



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE :250-557-4295
Public Works :250-557-4295
FAX :250-557-4568
Email : office@portclements.ca
Web : www.portclements.ca

Regular Meeting of Council Tuesday, September 4, 2012

AGENDA

1. ADOPT AGENDA.
 2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.
 3. MINUTES.
M-1-Regular meeting of Council August 20, 2012
 4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.
 5. ORIGINAL CORRESPONDENCE.
C-1-Northern BC 2013 Travel Guide
 6. GOVERNMENT.
G-1-Bylaw #396, 2012
G-2-Live Aboard Policy
G-3-MIABC Voting Delegate
G-4-Appointment of Chief Election Officer and Deputy Chief Election Officer
 7. FINANCE.
F-1-Cheque Listing August 29, 2012
 8. NEW BUSINESS.
 9. ACTION ITEMS.
A-1-See attached
 10. REPORTS & DISCUSSIONS.
 11. QUESTIONS FROM THE PUBLIC & PRESS.
- ADJOURNMENT.



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Minutes of the regular meeting of the Port Clements Council held Monday August 20, 2012 in the Council Chambers.

Present:

Mayor Cheer
Councillor Gaspar
Councillor Gould

Clerk/Treasurer Kim Mushynsky

Mayor Cheer called the meeting to order at 7:40pm

1. ADOPT AGENDA.

2012-224 - Moved by Councillor Gould, seconded by Councillor Gaspar
THAT the agenda be adopted with the following additions – C2 – Prolific Offender Program, NB3 – Taan Forest Stewardship Council public consultation & move to in-camera per CC 90-1-c before adjourning.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

3. MINUTES.

M-1-Regular meeting of Council August 7, 2012

2012-225 - Moved by Councillor Gaspar, seconded by Councillor Gould
THAT the minutes of the Regular Council meeting of August 7, 2012 be adopted as presented.
CARRIED

M-2-Tourism Committee meeting June 19, 2012

2012-226 – Moved by Councillor Gould, seconded by Councillor Gaspar
THAT the minutes of the June 19, 2012 Tourism Committee meeting be adopted as presented
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1 – Bid from Infinity West for Pumper Truck
2012-227 – Moved by Councillor Gaspar, seconded by Councillor Gould
THAT Council accept the bid from Infinity West as presented.
CARRIED

5. ORIGINAL CORRESPONDENCE.

C1 – BC Hydro Smart Meters update
2012-228 – Moved by Councillor Gould, seconded by Councillor Gaspar
THAT we receive and file this correspondence.

CARRIED

C2 – Prolific Offender Program

2012-229 – Moved by Councillor Gaspar, seconded by Councillor Gould
THAT we receive and file this report

CARRIED

6. GOVERNMENT.

G-1 – Bylaw #396, 2012 Amend Procedural Bylaw

2012-230 – Moved by Councillor Gould, seconded by Councillor Gaspar
THAT we give Bylaw #396, 2012 1st reading.

CARRIED

2012-231 – Moved by Councillor Gould, seconded by Councillor Gaspar
THAT we give Bylaw #396, 2012 2nd & 3rd reading.

CARRIED

7. FINANCE.

F-1 – Cheque listing to August 15, 2012

2012-232 – Moved by Councillor Gaspar, seconded by Councillor Gould
THAT we accept the cheque listing as presented.

CARRIED

F-2 – CIBC July Bank Statement

2012-233 – Moved by Councillor Gaspar, seconded by Councillor Gould
THAT we accept the CIBC July statement as presented.

CARRIED

F-3 – NSCU July Bank Statement

2012-234 – Moved by Councillor Gould, seconded by Councillor Gaspar
THAT we accept the NSCU July statement as presented.

CARRIED

8. NEW BUSINESS.

NB1 – Water Treatment Upgrade Cost Analysis

2012-235 – Moved by Councillor Gaspar, seconded by Councillor Gould
THAT we receive and file this analysis

CARRIED

NB2 – 100th Anniversary Commemorative pins

2012-236 – Moved by Councillor Gaspar, seconded by Councillor Gould
THAT we proceed with the order of 2000 pins as presented.

