



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
FAX: 250-557-4568
Email : office@portclements.ca
Web : www.portclements.ca

7:00 p.m. Regular Meeting of Council Tuesday, August 6, 2013

AGENDA

1. ADOPT AGENDA.
 2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.
 3. MINUTES.
M-1-Regular meeting of Council Monday, July 15, 2013
M-2-Regular meeting of Tourism Committee Thursday, April 25, 2013
M-3-Regular meeting of Recreation Commission Tuesday, July 9, 2013
M-4-Special Meeting of Council Wednesday, July 31, 2013
 4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.
BA-1-Haida Gwaii Trader advertising program
BA-2-Request Pharmasave consider staying open late, one day per week
 5. ORIGINAL CORRESPONDENCE.
C-1-Call for comments, Telecom Notice of Consultation CRTC 2013-338
 6. GOVERNMENT.
 7. FINANCE.
F-1-Cheque Listing July 31, 2013
F-2-June bank statement Northern Savings Credit Union
 8. NEW BUSINESS.
NB-1-Report to Council-Crown Land Application
NB-2-Report to Council-Rat Concerns
NB-3-Request for Letter of Support
NB-4-Request to Council – Resolution of Support for Port Clements Community Hall Society
NB-5- Request to Council – Resolution to use Tourism Committee funds for proposed signs
NB-6-Request to Council – purchase of keypunch lock for St. Mark's church
 9. ACTION ITEMS.
A-1-See Attached
 10. REPORTS & DISCUSSIONS.
 11. QUESTIONS FROM THE PUBLIC & PRESS.
- ADJOURNMENT.



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Minutes of the regular meeting of the Port Clements Council held Monday July 15, 2013 in the Council Chambers.

Present:

Mayor Cheer
Councilor Gaspar
Councilor Gould
Councilor Thomas

CAO Kim Mushynsky

Mayor Cheer called the meeting to order at 7:00pm

1. ADOPT AGENDA.

2013-206 - Moved by Councilor Gould, seconded by Councilor Gaspar
THAT the agenda be adopted with the following amendment – add NB7 – Eelgrass transfer.
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

D-1 – RCMP Quarterly Report

3. MINUTES.

M-1 – Regular Meeting of Council Tuesday July 2, 2013
2013-207 – Moved by Councilor Gaspar, seconded by Councilor Gould
THAT we accept the minutes from the July 2, 2013 Regular Council meeting as presented.
CARRIED

M-2 – Small Craft Harbour Committee Meeting Monday June 3, 2013
2013-208 – Moved by Councilor Gould, seconded by Councilor Gaspar
THAT we accept the Small Craft Harbour Committee minutes from June 3, 2013 as presented.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

5. ORIGINAL CORRESPONDENCE.

C-1 – Appointment to GwaiiTel Society
2013-209 – Moved by Councilor Gould, seconded by Councilor Gaspar
THAT we appoint Councilor Thomas to the GwaiiTel Society Board.
CARRIED

C-2 – UBCM Meeting with Christy Clark
2013-210 – Moved by Councilor Gould, seconded by Councilor Gaspar
THAT we arrange a meeting with Premier Clark to discuss barge and 100th anniversary issues.
CARRIED

C-3 – UBCM Meeting with Ministry of Community, Sport and Cultural Development

M-1

2013-211 – Moved by Councilor Gould, seconded by Councilor Gaspar
THAT we arrange a meeting with the Ministry of Community, Sport and Cultural Development to discuss our 100th anniversary.

CARRIED

C-4 – SQCRD – invitation for feedback regarding UBCM Meetings
Combined this issue with C-5

C-5 – SQCRD – support for Resolution #287-2013

2013-212 – Moved by Councilor Thomas, seconded by Councilor Gaspar

THAT we join in meetings with the Regional District and support their BC Ferries Resolution.

CARRIED

6. GOVERNMENT.

7. FINANCE.

F-1 – Cheque Listing to July 10, 2013

2013-213 – Moved by Councilor Gaspar, seconded by Councilor Gould

THAT we accept the cheque listing as presented.

CARRIED

F-2 – Revenue and Expense Review 2nd Quarter ended June 30, 2013

2013-214 – Moved by Councilor Gaspar, seconded by Councilor Gould

THAT we accept the 2nd quarter review as presented.

CARRIED

F-3 – Borrowing Resolution re: NSCU Mastercard

2013-215 – Moved by Councilor Gould, seconded by Councilor Gaspar

THAT we approve the Borrowing Resolution provided to us by NSCU and attached to these minutes.

