



The Village of  
**PORT CLEMENTS**  
*"Gateway to the Wilderness"*

36 Cedar Avenue West  
PO Box 198  
Port Clements, BC  
V0T1R0  
OFFICE :250-557-4295  
Public Works :250-557-4326  
FAX :250-557-4568  
Email : office@portclements.ca  
Web : www.portclements.ca

Regular Meeting of Council Monday, September 17, 2012

AGENDA

1. ADOPT AGENDA.
  2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.
  3. MINUTES.  
M-1-Regular meeting of Council September 4, 2012
  4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.
  5. ORIGINAL CORRESPONDENCE.  
C-1-House of Commons M-400 motion to establish financial support programs to bring up to standard the septic systems of homes not connected to a sanitation system.
  6. GOVERNMENT.
  7. FINANCE.  
F-1-Cheque Listing September 12, 2012  
F-2-Bank Statement August Northern Savings Credit Union
  8. NEW BUSINESS.  
NB-1-Report To Council – interest in lots
  9. ACTION ITEMS.  
A-1-See attached
  10. REPORTS & DISCUSSIONS.
  11. QUESTIONS FROM THE PUBLIC & PRESS.
- ADJOURNMENT.



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**Minutes of the regular meeting of the Port Clements Council held Tuesday September 4, 2012 in the Council Chambers.**

Present:

Mayor Cheer  
Councillor Gaspar  
Councillor Gould  
Councillor Falconbridge

Clerk/Treasurer Kim Mushynsky

Mayor Cheer called the meeting to order at 7:30pm

**1. ADOPT AGENDA.**

2012-241 - Moved by Councillor Falconbridge, seconded by Councillor Gould  
THAT the agenda be adopted with the following addition – F2 – Barge AIA Financing.  
**CARRIED**

**2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.**

**3. MINUTES.**

M-1-Regular meeting of Council August 20, 2012  
2012-242 - Moved by Councillor Falconbridge, seconded by Councillor Gould  
THAT the minutes of the Regular Council meeting of August 20, 2012 be adopted as presented.  
**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.**

**5. ORIGINAL CORRESPONDENCE.**

C1 – Northern BC 2013 Travel Guide  
2012-243 – Moved by Councillor Gould, seconded by Councillor Falconbridge  
THAT we put a 1/8 page ad in the Northern BC 2013 Travel Guide that highlights the Sunset RV Park and that this cost come out of the Tourism budget.  
**CARRIED**

**6. GOVERNMENT.**

G-1 – Bylaw #396, 2012 Amend Procedural Bylaw  
2012-244 – Moved by Councillor Gould, seconded by Councillor Falconbridge  
THAT we Reconsider and Adopt Bylaw #396, 2012.  
**CARRIED**

m-1

**G-2 – Live Aboard Policy**

2012-245 – Moved by Councillor Gaspar, seconded by Councillor Gould

THAT we open this up for discussion.

**CARRIED**

2012-246 – Moved by Councillor Falconbridge, seconded by Councillor Gould

THAT we adopt Policy #7 – Live Aboards – as presented.

**CARRIED**

**G-3 – MIABC Voting Delegate**

2012-247 – Moved by Councillor Falconbridge, seconded by Councillor Gaspar

THAT we appoint Mayor Wally Cheer as the Voting Delegate with Councillor Ian Gould as Alternate #1 and Administrator Kim Mushynsky as Alternate #2 for the Municipal Insurance Association of BC.

**CARRIED**

**G-4 – Appointment of Chief and Deputy Chief Election Officers for Gwaii Trust Election**

2012-248 – Moved by Councillor Gaspar, seconded by Councillor Gould

THAT pursuant to Section 41(1) and (2) of the Local Government Act, we appoint Kim Mushynsky as Chief Election Officer for conducting the 2012 Gwaii Trust Elections;

AND THAT Sharon Ferretti be appointed Deputy Chief Election Officer for the 2012 Gwaii Trust Elections.

**CARRIED**

**7. FINANCE.**

F-1 – Cheque listing to August 29, 2012

2012-249 – Moved by Councillor Falconbridge, seconded by Councillor Gaspar

THAT we accept the cheque listing as presented.