CARRIED

NB3 – Forest Stewardship Council Public Consultation

2012-237 – Moved by Councillor Gould, seconded by Councillor Gaspar

THAT we move this item to a Committee of the Whole Tuesday August 21st, 2012 at 5pm in Council Chambers.

CARRIED

9. ACTION ITEMS:

See attached spreadsheet for Action items

Councillor Gaspar to speak further with Jim Richardson in regards to Cam Traplin's gift. Also, to include a notation on the Historic Council plaque that this requested by Councillor Greg Steward in lieu of a parting gift.

2012-238 – Moved by Councillor Gaspar, seconded by Councillor Gould

THAT we write a letter to Ministry of Transportation, Dan Baker, outlining our concerns regarding grass cutting and alder control in the ditches along the highway where it runs through Port Clements.

CARRIED

10. REPORTS AND DISCUSSIONS.

Councillor Gould – MIEDS update FLTC has been signed

Mayor Cheer – Tourism mtg, RCMP mtg, Nathan Cullen mtg, Barge Committee mtgs.

Councillor Gaspar – Tourism mtg.

Administrator – Barge committee mtgs, Nathan Cullen mtg, update on Northern Living Allowance status

2012-239 – Moved by Councillor Gould, seconded by Councillor Gaspar

THAT we move to an in-camera meeting per the Community Charter Section 90-1-c at 8:55pm

CARRIED

ADJOURNMENT.

2012-240 - Moved by Councillor Gould, seconded by Councillor Gaspar

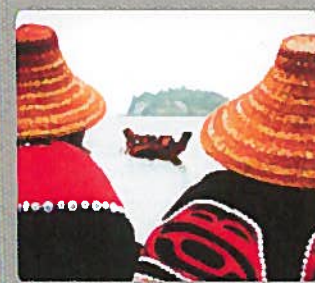
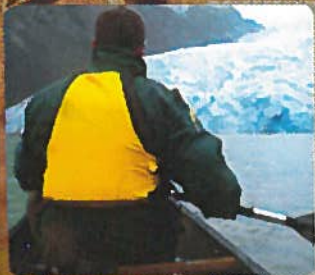
THAT the meeting be adjourned at 9:20pm

CARRIED

Wally Cheer,
Mayor

Kim Mushynsky,
Clerk/Treasurer

NORTHERN BRITISH COLUMBIA 2013 TRAVEL GUIDE



Your direct link to guests & residents of Northern BC.

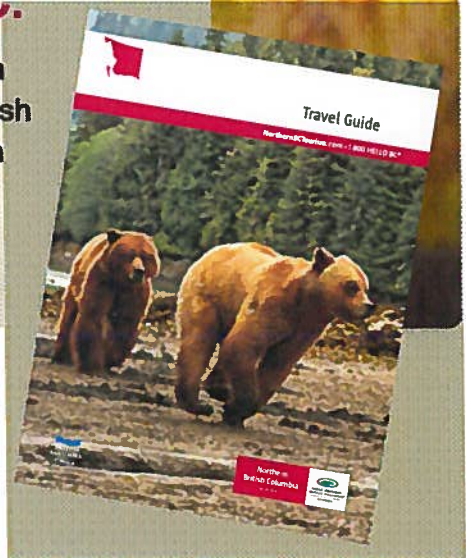
Make sure your business advertises in one of the most visitor requested British Columbia Travel Guides! The Northern British Columbia Travel Guide is the official vacation guide for the Northern BC region.

The 2013 Northern British Columbia Travel Guide is designed to inspire and entice potential visitors. The guide will answer questions potential visitors have about vacationing in Northern BC. The 2013 guide will have stunning photography that will enable the visitor to imagine themselves in Northern BC. Things to see and do will be listed throughout the guide for the region.

