



The Village of  
**PORT CLEMENTS**  
“Gateway to the Wilderness”

36 Cedar Avenue West  
PO Box 198  
Port Clements, BC  
V0T1R0  
OFFICE: 250-557-4295  
Public Works: 250-557-4295  
FAX: 250-557-4568  
Email: [office@portclements.ca](mailto:office@portclements.ca)  
Web: [www.portclements.ca](http://www.portclements.ca)

7:00 p.m. Regular Meeting of Council Monday, July 20, 2015

AGENDA

**1. ADOPT AGENDA.**

**2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS**

**3. MINUTES**

M-1-July 6, 2016 Regular Council Meeting

M-2-March 7, 2015 Recreation Commission Meeting

**4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS**

**5. ORIGINAL CORRESPONDENCE**

C-1-International Day of Older Persons 2015

C-2-Miscellaneous Concerns from Urs Thomas

**6. GOVERNMENT**

G-1-Bylaw #428, 2015 to Establish Officer Positions and Delegate Powers, Duties and Functions to Village of Port Clements Officers, reconsider and adopt.

G-2-Bylaw #425, 2015 to Amend the Official Community Plan Bylaw No. 398, 2012, 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> readings.

G-3-Bylaw #426, 2015 to Amend Zoning Bylaw No. 184, 1990, 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> readings.

**7. FINANCE**

F-1-June Bank Statement for Canadian Imperial Bank of Commerce

F-2-June Bank Statement for Northern Savings Credit Union

F-3-Cheque Listing to July 16, 2015

**8. NEW BUSINESS**

NB-1-Motion required from Council to remove Sharon Ferretti as a signor for Northern Savings Credit Union and Canadian Imperial Bank of Commerce.

NB-2-MFLNR – Crown Land Application

**9. ACTION ITEMS**

A-1-See attached

**10. REPORTS & DISCUSSIONS**

**11. QUESTIONS FROM THE PUBLIC & PRESS**

Motion to adjourn to in camera meeting under *Community Charter* section 90(1)(g).

**ADJOURNMENT**



The Village of  
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36 Cedar Avenue West  
PO Box 198  
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OFFICE :250-557-4295  
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Web : www.portclements.ca

**Minutes of the regular meeting of the Port Clements Council held July 6, 2015 in the Council Chambers.**

Present:

Mayor Gould  
Councillor Daugert  
Councillor Cunningham  
Councillor O'Brien Anderson  
Councillor Gaspar – via teleconference  
CAO – Kim Mushynsky

0 member of the public in attendance

**1. ADOPT AGENDA.**

**Meeting was called to order at 7:05pm**

2015-169 - Moved by Councillor Daugert, seconded by Councillor Cunningham  
THAT the agenda be adopted as amended adding G3 – Deputy Mayor discussion.  
**CARRIED**

**2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.**

**3. MINUTES.**

M-1 – Regular Meeting of Council June 15, 2015  
2015-170 – Moved by Councillor Daugert, seconded by Councillor Cunningham  
THAT we accept June 15, 2015 Regular Meeting minutes with the correction on page 2 to add CARRIED to motion 2015-166.  
**CARRIED**

M-2 – Special Meeting June 29, 2015  
2015-171 – Moved by Councillor Cunningham, seconded by Councillor O'Brien Anderson  
THAT we accept the document acknowledging a lack of quorum for this meeting.  
**CARRIED**

2015-172 – Moved by Councillor Cunningham, seconded by Councillor O'Brien Anderson  
THAT Council direct staff to re-advertise the property at #1a Cedar Avenue East for sale by Auction.  
**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.**

BA-1 – Donation Policy #11 for reconsideration  
2015-173 – Moved by Councillor Daugert, seconded by Councillor Cunningham  
THAT we adopt Donation Policy #11.  
**CARRIED**

**5. ORIGINAL CORRESPONDENCE.**

C-1 – Edward Lowrie  
2015-174 – Moved by Councillor Cunningham, seconded by Councillor O'Brien Anderson  
THAT staff confirm when Heenan Tree Service will be on island and that we contract them to remove the alder that straddles the Lowrie/Village of Port Clements property line on Tingley Street when they are next here and that staff write to Mr. Lowrie

M-1

to advise him of this action and remind him that the evergreen trees he references belong to Canada Post and NOT the Village of Port Clements.

**CARRIED**

C-2 – News Release – Islands Trust

2015-175 Moved by Councillor Daugert, seconded by Councillor O'Brien Anderson

THAT we receive and file this correspondence.

**CARRIED**

C-3 – SQCRD – June 19 Board Meeting Highlights

2015-176 Moved by Councillor Cunningham, seconded by Councillor Daugert

THAT we receive and file this correspondence.

**CARRIED**

C-4 – Port Clements Elementary School

2015-177 – Moved by Councillor Daugert, seconded by Councillor Cunningham

THAT the Village of Port Clements writes a supporting letter to the Ministry of Child and Family Development regarding the need for Child and Youth Mental Health workers for Masset and Port Clements schools.

**CARRIED**

C-5 – Sharon Ferretti Resignation

2015-178 – Moved by Councillor Cunningham, seconded by Councillor Daugert

THAT we receive and file this information.

**CARRIED**

## **6. GOVERNMENT.**

G-1 – Bylaw #427, 2015 – Borrowing in anticipation of revenue

2015-179 – Moved by Councillor Daugert, seconded by Councillor O'Brien Anderson

THAT we reconsider and adopt Bylaw #427, 2015.

**CARRIED**

G-2 – Bylaw #428, 2015 – Establish Positions and Delegate Powers

2015-180 – Moved by Councillor Daugert, seconded by Councillor Cunningham

THAT Council do 1<sup>st</sup> reading of Bylaw #428, 2015 and amend the wording to decrease the limit for the Chief Administrative Officer to \$15,000.

**CARRIED**

2015-181 – Moved by Councillor Cunningham, seconded by Councillor Daugert

THAT we do 2<sup>nd</sup> & 3<sup>rd</sup> reading of Bylaw #428, 2015.

**CARRIED**

G-3 – Deputy Mayor schedule for 2015

2015-182 – Moved by Councillor O'Brien Anderson, seconded by Councillor Cunningham

THAT we appoint Councillor Doug Daugert as the Deputy Mayor for the period of July 1 – December 31, 2015.

**CARRIED**

## **7. FINANCE.**

F-1 – May CIBC Bank Statement

2015-183 – Moved by Councillor O'Brien Anderson, seconded by Councillor Cunningham

THAT we receive and file the May 2015 CIBC bank statement.

**CARRIED**

## **8. NEW BUSINESS.**

NB-1 – Bylaw Enforcement Training and options

2015-184 – Moved by Councillor Cunningham, seconded by Councillor O'Brien Anderson

THAT Council receive this report.

**CARRIED**

NB-2 – Report to Council – Water frontage tax

2015-185 – Moved by Councillor Daugert, seconded by Councillor O'Brien Anderson

THAT Council approve the recommendation by the CAO to decrease the Water Frontage revenue in the 2015 Annual Budget from \$52,500 to \$49,960.

**CARRIED**

NB-3 – Donation request – Grid Roller

2015-186 – Moved by Councillor Daugert, seconded by Councillor Cunningham

THAT Council approves the donation of the Grid Roller to the Museum with the understanding that the Museum assume all liability for the equipment and are responsible for the costs of moving it to their site.

**CARRIED**

NB-4 – Report to Council – cheque fraud scam

2015-187 – Moved by Councillor Cunningham, seconded by Councillor Daugert

THAT Council receive and file this report.

