



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE :250-557-4295
FAX :250-557-4568
Email : cao@portclements.ca
Web : www.portclements.ca

AGENDA

Regular Meeting of Council Monday July 18, 2016
COUNCIL CHAMBERS – 7pm

- 1. ADOPT AGENDA.**
- 2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS**
- 3. MINUTES**
M-1- July 4, 2016 Regular Council meeting minutes
- 4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS**
BA-1 – 2016 UBCM discussion tabled from June 19 Council meeting
- 5. ORIGINAL CORRESPONDENCE**
C-1 – SQCRD – Board Meeting Highlights
C-2 – MIEDS – June Grant Writing Review
- 6. GOVERNMENT**
G-1 – Bylaw #434, 2016 – Amendment to Dangerous Dog Bylaw – 1st reading
G-2 – Bylaw #435, 2016 – Ticket Information Bylaw – 1st reading
- 7. FINANCE**
F-1 – Cheque Listing to July 13, 2016
F-2 – June 2016 CIBC Statement
F-3 – June 2016 NSCU Statement
F-4 – 2nd Quarter Revenue & Expense Report
- 8. NEW BUSINESS**
- 9. REPORTS & DISCUSSIONS**
- 10. ACTION ITEMS**
- 11. QUESTIONS FROM THE PUBLIC & PRESS**

Move to in-camera per Community Charter Section 90(1)(e)

- 12. ADJOURNMENT**



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Minutes of the regular meeting of the Port Clements Council held July 4, 2016 in Council Chambers.

Present:

Mayor Gould
Councilor Daugert
Councilor Cunningham

CAO Kim Mushynsky

Mayor Gould called the meeting to order at 7:02 p.m.

1. ADOPT AGENDA.

2016-166 – Moved by Councilor Daugert, seconded by Councilor Cunningham
THAT Council adopts the agenda with the addition of BA-1 – Playground Equipment Quote.

CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

T-1 – Recommendation to Council for Water Study RFP

2016-167 – Moved by Councilor Daugert, seconded by Councilor Cunningham

THAT the Village of Port Clements awards the Water Study to McElhanney and authorizes the Administrator to proceed accordingly.

CARRIED

3. MINUTES.

M-1 – June 20, 2016 Regular Council Meeting

2016-168 – Moved by Councilor Cunningham, seconded by Councilor Daugert

THAT Council adopts the June 20, 2016 Regular Council meeting minutes as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1 – Playground Equipment Quote

2016-169 – Moved by Councilor Cunningham, seconded by Councilor Daugert

THAT Council authorizes the Administrator to proceed with the purchase of playground equipment per the quote provided minus the Dinosaur panel.

CARRIED

5. ORIGINAL CORRESPONDENCE

C-1 – Clint Campbell – privacy fence request

2016-170 – Moved by Councilor Cunningham, seconded by Councilor Daugert

THAT Council receives this information.

CARRIED

C-2 – Port Clements Historical Society – request for Tourism Grant

2016-171 – Moved by Councilor Daugert, seconded by Councilor Cunningham
THAT Council approves the request.

CARRIED

C-3 – Legal Options – Cemetery

2016-172 – Moved by Councilor Cunningham, seconded by Councilor Daugert
THAT Council receives this information.

CARRIED

6. GOVERNMENT

7. FINANCE

F-1 – Cheque Listing to June 29, 2016

2016 – 173 - Moved by Councilor Cunningham, seconded by Councilor Daugert
THAT Council receives this Report.

CARRIED

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

Mayor Gould – Contact with CBC re announced water shortage on Haida Gwaii, Gwaii Trust mtg.

Councilor Daugert – Community Forest update, appreciation for Canada Days

Councilor Cunningham – Disheartened by vandalism at park, acknowledge volunteers and hard work that went into Canada Days

CAO Mushynsky – Canada Days, Tax cut-off, employment situation update

10. ACTION ITEMS

11. QUESTIONS FROM THE PUBLIC & PRESS

ADJOURNMENT

2016-174 – Moved by Councilor Daugert, seconded by Councilor Cunningham
THAT the meeting be adjourned at 8:15pm.