The Northern British Columbia Travel Guide is used extensively throughout the tourism industry, both at home and abroad, to attract visitors to the region.

Additional ebook interactive version

The Northern British Columbia Travel Guide will be available in a clickable ebook format available from www.NorthernBCtourism.com With a link from your ad directly to your website!

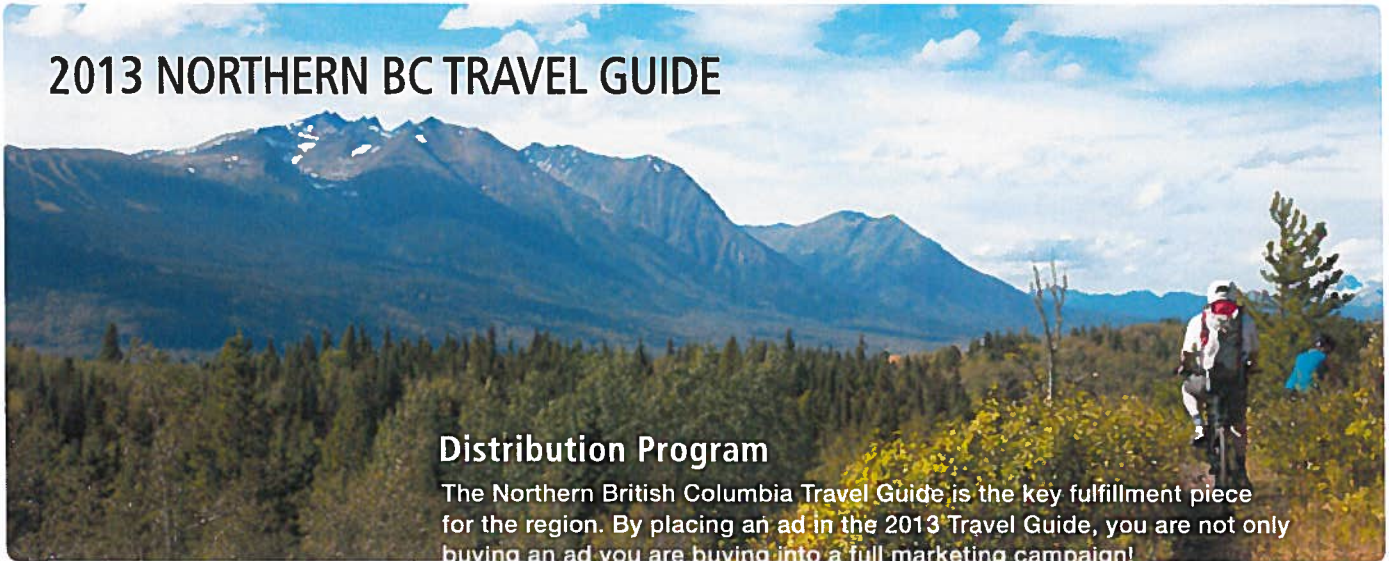


**SUPER, NATURAL
BRITISH COLUMBIA®**
CANADA

Booking Deadline:
September 17, 2012
Publishing Date:
December 15, 2012

Advertising Sales:
Simon Ratcliffe
Call: 604-218-8675
E: simon@nbctourism.com

2013 NORTHERN BC TRAVEL GUIDE



Distribution Program

The Northern British Columbia Travel Guide is the key fulfillment piece for the region. By placing an ad in the 2013 Travel Guide, you are not only buying an ad you are buying into a full marketing campaign!



Ads and "Call to Action" urging potential visitors to go online for their "FREE Northern BC Travel Guide" will be placed in the following:

- Milepost
- Northword Magazine
- RV West Magazine
- Westworld BC Magazine
- Inside Golf
- Vandop Art Guide
- SnoRiders West
- Riders West
- BC Magazine
- BC Outdoors Magazine
- BC Fishing Regulations
- www.NorthernBCtourism.com
- HelloBC.com
- And more...