**CARRIED**

NB-5 – UBCM Attendance for 2015

2015-188 – Moved by Councillor Cunningham, seconded by Councillor Daugert

THAT Council receive and file this report.

**CARRIED**

NB-6 – Business Façade application – Chris Bellamy

2015-189 – Moved by Councillor Cunningham, seconded by Councillor O'Brien Anderson

THAT Council authorize this grant subject to written approval from NDIT.

**CARRIED**

## **9. ACTION ITEMS**

### **10. REPORTS AND DISCUSSIONS.**

Councillor Cunningham – VIRL public mtg in Port Clements, VIRL Regular mtg, kudos to Canada Day organizers

Mayor Gould – HG Management Table organizational mtg regarding island forestry issues

Councillor Daugert – Canada Days, unsightly premises recommendation (Boat Launch area and David Unsworth's properties beside it)

Councillor O'Brien Anderson – Canada Days, kudos to Public Works crew for prep work for Canada Days

Councillor Gaspar – kudos to volunteers who did another excellent Canada Days

CAO Mushynsky – tax deadline went smoothly in spite of being short staffed, fraud scam handled well by staff and banking institutes.

2015-190 – Moved by Councillor Daugert, seconded by Councillor Cunningham

THAT Council move to in-camera per CC Section 90(1)(c) at 9:35pm

**CARRIED**

RISE AND REPORT – the following motion was made during the July 6, 2015 in-camera meeting of Council:

2015-191 – Moved by Councillor Daugert, seconded by Councillor O'Brien Anderson

THAT the Village of Port Clements post the Supreme Court Decision S-155085 on our website and the public notice place and proceed with advertising for a Public Meeting in relation to the Barge Facility project.

**CARRIED**

### **ADJOURNMENT.**

2015-192 - Moved by Councillor Daugert seconded by Councillor Cunningham

THAT the meeting be adjourned at 10:05pm

**CARRIED**

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Ian Gould,  
Mayor

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Kim Mushynsky,  
CAO

**Subject** Rec Minutes - Feb 12/2015

**From** Marilyn Bliss

**To** Bev Lore

... , Sean O'Donoghue  
, Matt Gaspar  
Angela Mielecki  
, Charleen O'Brien-Anderson  
, Sue Couch

**Date** 2015-03-07 08:58

Attending - Bev Lore, Sean O'Donoghue, Sue Couch, Charleen O'Brien-Anderson and Marilyn Bliss

Not able to attend - Angela Mielecki, Matt Gaspar

Meeting started at 7:10 pm

Thank you letter to Gwaii Trust for the monies donated for Breakfast with Santa - Marilyn

Breakfast with Santa went very well - thanks to all those that participated - but we do need a new 'egg flipper'.

Next movie nite is Feb. 13.

Easter will take place April **4 or 5??** - anyone going off island to pick up chocolate/small easter items? - should we have scavenger hunt? will we put on facebook - we can do via emails?

Canada day dates - June 26, 27 and 28.

Annual report (2014) from Rec Committee for Council - Marilyn

Budget - Can do via emails but we need this information before March 3.

Plan - for signage, playground equipment (replace/repair), new bleachers, benches.

Sean and Charleen will put together.

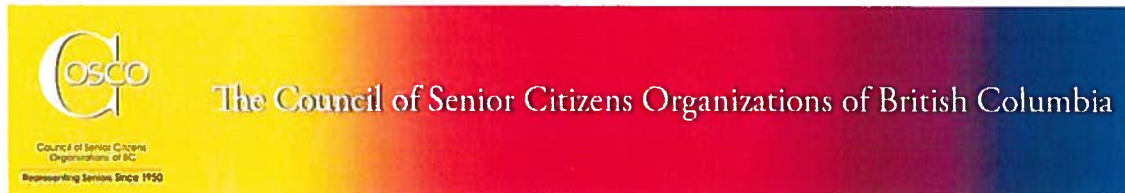
Meeting adjourned 8:30pm

m-2

**From:** Council of Senior Citizens' Organizations of BC [mailto:president=coscobc.ca@mail72.atl31.mcdlv.net] **On Behalf Of** Council of Senior Citizens' Organizations of BC  
**Sent:** June-29-15 7:20 AM  
**To:** =?utf-8?Q??=  
**Subject:** International Day of Older Persons

The International Day of Older Persons is October 1 each year.

[View this email in your browser](#)



# International Day of Older Persons 2015

**Dear Mayors and Councillors,**

On October 1, 2015 citizens and governments around the world will be observing the 25th annual observance of the "International Day of Older Persons". The theme this year is "Sustainability and Age Inclusiveness in the Urban Environment".

In 1990, the [United Nations](#) proclaimed this day in recognition of the contributions of older persons to our society and utilized the proclamation to examine issues which affect their lives.

On behalf of its 84 member organizations and, in turn, the 110 000 seniors that those organizations represent throughout British Columbia, the Council of Senior Citizens' Organizations of BC (COSCO) is requesting your assistance in bringing attention to the "International Day of Older Persons" in your community. We ask of you two activities:

1. Publicly proclaim your support of the "International Day of Older Persons" on (or before) October 1, 2015.
2. Prominently display the Canadian version of the "International Day of Older Persons" flag on October 1, 2015.

C-1

Below you will find an image of the flag. Your copy of the flag may be obtained from [Universal Promotions](#). Once this flag is purchased (at an approximate cost of \$85) and in your possession, it can be displayed on an annual basis without further cost.

We sincerely appreciate any efforts you make to assist in making October 1 a truly community endeavor and provide you an avenue to recognize your senior citizens.

Thank you for your attention to this important respectful observance.

Sincerely,

Lorraine Logan

President, [Council of Senior Citizens' Organizations of BC \(COSCO\)](#)



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You are receiving this email because you hold elected local government office in BC.

**Our mailing address is:**

Council of Senior Citizens' Organizations of BC  
807-69 Jamieson Court  
New Westminster, BC V3L 5R3

FROM: [office@goldenspruce.ca](mailto:office@goldenspruce.ca) [mailto:[office@goldenspruce.ca](mailto:office@goldenspruce.ca)]

Sent: July-03-15 7:41 AM — FRIDAY

To: Ian Gould; [i.gould@portclements.ca](mailto:i.gould@portclements.ca); Matt Gaspar; Doug Daugert; [charleen@obrienlogging.com](mailto:charleen@obrienlogging.com)

Cc: [cao@portclements.ca](mailto:cao@portclements.ca); [c.cunningham@portclements.ca](mailto:c.cunningham@portclements.ca)

Subject: Village of Port Clements

Hello Council members,

As a Port Clements citizen and Tourism committee member I would like to ask some questions regarding our infrastructure used by residents as well as Tourists.

First a big compliment to Rena Fennell for doing an excellent job raking and cleaning up Sunset trail! Well done Rena!

On the other side I'm puzzled by the fact that the broken table tops in RV site #6 are still broken as well the lighting at the Gazebo! Visitors would really appreciate to have an intact table when using site 6 paying \$15.00 per night as well having the convenience using a shelter with a working light fixture! Why does it take YEARS to get this hopefully fixed one day?

Similar at the entrance of Port Clements arriving from Tlell where the "Welcome to Port Clements" sign is without the "Golden Spruce" for over a year?

What's the point of adding infrastructure if the Village is not able to maintain what we have?