**CARRIED**

F-2 – Barge AIA Financing

2012-250 – Moved by Councillor Gould, seconded by Councillor Gaspar

THAT we authorize the Administrator to spend up to a maximum of \$10,000 (ten thousand dollars) for an Archeological Impact Assessment on the Crown property in the Industrial Park that the Village is working to obtain ownership of;

AND THAT we authorize the Administrator to spend to a maximum of \$5,000 (five thousand dollars) for an Archeological Impact Assessment on the adjacent property to the Crown Lot currently owned by Infinity West;

AND THAT the necessary Financial Plan amendments be done prior to yearend to reflect this change in the original budget.

**CARRIED**

**8. NEW BUSINESS.**

**9. ACTION ITEMS:**

See attached spreadsheet for Action items

Councillor Gaspar to speak further with Jim Richardson in regards to Cam Traplin's gift with the maximum of \$100 coming from the Municipal budget for this gift.

**10. REPORTS AND DISCUSSIONS.**

Councillor Gould – Barge Meetings, MIEDS meeting tomorrow night

Mayor Cheer – Barge Committee mtgs.

Councillor Gaspar – No report

Councillor Falconbridge – EPC Table top exercise, FD training scheduled for this fall  
Administrator – Barge committee mtgs, EPC Table Top exercise, update on Janitorial Contract status  
**ADJOURNMENT.**

2012-251 - Moved by Councillor Gould, seconded by Councillor Gaspar  
THAT the meeting be adjourned at 8:25pm  
**CARRIED**

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Wally Cheer,  
Mayor

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Kim Mushynsky,  
Clerk/Treasurer



House of Commons

RECEIVED  
Sept. 4/12  
SZA

Ottawa, August 15 août 2012

Dear Sir or Madam,

I am writing to inform you of a private members motion (M-400) that I have recently tabled in the House of Commons. I believe M-400 will be of great, practical benefit to you and your community.

Deficient waste water management is a major polluter. According to the Canadian Council of Ministers of the Environment, waste water from households contains a broad range of substances that may pose risks to human and environmental health. The federal government is correct to impose environmental standards that keep sewage water management as clean and as safe as possible. However, whereas environmental upgrades are subsidized for all municipalities, individually owned household septic systems are not. Most rural Canadians whose homes are far from municipal networks are burdened with the huge costs associated with meeting environmental standards. M-400 seeks a parliamentary resolution to implement an effective and fiscally efficient plan to make it possible for all Canadians to get the eco-upgrades they require.

**The text of M-400 reads as follows:**

**That, in the opinion of the House, the government should study the possibility of establishing, in cooperation with the provinces and territories, one or more financial support programs, inspired by the one proposed by the Federation of Canadian Municipalities, that would bring up to standard the septic systems of homes not connected to a sanitation system, in an effort to ensure urban/rural balance, lake protection, water quality and public health.**

This motion will have a practical, positive effect on all municipalities and citizens who are subject to the increased health risks associated with waste water pollution. As well, we hope to help the approximately 25% of rural citizens who have a septic system not connected to a municipal network. Hopefully, through this motion, a step towards urban/rural equality can be achieved.

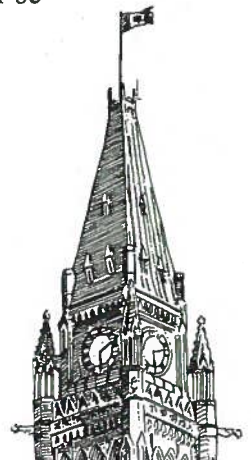
**Parliamentary Office:**

754 Confederation Building, Ottawa, Ontario, K1A 0A6 Tel: (613)992-0902

**Constituency Offices:**

499B Main Street, Lachute, Québec, J8H 1Y4 Tel: (450) 562-0737

149 Main Street, Saint-André-Avellin, Québec, J0V 1W0 Tel: (819) 983-1577



I am asking you to support this Motion by passing it as a municipal resolution in your council. As well, I've included a petition that some of your constituents may want to sign. I invite you to contact my Parliamentary office at (613) 992-0902 in order to receive more information about M-400.

Sincerely,



Mylène Freeman, MP  
Argenteuil-Papineau-Mirabel

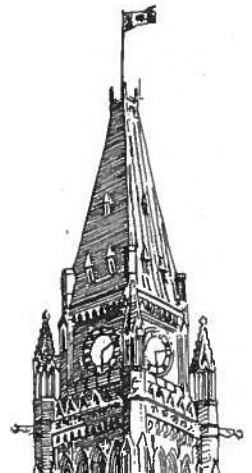
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Mylène Freeman, MP  
Argenteuil–Papineau–Mirabel

FOR IMMEDIATE RELEASE

## MP Mylène Freeman wants to help rural homeowners

MS. FREEMAN INTRODUCED A MOTION TO PROVIDE FUNDING FOR SEPTIC SYSTEMS

**LACHUTE, June 26, 2012** – Mylène Freeman, MP for Argenteuil–Papineau–Mirabel, held two press conferences today in Chénéville and Gore to launch her national campaign to convince the government to establish financial support programs for citizens so they can bring their septic tanks up to standard.