To ensure advertisers are being exposed to the North American market, in addition to extensive distribution through info centres, and other key visitor locations, our guides are also racked at the following outlets:

- Automobile Associations
- Shopping Malls
- Alaska Marine Highway Ferry System
- Hotels / Casino
- Airports
- BC Ferries
- And more...

Travel Shows

Tourism BC distributes **The Northern British Columbia Travel Guide** directly to potential visitors through their 1-800 HELLO BC line and mail fulfillment services. It is also promoted in international tourism markets through various offices and trade shows. The 2013 Travel Guide is also the main distribution piece for the following travel shows:

Canada:

- BC Home & Garden Show
- Vancouver Outdoor Adventure Show
- Edmonton RV Show

United States:

- Quartzite RV Show
- Florida RV Supershow
- LA Times Adventures in Travel Expo

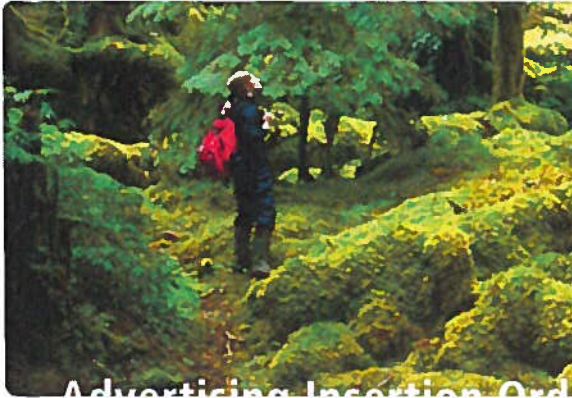
Travel Trade Shows:

- Rendez-vous Canada
- National Tour Association USA
- Discover BC
- Johnview Agent Training
- Canada's West Marketplace
- ITB Berlin Germany

Booking Deadline:
September 17, 2012
Publishing Date:
December 15, 2012

Note: Distribution is subject to change

The **Northern BC Travel Guide** will be available in PDF format at www.NorthernBCtourism.com



2013 NORTHERN BC TRAVEL GUIDE

Advertising Insertion Order

Advertising Rates:

1/12 Page	<input type="checkbox"/>	\$	510
1/8 Page	<input type="checkbox"/>	\$	864
1/4 Page	<input type="checkbox"/>	\$	1,413
1/3 Page	<input type="checkbox"/>	\$	1,943
1/2 Page	<input type="checkbox"/>	\$	2,473
Full Page	<input type="checkbox"/>	\$	3,904
Inside Back Cover	<input type="checkbox"/>	\$	5,391
Back Cover	<input type="checkbox"/>	\$	5,519
Double Page	<input type="checkbox"/>	\$	7,805

Advertising Sales:

Simon Ratcliffe

Call: 604-218-8675

E: simon@nbctourism.com

NOTE: ¹ Additional costs will apply for advertising graphic design services. ² No guaranteed ad placement.

Ad cost	\$	<input style="width: 90%;" type="text"/>			
Early Bird Discount -10%	\$	<input style="width: 90%;" type="text"/>	TOTAL		\$ <input style="width: 80%;" type="text"/>
Subtotal	\$	<input style="width: 90%;" type="text"/>			* Early Bird Discount (10% Off) for all ads booked and paid in full by July 16th, 2012.
+ HST @ 12%	\$	<input style="width: 90%;" type="text"/>			

Contact Information

Company: _____ Contact: _____
 Address: _____ City: _____
 Postal Code: _____ Telephone: () _____ Fax: () _____
 Email: _____

Form of Payment

- I will forward payment by cheque upon receipt of invoice
- I wish to pay by VISA:

- New advertising copy will be supplied
- Use 2012 Travel Guide ad without changes
- Use 2012 Travel Guide ad with changes
- Graphic design services required

Proofs will not be sent out for ads provided print-ready.

Card No: Expires:

Authorizing Signature: _____ Date: _____

Please retain one copy of this insertion order for your records and forward a duplicate copy by fax to the offices of Northern BC Tourism. The Tourism Partners Program and the 2013 Northern BC Travel Guide is a partnership between Tourism British Columbia and the Northern BC Tourism Association Stakeholders solely administered by Northern BC Tourism.