I was also shocked to see what the state of the Villages website is! Not up to date..Mayor's message still from Wally Cheer, missing minutes, contact info...if you click on Ian Goulds link "Wallys" e-mail address pops up and I was also not able to get Christin's e-mail address, business listing (Biglid Studios) not up to date etc. so a very sad state of our Villages website!

Please forward this e-mail also to Christine! Thanks

Respectfully

Urs Thomas.



# VILLAGE OF PORT CLEMENTS

## BYLAW NO.428, 2015

### **A bylaw to Establish Officer Positions and Delegate Powers, Duties and Functions to Village of Port Clements Officers.**

WHEREAS under the *Community Charter Sections 146-153*, Council may, by bylaw, establish officer positions in relation to powers, duties and functions;

AND WHEREAS Council wishes to establish officer positions, powers, duties and functions as allowed for under that authority;

NOW THEREFORE, the Village of Port Clements Council, in open meeting assembled, enacts as follows:

#### **PART 1 – GENERAL**

##### **1. Citation**

This Bylaw may be cited as “Village of Port Clements Delegation Bylaw #428, 2015”.

##### **2. Repeal**

Bylaw #333, 2003 is hereby repealed.

#### **PART 11 – ESTABLISHING OFFICER POSITIONS**

##### **3. Officer Positions**

The following officer positions are hereby established:

a) Chief Administrative Officer in accordance with Section 147 of the *Community Charter* such position will also include the responsibilities of Corporate Officer in accordance with Section 148 of the *Community Charter* and Financial Officer in accordance with Section 149 of the *Community Charter*.

b) Deputy Clerk

##### **4. Responsibilities**

The duties of each Officer shall be:

a) The Chief Administrative Officer is assigned all powers, duties and functions specified in Section 147 of the *Community Charter* including, without limitation:

- i) overall management of the operations of the municipality;
- ii) ensuring that the policies, programs and other directions of the Council are implemented;
- iii) advising and informing the Council on the operation and affairs of the municipality.

In addition, the Chief Administrative Officer is also assigned all powers, duties and functions of the Corporate Officer as set out in Section 148 of the *Community Charter* including, without limitation:

- iv) ensuring the accurate minutes of the meetings of the Council and committees are prepared and that the minutes, bylaws and other records of the business of the Council and committees are maintained and kept safe;
- v) ensuring that access is provided to records of the Council and committees, as required by law or authorized by Council;
- vi) administering oaths and taking affirmations, affidavits and declarations required to be taken under any Act relating to municipalities;
- vii) certifying copies of bylaws and other documents, as required or requested;
- viii) accepting notices and documents that are required or permitted to be given to, served on, filed with or otherwise provided to the council or municipality;
- ix) keeping the corporate seal, if any, and having it affixed to documents as required.

In addition, the Chief Administrative Officer is also assigned all the powers, duties and functions of the Financial Officer as set out in Section 149 of the *Community Charter*, including without limitation:

- x) receiving all money paid to the municipality;
- xi) ensuring the keeping of all funds and securities of the municipality;
- xii) investing municipal funds, until required, in authorized investments;
- xiii) expending municipal money in the manner authorized by council;
- xiv) ensuring that accurate records and full accounts of the financial affairs of the municipality are prepared, maintained and kept safe;

xv) exercising control and supervision over all other financial affairs of the municipality.

Finally, the Chief Administrative Officer also has the following general responsibilities:

- be conversant with all pertinent statutes and regulations and keep up to date on their amendments;
- prepare timely annual plans and supplementary budgets for the efficient operation of the municipality;
- draft, or cause to be drafted, bylaws, tender documents, request for proposals, public notices and other such necessary documents and letters as required;
- ensure the operation of an efficient filing system for municipal documents;
- act as the principal contact and intermediary between the municipality and the public, other governments and entities dealing with the municipality;
- the CAO may delegate portions of his/her authority to appropriate staff but can not relinquish overall responsibility for results nor accountability to the Mayor and Council for the performance of his/her duties;
- assist in planning municipal hosted events or dignitaries' visits;
- oversee and approve the review, updating and maintenance of the municipalities website and other social media services;
- supervise the preparation of Council agendas;
- provide advice to Council or its committees;
- act as approving officer as defined by the Land Titles Act of BC;
- seek legal and accounting advice per budget limitations or as approved by Council;
- perform or support the person performing the duties of the Emergency Operations Centre Coordinator;
- oversee the Freedom of Information and Protection of Privacy legislation for the municipality;
- perform the duties of tax collector;
- supervise the preparation and maintenance of personnel files of municipal employees and ensure annual performance appraisals are completed;
- ensure a safe and efficient work space;
- hire casual labour as required and permitted by the budget;
- identify to Council staff training requirements;
- plan and prepare for job succession;

- supervise the Public Works Superintendent
- whatever additional powers, duties and functions assigned by Council.

b) The Deputy Clerk's position will include, but not be limited to, the powers, duties and functions outlined below:

- report directly to the CAO;
- perform secretarial/receptionist duties;
- be a liaison between the municipality, the public and other levels of government and business contacts in a courteous and effective manner;
- perform regular office functions;
- operate an efficient filing system;
- be proactive in regards to problem solving and conflict management;
- promote and reflect a philosophy of teamwork;
- be proficient in the operation of computer software used by the municipality;
- assume the responsibilities of the CAO when required;
- in the absence of the CAO consult with the Mayor on matters requiring immediate direction;
- keep accurate and timely accounts payable, accounts receivable, payroll and account reconciliations;
- maintain a working knowledge of the bylaws and policies of the municipality;
- assist in the preparation of financial statements and budget documents;
- be knowledgeable about accepted practices of bookkeeping;
- ensure that accurate records and full accounts of the financial affairs of the municipality are prepared, maintained and kept safe;
- prepare tax and utility searches as required;
- prepare tax reports and process tax notices;
- bill for water, sewer and garbage and other accounts receivable;
- issue and keep records of all business licenses and gym memberships;
- administer all employee benefits;
- exercise whatever additional powers and discharge whatever additional duties and functions assigned by the CAO.

## **PART 111 - DELEGATION OF AUTHORITY**

### **5. Delegation for purchasing**

Council hereby delegates the authority to contract, sign agreements or licenses or purchase goods and services on behalf of the Village of Port Clements, subject to the following limitations:

- a) For the Chief Administrative Officer – up to \$15,000.00  
For the Deputy Clerk – up to \$5,000.00.  
For the Public Works Superintendent – up to \$10,000.00
- b) All expenditures are subject to the availability of funds contained within the financial plan.
- c) Council may, by resolution, authorize limits greater than those set out in “a” above for specific projects or for specific time periods.

Read a first time this 6<sup>th</sup> day of July, 2015

Read a second time this 6<sup>th</sup> day of July, 2015

Read a third time this 6<sup>th</sup> day of July, 2015

Reconsidered and finally adopted this     day of                     , 2015

\_\_\_\_\_  
Ian Gould – Mayor

\_\_\_\_\_  
Kim Mushynsky – CAO

\_\_\_\_\_  
CERTIFIED A TRUE COPY OF VILLAGE OF  
PORT CLEMENTS ESTABLISHING OFFICER POSITIONS  
NO. 428, 2015

**VILLAGE OF PORT CLEMENTS**

**BYLAW NO. 425-2015**

A Bylaw of the Village of Port Clements  
to amend the Official Community Plan Bylaw No. 398, 2012.