Mylène Freeman took the first step in this important campaign on Wednesday, June 20, by introducing a motion in the House of Commons, which may be debated as soon as the next parliamentary session begins. The motion calls on the government to consider the possibility of implementing one or more financial support programs based on one proposed by the Federation of Canadian Municipalities (FCM). This funding would allow rural homeowners, who would otherwise have insufficient funds, to upgrade their septic systems so they meet environmental standards. This is a very important initiative, as it would not only relieve the economic burden on these citizens, but also protect water quality and public health.

The federal government invests millions of dollars to help municipalities upgrade their sewer systems. However, more than 25% of Canadians do not have access to municipal sewer systems and use stand-alone septic tanks for their homes. "This means that more than one quarter of Canadians are being left in the lurch, without any valid reason, by the Conservative government," said Freeman. "These taxpayers must take on the significant cost of replacing or upgrading their septic systems by themselves."

"Too often, rural homeowners have no choice but to put off these necessary upgrades. The delay can put everyone's health at risk," she added. "The Canadian Council of Ministers of the Environment (CCME) has compiled a list of the possible environmental consequences of septic runoff. One of these is a risk to human health associated with the consumption of contaminated water, fish and shellfish."

Mylène Freeman's motion is a step in the right direction. Over the next few months, a large-scale campaign will encourage MPs from across Canada to support the motion. Citizens will be invited to sign a petition.



Mylène Freeman, MP  
Argenteuil–Papineau–Mirabel

FOR IMMEDIATE RELEASE

“Before I close, I think it is important to mention that this initiative for obtaining financial assistance so that rural homeowners can upgrade their septic systems was started by local elected officials. I would like to thank Scott Pearce, Mayor of Gore, who has been championing this issue for a number of years, as well as the Argenteuil RCM, which has supported his efforts. As the Member of Parliament for Argenteuil–Papineau–Mirabel, I heard Mr. Pearce’s call and I am very happy to be lending him a hand today to raise awareness of this issue, which is so very important,” she said.

-30-

**For more information, please contact:**

Sébastien Rollin, Constituency Assistant, Argenteuil–Papineau–Mirabel  
450-562-0737 or [mylene.freeman.c1a@parl.gc.ca](mailto:mylene.freeman.c1a@parl.gc.ca)





**Petition to the House of Commons**  
“Protecting the water and public health of our rural communities”


*Please send the signed petition to Mylène Freeman, MP for Argenteuil-Papineau-Mirabel, House of Commons, Ottawa, K1A 0A6*