CARRIED

8. NEW BUSINESS.

NB-1 – Report to Council – Ditch Alteration Request

2013-216 – Moved by Councilor Gould, seconded by Councilor Gaspar

THAT we request that Beachy's submit drawings outlining the intended works and that Public Works will review the application once this additional information is provided.

CARRIED

Two items were requested for the Ditch Alteration Policy – one that we include a consultation process with neighbors as part of the Policy and that we make it clear that this only applies to Village Roads – therefore Bayview is excluded from the Policy. The Public Works Superintendent will provide feedback and then the updated Policy will be brought back to Council for further review and approval.

NB-2 – Report to Council – Fire Department Alarm System

2013-217 – Moved by Councilor Thomas, seconded by Councilor Gould

THAT we wait to implement this change until we can apply to Gwaii Trust for the capital portion of this upgrade.

CARRIED

Councilor Gaspar Opposed

NB-3 – Report to Council – Hazardous Properties Update

2013-218 – Moved by Councilor Gould, seconded by Councilor Thomas

THAT we approve the recommendations as presented.

CARRIED

2013-219 – Moved by Councilor Gould, seconded by Councilor Thomas

THAT the Council of the Village of Port Clements, pursuant to Division 12 of Part 3 of the Community Charter, hereby resolves that:

The mobile home located at #6 Bayview Drive, Port Clements, BC, legally described as Lot 5, Block 27, Plan 1079, is hereby declared a nuisance;and

That the owner of the building is hereby ordered to take the following remedial action within 30 days of the receipt of notice of this order:

- Remove pressurized tanks from front lawn to a safe, secure location
- Remove or secure mobile home which means to cover all broken windows and secure skirting around entire parameter of the mobile home

AND BE IT FURTHER RESOLVED that the Administrator of the Village of Port Clements BE AND IS HEREBY AUTHORIZED in default of such remedial measures being undertaken by the owner, to carry out or have such work carried out and the expense charged to the owner. If unpaid on December 31 of the year in which the work is done, the expense shall be added to and form part of the taxes to be paid on the real property as taxes in arrears or be collected as a debt.

CARRIED

NB-4 – Haida Gwaii Trader advertising program

2013-220 – Moved by Councilor Thomas, seconded by Councilor Gaspar

THAT we table this decision to the next Council meeting.

CARRIED

NB-5 – Crown Land Applications – invitation to comment

2013-221 – Moved by Councilor Gould, seconded by Councilor Gaspar

THAT we receive and file this information.

CARRIED

NB-6 – Mayor request to attend 2013 BC Mayor’s Caucus prior to UBCM

2013-222 – Moved by Councilor Gould, seconded by Councilor Gaspar

THAT we approve Mayor Cheer’s attendance.

CARRIED

NB-7 – Letter of support re: Eelgrass transplant

2013-223 – Moved by Councilor Gould, seconded by Councilor Gaspar

THAT we table this decision to the next Council meeting.

CARRIED

9. ACTION ITEMS:

2013-224 – Moved by Councilor Gould, seconded by Councilor Gaspar

THAT we add the following items to the action item list:

1. Drainage issues at the corner of Tingley and Park
2. 100th Anniversary Council organizational meeting in early August
3. Follow up with NHA on Emergency door situation in mid-September

CARRIED

10. REPORTS AND DISCUSSIONS.

Mayor Cheer – Gwaii Tel, Barge, Web Page update, Small Craft Harbour

Council Gaspar – Rec committee mtg, Small Craft Harbour

Councilor Gould – SQCRD update, Small Craft Harbour

Administrator – Barge, Small Craft Harbour, Provincial LED Streetlights teleconference

ADJOURNMENT.

2013-225 - Moved by Councilor Gaspar, seconded by Councilor Gould

THAT the meeting be adjourned at 9:20pm

CARRIED

Wally Cheer,
Mayor

Kim Mushynsky,
Clerk/Treasurer

PORT CLEMENTS TOURISM COMMITTEE

Minutes of the regular meeting of the Port Clements Tourism Committee

Thursday, April 25, 2013

Present:

Chair Councillor Matt Gaspar

Mayor Wally Cheer

Councillor Ian Gould

Angela Mielecki

Deputy Clerk/Treasurer Sharon Ferretti

Chair Matt Gaspar called the meeting to order at 7:00 p.m.

1. ADOPT AGENDA

Additions: NBA-3-Canada Day

It was moved by Mayor Cheer, seconded by Councillor Gould to adopt the agenda as amended.