**WHEREAS** the Council of the Village of Port Clements deems it desirable to amend the Village of Port Clements Official Community Plan Bylaw;

**NOW THEREFORE** the Council of the Village of Port Clements, in open meeting assembled, **HEREBY ENACTS AS FOLLOWS:**

1. Schedule B of the Village of Port Clements Official Community Plan Bylaw No. 398, 2012 is amended by replacing it with a new Schedule B that shows a portion of land described as the portion of District Lot 2910 #90 Industrial Park Road in Port Clements for everything north of RW Plan 11505 to the northern most boundary of this lot and shown in crosshatching on the sketch below identified with the Marine Industrial designation.

[insert sketch]

2. This Bylaw may be cited for all purposes as "Official Community Plan Bylaw Amendment Bylaw No. 425, 2015".

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

READ a third time this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

RECONSIDERED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

\_\_\_\_\_  
Mayor Gould

\_\_\_\_\_  
Administrator Kim Mushynsky



**VILLAGE OF PORT CLEMENTS**

**BYLAW NO. 426-2015**

A Bylaw of the Village of Port Clements  
to amend Zoning Bylaw No. 184, 1990.

**WHEREAS** the Council of the Village of Port Clements deems it desirable to amend the Village of Port Clements Zoning Bylaw;

**NOW THEREFORE** the Council of the Village of Port Clements, in open meeting assembled, **HEREBY ENACTS AS FOLLOWS:**

1. The Zoning Bylaw for the Village of Port Clements No. 184, 1990 is amended as follows:
  - (a) Following the Marine Industrial Zone (M-2), insert a new Marine Industrial Zone (M-2-A) as follows:

7.1.8-A Marine Industrial Zone (M-2-A)

A. INTENT

This zone is intended to accommodate and regulate the development of marine and foreshore activities of an industrial nature.

B. PERMITTED USES

In the Marine Industrial Zone (M-2-A) land and structures may only be used for the following uses:

- (1) Fuel installations including bulk fuel storage, marine and aircraft fueling;
- (2) Wharves, launching ramps, anchoring, dry-docking and similar facilities in connection with harbouring and servicing marine craft, including float planes;
- (3) Log booming, dumping and dry-land sorting;



- (4) Industrial port facilities, including barge loading, roll-on-roll-off truck facilities, storage and warehousing facilities;
- (5) Food processing;
- (6) Boat building, marine ways and boat repairs;
- (7) Limited staff accommodation;
- (8) Sawmill, shake mill, lumber processing and other wood industries requiring water access;
- (9) Single family dwelling;
- (10) Accessory buildings and structures.

C. CONDITION OF USE

In the Marine Industrial Zone (M-2-A) one single family dwelling unit is permitted providing:

- (a) the dwelling unit is setback 7.5 metres from the industrial use;
- (b) the dwelling unit shall have a separate entrance from the outside; and
- (c) the dwelling unit shall have a minimum floor area of 55.0 square metres.

D. MINIMUM SITE AREA

In the Marine Industrial Zone (M-2-A) the minimum site area shall be 1000 square metres.

E. SITE AREA AND PARCEL SIZE FOR SUBDIVISION

In the Marine Industrial Zone (M-2-A):

- (1) The minimum size of a lot created by subdivision under this bylaw shall be 1000 square metres.

- (2) The minimum frontage of a lot created by subdivision under this bylaw shall be 1/10 of the perimeter of the lot that fronts on the highway.

F. SITE COVERAGE

In the Marine Industrial Zone (M-2-A) the maximum site coverage, including all buildings, structures and parking areas, shall not exceed 80 percent of the site area.

G. MINIMUM SETBACKS

In the Marine Industrial Zone (M-2-A):

- (1) The minimum front setback shall be 6.0 metres;
- (2) The minimum rear and side setback shall be 6.0 metres where the abutting property is zoned for residential use;
- (3) Where the natural boundary of the sea is the rear or side lot line, the provisions of Section 4.2 shall apply to all buildings, except those structures required for construction of wharves, floats, launching ramps and marine ways, which are exempt from this setback.

H. BUILDING HEIGHT

In the Marine Industrial Zone (M-2-A) the maximum height of any building or structure shall not exceed 18.0 metres.

I. SCREENING REQUIREMENTS

In the Marine Industrial Zone (M-2-A) in addition to the screening requirements in paragraph 4.4, the following screening and landscaping requirements will be provided as follows:

- (1) Screening requirements along the natural boundary of the sea shall be a 10.0 metre buffer containing natural vegetation and

a berm containing natural vegetation on the upland side of the buffer not less than 2.5 metres in elevation above the buffer. These screening and landscaping requirements apply along the natural boundary of the sea except for that portion containing an inland berth.

J. RESTRICTIONS

(1) Watering and dewatering of wood are prohibited in this zone.

(b) Schedule "B" of the Zoning Bylaw for the Village of Port Clements No. 184, 1990, is amended by replacing it with a new Schedule "B" that designates that portion of the lands described as the portion of District Lot 2910 #90 Industrial Park Road in Port Clements for everything north of RW Plan 11505 to the northern most boundary of this lot and shown on the sketch below in crosshatching as Marine Industrial (M-2-A):

[insert sketch]

2. This Bylaw may be cited for all purposes as "Zoning Amendment Bylaw No. 426, 2015".

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

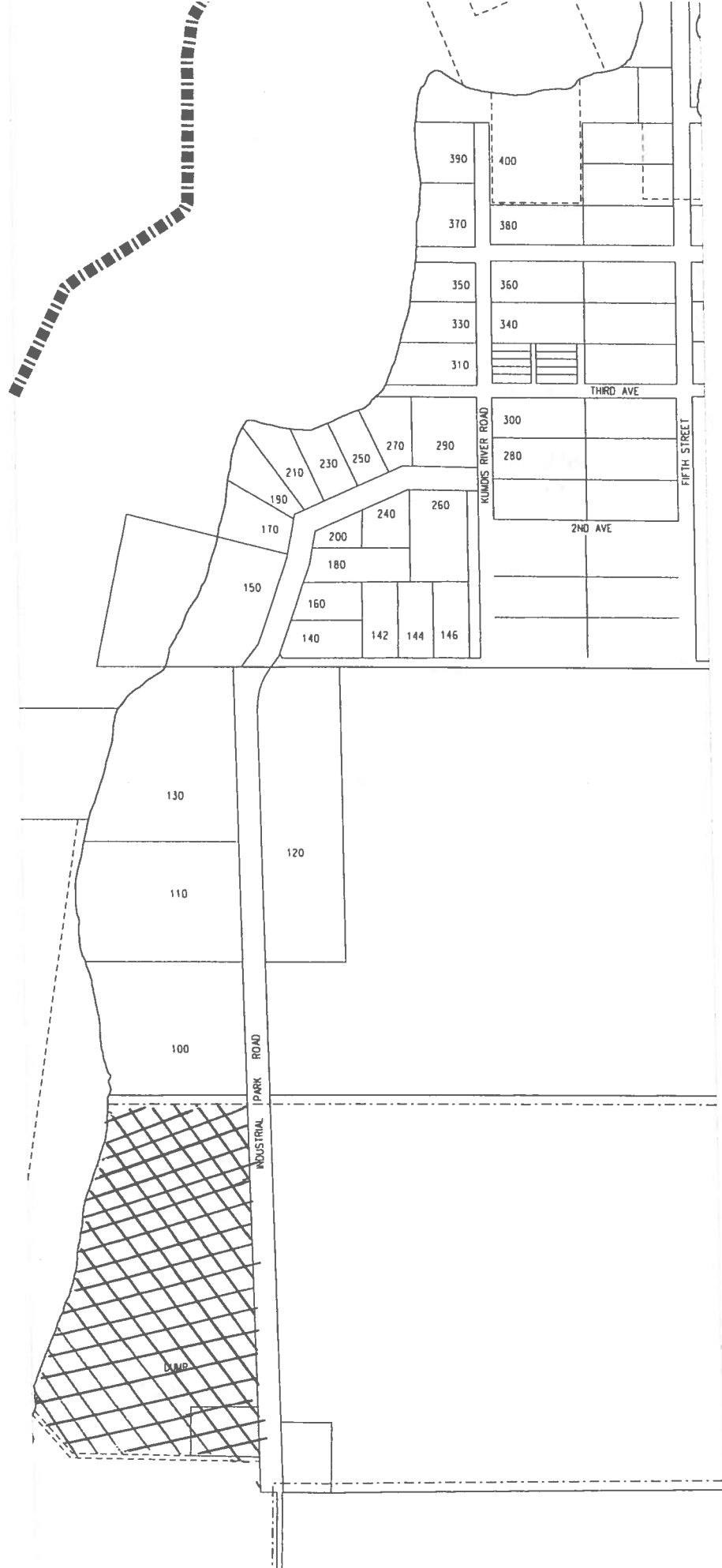
READ a second time this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