CARRIED

Ian Gould
Mayor

Kim Mushynsky
CAO



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REPORT TO COUNCIL

Author: Kim Mushynsky **TABLED FROM JUNE 19 COUNCIL MEETING**
Date: June 1, 2016
Re: 2016 UBCM

Background: In 2015 we sent 4 representatives to the UBCM meeting in Vancouver to ensure that new Councilors were introduced to the process. This cost the municipality \$12,543.00. The 2016 UBCM – with a theme of “Stronger Together” – will be held in Victoria the week of September 26-30. Our budget for 2016 is \$9,000.00. We need to confirm if anyone is attending the 2016 event, if so who, and what topics will be discussed. UBCM will be activating the “meeting request” protocol by the end of June and the sooner a meeting request is submitted the more likely are the chances of actually obtaining a meeting. Given that there is a slightly higher cost to attend in Victoria, and given last year’s cost per member, our current budget will allow for a maximum of 2 people to attend UBCM this year. We have hotel reservations for 3 people currently booked and we will need to make a decision on whether anyone is attending so that we can cancel the reservations, if necessary, and not incur any costs for cancellation. Deadline for cancellation without any cost is the end of August.

Following the original discussion of this at the June Council meeting the following topics were identified as possible meetings for UBCM:

- Telepharmacy concerns – meet in conjunction with the Village of Masset
- BC Ferries concerns – all island representatives to attend
- Forestry concerns – if the Community Forest initiative is far enough along this may be a topic – timing may mean that UBCM is too soon for this discussion
- Network BC – re cell phone service concerns – a repeat from year

At this meeting I would like to create a definitive list of who we wish to meet with so that I can request meeting spots and I would like to know who is attending so that I can finalize hotels and start making travel arrangements and register attendees.



BOARD HIGHLIGHTS

June 17, 2016 Board Meeting

Delegations:

Ken Veldman, Director of Public Affairs, Prince Rupert Port Authority, presented to the Board with respect to the Prince Rupert Port Authority and its mandate, letters patent, jurisdictional oversight, economic benefits, future investments, and marine safety and security.

Andrew Baigent, Community Planner and Advisory, Urban Systems, presented to the Board an update on the Skeena-Queen Charlotte Regional District's Electoral Areas A and C Land Use Planning project. Mr. Baigent spoke with regard to the updated mapping work that Urban Systems is in the process of developing for the Skeena-Queen Charlotte Regional District, as well as the engagement sessions that have been held in the communities of Dodge Cove and Oona River to discuss the project and official community plans for both communities.

The Chair thanked Mr. Veldman and Mr. Baigent for their presentations.

Board Business:

1. The Board approved and adopted its Statement of Financial Information and Audited Financial Statements for the year ending December 31, 2015.
2. The Board, following receipt of correspondence from the City of Prince Rupert, resolved to provide a letter of support to the City of Prince Rupert for its application to the Canada 150 Fund to be used for the Fairview Dock Rehabilitation Project.
3. The Board received a staff report outlining activities undertaken by the Skeena-Queen Charlotte Regional District Grant Writer in 2015, which included the securing of \$318,989 in grant funding for the Regional District and affiliated organizations.
4. The Board resolved to send correspondence to the National Energy Board in opposition of granting any extension of time to the Northern Gateway Project beyond December 31, 2016.
5. The Board appointed the following individuals to the Haida Gwaii Regional Recreation Commission to serve a two-year term, effective immediately:
 - Fran Fowler, Queen Charlotte Commissioner;
 - Christine Martynuik, Electoral Area D (Skidegate) Commissioner;
 - Crystal Holdershaw, Queen Charlotte Commissioner; and
 - Darcy Pollard, Member-at-Large Commissioner.

For complete details of the June 17, 2016 Board meetings, the Agenda and Minutes are posted under "Quick Links" at www.sqcrd.bc.ca.