CARRIED

2. DELEGATES

3. MINUTES

Minutes January 25, 2013

It was moved by Mayor Cheer, seconded by Councillor Gould to adopt the minutes as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

BA-1: Council update

- Concerning Golden Spruce Trail - BC Parks will submit specs for trail
- Concerning MIEDS – Andrew and Wally have put the push on for “Destinational Marketing for Haida Gwaii”

BA-2-Tourist Information Centre

- Historical Society movement on having the Tourist Information Centre in the museum. Museum Summer hours June 15 – September 15; 10 – 4 p.m.; seven days per week
- Museum will need upwards of \$300.00 worth of renovations at the entrance.

It was moved by Councillor Gould, seconded by Councillor Gaspar as a recommendation for Council to write a letter to the Historical Society concerning running the Tourist Information Centre.

CARRIED

BA-3-‘Welcome to Port Clements’ sign on south side of town.

- The paint is coming off the sign; Germain has to redo it; it’ll take about a week’s work.

It was moved by Mayor Cheer, seconded by Councillor Gould to request Public Works to take down the sign and deliver it to Germain Vigneault at 38 Jasper Street.

CARRIED

BA-4-Museum and Golden Spruce Trail signage

- Two major attractions that are iconic with Port Clements; Museum and Golden Spruce Trail.
- Recommend signage be added to the ‘Welcome to Port Clements’ sign highlighting these attractions.

- Need signage to direct tourists into Port Clements, and directional signage for attractions and campground. Wally will approach the Historical Society concerning two signs.
- Need map of attractions to hand out i.e. Justkatla, Golden Spruce Trail, + Yakoun river.
- Need significant map sign on Museum grounds (Village owned).
- Via email the Tourism Committee will work on ideas for wording for the signs to have ready for next Council meeting on May 6th.

BA-5- Action Plan – see attached

5. ORIGINAL CORRESPONDENCE

C-1-“Outside Magazine” honoured Haida Gwaii in Travel Awards.

It was moved by Councillor Gould, seconded by Mayor Cheer to receive and file.

CARRIED

6. NEW BUSINESS

NB-1-Suggestion to erect bill board at the entrance/exit of the small dock.

It was moved by Mayor Cheer, seconded by Councillor Gould to forward this item to the Small Craft Harbour Adhoc Committee.

CARRIED

NB-2-“Haida-GwaiiEH” website ad for Sunset Park Campground.

It was moved by Councillor Gould, seconded by Mayor Cheer to table this item until further research is completed.

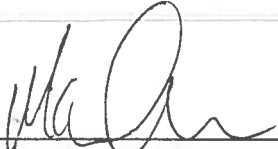
CARRIED

NB-3-Canada Day – Port Rec Commission


- Request to clean brush out area where kids play; keep the berry bushes.
- Request to put in power pole and have a level surface i.e. a flatbed for Band Stand 2013 to start; completing Band Stand for 2014 in time for celebrations.
- Sharon to submit a work order requesting a cost estimate from Public Works for power pole.
- Will need to develop a design for the Band Stand and submit to Council for approval.
- Sharon to ensure Canada Day activities mentioned in next newsletter.

Adjournment

Meeting was adjourned by Mayor Cheer at 9:00p.m.



Councillor Matt Gaspar, Acting Chair



Sharon Ferretti, Deputy/Clerk Treasurer

Village Of Port Clements Tourism Committee Action Plan 2013				
#	ITEM	IMMEDIATE ACTION	RESOLVE	DONE?
1	Sunset Trail & Park Campground Signs	3' x 2' Directional Sign i.e. Tenting & RV sites 4 x 4 size	Emailing wording for signs to get approval from Council	
2	Ground Work done before bring tourists in	Signs drawing people in, done in other languages i.e. Chinese, Japanese, German, etc. - play on words to create curiosity & intrigue - perhaps promote disaster tourism re: Tsunami Debris	Get some mock ups prepared and submit for approval before moving ahead on construction.	
3	Website/Blog	Marilou Shroeder - MIEDS has been doing the Port Clements blog. Successful in terms of interest shown; Tweets & Hits are high numbers.	- Matt will speak to Cari Manz -Councillor Ian Gould will act as coordinator to stay on top of things; he will take it to Mary Lou.	
4	Maze at entrance of Sunset Trail	Need a design Do in increments to keep costs minimal	-Matt will approach Wayne concerning design	
ITEM				
		LONG TERM ACTION		
1	Coffee Book / DVD	Coffee Book more costly; a single coffee book approx \$200 +; reduces with quantity; more involved project than perhaps DVD.	-Make funding applications now for DVD project: \$15,000-\$20,000 costs. -Gwaii Trust funding possible -Grant Writer possibly assist	Early Fall 2013
2	Google Ad Works/ Twitter	2013	2013	Long Term
3	Port Visitor Center - Fan Tour	have staff actually paddle the Justkatla Inlet	2013	
4	Port Clements brochures targeting Long Term High End Clients	Langara Fishing Lodge and West Coast Fishing Club-Rick Grange; Rick Borin - Charlotte; West Coast Adventures - Haida	Long Term - 5 years	Long Term 2018

