



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

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Port Clements, BC
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7:00 p.m. Regular Meeting of Council Monday, January 15, 2018

AGENDA

- 1. ADOPT AGENDA**
- 2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS**
- 3. MINUTES**
M-1 – January 2nd, 2018 Regular Council Meeting Minutes.
- 4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS**
UB-1 Rainbow Wharf
- 5. ORIGINAL CORRESPONDENCE**
C-1 – Rangers Complimentary Weight Room Membership – Chris Bellamy
- 6. FINANCE**
- 7. GOVERNMENT**
- 8. NEW BUSINESS**
NB-1 – Community Forest Licence – Report from Mayor Thomas
- 9. REPORTS & DISCUSSIONS**
- 10. ACTION ITEMS**
A-1 – see Action Items list.
- 11. QUESTIONS FROM THE PUBLIC & PRESS**
- 12. IN-CAMERA**
- 13. ADJOURNMENT**



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Minutes of the regular meeting of the Port Clements Council held Tuesday, January 2, 2018 in Council Chambers.

Present:

Mayor Thomas
Councillor Stewart
Councillor O'Brien Anderson
Councillor Daugert
Councillor Cumming

Acting CAO Ruby Decock
Intern Elizabeth Cumming

No members of public or press present.

Mayor Thomas called the meeting to order at 7:03 p.m.

1. ADOPT AGENDA.

2018-001 – Moved by Councillor Daugert, seconded by Councillor Stewart
THAT Council adopts the agenda with the addition of G-2 – Public Works Adhoc Committee Representatives.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

3. MINUTES.

M-1 – December 18, 2017 Regular Council Meeting minutes
2018-002 – Moved by Councillor O'Brien Anderson, seconded by Councillor Daugert
THAT Council adopts the December 18, 2017 minutes as presented.
CARRIED

2018-003 – Moved by Councillor Cumming, seconded by Councillor Stewart
THAT the recommendation that the letter being written to the Canadian Radio-television and Telecommunications Commission be cc'd to the North Coast Regional District and the CAO ask for help from Daniel Fish to write the letter by January 8th, 2018.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

5. ORIGINAL CORRESPONDENCE

C-1 – Request for Local Governments to Share in Cannabis Tax Revenue – City of Kelowna
2018-004 – Moved by Councillor Stewart, seconded by Councillor Daugert
THAT Council receives this correspondence.
CARRIED

2018-005 – Moved by Councillor Stewart, seconded by Councillor Daugert

THAT Council writes a letter, in support of the City of Kelowna's initiative, to the Province to lobby them to agree to 50% of the provincial share of the cannabis tax sharing formula be provided to local governments.

CARRIED

6. FINANCE

F-1 – General Revenue and Expense Report

2017-006 – Moved by Councillor O'Brien Anderson, seconded by Councillor Stewart

THAT Council receives the General Revenue and Expense Report.

CARRIED

7. GOVERNMENT

G-1 – 2018 Council Meeting Schedule

2018-007 – Moved by Councillor Stewart, seconded by Councillor Daugert

THAT Council adopts the 2018 Meeting schedule with the removal of the December 17th meeting.

CARRIED

G-2 – Public Works Adhoc Committee Representatives

2018-008 – Moved by Mayor Thomas, seconded by Councillor Daugert

THAT the establishment of a Public Works Committee consists of Mayor Thomas, Councillor Daugert, Councillor O'Brien Anderson, the Public Works Superintendent and 3 members of the public.

CARRIED

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

Councillor O'Brien Anderson – Attending VIRL AGM on January 20th and NDIT AGM in Terrace on January 26th.

Councillor Cumming – Nothing to report.

Councillor Daugert – Determined that Gwaii Trust Representative Berry Wijdeven's alternate is Lisa Gyorgy. MIEDS has a permission to apply for Community Forest Licence within 120 days of receipt on December 15, 2017. Will be attending MIEDS meeting on January 11th, 2018.