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# VILLAGE OF PORT CLEMENTS

## Cheque Listing For Council With GL Numbers

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2012-Sep-12  
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Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cheque Amount
20121159	2012-09-05	CIBC VISA			PAYMENT		5,145.12
			10-2-11-10-20	Aug 2012	UBCM registration - Cheer/Gould/Mushyns	1,881.60	
			10-2-11-10-20	Aug 2012	UBCM AirCanada-Ian Gould	702.33	
			10-2-11-10-20	Aug 2012	UBCM AirCanada-Wally Cheer	396.95	
			10-2-11-10-20	Aug 2012	Pacific Coastal Airlines top up card	1,000.00	
			10-2-11-10-20	Aug 2012	UBCM AirCanada-Kim Mushynsky	722.68	
			10-2-12-11-00	Aug 2012	ColumbianInstitute-book 'The Nature of Lea	15.95	
			10-2-12-11-60	Aug 2012	Utility Stmt mailout + postage roll	71.68	
			10-2-75-00-00	Aug 2012	Chateau Victoria-GFOAofBC-Sharon Ferret	148.25	
			10-3-22-00-00	Aug 2012	GST	100.32	
			10-3-22-00-01	Aug 2012	PST	105.36	
20121160	2012-09-05	HOME HARDWARE			PAYMENT		134.39
			10-2-12-11-00	35641	PLAYSCHOOL CABINET + SHIPPING	128.09	
20121161	2012-09-05	Inlet Networking Computer Services			PAYMENT		120.00
			10-2-12-11-10	010	OLD LAPTOP DATA TO NEW LAPTOP+C	120.00	
20121162	2012-09-05	RANCH FEEDS			PAYMENT		150.00
			10-2-12-14-10	Sept 4 201	GIFT CERTIFICATE FOR CHERI BROOK	150.00	
20121163	2012-09-05	VILLAGE OF PORT CLEMENTS			PAYMENT		400,000.00
			10-3-10-10-50	Sept 4 201	TRANSFER FUNDS FROM CIBC TO NSC	400,000.00	
20121164	2012-09-05	All Things Stationery			PAYMENT		17.94
			10-2-12-11-00	275848	INDEX TABS	17.10	
20121165	2012-09-05	Ryland, Tammi			PAYMENT		59.50
			10-2-12-14-10	Aug 20 201	HELPED CHERI BROOKS - STRIPPING +	59.50	
20121166	2012-09-05	Stupka, Christina			PAYMENT		500.00
			10-2-71-89-30	Aug 2012	PARK ATTENDANT JULY 29 - SEPT 1 20	500.00	
20121167	2012-09-05	Stupka, Christina			PAYMENT		400.00
			10-2-71-89-30	July - 2012	PARK ATTENDANT JULY 1 - 28 2012	400.00	
20121168	2012-09-10	BC HYDRO			PAYMENT		9,312.30
			10-2-32-50-00	Aug. 2012	BC HYDRO JULY 1 - JULY 31 2012	981.98	
			10-3-22-00-00	Aug. 2012	BC HYDRO JULY 1 - JULY 31 2012	396.26	
			10-3-22-00-01	Aug. 2012	BC HYDRO JULY 1 - JULY 31 2012	416.05	
			30-2-41-50-00	Aug. 2012	BC HYDRO JULY 1 - JULY 31 2012	7,081.50	
20121169	2012-09-10	BIG RED			PAYMENT		270.48
			10-2-71-21-15	12335	WEEKLY CONTAINER SERVICE AUG 20	257.80	
20121170	2012-09-10	C. AND C. BEACHY CONTRACTING LTD			PAYMENT		112.00
			40-2-42-90-50	568	HAUL SEWER PUMP TO PRINCE RUPER	106.75	
20121171	2012-09-10	Haida Gwaii Trader			PAYMENT		373.44
			10-2-12-11-50	614B	ADVERTISING PKG 2ND OF 4 PAYMENT	355.93	
20121172	2012-09-10	RENCO			PAYMENT		721.82
			10-2-24-80-10	Aug 2012	Fire Dept	243.00	
			10-2-31-90-00	Aug 2012	Public Works Dept	191.53	
			30-2-41-40-10	Aug 2012	Public Works Dept	191.53	
			40-2-42-90-60	Aug 2012	Public Works Dept	95.76	
20121173	2012-09-10	TELUS COMMUNICATIONS INC.			PAYMENT		1,484.78
			10-2-24-70-10	Aug. 2012	Firehall - Utilities	540.95	
			10-2-71-21-15	Aug. 2012	MultiPurpose - Utilities	521.68	
			10-3-22-00-00	Aug. 2012	GST	66.27	
			10-3-22-00-01	Aug. 2012	PST	69.60	
			30-2-41-50-00	Aug. 2012	Water-Utilities	219.40	
			40-2-42-90-40	Aug. 2012	Sewer - Utilities	66.88	

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VILLAGE OF PORT CLEMENTS  
Cheque Listing For Council With GL Numbers

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<u>Cheque</u>	<u>Date</u>	<u>Name</u>	<u>Expense GL Number</u>	<u>Invoice</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Cheque Amount</u>
						<b>Total</b>	<b>418,801.77</b>

PO Box 94  
Masset BC V0T 1M0

NSCI15R MT1 E D 03902

Village Of Port Clements  
Box 198  
Port Clements BC V0T 1R0

MASSET BRANCH 250-626-5231  
MEMBER NUMBER 56440  
STATEMENT DATE August 31, 2012  
PAGE 1 of 3

**DEMAND ACCOUNTS**

Date	Description	Number	Withdrawals	Deposits	Balance
<b>Business 75</b>					
31Jul2012	Balance Forward				433,542.12
03Aug2012	Deposit			35,253.58	468,805.70
03Aug2012	Deposit			1,996.25	470,801.95
10Aug2012	Deposit			3,749.37	474,551.32
17Aug2012	Deposit			125,904.83	600,456.15
24Aug2012	Deposit			8,408.63	608,864.78
31Aug2012	Credit Interest			453.66	609,318.44
31Aug2012	Monthly Service Fee		55.00		609,263.44
<b>Total Withdrawals and Deposits</b>			<b>55.00</b>	<b>175,776.32</b>	