Minutes of the Port Rec Committee Meeting – July 9, 2013

Meeting called to order at 7:05pm

Attended by – Bev Lore, Matt Gaspar, Sean O'Donoghue and Marilyn Bliss

On June 25 – we had a preparation meeting in order to finalize the events and the times.
Attended by Bev Lore, Matt Gaspar, Sean O'Donoghue, Marissa Jones,
Germain Vigneault and Marilyn Bliss

This meeting started at 7:00pm with the minutes of the June 18, 2013 adopted by
Bev and seconded by Marilyn – we adjourned at 8:00pm

Wrap up meeting re Canada Day activities –

Friday – Fishing Derby – Great attendance by 44 young fishers – much squealing over
Their catches – prizes for everyone and hot dogs, coffee, juice and cakes.
Thanks to Germain for organizing this.

Parade – for next year - **THEME – PORT IS 100 YEARS YOUNG**
We all agreed this theme would be good.

Saturday events - Ball, Soccer, Children's games, concessions went as well as they could
due to unsettled weather.

Sunday events – Ball, Soccer, Children's games, Mud bog and Canoe race.

Thanks to the firemen for their pancake breakfast, hamburgers and trimmings.
Thanks to Marissa for all her challenges to put together children's activities.
Thanks to the ladies in the Village Office for their assistance to all that we asked of them.

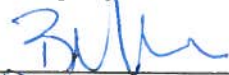
For next year –

The committee all feel that we learned a lot and will be ready to prepare earlier –

This will be for posters, advertising, prizing for parade and any contests we may have.

-
- Suggestions
- Canoe/paddle race perhaps on Saturday.
 - Beer gardens to be set up in another area other than the playground site.
 - Scoreboards up for ball games.
 - Grant monies to resurface and/or renovate the bleachers.
 - Construct a permanent stage/pavilion in the area the music was held.

Meeting adjourned at 8:25pm



Bev Lore



Marilyn Bliss



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Minutes of the special meeting of the Port Clements Council held Wednesday July 31, 2013 in the Council Chambers.

Present:

Mayor Cheer

Councillor Gould

Councillor Falconbridge

Councillor Thomas

Deputy Clerk/Treasurer Sharon Ferretti

Regrets:

Councillor Gaspar

Mayor Cheer called the meeting to order at 5:37 p.m.

1. ADOPT AGENDA.

It was moved by Councillor Falconbridge, seconded by Councillor Gould to adopt the agenda as presented.

CARRIED

2. ORIGINAL CORRESPONDENCE

C-1-Letter of Support – Infrastructure Grant Funding application by Gwaii Tel to Gwaii Trust.

It was moved by Councillor Falconbridge, seconded by Councillor Gould to accept the letter as amended by Mayor Cheer.

DISCUSSION

Friendly amendment: and that the Deputy Clerk/Treasurer prepare and send this letter tomorrow morning.

CARRIED

It was moved by Councillor Thomas to adjourn the meeting at 6:00 p.m.

Wally Cheer
Mayor

Sharon Ferretti
Deputy Clerk/Treasurer



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Author: Kim Mushynsky

Date: July 5, 2013

Haida Gwaii Trader's service costs \$1,493.76 per year. Half of this cost, \$746.88, is the amount that would fall within the 2013 budget. As of July 5, 2013 we have spent \$1,528.19 on advertising. Our 2013 budget is \$2,500.00. This means we have \$971.81 left to spend for the next 6 months. We have approximately \$250.00 in Statutory advertising left for 2013. Other, currently unknown, advertising requirements could happen. Continuing this program for another year is just within our budget for 2013 assuming no unanticipated advertising expenses occur.

Urs/Ian

That we table this discussion
CARRIES.