Councillor Stewart – Nothing to report.

Acting CAO Decock – Working on yearend rollover – very busy on time of year. Reports to council regarding work for year. Will be attending Clerks and Corporate Officers training on January 17-18th, 2018. Will not be present on the January 15th, 2018 council meeting.

Mayor Thomas – Attended North Coast Regional District meeting. Regional District had a presentation on Building/Fire Inspection Involvement. Will be attending the MIEDS meeting on January 11th, 2018.

Intern Cumming – Busy time of year, experiencing small margins of error, getting everything ready for 2018.

10. ACTION ITEMS

11. QUESTIONS FROM THE PUBLIC & PRESS

ADJOURNMENT

2018-009 – Moved by Councilor Cumming

THAT the meeting be adjourned at 8:07 pm.

CARRIED

Urs Thomas
Mayor

Ruby Decock
Acting CAO

11-01-18

To: Port Clements Village Council
From: Chris Bellamy
Re: Complimentary membership in the weight room

To whom it may concern,

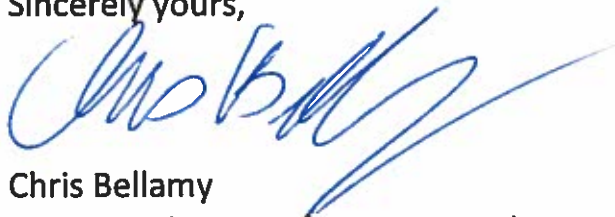
The Port Clements Ranger Patrol would like to request that our members be allowed to use the Village weight room without charge. The Canadian Rangers are part of the Canadian Armed Forces and with 24 members we are a large and well trained body of people. We volunteer at Canada Day, we participate in Remembrance Day ceremonies, sit on the Disaster Relief Committee, and we have a pool of individuals certified in the following:

- Search and Rescue
- Marine Search and Rescue
- Rope rescue
- Wilderness First Aid
- First Responder First Aid
- Urban rescue

Free access to the weight room would be hugely beneficial to our fitness training. It would be great if Council would extend to us the same courtesy currently afforded other first responders such as the Fire Department and the Ambulance Service.

Thank you for consideration in this matter.

Sincerely yours,



Chris Bellamy
2IC, Port Clements Rangers Patrol
250-557-4729



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REPORT TO COUNCIL

Author: Ruby Decock, Acting CAO
Date: January 12, 2018
Re: Rainbow Wharf Engineering Re-Assessment Report

BACKGROUND:

The Acting CAO was directed by Council to contact Sea Force Consultants to obtain costs for inspections and costs for estimate work required to maintain the wharf at a lower load limit. The following questions were asked and the responses provided below were given by Sea Force Consultants (Foreshore Technologies Inc.) and the VJA Engineering firm that wrote the reports.

1. Could an estimate of work necessary to maintain the wharf in good serviceable condition to support load limits of no more than 2 single axle trucks of not more than 3,500 kg each be derived from the prior (2015 inspection, and if so, what would the cost be?

Answer from VJA Engineering: I can prepare a report identifying the required repair for a wharf with a load limit of GVW of 3,500 kg. In the same report I can include a list of recommended low cost repair to ensure a good service life (i.e. a list of minor items not required for the load limit but good for maintaining the structure). The report will be based on the inspection in 2015 by SFC which will be acceptable unless the wharf has been exposed to any vessel/vehicle impact or storm damage since 2015. Our cost for this will be \$ 3,840 plus GST. (NOTE: The original report was for identifying the Gross Vehicle Weight (GVW) limits on the wharf and only addresses the vertical load limits of the wharf. This quote does not include the cost of assessing the engineered assessment of moorage of barges to Rainbow Wharf and would require additional costs if requested. Price of the additional cost would depend on the size of moored ships/barges using the wharf.

2. What would the estimated additional cost be to obtain a re-inspection with options for original load limits AND reduced load limits?