Deadlines

Booking Deadline.....September 17, 2012
 Material Deadline.....October 6, 2012
 Publishing Date **December 15, 2012**

**Please FAX completed insertion orders to
 Simon Ratcliffe at 250-561-0450**

2013 NORTHERN BC TRAVEL GUIDE

Mechanical Requirements and Specifications



Supply Camera-Ready Advertisements to:

Crystal MacDonald
 Concept Design Ltd.
 Phone: 250-564-1309
 Fax: 250-564-0793
 Email: crystal@conceptdesign.ca
 www.conceptdesign.ca

2013 Northern BC Travel Guide Produced By:

Northern BC Tourism Association
 1274 5th Avenue
 Prince George, BC
 V2L 3L2
 www.NorthernBCtourism.com

Contact: Clint Fraser
 Strategic Planning and Marketing
 Phone: 250-561-0432 Ext 202
 Fax: 250-561-0450
 Email: clint@NBCtourism.com

Guide layout and design by:
 Concept Design Ltd.

Mechanical Requirements

Advertising Size:	Width:	Height:
1/12 Page Horizontal	3.375"	1.5"
1/8 Page Horizontal	3.375"	2.375"
1/4 Page Vertical	3.375"	4.875"
1/3 Page Horizontal	7.0"	3.125"
1/3 Page Vertical	3.375"	6.5"
1/2 Page Vertical	3.375"	9.875"
1/2 Page Horizontal	7.0"	4.875"
Full page (no bleed)	7.0"	9.875"
Full page*	8.0"	10.75"
Back Cover*	8.0"	10.75"
Inside Back Cover*	8.0"	10.75"

*Allow for 1/4-inch bleed on all full pages

Specifications

Digital Files:

- MACINTOSH FILES ONLY in CMYK format
- Adobe InDesign
- QuarkXpress (4.0 or later)
 (Include supporting files, fonts, artwork & photo images)
- Adobe Illustrator EPS files (10 or later)
 (Convert all fonts to outlines & embed images)
- Photoshop TIFF, EPS & JPEG (8 or later)
 (Resolution 300DPI colour & grayscale, 1200 ppi for bitmap)
- Press-Ready PDF file
- NO OTHER FILE FORMATS ACCEPTED

Media:

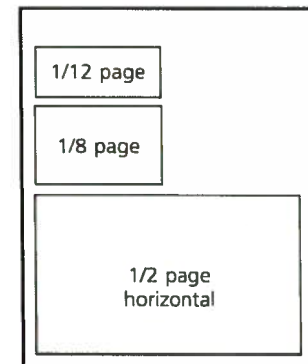
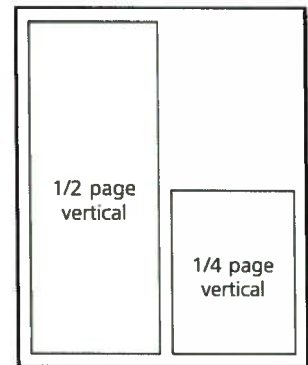
- FTP site (contact Concept Design for access information)
- Email (Maximum 10MB) • CD Rom

Fonts:

- Must supply Mac compatible fonts in PostScript format
 (NO TrueType fonts accepted)

Extra Charges:

If camera ready material does not conform to Publisher's mechanical requirements, the advertiser will be billed for any additional costs. Changes to existing ads may be subject to additional charges.



Ad Material:

All ad material to be supplied to Concept Design Ltd.