Kim

From: info@hadagwaiitrader.com <info@haidagwaiitrader.com>
Sent: July-03-13 4:08 PM
To: Kim-VOPC
Subject: Your HG Trader ad program-renewal notification/FREE GIFT-confirmation required ASAP please
Attachments: VOPC_SpringSummer_printad.jpg; VOPC_SpringSummer_webad.jpg;
VOPC_SummerFall_printad.jpg; VOPC_SummerFall_webad.jpg;
VOPC_SummerFall_printad_revisedmuseumhours.jpg;
VOPC_SummerFall_webad_revisedmuseumhours.jpg;
VOPC_FREEfullpagead_CandaDay_July2013.png

Good Day Kim, VOPC Mayor and Council,

Wow, time has flown! The Village of Port Clements' ad program is coming up for renewal on July 15th. It would be my privilege to continue promoting the place that Haida Gwaii Trader calls home!

Haida Gwaii Trader was pleased to donate a full page ad (attached) in the June/July magazine to promote the Canada Day celebrations; a gift worth \$240! (Thank you Sharon for helping me put this together with little notice!) My Husband and I very much enjoyed this year's events.....on Saturday, we happily stood in the downpour for the parade, I purchased a lovely ring at the flea market and had a yummy lunch and on Sunday, we had an absolute ball at the Mud Bog.

Attached are copies of the VOPC ads that ran this past year.....I kid you not, this is one of my favorite ad programs. I love the classy design and the content does a bang up job of portraying the wide variety of what Port Clements has to offer visitors and residents alike.

HG Trader continues to ensure that your VOPC advertising dollars are very well spent. I am pleased to report that HG Trader is growing and continues to serve the communities of Haida Gwaii better than ever. For you and your board's ad program renewal consideration, here is a brief update of where HGT is at these days:

- **Growth by almost 34%! Google Analytics** (comparison graph attached) reports a strong increase in HGT's online audience. Between April/11 and April/12 the HGT website saw a total of 80,229 visits, while between April/12-April/13, the site reported 107,354 visits....an increase in traffic by 33.81%.
- **Over 1000 members:** There are currently 1018 classified members signed up with HG Trader and this number just keeps on growing.
- **Free classified ads:** all personal, privately owned items (except for real estate) remain free of charge to advertise, both online and in the monthly magazine.
- **Affordable business advertising:** HGT has some of the most affordable business advertising rates on the BC Coast. This has enabled many local, small businesses to consistently spread their word...where before, they simply could not afford it.
- **#1 real estate promoter on Haida Gwaii:** In response to a large demand for affordable, dynamic ways to advertise local real estate and rentals, HG Trader proudly launched it's brand new real estate listing service in April of this year. This new service features up to ten pictures per listing, a detailed search engine and a quick and easy, e-commerce payment option. *HG Trader is consistently one of the top Google search results for "Haida Gwaii real estate"!*

- **Free event postings:** the HGT Community Calendar is growing to become one of the best places to promote local events, free of charge!
- **HGT Full Color Magazine:** now sells at 17 different locations. Although the circulation is modest (250-300 copies per month) the readership is consistently loyal.

Here are a couple of HGT customer comments:

" We are so thankful have Haida Gwaii Trader..I think everybody in this island are happy, I just posted sale for GMC Jimmy, just sold, 3 days after advertise. Thank you again." Wida Herawati, Port Clements

" I just wanted to send a quick note letting you know how much we at Glacier Toyota appreciate the Haida Gwaii Trader! Now into our third year of advertising with Haida Gwaii Trader, we have seen nothing but growth in sales from the "Rock" since we started advertising in your product. We will continue to advertise with Haida Gwaii Trader not only for the return on investment, the quality of the product produced, but also based on the great relationship that has made this partnership a pleasure to deal with - which can be hard to find in advertising. "

Scott Olesiuk, Glacier Toyota, Smithers B.C.

For the VOPC's ad program renewal, I have good news! Although some of HGT's business ad rates have seen a slight increase for 2013, your ad program is being offered at the same rate as last year! Your program, which includes a business card sized ad both online and in the monthly magazine, is only \$1493.76 for a full year (GST is extra).

FREE GIFT! As I know your next council meeting is not until the 15th, and with the next HGT magazine coming out on the same day...I would like to offer the VOPC a free month of advertising....with the Summer/Fall ad...for July 15th to Aug 15th. If you can please let me know if you accept this gift by the 10th of July, I will be sure to publish this ad.

It would be my honor to continue publishing the VOPC ad program year round and I look forward to hearing back from you at your earliest convenience!

Thank you for your time and consideration and I hope you have a super awesome day!