Interest YTD 2.95

**Membership Shares**

31Jul2012	Balance Forward				36.08
<b>Total Withdrawals and Deposits</b>			<b>.00</b>	<b>.00</b>	

**Business Simply Savings**

31Jul2012	Balance Forward				321,617.42
31Aug2012	Credit Interest			368.76	321,986.18
<b>Total Withdrawals and Deposits</b>			<b>.00</b>	<b>368.76</b>	

**TERM DEPOSITS**

Date	Description	Withdrawals	Deposits	Balance
<b>Term 4: Short Term GSP (30 - 364 Days) -</b>				
31Jul2012	Balance Forward			11,000.00
Start 26Jan2012 - Rate 1.1000% - NextInt 27Oct2012 - Matures 27Oct2012				

continued...

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## REPORT TO COUNCIL

Author: Kim Mushynsky

Date: September 11, 2012

Re: Interest in Lots

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Background:

In the past month I have had two individuals contact me in regards to empty lots owned by the Municipality that might be available for sale. On September 11 one of those individuals called back to say they were ready to make an offer on one of the empty lots owned by the Municipality. Per the Community Charter we can't sell a lot for less than the assessed value unless we advertise accordingly. As there is interest I see no reason in selling anything for less than the assessed value. I have attached a list of all properties owned by the Municipality for your review. In order to sell Municipal property we need to advertise according to Sections 26 & 94 of the Community Charter (two consecutive weeks in the Observer).

Recommendation:

I recommend that Council identify, from the list provided, the lots they are willing to put up for sale. I then recommend that we advertise accordingly and sell as interest dictates.

Respectfully submitted:

## Village Owned Lots

#12 Newcombe Avenue – Folio #20021170	2012 Assessed value	\$ 2,900.00
#18 Newcombe Avenue – Folio #20021140	2012 Assessed value	\$ 2,900.00
#4 Park Street – Folio #20042050	2012 Assessed value	\$10,000.00
#2 Park Street – Folio #20042055	2012 Assessed value	\$10,000.00
#5 Falcon Street – Folio #20033130	2012 Assessed value	\$ 3,000.00
#7 Falcon Street – Folio #20033140	2012 Assessed value	\$ 3,000.00
#9 Falcon Street – Folio #20033150	2012 Assessed value	\$ 3,000.00
#12 Dyson Road – Folio #20031050	2012 Assessed value	\$15,500.00
#6 Adams Avenue – Folio #20022030	2012 Assessed value	\$ 6,400.00
#146 Kumdis River Road – Folio #19069000	2012 Assessed value	\$10,400.00
#144 Kumdis River Road – Folio #19070000	2012 Assessed value	\$10,400.00
#142 Kumdis River Road – Folio #19071000	2012 Assessed value	\$10,400.00
#134 Adams Avenue – Folio #20003060	2012 Assessed value	\$ 9,500.00*
Between Falcon & May – Folio #20033250	2012 Assessed value	\$21,300.00**

\*This property was part of the 2011 tax sale and will legally become our property after September 26<sup>th</sup>.

\*\*This is a parcel of land approximately 6 acres with no road access and no services.

## ACTION ITEMS

<u>#</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A1	05-12-2011	Motion to hold town hall mtgs. to engage public	Falconbridge	OCP process will be our first Town Hall Mtg
A2	20-02-2012	Facilitate mtg between Industrial Road Users	Thomas	Discussions started but now on hold until barge facility formalized
A3	20-02-2012	Tree Removal at Sunset Park (committee??)	Falconbridge	Include in OCP process
A4	05-03-2012	Gifts for Councillors Stewart & Traplin	Gaspar Administrator	Idea for Traplin by Aug. 7 Council mtg. Stewart - re-do historic plaque
A10	20-02-2012	ATM in Port Clements	Administrator	ongoing (discussions with NSCU, business person from Masset & Bayview)
A12	16-07-2012	Canada Days discussion/preparation 2013	Gaspar	January. 2013
A13	23-07-2012	Official Community Plan Rewrite	Administrator	Sept 7 draft plan & maps ready for public viewing and advertise for 1st meeting to be held October 8, 2012