Proofs will not be provided for ads supplied press-ready

Booking Deadline:
 September 17, 2012

Publishing Date:
 December 15, 2012

VILLAGE OF PORT CLEMENTS

BYLAW #396, 2012

A Bylaw to amend the Procedures for the Meetings of Council Bylaw #336, 2004

The Council of the Village of Port Clements, in open meeting assembled enacts as follows:

Under Definitions **replace:**

“Village Hall” means the Port Clements Village Hall located at 37A Cedar Avenue, Port Clements, BC

With:

“Village Hall” means the Port Clements Village Office located at 36 Cedar Avenue West, Port Clements, BC

Under Section 5 – Time and Location of Meeting

Change sub-section (2)(b) **from**

(b) begin at 7:30pm;

To

(b) begin at 7:00pm

Under Section 14 – Agenda

Change sub-section (2) **from**

(2) The deadline for submissions by the public to the Corporate Officer of items for inclusion on the Council meeting Agenda must be 1:00pm on the Thursday prior to the meeting.

To

(2) The deadline for submissions by the public to the Corporate Officer of items for inclusion on the council meeting Agenda must be 1:00pm on the Wednesday prior to the meeting.

Under Section 18 – Delegations

Change sub-section (1) **from**

(1) The Council may, by resolution, allow an individual or a delegation to address Council at the meeting on the subject of an Agenda item provided written application stating purpose of the delegation has been received by the Corporate Officer by 1:00pm on the Thursday prior to the meeting. Each address must be limited to 10 minutes unless a longer period is agreed to by two thirds vote of those members present.

To

(1) The Council may allow an individual or a delegation to address Council at the meeting on the subject of an Agenda item provided written application stating purpose of the delegation has been received by the Corporate Officer by 1:00pm on the Wednesday prior to the meeting. Each address is limited to 10 minutes unless a longer period is agreed to by those members present.

This Bylaw may be cited as the Village of Port Clements Procedural Amendment Bylaw #396, 2012.

Read a 1st time this 20 day of AUG. , 2012

Read a 2nd time this 20 day of AUG. , 2012

Read a 3rd time this 20 day of AUG , 2012

Reconsidered and adopted this day of , 2012

Wally Cheer – Mayor

Kim Mushynsky - Administrator

Certified to be a true copy of the Procedural Bylaw Amendment #396, 2012

Village of Port Clements

Live Aboard Policy

Policy No. 07, 2012

Prepared by Chief Administrative Officer Kim Mushynsky

Adopted:

1.0 Definitions

Float Home: means a structure incorporating a flotation system, intended for use or being used or occupied for residential purposes, containing one dwelling unit only, not primarily intended for or useable in navigation and does not include a water craft designed or intended for navigation.

Live-Aboard: means a vessel licensed or registered by Transport Canada as suitable for navigation which serves as a residence for its owner(s).

Vessel Converted to Residence: means a vessel formerly licensed or registered by Transport Canada as suitable for navigation but which is no longer used nor licensed for navigation, and which has had its primary means of propulsion removed or rendered inoperable.

2.0 General

For the purposes of this policy, the terms Float Home, Live-Aboard and Vessel Converted to Residence are interchangeable and the same rules apply in all cases. The purpose of this policy is to define the regulations surrounding the approval of Live-Aboard vessels and the pricing structure affixed to these vessels. The intent of the Village of Port Clements is to develop regulations which provide for safe and environmentally sound management of the docks and also acknowledge and properly account for the costs to the municipality to provide these services.

3.0 Compliance Requirements

- 3.1 Live Aboard vessel owners require written permission from the Village of Port Clements in order to locate at either the Small Craft Harbour dock or the Rainbow Wharf.
- 3.2 No live-aboard vessels shall discharge sewage into the waters within five (5) kilometers of the Rainbow Wharf or the Small Craft Harbour dock. Discharge of sewage within this boundary is cause for instant termination of moorage privileges.
- 3.3 Live-aboard vessels which have any type of solid fuel-burning fireplaces/appliances must have the vessel inspected by the Fire Chief prior to moorage approval.
- 3.4 Certified 2.5kg ABC portable fire extinguishers shall be placed at the entrance of the vessel and additional ones placed on every level of the vessel.
- 3.5 Vessel owners shall provide the Village of Port Clements, annually, proof of third party liability insurance of an amount no less than two million dollars (\$2,000,000.00).
- 3.6 Sufficient fastenings shall be available to prevent each Live-aboard vessel from separating from the float due to list, wind or grounding, yet should be of a type that can be readily disconnected in case of fire necessitating moving of the vessel.