Answer from Foreshore Technologies Inc.: I have reviewed the previous project file and spoken to Arvid at Villholth Jensen about doing a repeat inspection and load review for

2018. I would suggest you budget between \$29,000.00 and \$30,000.00 plus taxes for this year.

3. Are there other costs probable in the future from maintaining the wharf to a reduced load limit? Are we likely to require more work in the future because we are currently able to defer work if we choose lower load limits?

Answer from VJA Engineering: There are usually maintenance costs associated with any outdoor timber structure. However, the wharf is designed for truck loads and consists of fairly heavy timber members. The timber can sustain some deterioration and still maintain the reduced load limit of GVW 3,500 kg. I expect the maintenance costs for the structure with reduced load limit will be fairly nominal for the next 10 to 20 years unless the wharf is exposed to major storm damage or vessel impact. In a maintenance budget I suggest you include the cost of a regular inspection of the wharf say every 5 years.

SUMMARY:

In reviewing the information from the 2015 Inspection Report from 2015 and in discussions with the engineer, the cost for obtaining a report with lower load limit use would be \$3840 + GST. However, it should be noted that this estimate would be based on using data from the existing 2015 data and only addresses vertical load limits. The level of repairs also previously presented also only address vertical load limits. In discussing the use of the wharf for mooring ships/barges, the engineer identified that it would be an additional cost since they would have to consider variable factors of horizontal forces, and the price of the additional work would be dependent on the type of ships/barges to be moored. We would have to provide specific details about the types of ships/barges being moored, mooring location (North, South, East, West), and tie ups, etc. In conversation with the engineer, the Acting CAO and the Public Works Superintendent had attempted to acquire an estimate for the increased cost, but again the engineer refused an attempted guess at the potential cost for this additional work.

Recommendation:

Council should determine if they wish to proceed with the existing data only and hire the engineer to write the report as initially requested. If Council wishes to consider the additional study of mooring ships/barges on Rainbow Wharf, then Council needs to direct the Acting CAO to engage with the engineer to collect the relevant information and hire the engineer to additional work to complete the study.

Respectfully submitted:



ACTION ITEMS

<u>#</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A30	06-09-2016	Weight Room Upgrades	Administration	Questionnaire distributed on equipment use - Several Turned in. Grant Writer to look for opportunities Ruth Bellamy & CAO toured facilities to determine what improvements should be made.
A31	03-04-2017	Health Clinic Ventilation	Administration	RFP put out. Received bids. Waiting for follow up regarding the cost for an HRV installation.
A32	18-03-2017	Health Clinic - water in crawl space	Public Works	October 27 - crawl space had some water. PW determined how water was getting into clinic. Water is from poor exterior drainage and opening. Water mitigation has been completed - continues to be dry.
A33	18-03-2017	Health Clinic - replace flooring	Administration	RFP to be put out once clinic industrial flooring Received product description from two suppliers. Waiting for quotes from off-island supplier and from AMS.
A34	04-07-2017	Community Park - block access	Public Works Councillor O'Brien Anderson	Logs have been temporarily been blocking access
A35	04-07-2017	Community Park - gates and/or fencing	Public Works	Permanent gate and/or fencing to protect soccer field. Public Works will be providing a repair estimate for Strategic Planning.
A36	08-08-2017	Sunset Park Mgmt. Plan	Council	Review recently adopted Management plan in Nov/Dec 2017 and again in Nov/Dec 2018.
A-37	06-11-2017	NCLGA Resolutions	Council	Submit Resolutions to NCLGA prior to February 2018 UBCM 2018 - Whistler location
A-38	06-11-2017	Cell Phone Issue w/ regards to Cell phone Coverage	Administration	Follow Up with Minister Simms. Letter composed and needs to be sent to CRTc.
A-39	06-11-2017	Asset management	Administration	Follow up with past public work employees to ask for historic asset locations, etc.
A-40	15-12-2017	Timber Sales & Protests	Administration	Waiting for response from Solutions Table and BCTS.