At Your Service,
Shellene Van der Beke
Haida Gwaii Trader
250-557-2088

"Spreading Your Word without Breaking Your Bank!"

Kim

From: Wally Cheer <w.cheer@portclements.ca>
Sent: July-26-13 10:01 AM
To: 'Gordon-Payne, Sheila'
Cc: Kim
Subject: RE: Pharmacy service

Thanks for this follow-up Sheila.....your suggestion will be acted on.
With appreciation,

WALLY CHEER, MAYOR
VILLAGE OF PORT CLEMENTS
OFFICE (250) 557-4295
HOME (250) 557-4632



"Gateway to the Wilderness"

From: Gordon-Payne, Sheila [<mailto:sheila.gordon-payne@northernhealth.ca>]
Sent: July-26-13 9:40 AM
To: Wally Cheer
Cc: Moores, Patrick; Short, John
Subject: Pharmacy service

Hi again Wally,

In follow up to our meeting last fall, Pat Moores and I did attempt to see if the Pharmacy run out of our facility would consider staying open one late day per week.

When we met, your members had felt this would provide a valuable increase and access to pharmacy service.

We did not get uptake from our request to Pharmasave on this.

If it is still of interest to Port Clements, it may help if your council writes a letter making your request a little more official?

No guarantee it would change the outcome but it does let us pursue it a bit further on your behalf. We might even be able to suggest a trial to track usage.

I will do whatever you think best.

Thanks

Sheila

You will see above that I have cc both Pat Moores our outgoing Site Manager and John Short who is our incoming Site Manager for their awareness.



Telecom Notice of Consultation CRTC 2013-338

PDF version

Ottawa, 16 July 2013

Call for comments

Removal of the last payphone in a community

File number: 8650-C12-201310078

With this notice, the Commission initiates a proceeding in which it calls for comments on whether it is appropriate to prohibit incumbent local exchange carriers from removing the last payphone in a community, pending the outcome of the process initiated today by Telecom Notice of Consultation 2013-337, and, if required, any related follow-up process.

Background

1. In Telecom Decision 2004-47, the Commission determined that payphone service is an important public service, especially for Canadians who earn low income and those that live in rural and remote communities. In this decision, the Commission noted concerns about the impact that the removal of the last payphone in a community may have on these Canadians.
2. Accordingly, the Commission requires certain incumbent local exchange carriers (ILECs) to inform the public in instances where the last payphone in a community¹ is scheduled for removal. The notification process requires (i) a 60-day written notification to the location provider and to the local government, (ii) a notice posted on the payphone scheduled for removal at least 60 days prior to removal, and (iii) a notice placed in the local newspaper at least 60 days prior to removal. The notification process currently applies to Bell Aliant Regional Communications, Limited Partnership; Bell Canada; MTS Inc.; Saskatchewan Telecommunications; Télébec, Limited Partnership; and TELUS Communications Company.
3. In Telecom Decision 2013-336, issued today, the Commission denied an application by Bell Aliant Regional Communications, Limited Partnership; Bell Canada; and Télébec, Limited Partnership (collectively, Bell Canada et al.) to increase the price ceiling for local payphone rates. The Commission also announced today that it is initiating a fact-finding process to collect information on the current role that payphones play in Canada, including the extent to which Canadians rely on payphones, and the effects, if any, that further payphone removals and possible rate increases may have on Canadians.²

¹ In Telecom Decision 2004-47, the Commission noted that ILECs have established geographic administrative areas within their territories used to define local exchanges, referred to as wire centres. The Commission therefore considered that a community should be defined, at a minimum, as a wire centre.

² See Telecom Notice of Consultation 2013-337.

4. In Telecom Decision 2013-336, the Commission also decided that that it would initiate a proceeding to consider prohibiting all ILECs from removing the last payphone in a community until it has concluded its fact-finding process and, if required, any related follow-up process.

Call for comments

5. In light of the above, the Commission invites parties to file comments, including supporting rationale and all evidence on which they rely, on whether the Commission should prohibit all ILECs listed in Appendix A of this notice from removing the last payphone in a community as an interim measure pending the conclusion of the Commission's fact-finding process and, if required, any related follow-up process.
6. The Commission will review this matter in this proceeding in light of the policy objectives set out in section 7 of the *Telecommunications Act* and the Policy Direction.³

Procedure

7. The *Canadian Radio-television and Telecommunications Commission Rules of Practice and Procedure* (the Rules of Procedure) apply to this proceeding.⁴ For help understanding the Rules of Procedure, see the *Guidelines on the CRTC Rules of Practice and Procedure*.
8. The ILECs listed in Appendix A of this notice are made parties to this proceeding.
9. Parties to this proceeding and interested persons who wish to become parties to this proceeding must file an intervention with the Commission regarding the above-noted issue by **13 August 2013**. The intervention must be filed in accordance with section 26 of the Rules of Procedure.
10. The Commission will post the interventions on its website shortly after they are filed. All documents required to be served on a party or parties to the proceeding must be served using the contact information contained in the interventions.
11. Parties may file reply comments with the Commission, serving copies on all other parties, by **23 August 2013**.
12. The Commission expects to publish a decision on the issues raised in this notice within four months of the close of record.