4.0 Fee Schedule

Refer to attached Appendix A for fees associated with Live-Aboard moorage at each of the Small Craft Harbour and Rainbow Wharf in Port Clements.

Mayor Cheer

CAO Mushynsky

Appendix A

Live Aboard Policy Fee Schedule

Live Aboard Vessels will be billed at the end of each month for the preceding month's usage. Payment is due by the end of the following month (ie: billed for month of June at beginning of July – payment is due by end of July). Rates applicable are outlined below.

1. Live Aboard Vessels shall pay a moorage fee consistent with existing Bylaw #375, 2009 which states that the rate shall be \$12.20 per metre for monthly moorage or \$2.20 per metre for daily moorage.
2. There will be an additional category for hydro charges for live aboard vessels (separate from those outlined in Bylaw #375, 2009) as follows:

110V 15/20A Service	Daily \$3.50	Monthly \$45.00
220V 20A Service	Daily \$6.00	Monthly \$70.00
3. Live Aboard Vessels will be subject to a combined water and garbage fee of \$6.25 per day or \$32.50 per month.
4. There will be a \$25.00 per month in lieu of property tax charge for full time live aboard vessels or a \$1.00 per day fee if short term.
5. Per Bylaw #375, 2009 there is a \$25.00 service charge for NSF cheques and past due accounts are subject to a 2% per month past due interest charge.

Kim

From: Mitch Kenyon <mkenyon@miabc.org>
Sent: August-22-12 6:07 PM
To: clerk@portclements.ca
Subject: MIABC Voting Delegate

The 25th Annual General Meeting of the Subscribers of the Municipal Insurance Association of British Columbia is scheduled to take place at 3 PM on Tuesday, September 25th, 2012 in Victoria.

There will be three resolutions to expand coverage. There will also be elections for six directors on our Board; 5 directors at large and 1 Group D Representative (representing local governments over 25,000 population). Interested candidates should contact Councillor Wildeman, Chair of the Nominating Committee, c/o the MIABC office.

In accordance with Article 6.13 of the Reciprocal Agreement, the following Delegate and two Alternates have been registered with the MIABC to vote your interests. Any change to this information shall require a resolution of Council/Board to be forwarded to the MIABC by September 14th, 2012. Also, to improve communications, can you please provide us with e-mail addresses for the delegate and alternates at your earliest convenience?

Voting Delegate:
Email address:

Alternate #1: Councillor Lisa Gyorgy
Email address:

Alternate #2:
Email address:

Regards,
Mitch Kenyon

Motion to appoint ^{Mayor} Wally Cheer as the
Voting Delegate with Councillor Ian Gould as
Alternate #1 and Administrator Kim Mushynsky
as Alternate #2.

APPOINTMENT OF CHIEF ELECTION OFFICER
AND DEPUTY CHIEF ELECTION OFFICER

THAT pursuant to Section 41(1) and (2) of the Local Government Act Kim Mushynsky be appointed Chief Election Officer for conducting the 2012 Gwaii Trust elections with the power to Appoint other election officials as required for the administration and conduct of the 2012 Gwaii Trust elections;

AND THAT Sharon Ferretti be appointed Deputy Chief Election Officer for the 2012 Gwaii Trust elections.

