months. We continue to have pressure to allow long term rentals during summer months.

**Recommendation:** In an effort to maximize revenues, while still honoring the direction that this campground is primarily for tourists in the summer, staff are seeking direction from Council in regards to a compromise of the understanding of how reservations at the Sunset Park RV Site would work. We would like to see that tourists be given first priority, but, if there are unused RV sites, that we allow long term users to remain on site with the clear understanding that if we get to a point where campsites are full, tourists would be given the site over a long term user. If the campground is not fully booked, allowing a long term user to remain in a site continues to earn us money. If, however, we have a full campground and a tourist shows up for a site we would then reserve the right, with full disclosure to the long term user prior to this happening, that we could ask them to vacate the site until we have an empty RV site again.

Respectfully submitted:

## ACTION ITEMS

<u>#</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A30	06-09-2016	Weight Room Upgrades	Administration	Questionnaire going out regarding equipment use. Bench Arrived - Needs Assembly Grant Writer to look for opportunities