READ a third time this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

RECONSIDERED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

\_\_\_\_\_  
Mayor Gould

\_\_\_\_\_  
Administrator Kim Mushynsky





# CIBC Account Statement

VILLAGE OF PORT CLEMENTS

For Jun 1 to Jun 30, 2015

The names shown are based on our current records, as of July 7, 2015. This statement does not reflect any changes in account holders and account holder names that may have occurred prior to this date.

Account number  
93-00813

Branch transit number  
00180

## Account summary

Opening balance on Jun 1, 2015		\$39,983.23
Withdrawals	-	5,370.27
Deposits	+	82,548.71
<b>Closing balance on Jun 30, 2015</b>	<b>=</b>	<b>\$117,161.67</b>

## Contact information

☎ **1 800 465 CIBC (2422)**

Contact us by phone for questions on this update, change of personal information, and general inquiries, 24 hours a day, 7 days a week.

TTY hearing impaired  
1 800 465 7401

Outside Canada and the U.S.  
1 902 420 CIBC (2422)

🌐 [www.cibc.com](http://www.cibc.com)

## Transaction details

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance (\$)
Jun 1	<b>Opening balance</b>			<b>\$39,983.23</b>
Jun 1	CREDIT MEMO 03820 tax role No 20055100 KING GEORGE HWY & 102 AVENUE		1,154.63	41,137.86
	DEPOSIT 01010 GRANVILLE & 68TH		1,233.75	42,371.61
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		310.80	42,682.41
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		177.50	42,859.91
	DEBIT MEMO CHARGE FOR MAY CIBC EFT SERVICE CHARGE	39.00		42,820.91
Jun 2	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		179.25	43,000.16
	TRANSFER TO: 00090/78-65112	1.00		42,999.16

(continued on next page)

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# CIBC Account Statement

Jun 1 to Jun 30, 2015

Account number: 93-00813

Branch transit number: 00180

## Transaction details (continued)

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance (\$)
<b>Jun 2</b>	<b>Balance forward</b>			<b>\$42,999.16</b>
Jun 3	CREDIT MEMO INT @ 0.1000% CIBC-AUTOMATED INTEREST SYSTEM		2.71	43,001.87
	DEBIT MEMO SETTLEMENT: 0001 CIBC DATA CENTRE: 00	1.00		43,000.87
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		1,722.44	44,723.31
Jun 5	CREDIT MEMO PROPERTY T CIBC MORTGAGES		9,706.12	54,429.43
Jun 8	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		300.00	54,729.43
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		529.25	55,258.68
	DEPOSIT		50,000.00	105,258.68
Jun 9	CREDIT MEMO PROPERTY T CIBC MORTGAGES		83.10	105,341.78
Jun 10	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		450.71	105,792.49
Jun 11	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		500.00	106,292.49
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		100.00	106,392.49
Jun 12	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		179.25	106,571.74
	DEBIT MEMO Jun 12, 2015 Municipal Pensi	1,348.33		105,223.41
Jun 16	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		426.98	105,650.39
Jun 22	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		1,375.11	107,025.50
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		200.00	107,225.50
Jun 23	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		1,149.66	108,375.16
Jun 24	CHEQUE 46217021C 170064	2,600.25		105,774.91
Jun 25	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		1,506.04	107,280.95
	REVERSAL 46217021 170064		2,600.25	109,881.20
Jun 26	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		783.24	110,664.44

(continued on next page)

# CIBC Account Statement

Jun 1 to Jun 30, 2015  
 Account number: 93-00813  
 Branch transit number: 00180

## Transaction details (continued)

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance (\$)
Jun 26	<b>Balance forward</b>			<b>\$110,664.44</b>
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		742.50	111,406.94
	DEBIT MEMO Jun 26, 2015 Municipal Pensi	1,380.69		110,026.25
Jun 29	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		500.00	110,526.25
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		2,030.32	112,556.57
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		179.25	112,735.82
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		4,108.60	116,844.42
Jun 30	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		317.25	117,161.67
	<b>Closing balance</b>			<b>\$117,161.67</b>

**Important:** This statement will be considered correct if you do not report errors, omissions or irregularities in entries and balances to CIBC in writing within 30 days from last date of the statement period covered by a previously issued regular statement where such period included the date the entry was, or should have been, posted.

This rule does not apply to improper credits to your account. Your rights under your business account operation agreement to verify and notify CIBC of account errors, omissions or irregularities do not apply to this statement which is for information or replacement purposes only.

### \*Foreign Currency Conversion Fee:

If you withdraw foreign currency from a bank machine located outside Canada, you are charged the same conversion rate CIBC is required to pay plus an administration fee, which is disclosed in the CIBC's current *Business Account Service Fees* brochure, a copy of which is available at any CIBC branch in Canada (this is in addition to any transaction fee applicable to the withdrawal and the network fee).