³ *Order Issuing a Direction to the CRTC on Implementing the Canadian Telecommunications Policy Objectives*, P.C. 2006-1534, 14 December 2006

⁴ The Rules of Procedure set out, among other things, the rules for the filing, content, format, and service of interventions and interrogatories; the procedure for filing confidential information and requesting its disclosure; and the conduct of the public hearing, where applicable. Accordingly, the procedure set out in this notice must be read in conjunction with the Rules of Procedure and their accompanying documents, which can be found on the Commission's website under "CRTC Rules of Practice and Procedure."

13. The Commission will not formally acknowledge submissions. It will, however, fully consider all submissions, which will form part of the public record of the proceeding.
14. Parties are reminded that, in accordance with the Rules of Procedure, if a document is to be filed or served by a specific date, the document must be actually received, not merely sent, by that date. A document must be filed with the Commission by 5 p.m. Vancouver time (8 p.m. Ottawa time) on the date it is due. Late submissions, including those due to postal delays, will not be considered by the Commission and will not be made part of the public record. Parties are responsible for ensuring the timely delivery of their submissions and will not be notified if their submissions are received after the deadline.
15. Submissions longer than five pages should include a summary, and each paragraph of all submissions should be numbered. In addition, the line *****End of document***** should follow the last paragraph. This will help the Commission verify that the document has not been damaged during electronic transmission.
16. The Commission encourages interested persons and parties to monitor the record of this proceeding and/or the Commission's website for additional information that they may find useful when preparing their submissions.
17. Submissions must be filed by sending them to the Secretary General of the Commission using **only one** of the following means:

by completing the
(Intervention/comment/answer form)

or

by mail to
CRTC, Ottawa, Ontario K1A 0N2

or

by fax to
819-994-0218

Important notice

18. All information provided as part of this public process, except information granted confidentiality, whether sent by postal mail, facsimile, email, or through the Commission's website at www.crtc.gc.ca, becomes part of a publicly accessible file and will be posted on the Commission's website. This includes personal information, such as full names, email addresses, postal/street addresses, telephone and facsimile numbers, and any other personal information provided.
19. The personal information provided will be used and may be disclosed for the purpose for which the information was obtained or compiled by the Commission, or for a use consistent with that purpose.

20. Documents received electronically or otherwise will be posted on the Commission's website in their entirety exactly as received, including any personal information contained therein, in the official language and format in which they are received. Documents not received electronically will be available in PDF format.
21. The information provided to the Commission as part of this public process is entered into an unsearchable database dedicated to this specific public process. This database is accessible only from the web page of this particular public process. As a result, a general search of the Commission's website with the help of either its search engine or a third-party search engine will not link directly to the information provided as part of this public process.

Availability of documents

22. Electronic versions of the documents referred to in this notice are available on the Commission's website at www.crtc.gc.ca by using the file number provided at the beginning of this notice or by visiting the "Public Proceedings" section of the Commission's website. The documents can be accessed by selecting "View all proceedings open for comment," then clicking on the "View entire record" link associated with this particular notice. All interventions are also available on the Commission's website, at the same location, by clicking on the "Interventions" link associated with this particular notice.
23. Documents are also available and may be examined during normal business hours at the Commission offices directly involved with these applications or, upon request, within two business days at all other Commission offices.

Location of Commission offices

Toll-free telephone: 1-877-249-2782
Toll-free TDD: 1-877-909-2782

Central Building
Les Terrasses de la Chaudière
1 Promenade du Portage
Room 206
Gatineau, Quebec
J8X 4B1
Tel.: 819-997-2429
Fax: 819-994-0218

Regional offices

Metropolitan Place
99 Wyse Road
Suite 1410
Dartmouth, Nova Scotia
B3A 4S5
Tel.: 902-426-7997
Fax: 902-426-2721

Consultation on the use of payphones in Canada

The CRTC is initiating a fact-finding process to collect information on the current role of payphones in the Canadian communications system, including the extent to which Canadians rely on payphones, and the effects, if any, that further payphone removals and possible rate increases may have on Canadians.