June 2016: Grant Writer Monthly Report

Alissa MacMullin



**Non-Profit
Organizations**

- **Infrastructure Planning Grant Program - Fire Hall Plan** \$10,000.00

- **Gwaii Trust Community Innovatioin - VPC Tourism Development Plan** \$ 2,450.00

- **No applications** – working on Airport grant, fire department grant, fabulous festivals & events

- Requests for grant opportunities aligning with identified priorities/grant edits
- Business Facade application (to promote use of funds)
- **Ngystle Society**
- **Haida Gwaii Accounting** \$ 2,500.00

Total June =	\$14,950.00*
Total May =	\$20,000.00
Total April=	\$245,233.00
Total March=	\$33,104.00
Total February=	\$46,920.68
Total January=	\$453,225.02
Subtotal for 2016=	\$813,432.70

*Includes Business Facade application(s) - will not be included in NDIT reporting.



Upcoming Deadlines:

- July 15 – TD Friends of the Environment Fund
- July 26 - Enabling Accessibility Program
- July 29 - New Horizons for Seniors Program
- August - 4th fiscal intake (NDIT)

Goals for June:

\$150,000 – Infrastructure grant applications; museum upgrades (Port/Masset) - **NOT MET** -

no applications to Canada 150; PCHS application(s) completed in-house (capacity)

Goals for July:

\$20,000 - Fabulous Festivals, New Horizons for Seniors, other small grant applications

July Action Items:

- Shelf-ready projects for future NDIT/Gwaii Trust/ Rural Dividends intake
- Work with non-profits who have expressed interest
- Upcoming (potential) applications (VOM, Sandspit Community Society, Ngystle Society, PCHS, HG Society for Community Peace, Masset S&R, Masset Airport, Masset Legion)
- Support local businesses with applications to VQC/VPC Business Facade grants - ensure eligibility of municipality in subsequent years for program

VILLAGE OF PORT CLEMENTS

BYLAW NO. 434, 2016

**A BYLAW TO AMEND THE DANGEROUS DOG
BYLAW #390, 2012**

A. WHEREAS the Village of Port Clements Council has deemed it prudent and necessary to formally regulate dogs within the Municipal boundaries

B. NOW THEREFORE, the Council of the Village of Port Clements in open meeting assembled, ENACTS AS FOLLOWS:

C. Title

This Bylaw may be known and cited as the "Village of Port Clements Amended Dog Bylaw, No. 434, 2016".

D. Amendment

Under Section 2 – Regulations of Bylaw 390, 2012 the Village is adding:

e) Dog owners are required to license their dogs in the Village of Port Clements. There is a one-time fee for licensing of \$15.00 which will include a tag and number being assigned to the dog. After initial licensing, owners can purchase a replacement tag for \$5.00 if the original one is lost.

E. Effective Date

This bylaw shall take effect upon the date of its adoption.

READ A 1ST TIME THIS DAY OF , 2016
READ A 2ND TIME THIS DAY OF , 2016
READ A 3RD TIME THIS DAY OF , 2016
RECONSIDERED AND ADOPTED THIS DAY OF , 2016

Ian Gould – Mayor

Kim Mushynsky - CAO

VILLAGE OF PORT CLEMENTS

BYLAW NO. 435, 2016

**A BYLAW TO IMPLEMENT A BYLAW ENFORCEMENT
TICKET INFORMATION BYLAW**

A. WHEREAS by Section 260 and Division 3 of Part 8 of the *Community Charter* the Council is authorized by bylaw to:

- (a) designate a bylaw for the purpose of this section, other than a bylaw in relation to a matter prescribed by regulation;
- (b) designate as a Bylaw Enforcement Officer, a person who comes within a class of persons prescribed by regulation; and
- (c) authorize the use of any word or expression on a ticket to designate an offence against a bylaw.

B. NOW THEREFORE, the Council of the Village of Port Clements in open meeting assembled, ENACTS AS FOLLOWS:

1. Title

This Bylaw may be known and cited as the "Village of Port Clements Bylaw Enforcement Ticket Information Bylaw, No. 435, 2016".

2. Designation of Bylaws to be Enforced by Ticket

The bylaws listed in Column I of Schedule 1 to this bylaw may be enforced by means of a ticket in the form prescribed for the purpose of Section 264 of the *Community Charter*.

3. Designation of Bylaw Enforcement Officers

The persons appointed to the job positions or titles listed in Column II of Schedule 1 to this bylaw are designated as Bylaw Enforcement Officers pursuant to Section 264 of the *Community Charter* for the purpose of enforcing the bylaws listed in Column I of Schedule 1 opposite the respective job positions.