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# STATEMENT OF ACCOUNTS

PO Box 94  
Masset BC V0T 1M0

**MASSET BRANCH** 250-626-5231

**MEMBER NUMBER** ██████████

**STATEMENT DATE** June 30, 2015


**PAGE** 1 of 8

Village Of Port Clements  
PO BOX 198  
Port Clements BC V0T 1R0

## DEMAND ACCOUNTS

Date	Description	Number	Withdrawals	Deposits	Balance
<b>Business 75</b>					
31May2015	Balance Forward				297,140.51
01Jun2015	Pre-Authorized Credit - PROVINCE OF B.C			742.67	297,883.18
01Jun2015	Clearing Cheque	150226	240.62		297,642.56
02Jun2015	Clearing Cheque	150246	1,077.03		296,565.53
03Jun2015	Clearing Cheque	150231	455.00		296,110.53
03Jun2015	Clearing Cheque	150225	591.53		295,519.00
03Jun2015	Clearing Cheque	150252	1,175.00		294,344.00
04Jun2015	Bill Payment BC Hydro 2328675 Vendor Confirmation: 803456	610628	3,453.01		290,890.99
04Jun2015	Bill Payment CIBC VISA 4503386141757010 Vendor Confirmation: 804260	610814	24.90		290,866.09
04Jun2015	Clearing Cheque		200.00		290,666.09
05Jun2015	Clearing Cheque	150230	163.28		290,502.81
08Jun2015	Clearing Cheque	150245	504.00		289,998.81
09Jun2015	Clearing Cheque	150251	50,000.00		239,998.81
10Jun2015	Deposit			15,857.79	255,856.60
10Jun2015	Pre-Authorized Credit - BNS Property Tax			5,368.94	261,225.54
10Jun2015	Clearing Cheque	150242	1,120.19		260,105.35
10Jun2015	Clearing Cheque	150244	7.49		260,097.86
12Jun2015	Pre-Authorized Credit - PROVINCE OF B.C			416.71	260,514.57
12Jun2015	Pre-Authorized Credit - TAAN FOREST LIMITED PARTNERSHI			46,140.35	306,654.92
12Jun2015	Withdrawal	22	6,527.00		300,127.92
12Jun2015	Clearing Cheque	150248	77.00		300,050.92
12Jun2015	Clearing Cheque	150252	108.92		299,942.00
12Jun2015	Clearing Cheque	150249	4,329.04		295,612.96
17Jun2015	Clearing Cheque	150268	346.50		295,266.46
18Jun2015	Deposit			8,707.63	303,974.09
18Jun2015	Clearing Cheque	150270	175.56		303,798.53
18Jun2015	Clearing Cheque	150262	736.38		303,062.15
18Jun2015	Clearing Cheque	150243	4,070.16		298,991.99


continued...



## Account & Service Fee Changes

Effective **September 1, 2015**, Northern Savings will be making changes to some of our accounts and service fees.

Visit [www.northsave.com](http://www.northsave.com) for more information





# STATEMENT OF ACCOUNTS

PO Box 94  
Masset BC V0T 1M0

**MASSET BRANCH** 250-626-5231

**MEMBER NUMBER** ██████████

**STATEMENT DATE** June 30, 2015

**PAGE** 2 of 8

Village Of Port Clements

Date	Description	Number	Withdrawals	Deposits	Balance
<b>Business 75</b>					
19Jun2015	Clearing Cheque	150247	1,053.02		297,938.97
22Jun2015	Bill Payment Credit Union MasterCard 5527497140094880 Vendor Confirmation: 693676	621450	6,002.03		291,936.94
23Jun2015	Bill Payment Telus Communications 2285720649 Vendor Confirmation: 15574	631692	1,310.12		290,626.82
23Jun2015	Clearing Cheque	150272	269.08		290,357.74
23Jun2015	Clearing Cheque	150265	1,043.20		289,314.54
24Jun2015	Incoming Interac Email Money Transfer	2015062		1,580.29	290,894.83
25Jun2015	Pre-Authorized Credit - TELUS CORPORATION			5,984.90	296,879.73
25Jun2015	Pre-Authorized Credit - PROVINCE OF B.C			261,255.00	558,134.73
26Jun2015	Withdrawal	22	6,780.63		551,354.10
26Jun2015	Deposit			15,401.35	566,755.45
26Jun2015	Deposit			15,067.49	581,822.94
27Jun2015	Transfer in from 643734 Masset cheq			359.80	582,182.74
29Jun2015	Clearing Cheque	150264	253.58		581,929.16
29Jun2015	Incoming Interac Email Money Transfer	2015062		805.67	582,734.83
30Jun2015	Clearing Cheque	150266	173.25		582,561.58
30Jun2015	Clearing Cheque	150281	600.00		581,961.58
30Jun2015	Pre-Authorized Credit - BC HYDRO CORPORATE OFFICES			9,014.22	590,975.80
30Jun2015	Credit Interest			285.40	591,261.20
30Jun2015	Monthly Service Fee		55.00		591,206.20
<b>Total Withdrawals and Deposits</b>			<b>92,922.52</b>	<b>386,988.21</b>	

**Number of Cheques 24**

**Membership Shares**

31May2015	Balance Forward				38.37
<b>Total Withdrawals and Deposits</b>			<b>.00</b>	<b>.00</b>	

continued...

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Village Of Port Clements

# STATEMENT OF ACCOUNTS

PO Box 94  
Masset BC V0T 1M0

**MASSET BRANCH** 250-626-5231  
**MEMBER NUMBER** ██████████  
**STATEMENT DATE** June 30, 2015  
**PAGE** 3 of 8

Date	Description	Number	Withdrawals	Deposits	Balance
<b>Business Simply Savings</b>					
31May2015	Balance Forward				406,750.46
30Jun2015	Credit Interest			367.75	407,118.21
<b>Total Withdrawals and Deposits</b>			<b>.00</b>	<b>367.75</b>	

## TERM DEPOSITS

Date	Description	Withdrawals	Deposits	Balance
<b>Term 4: Short Term GSP (30 - 364 Days) -</b>				
31May2015	Balance Forward			11,352.23
Start 30Jan2015 - Rate 0.8500% - NextInt 01Nov2015 - Matures 01Nov2015				
<b>Term 7: 12 - 60 Month Term -</b>				
31May2015	Balance Forward			260,865.56
Start 13Feb2013 - Rate 2.1500% - NextInt 13Feb2016 - Matures 13Feb2016				
<b>Term 10: 3 Year Harvest Term -</b>				
31May2015	Balance Forward			758,250.00
Start 21Nov2013 - Rate 2.0000% - NextInt 21Nov2015 - Matures 21Nov2016				
<b>Term 11: Short Term GSP (30 - 364 Days) -</b>				
31May2015	Balance Forward			134,355.32
Start 31Dec2014 - Rate 1.2500% - NextInt 27Aug2015 - Matures 27Aug2015				
<b>Term 12: 12 - 60 Month Term -</b>				
31May2015	Balance Forward			300,000.00
Start 04Jul2014 - Rate 1.6000% - NextInt 04Jul2015 - Matures 04Jan2016				
<b>Term 13: Short Term GSP (30 - 364 Days) -</b>				
31May2015	Balance Forward			67,556.46
Start 10Feb2015 - Rate 0.8500% - NextInt 31Dec2015 - Matures 31Dec2015				

continued...

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# STATEMENT OF ACCOUNTS

PO Box 94  
Masset BC V0T 1M0

**MASSET BRANCH** 250-626-5231  
**MEMBER NUMBER** ██████████  
**STATEMENT DATE** June 30, 2015  
**PAGE** 4 of 8

Village Of Port Clements

<b>Assets</b>	<b>Canadian Dollars</b>	<b>US Dollars</b>
Chequing	591,206.20	.00
Savings	407,118.21	.00
Terms	1,532,379.57	.00
Registered Plans	.00	.00
Shares	38.37	.00
<b>Total Assets</b>	<b>2,530,742.35</b>	<b>.00</b>
<b>Liabilities</b>	<b>Canadian Dollars</b>	<b>US Dollars</b>
Line of Credit	.00	.00
Over limit LOC/overdraft	.00	.00
Loans	.00	.00
Mortgage	.00	.00
<b>Total Liabilities</b>	<b>.00</b>	<b>.00</b>
	<b>.00</b>	<b>.00</b>

Over limit Lines of Credit / Overdrafts interest rate is 24.0000

continued...