a

VILLAGE OF PORT CLEMENTS

Cheque Listing For Council With GL Numbers

Page 1 of 1
2012-Aug-29
1:11:39 PM

Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cheque Amount
20121124	2012-08-28	BLUE CROSS	10-2-12-10-10	Aug 2012	PAYMENT BENEFIT PREMIUMS SEPTEMBER 2012	790.80	790.80
20121125	2012-08-28	BRITISH COLUMBIA LIFE & CASUALTY C	10-4-27-00-30	64959	PAYMENT BENEFIT PREMIUMS SEPTEMBER 2012	348.10	348.10
20121126	2012-08-28	DEREX EQUIP. LTD.	30-2-41-40-01	2012023	PAYMENT EXCAVATING JULY 11, 2012	240.19	252.00
20121127	2012-08-28	Ferretti, Sharon	10-2-12-10-25	Aug 2012	PAYMENT GFOA OF BC MEAL ALLOWANCE	331.80	331.80
20121128	2012-08-28	HORNIDGE, CORRINA	10-2-75-00-00 10-3-22-00-00 10-3-22-00-01	Port Rec A Port Rec A Port Rec A	PAYMENT PORT REC MOVIE ITEMS + PRIZES GST on 16.58 PORT REC MOVIE ITEMS + PST on 16.58 PORT REC MOVIE ITEMS +	31.93 0.82 1.16	33.91
20121129	2012-08-28	KEY WEST INSURANCE SERVICES	10-2-12-14-30	27012	PAYMENT ACCIDENT POLICY RENEWAL	500.00	500.00
20121130	2012-08-28	MARRS, CHRISTOPHER	10-2-34-00-00	Wharfinger	PAYMENT JAN-JULY 2012 WHARFINGER FEES	667.16	699.97
20121131	2012-08-28	MUNICIPAL INFORMATION SYSTEMS IN	10-2-12-11-20	20120739	PAYMENT SUPPORT FOR FINANCE SOFTWARE	290.24	304.51
20121132	2012-08-28	OBSERVER PUBLISHING CO. LTD.	10-2-12-11-50 10-2-12-11-50	14057 14058	PAYMENT DEMOLITION OF DERELICT HOME NOTI BYLAW 336,2004 NOTICE	99.98 73.82	178.72
20121133	2012-08-28	PORT AIR CARGO	30-2-41-20-00 30-2-41-30-30	VPC0712 VPC0712	PAYMENT DELILVERY FROM AMS & NORTH PACIF DELILVERY FROM AMS & NORTH PACIF	22.40 22.40	44.80
20121134	2012-08-28	RECEIVER GENERAL - CCRA	10-4-27-00-10	Aug 2012	PAYMENT CCRA REMITTANCE FOR AUGUST 2012	4,612.14	4,612.14
20121135	2012-08-28	ROCKY'S EQUIPMENT SALES LTD.	10-2-71-89-40	123	PAYMENT TITANIUM LINE, AUTOCUT 40-4, AUTOC	191.94	201.38
20121136	2012-08-28	Stewart, McDannold, Stuart	10-2-12-10-50	61936	PAYMENT ADVICE REAL ESTATE - DOCK PROPOS	320.89	336.67
20121137	2012-08-28	XEROX CANADA LTD.	10-2-12-11-30	F43774387	PAYMENT USAGE FEES JULY 9 - AUG 10 2012	113.24	118.81
Total						8,753.61	

F-1

ACTION ITEMS

<u>#</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A1	05-12-2011	Motion to hold town hall mtgs. to engage public	Falconbridge	OCP process will be our first Town Hall Mtg
A2	20-02-2012	Facilitate mtg between Industrial Road Users	Thomas	Discussions started but now on hold until barge facility formalized
A3	20-02-2012	Tree Removal at Sunset Park (committee??)	Falconbridge	Include in OCP process
A4	05-03-2012	Gifts for Councillors Stewart & Traplin	Gaspar Administrator	Idea for Traplin by Aug. 7 Council mtg. Stewart - re-do historic plaque
A10	20-02-2012	ATM in Port Clements	Administrator	ongoing (discussions with NSCU, business person from Masset & Bayview)
A12	16-07-2012	Canada Days discussion/preparation 2013	Gaspar	January. 2013
A13	23-07-2012	Official Community Plan Rewrite	Administrator	Sept 7 draft plan & maps ready for public viewing and advertise for 1st meeting to be held October 8, 2012