4. Designation of Offences

The words or expressions set forth in Column I of Schedules 2 to this bylaw designate the offence committed under the bylaw section number appearing in

Column II opposite the respective words or expressions.

5. Designation of Fines

The amounts appearing in Column III of Schedule 2 to this bylaw are the fines set pursuant to section 265 of the *Community Charter* for the corresponding offences designated in Column I.

6. Schedules

For the purposes of this bylaw, Schedules 1 & 2 are attached to and form part of this bylaw.

7. Effective Date

This bylaw shall take effect upon the date of its adoption.

READ A 1ST TIME THIS DAY OF , 2016
 READ A 2ND TIME THIS DAY OF , 2016
 READ A 3RD TIME THIS DAY OF , 2016
 RECONSIDERED AND ADOPTED THIS DAY OF , 2016

Ian Gould – Mayor

Kim Mushynsky - CAO

SCHEDULE 1

Column I

Designated Bylaws

1. Village of Port Clements Dog
Bylaw No. 390, 2012
And Amendment Bylaw
No 434, 2016

Column II

Designated Bylaw Enforcement Officers

Animal Control Officer
Bylaw Enforcement Officers
CAO
Royal Canadian Mounted Police

DRAFT

SCHEDULE 2

COLUMN I	COLUMN II	COLUMN III
Village of Port Clements Dog Control Bylaw No.390, 2012 & Amendment No. 434, 2016	Section of Bylaw	Amount of Fine
1. No licence	Section 2(e)	\$ 25.00
2. Dog at large (1 st offence in a year)	Section 2(a)	\$ 50.00
3. Dog at large (2 nd offence in a year)	Section 2(a)	\$ 75.00
4. Dog at large (more than 2 offences)	Section 2(a)	\$ 100.00 each time

VILLAGE OF PORT CLEMENTS

Cheque Listing For Council

2016-Jul-13
10:41:25AM

Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
160322	2016-06-29	Bell-Brown, Cliff	3412	PAYMENT R&M SCH	601.25	601.25
160323	2016-06-29	BLUE CROSS	371219	PAYMENT JULY PREMIUM	1,028.12	1,028.12
160324	2016-06-29	Fink Machine Inc.	2052	PAYMENT HOLD BACK ON BOILER	12,559.46	12,559.46
160325	2016-06-29	PORT CLEMENTS HISTORICAL SOCIETY & MUS	GC-100	PAYMENT APPRECIATION	100.00	100.00
160326	2016-06-29	WEIGUM, SHIRLEY	31801	PAYMENT JUNE JANITORIAL	1,175.00	1,175.00
160327	2016-06-29	WORKERS' COMPENSATION BOARD	30062016	PAYMENT 2ND Q WCB PYMT	715.10	715.10
160334	2016-07-09	BC HYDRO	21062016	PAYMENT JUNE HYDRO	5,419.62	5,419.62
160335	2016-07-09	BIG RED ENTERPRISES	15853	PAYMENT GARBAGE	283.76	283.76
160336	2016-07-09	C. AND C. BEACHY CONTRACTING LTD	10249	PAYMENT INDUSTRIAL ROAD BRUSHING	2,205.00	2,205.00
160337	2016-07-09	SKEENA QUEEN CHARLOTTE REG'L DIST.	15072016 15072016A	PAYMENT 2016 TAXES 2016 TAX REFUND	30,042.00 (762.40)	29,279.60
160338	2016-07-09	BC ASSESSMENT AUTHORITY	15072016	PAYMENT 2016 TAXES	1,829.83	1,829.83
160339	2016-07-09	CERTIFIED FOLDER DISPLAY SERVICE CANAD/	15-0018190	PAYMENT FLYERS ON BC FERRIES	531.40	531.40
160340	2016-07-09	IRWIN AIR LTD.	33550	PAYMENT R&M FD EQUIPMENT	1,166.79	1,166.79
160341	2016-07-09	Lidstone & Company, Barristers and Solicitors	13455	PAYMENT LEGAL FEES	35.84	35.84
160342	2016-07-09	MUNICIPAL FINANCE AUTHORITY	15072016	PAYMENT 2016 TAXES	6.06	6.06
160343	2016-07-09	Northern Communications	32318-07012016	PAYMENT EMERGENCY RESPONSE	166.35	166.35
160344	2016-07-09	Northwest Regional Hospital District	15072016	PAYMENT 2016 TAXES	14,233.00	14,233.00
160345	2016-07-09	PORT CLEMENTS HISTORICAL SOCIETY & MUS	5072016	PAYMENT TOURISM LOAN	1,800.00	1,800.00
160346	2016-07-09	Wright, Keirnan	5072016	PAYMENT JUNE 22-JULY 5 CAMPGROUND	280.00	280.00