# VILLAGE OF PORT CLEMENTS

## Cheque Listing For Council

2015-Jul-16  
10:58:56AM

Cheque #	Cheque Date	Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
150254	2015-06-01	Stupka, Christina	10-2-71-89-30	ParkMay28	PAYMENT ATTENDANT FEES MAY 14-28	200.00	200.00
150262	2015-06-15	Angela's Place-Social Cafe & I	10-3-22-00-00 10-2-24-80-10 40-2-42-90-60 30-2-41-40-10 10-2-31-90-00	May 2015 May 2015 May 2015 May 2015 May 2015	PAYMENT GST Fuel DIESEL,CHAIN OIL,2 STROKE,RE DIESEL,CHAIN OIL,2 STROKE,RE DIESEL,CHAIN OIL,2 STROKE,RE	37.29 272.63 85.29 170.58 170.59	736.38
150263	2015-06-15	BC HYDRO	10-3-22-00-00 40-2-42-90-40 10-2-34-00-40 10-2-24-70-10 10-2-19-00-00 10-2-34-00-15 10-2-32-50-00	Mar-May2015 Mar-May2015 Mar-May2015 Mar-May2015 Mar-May2015 Mar-May2015 Mar-May2015	PAYMENT GST HYDRO MAR 13- MAY 12 HYDRO MAR 13- MAY 12 HYDRO MAR 13- MAY 12 HYDRO MAR 13- MAY 12 HYDRO MAR 13- MAY 12 HYDRO MAR 13- MAY 12	154.16 19.11 1,325.31 493.53 164.52 26.45 1,269.93	3,453.01
150264	2015-06-15	BIG RED	10-2-71-21-15	14837	PAYMENT WEEKLY CONTAINER SERVICE	253.58	253.58
150265	2015-06-15	BLUE CROSS	10-4-27-00-30	268256	PAYMENT BENEFIT PERMIUMS BLUE CROSS	1,043.20	1,043.20
150266	2015-06-15	C. AND C. BEACHY CONTRA	10-2-71-89-00	10143	PAYMENT MAY 22 MOVE SLIDE+DIG UP CC	173.25	173.25
150267	2015-06-15	CIBC VISA	10-2-12-11-30	May 2015	PAYMENT Basecamp	24.90	24.90
150268	2015-06-15	Haida Gwaii Trader, Shellene	10-2-75-00-00 10-2-75-00-00	1772 1776	PAYMENT CANADA DAY AD CANADA DAY AD 2ND + 3RD REV	315.00 31.50	346.50
150269	2015-06-15	ISLANDS SOLID WASTE	10-2-71-89-10 10-2-71-89-10 10-2-71-89-10	790 791 792	PAYMENT MAY 29 TOWN CLEAN UP - CREE MAY 30 TOWN CLEAN UP DAY MAY 30 TOWN CLEAN UP	185.00 1,329.00 879.00	2,393.00
150270	2015-06-15	Logan, David	10-2-75-00-00 10-3-22-00-00	00058156 00058156	PAYMENT BASEBALL SUPPLIES FOR CANA GST	167.65 7.91	175.56
150271	2015-06-15	Northword	10-2-72-50-10	20150139	PAYMENT 1/4 PAGE AD TOURISM	467.25	467.25
150272	2015-06-15	ROCKY'S EQUIPMENT SALE	10-2-71-89-40 10-3-22-00-00	6404 6404	PAYMENT AUTOCUT 30-2,TITANIUM LINE, E GST	257.07 12.01	269.08
150273	2015-06-15	Stupka, Christina	10-2-71-89-30	ParkJun11	PAYMENT PARK ATTENDANT FEES	200.00	200.00
150298	2015-06-24	Board of School Trustees	10-3-22-00-00 10-2-71-21-15	1415-120 1415-120	PAYMENT GST HYDRO + GRAYDON SECURITY	121.05 2,539.91	2,660.96
150299	2015-06-24	Lidstone & Company, Barrister	10-2-12-10-50 10-3-22-00-00 10-2-12-10-50 10-3-22-00-00	10649 10649 10713 10713	PAYMENT ACCT STMT APRIL GST ACCT FOR MAY GST	178.69 8.35 114.98 4.66	306.68
150300	2015-06-24	Lioudmila's Garden	10-2-71-89-10	31	PAYMENT LINDA GAJDACSI GARDEN ATTE	107.00	112.00

F-3



# VILLAGE OF PORT CLEMENTS

## Cheque Listing For Council

2015-Jul-16

10:58:56AM

Cheque #	Cheque Date	Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
150300	2015-06-24	Lioudmila's Garden	10-3-22-00-00	31	GST	5.00	112.00
150301	2015-06-24	MasterCard, CUETS FINANCI.			PAYMENT		6,002.03
			40-2-42-30-00	May2015	DiscvrKelownaResort	307.75	
			10-2-12-11-00	May2015	BayviewGiftCert covered \$50	3.94	
			10-2-24-60-00	May2015	Hotel 2 fire fighters	657.07	
			10-2-12-11-60	May2015	Postage	85.00	
			10-2-12-11-60	May2015	Utility+Tax notices	257.45	
			30-2-41-40-00	May2015	CG Ind Specialists	165.85	
			10-2-12-11-00	May2015	Spracht-phone microphones	60.36	
			10-2-12-11-60	May2015	Postage	2.65	
			10-2-12-11-30	May2015	Geek Storage	74.77	
			30-2-41-30-00	May2015	AirFare P.Wks	394.62	
			40-2-42-30-00	May2015	AirFare P.Wks	394.62	
			30-2-41-20-00	May2015	Inland Air M.Card May	22.86	
			10-4-12-90-00	May2015	AveMachinery M.Card May	316.83	
			10-4-12-90-00	May2015	AveMachinery M.Card May	1,897.70	
			30-2-41-30-00	May2015	DiscvrKelownaResort	307.75	
			30-2-41-30-00	May2015	BCF-Skidegate P.Wks	16.90	
			30-2-41-40-00	May2015	HomeDepot	58.79	
			10-3-22-00-00	May2015	GST	201.40	
			40-2-42-30-00	May2015	BCF-Skidegate P.Wks	16.90	
			10-2-32-90-00	May2015	PrincessAuto	172.83	
			10-2-32-90-00	May2015	CdnTire	77.53	
			10-2-24-70-00	May2015	RestoreKelowna	33.55	
			10-2-32-90-00	May2015	PrincessAuto	197.93	
			30-2-41-40-00	May2015	RestoreKelowna	100.63	
			10-2-24-70-00	May2015	HomeDepot	176.35	
150302	2015-06-24	MUNICIPAL INFORMATION S			PAYMENT		299.99
			10-2-12-11-20	20150527	JULY FINANCE SOFTWARE SUPI	299.99	
150303	2015-06-24	North Arm Transportation Ltd.			PAYMENT		649.72
			30-2-41-30-30	SI038755	FREIGHT FROM VAN TO MASSE'	324.86	
			10-2-32-37-20	SI038755	FREIGHT FROM VAN TO MASSE'	324.86	
150304	2015-06-24	O'Donoghue, Sean			PAYMENT		185.00
			30-2-41-30-00	BCWWA	PER DIEMS	92.50	
			40-2-42-30-00	BCWWA	PER DIEMS	92.50	
150305	2015-06-24	PORT AIR CARGO			PAYMENT		42.00
			10-2-72-50-00	VQC0515	DEL FROM AMS & ROCKY'S	21.00	
			10-2-71-21-12	VQC0515	DEL FROM AMS & ROCKY'S	21.00	
150306	2015-06-24	PUROLATOR INC.			PAYMENT		48.18
			10-2-71-89-30	427678231	TRANSIGN LTD	48.18	
150307	2015-06-24	RECEIVER GENERAL - CCR/			PAYMENT		4,862.74
			10-4-27-00-10	June2015	CCRA REMITTANCE FOR JUNE	4,862.74	
150308	2015-06-24	Revenue Services of BC			PAYMENT		1,647.00
			10-4-27-00-30	FerrettiMSP	MSP BENEFIT 6 MONTHS	783.00	
			10-4-27-00-30	O'DonoghueMSI	MSP BENEFIT 6 MONTHS	864.00	
150309	2015-06-24	SKIDEGATE INLET CONSTR			PAYMENT		1,470.00
			10-2-32-37-10	4120	DEL CRUSHED ROCK JUN 15+16	701.50	
			10-2-32-31-00	4120	DEL CRUSHED ROCK JUN 15+16	701.50	
			10-3-22-00-00	4120	GST	67.00	
150310	2015-06-24	Stewart, McDannold, Stuart			PAYMENT		236.85
			10-2-12-10-50	70135	GENERAL MATTERS	171.69	
			10-3-22-00-00	70135	GST	8.04	
			10-2-12-10-50	70136	SEWER STAT RIGHT OF WAY	54.57	
			10-3-22-00-00	70136	GST	2.55	
150311	2015-06-24	TELUS COMMUNICATIONS I			PAYMENT		1,310.12
			10-3-22-00-00	MAY 2015	GST	58.53	
			10-2-71-21-15	MAY 2015	MAY PHONE BILL	604.21	
			40-2-42-90-40	MAY 2015	MAY PHONE BILL	54.57	
			30-2-41-50-00	MAY 2015	MAY PHONE BILL	240.75	
			10-2-24-70-10	MAY 2015	MAY PHONE BILL	352.06	