Total 73,416.18

*** End of Report ***

F1



CIBC Account Statement

VILLAGE OF PORT CLEMENTS

For Jun 1 to Jun 30, 2016

Account number

██████████

Branch transit number

██████████

The names shown are based on our current records, as of July 5, 2016. This statement does not reflect any changes in account holders and account holder names that may have occurred prior to this date.

Account summary

Opening balance on Jun 1, 2016		\$129,695.32
Withdrawals	-	114.00
Deposits	+	32,045.27
Closing balance on Jun 30, 2016	=	\$161,626.59

Your authorized overdraft limit: \$179,500.00

Contact information

☎ **1 800 465 CIBC (2422)**

Contact us by phone for questions on this update, change of personal information, and general inquiries, 24 hours a day, 7 days a week.

TTY hearing impaired

1 800 465 7401

Outside Canada and the U.S.

1 902 420 CIBC (2422)

🌐 www.cibc.com

Transaction details

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance (\$)
Jun 1	Opening balance			\$129,695.32
Jun 1	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		733.49	130,428.81
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		508.50	130,937.31
	DEBIT MEMO CHARGE FOR MAY CIBC EFT SERVICE CHARGE	39.00		130,898.31
Jun 2	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		200.00	131,098.31
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		500.64	131,598.95
Jun 6	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		350.00	131,948.95
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		129.25	132,078.20

(continued on next page)

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CIBC Account Statement

Jun 1 to Jun 30, 2016

Account number: XXXXXXXXXX

Branch transit number: XXXXXX

Transaction details (continued)

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance (\$)
Jun 6	Balance forward			\$132,078.20
Jun 7	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		433.67	132,511.87
Jun 8	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		60.00	132,571.87
Jun 13	CREDIT MEMO PROPERTY T CIBC MORTGAGES		10,525.96	143,097.83
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		176.00	143,273.83
Jun 14	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		1,048.26	144,322.09
Jun 17	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		521.76	144,843.85
Jun 20	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		1,967.47	146,811.32
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		282.00	147,093.32
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		896.58	147,989.90
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		179.25	148,169.15
Jun 22	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		200.00	148,369.15
Jun 23	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		300.00	148,669.15
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		100.00	148,769.15
Jun 27	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		350.00	149,119.15
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		179.25	149,298.40
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		350.00	149,648.40
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		1,485.93	151,134.33
Jun 28	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		1,421.78	152,556.11
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		604.50	153,160.61
Jun 29	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		769.43	153,930.04
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		374.80	154,304.84

(continued on next page)

CIBC Account Statement

Jun 1 to Jun 30, 2016

Account number: 99-00813

Branch transit number: 00196

Transaction details (continued)

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance (\$)
Jun 29	Balance forward			\$154,304.84
	TRANSFER 01090 FROM: 06060/82-51533 DAWSON CREEK BANKING CENTRE		1,412.61	155,717.45
Jun 30	CREDIT MEMO CREDIT UNION CENTRAL OF B.C. LOAN ADMIN FEE	75.00	5,984.14	161,701.59 161,626.59
	Closing balance			\$161,626.59

Important: This statement will be considered correct if you do not report errors, omissions or irregularities in entries and balances to CIBC in writing within 30 days from last date of the statement period covered by a previously issued regular statement where such period included the date the entry was, or should have been, posted.

This rule does not apply to improper credits to your account. Your rights under your business account operation agreement to verify and notify CIBC of account errors, omissions or irregularities do not apply to this statement which is for information or replacement purposes only.