# VILLAGE OF PORT CLEMENTS

## Cheque Listing For Council

2015-Jul-16

10:58:56AM

Cheque		Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date						
150312	2015-06-24	WEIGUM, SHIRLEY	10-2-12-14-10	38	PAYMENT		1,175.00
			10-2-71-21-20	38	JANITOR CONTRACT JUNE	493.50	
			10-2-71-21-11	38	JANITOR CONTRACT JUNE	270.25	
			10-2-71-89-00	38	JANITOR CONTRACT JUNE	258.50	
				38	JANITOR CONTRACT JUNE	152.75	
150313	2015-06-24	WESTPOINT AUTOMOTIVE	30-2-41-30-40	832-216111	PAYMENT		75.50
			10-3-22-00-00	832-216111	SOLENOID 12V	72.13	
					GST	3.37	
150314	2015-06-24	XEROX CANADA LTD.	10-2-12-11-30	F47620096	PAYMENT		128.60
			10-3-22-00-00	F47620096	USAGE FEES MAY 7-JUN 3	122.86	
					GST	5.74	
150315	2015-07-03	Bailey, Gordon	10-2-75-00-00	337767	PAYMENT		677.62
			10-3-22-00-00	337767	SUPPLIES FOR CANADA DAYS	645.35	
					SUPPLIES FOR CANADA DAYS	32.27	
150323	2015-07-13	BC HYDRO	10-3-22-00-00	Jun22 2015	PAYMENT		3,752.97
			40-2-42-90-40	Jun22 2015	GST	167.56	
			10-2-71-89-30	Jun22 2015	HYDRO	537.41	
			10-2-32-50-00	Jun22 2015	HYDRO	6.76	
			30-2-41-50-00	Jun22 2015	HYDRO	1,269.93	
					HYDRO	1,771.31	
150324	2015-07-13	BIG RED	10-2-71-21-15	14912	PAYMENT		253.58
					WEEKLY CONTAINER SERVICE	253.58	
150325	2015-07-13	BLUE CROSS	10-4-27-00-30	275669	PAYMENT		1,043.20
					JULY BENEFIT PREMIUMS	1,043.20	
150326	2015-07-13	Northern Savings Insurance Si	10-2-12-14-30	39097	PAYMENT		500.00
					ACCIDENT POLICY RENEWAL AI	500.00	
150327	2015-07-13	QueenCharlotte Secondary Pri	10-2-75-00-00	180	PAYMENT		1,000.00
					2 WOODEN PICNIC TABLES	1,000.00	
150328	2015-07-13	Shorewood Forest Ltd.	10-4-00-00-00	TrailerDisposal	PAYMENT		4,400.00
					TRAILER DISPOSAL BAYVIEW&C	4,400.00	
150329	2015-07-13	Stupka, Christina	10-2-71-89-30	ParkJuly9	PAYMENT		400.00
			10-2-71-89-30	ParkJune26	SUNSET PARK ATTENDANT FEE	200.00	
					SUNSET PARK ATTENDANT FEE	200.00	
150330	2015-07-13	VIGNEAULT, GERMAIN	10-3-22-00-00	FishnDerby	PAYMENT		53.35
			10-2-75-00-00	FishnDerby	GST	2.38	
					fishing derby consol. prizes	50.97	
150331	2015-07-14	FLETCHER, JESSIE	10-2-24-60-00	FDept Catering	PAYMENT		400.00
					CATERING FOR TRAINING JULY	400.00	

**Total 43,428.80**

\*\*\* End of Report \*\*\*

**Kim Mushynsky**

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**From:** FrontCounterBC@gov.bc.ca  
**Sent:** July-08-15 9:16 AM  
**To:** clerk@portclements.ca; clerk@portclements.ca  
**Subject:** Province of BC Referral Request on an Industrial Use Application

Village of Port Clements  
Heather Nelson-Smith, Kim Mushynsky

Industrial  
Referral Number: 76708462 - 005  
Reference Number: 162001  
Request Sent: July 8, 2015  
Response Due: August 7, 2015

You are invited to comment on the following Crown land Industrial application. A response is optional. If no response is received by the deadline, the application and adjudication process will move forward.

Application for licence of occupation Intended use is for industrial log handling and storage and barge loading for up to 330,000 m3 annually by Husby Forest Products and up to three other Companies in the Kumdis Slough, at Collison Point on Haida Gwaii .

Please [Click Here](#) to respond to this referral. You must be logged in using your BCeID account to view associated information. Note that forwarding or otherwise distributing this email will provide access to the associated information only if the receiver has a corresponding account.

For "how-to" instructions on how to respond to this request, please visit <http://www.frontcounterbc.gov.bc.ca/ereferrals.html> for instructional videos. To obtain a BCeID, please visit <https://www.bceid.ca/>

For technical assistance with e-Referrals, please contact FrontCounter BC at 1-877-855-3222.

For more information regarding this referral, please contact the "Email Coordinator" given within the referral.

Note that it can take an extended period of time to connect from the BCeID login to the e-Referrals website, this is normal. Avoid re-clicking the "Next" button or you could extend this connection time.

Please do not reply to this email.

Colleen Gellein

FrontCounter BC  
Natural Resource Authorizations Technician

(250) 559-6210  
[colleen.gellein@gov.bc.ca](mailto:colleen.gellein@gov.bc.ca)

## ACTION ITEMS

<u>#</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A16	15-10-2012	Bus Shelter	Staff	Councillor O'Brien Anderson expressed an interest in perhaps taking this on as a project
A21	15-07-2013	Drainage concern at far end between Park & Tingley include Yakoun Lane in drainage issue	Gaspar	Develop a plan for addressing this issue
A25	28-01-2014	Biomass heating system for Multiplex	Administrator	Installation set for August/September 2015
A26	17-02-2014	Historic Councillor Plaque(s)	Gould	Design and create the necessary plaque(s) to mount ingraved plates from 1975 forward Slated for completion before yearend
A27	05-05-2014	Park Management Committee	Administration	Finalize park management plans after new Park Mgmt committee has had a chance to review - expected for July 6 Council mtg
A29				