*Foreign Currency Conversion Fee:

If you withdraw foreign currency from a bank machine located outside Canada, you are charged the same conversion rate CIBC is required to pay plus an administration fee, which is disclosed in the CIBC's current *Business Account Service Fees* brochure, a copy of which is available at any CIBC branch in Canada (this is in addition to any transaction fee applicable to the withdrawal and the network fee).

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STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231
MEMBER NUMBER [REDACTED]
STATEMENT DATE June 30, 2016
PAGE 1 of 11

Village Of Port Clements
PO BOX 198
Port Clements BC V0T 1R0

DEMAND ACCOUNTS

Date	Description	Number	Withdrawals	Deposits	Balance
Business 75					
31May2016	Balance Forward				108,169.37
01Jun2016	Pre-Authorized Credit - PROVINCE OF B.C			742.67	108,912.04
02Jun2016	Pre-Authorized Credit - CANADA			12,564.38	121,476.42
02Jun2016	Clearing Cheque	160247	13,986.00		107,490.42
02Jun2016	Deposit			14,664.39	122,154.81
03Jun2016	Pre-Authorized Credit - ELAVON MERCH SVCS			317.25	122,472.06
03Jun2016	Pre-Authorized Credit - ELAVON MERCH SVCS			1,566.44	124,038.50
06Jun2016	Clearing Cheque	160250	466.51		123,571.99
06Jun2016	Clearing Cheque	160268	1,175.00		122,396.99
07Jun2016	Clearing Cheque	160251	452.73		121,944.26
07Jun2016	Clearing Cheque	160254	305.98		121,638.28
08Jun2016	Clearing Cheque	160253	1,013.25		120,625.03
09Jun2016	Deposit			16,665.05	137,290.08
09Jun2016	Pre-Authorized Credit - TAAN FOREST LIMITED PARTNERSHI			47,061.25	184,351.33
10Jun2016	Withdrawal	22	5,297.91		179,053.42
10Jun2016	Bill Payment BC Hydro 2328675 Vendor Confirmation: 156536	634317	3,830.48		175,222.94
10Jun2016	Pre-Authorized Debit - Municipal Pensi		1,139.44		174,083.50
13Jun2016	Clearing Cheque	160272	23.40		174,060.10
13Jun2016	Clearing Cheque	160264	486.25		173,573.85
14Jun2016	Clearing Cheque	160266	4,116.43		169,457.42
15Jun2016	Bill Payment Credit Union MasterCard 5527497140094880 Vendor Confirmation: 639171	621617	5,959.67		163,497.75
15Jun2016	Bill Payment Telus Communications 2285720649 Vendor Confirmation: 639972	621664	1,331.69		162,166.06
15Jun2016	Clearing Cheque	160267	744.78		161,421.28
15Jun2016	Clearing Cheque	160286	1,006.61		160,414.67
16Jun2016	Clearing Cheque	160271	12.88		160,401.79
16Jun2016	Clearing Cheque	160269	280.00		160,121.79
16Jun2016	Clearing Cheque	160289	281.49		159,840.30

continued...

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*Available for new borrowers. Offer subject to credit review. The Annual Percentage Rate (APR) for this mortgage is 3.99% for the first year. After the first year, the APR will increase to 4.99% for the second year and 5.99% for the third year. The APR may vary based on the borrower's credit score and other factors. See your local branch for more details.



STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER [REDACTED]

STATEMENT DATE June 30, 2016

PAGE 2 of 11

Village Of Port Clements

Date	Description	Number	Withdrawals	Deposits	Balance
Business 75					
16Jun2016	Incoming Interac Email Money Transfer	2016061		1,352.49	161,192.79
16Jun2016	Deposit			19,937.35	181,130.14
17Jun2016	Clearing Cheque	160290	680.35		180,449.79
17Jun2016	Deposit			12,055.62	192,505.41
17Jun2016	Clearing Cheque	160292	115.50		192,389.91
17Jun2016	Clearing Cheque	160281	1,028.12		191,361.79
17Jun2016	Clearing Cheque	160288	1,500.00		189,861.79
17Jun2016	Clearing Cheque	160282	1,500.00		188,361.79
20Jun2016	Clearing Cheque	160270	3.86		188,357.93
20Jun2016	Clearing Cheque	160297	600.00		187,757.93
20Jun2016	Incoming Interac Email Money Transfer	2016062		870.54	188,628.47
20Jun2016	Pre-Authorized Credit - ELAVON MERCH SVCS			58.75	188,687.22
21Jun2016	Charge Back - 901 Chq # 000007 Wida Herawati Service Charge		251.05		188,436.17
			6.50		188,429.67
21Jun2016	Clearing Cheque	160285	112.16		188,317.51
21Jun2016	Clearing Cheque	160291	122.70		188,194.81
23Jun2016	Pre-Authorized Credit - PROVINCE OF B.C			770.00	188,964.81
23Jun2016	Clearing Cheque	160284	494.83		188,469.98
23Jun2016	Clearing Cheque	160298	745.21		187,724.77
23Jun2016	Clearing Cheque	160304	1,013.68		186,711.09
23Jun2016	Clearing Cheque	160294	10,290.00		176,421.09
24Jun2016	Withdrawal	22	5,687.68		170,733.41
24Jun2016	Clearing Cheque	160307	50.00		170,683.41
24Jun2016	Clearing Cheque	160308	4,000.00		166,683.41
24Jun2016	Incoming Interac Email Money Transfer	2016062		612.37	167,295.78
24Jun2016	Deposit			30,292.44	197,588.22
27Jun2016	Pre-Authorized Credit - TELUS CORPORATION			5,980.16	203,568.38
27Jun2016	Clearing Cheque	160300	304.34		203,264.04
27Jun2016	Clearing Cheque	160305	514.98		202,749.06
27Jun2016	Pre-Authorized Debit - Municipal Pensi		1,335.66		201,413.40
27Jun2016	Clearing Cheque	160283	163.34		201,250.06
27Jun2016	Transfer in from 643734 Masset cheq			250.00	201,500.06
continued...					



Gerry Heaney and Jolar Sheehon present
GOALGETTERS SOCCER CAMP
JULY + AUGUST 2016

REGISTRATION INFORMATION
can be found on our website at:
www.northsave.com



STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER

STATEMENT DATE June 30, 2016

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Village Of Port Clements

Date	Description	Number	Withdrawals	Deposits	Balance
Business 75					
28Jun2016	Clearing Cheque	160287	400.00		201,100.06
28Jun2016	Clearing Cheque	160293	1,845.94		199,254.12
29Jun2016	Pre-Authorized Credit - PROVINCE OF B.C			375,682.00	574,936.12
30Jun2016	Pre-Authorized Credit - VANCOUVER ISLAND REGIONAL APSO			892.50	575,828.62
30Jun2016	Clearing Cheque	160320	94.50		575,734.12
30Jun2016	Clearing Cheque	160321	280.00		575,454.12
30Jun2016	Transfer out to term 18		325,000.00		250,454.12
30Jun2016	Pre-Authorized Credit - ELAVON MERCH SVCS			368.79	250,822.91
30Jun2016	Pre-Authorized Credit - BC HYDRO CORPORATE OFFICES			9,218.07	260,040.98
30Jun2016	Credit Interest			150.52	260,191.50
30Jun2016	Monthly Service Fee		55.00		260,136.50
Total Withdrawals and Deposits			400,105.90	552,073.03	

Number of Cheques 36


Membership Shares

31May2016	Balance Forward				38.37
Total Withdrawals and Deposits			.00	.00	

Business Simply Savings

31May2016	Balance Forward				260,448.47
10Jun2016	Transfer in from term 15			80,035.13	340,483.60
30Jun2016	Credit Interest			247.11	340,730.71
Total Withdrawals and Deposits			.00	80,282.24	

continued...



ALL MEMBERS

...if you have a mortgage or loan against your home or rental property where Northern Savings holds the security you are required to have adequate insurance in place. Northern Savings should be identified as the mortgage holder with loss payable to the Credit Union. Property taxes are due annually and always make sure you sign your Home Owner's grant if the home is your primary residence.



VILLAGE OF PORT CLEMENTS

REVENUE AND EXPENSE REVIEW

To June 30, 2016

	2016	2016	2015
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
<u>GENERAL REVENUES:</u>			
Municipal Property Tax	\$127,101	\$127,000	\$126,022
Payment in Lieu of Taxes	\$1,438	\$1,500	\$1,184
Sale of Services	\$5,580	\$5,545	\$4,967
Revenue Own Sources	\$22,491 <small>SCH & Wharf</small>	\$29,360	\$36,753
Rentals - Multi-purpose Bldg.	\$7,114 <small>Revenue down</small>	\$6,300	\$6,728
Unconditional Grant	\$375,682	\$382,000	\$396,388
Conditional Grants	\$153,720 <small>incl. 98,000 biomass grant</small>	\$55,250	\$57,567
Transfer from Reserves	\$0	\$0	\$0
Collection for Others	<u>\$188,124</u>	<u>\$186,010</u>	<u>\$183,236</u>
<u>TOTAL REVENUE - GENERAL</u>	<u>\$881,250</u>	<u>\$792,965</u>	<u>\$812,845</u>
<u>GENERAL EXPENSES:</u>			
Legislative Expenses	\$14,723	\$15,410	\$15,383
General Administration	\$89,110 <small>Wages down \$8,000</small>	\$99,775	\$114,641
Fire Department	\$18,928	\$20,074	\$15,379
Emergency Services	\$627	\$470	\$200
Common Services	\$10,802	\$12,650	\$11,980
Wharf	\$7,568	\$8,815	\$2,104
Small Craft Harbour	\$9,138	\$8,400	\$3,442
Roads	\$17,990 <small>Industrial Rd & ditching down</small>	\$20,030	\$21,462

Environmental Health & Devel.	\$941	\$1,640	\$780
Parks & Recreation	\$25,109	\$25,740	\$19,131
MPBC Operating	\$30,422	\$28,450	\$25,551
Debt Services	\$469	\$950	\$656
Grants	\$53,000	\$53,000	\$53,000
Collection Others	\$6,370	\$6,500	\$6,260
Amortization	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<u>TOTAL EXPENSES</u>	<u>\$285,197</u>	<u>\$301,904</u>	<u>\$289,969</u>
<u>NET INCOME - GENERAL</u>	<u>\$596,053</u>	<u>\$491,061</u>	<u>\$522,876</u>

	2016	2016	2015
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>
<u>WATER REVENUES:</u>			
Fees & Taxation	\$82,374	\$80,600	\$77,773
Grants	\$0	\$0	<u>\$0</u>
<u>TOTAL WATER REVENUE</u>	<u>\$82,374</u>	<u>\$80,600</u>	<u>\$77,773</u>
<u>WATER EXPENSES:</u>	<u>\$22,107</u>	<u>\$24,490</u>	<u>\$27,729</u>
<u>NET INCOME/LOSS WATER</u>	<u>\$60,267</u>	<u>\$56,110</u>	<u>\$50,044</u>
<u>SEWER REVENUE</u>	<u>\$53,393</u>	<u>\$52,806</u>	<u>\$52,795</u>
<u>SEWER EXPENSES</u>	<u>\$15,334</u>	<u>\$16,570</u>	<u>\$14,557</u>
<u>NET INCOME SEWER</u>	<u>\$38,059</u>	<u>\$36,236</u>	<u>\$38,238</u>
<u>NET INCOME VOPC</u>	<u>\$694,379</u>	<u>\$583,407</u>	<u>\$611,158</u>

ACTION ITEMS

<u>#</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A16	15-10-2012	Bus Shelter	Staff	Councillor O'Brien Anderson expressed an interest in perhaps taking this on as a project
A21	15-07-2013	Drainage concern at far end between Park & Tingley include Yakoun Lane in drainage issue	Gaspar	Develop a plan for addressing this issue
A26	17-02-2014	Historic Councillor Plaque(s)	Administrator	Some plaques up - more as time permits
A27	05-05-2014	Park Management Committee	Administration	Finalize park management plans after results from questionnaire have been reviewed.
A30	19-10-2015	Mural for Community Hall (Community Futures)	Administration	As more information comes available