How are payphones being used in Canada and who is using them?

We want to know how you are using payphones and if you are not using them, whether you think they are still important.

In addition, if you think there should be at least one payphone in every community, please share your views.

Submit your comments on the role of payphones in Canada by October 22, 2013.

Would you be affected if the last payphone in your community was removed?

We are also considering whether it would be appropriate to prevent telephone companies from removing the last payphone in a community.

You can send us your comments regarding the appropriateness of temporarily prohibiting the removal of the last payphone from a community by August 13, 2013.

How to submit your comments

A few options are available to you:

- fill out the online form
- write to the Secretary General, CRTC, Ottawa, Ontario, K1A 0N2
- send a fax at 819-994-0218

More information on how to comment is available at:

How to participate in public proceedings
http://www.crtc.gc.ca/eng/info_sht/g4.htm

VILLAGE OF PORT CLEMENTS

Cheque Listing For Council

2013-Jul-31
2:53:50PM

Cheque #	Cheque Date	Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
						Batch #	4980
20130346	2013-07-10	AARON-MARK SERVICES			PAYMENT		125.51
			10-2-24-70-00	2036757	DRYWALL + MISC ITEMS	67.15	
			30-2-41-40-00	2036757	DRYWALL + MISC ITEMS	58.36	
20130347	2013-07-10	BC ASSESSMENT AUTHOF			PAYMENT		2,066.24
			10-2-88-30-00	JULY 2013	2013 TAXES	2,054.60	
			10-1-21-00-00	JULY 2013	2013 TAXES + CANADA POST PII	11.64	
20130348	2013-07-10	MUNICIPAL FINANCE AUTI			PAYMENT		6.54
			10-2-88-30-00	JULY 2013	2013 TAXES + CANADA POST PII	6.51	
			10-1-21-00-00	JULY 2013	2013 TAXES + CANADA POST PII	0.03	
20130349	2013-07-10	Northwest Regional Hospital			PAYMENT		22,604.01
			10-2-88-20-10	JULY 2013	2013 TAX REQ + CANADA POST	22,492.00	
			10-1-21-00-00	JULY 2013	2013 TAX REQ + CANADA POST	112.01	
20130350	2013-07-10	RENCO			PAYMENT		612.23
			10-2-24-80-10	JUNE 2013	Fire Dept	95.01	
			40-2-42-90-60	JUNE 2013	Public Wks	103.44	
			30-2-41-40-10	JUNE 2013	Public Wks	206.89	
			10-2-31-90-00	JUNE 2013	Public Wks	206.89	
20130351	2013-07-10	SKEENA QUEEN CHARLO			PAYMENT		31,001.89
			10-2-84-10-00	JULY 2013	2013 TAXES + CANADA POST PII	30,854.00	
			10-1-21-00-00	JULY 2013	2013 TAXES + CANADA POST PII	147.89	
20130352	2013-07-10	Skeena Queen Charlotte Re			PAYMENT		1,823.15
			10-2-88-20-00	JULY 2013	2013 TAXES + CANADA POST PII	1,813.00	
			10-1-21-00-00	JULY 2013	2013 TAXES + CANADA POST PII	10.15	
20130353	2013-07-10	TELUS COMMUNICATIONS			PAYMENT		1,538.08
			10-2-71-21-15	JUNE 2013	JUNE PHONE BILL	596.95	
			30-2-41-50-00	JUNE 2013	JUNE PHONE BILL	250.55	
			40-2-42-90-40	JUNE 2013	JUNE PHONE BILL	75.93	
			10-2-24-70-10	JUNE 2013	JUNE PHONE BILL	614.65	
20130354	2013-07-10	XEROX CANADA LTD.			PAYMENT		75.51
			10-2-12-11-30	G44894457	USAGE FEES JUNE 5-30 2013	75.51	
						Batch #	4994
20130355	2013-07-22	CORPORATE EXPRESS			PAYMENT		118.95
			10-2-24-90-00	33247316	dust pan fire hall	3.37	
			10-2-12-11-00	33247316	office supplies	115.58	
20130356	2013-07-22	Ferretti, Sharon			PAYMENT		404.30
			10-2-12-10-20	GFOA 2012	UNPAID MILEAGE	50.47	
			10-2-12-10-20	MATI 2013	MATI COURSE AUGUST 11-16, 2012	353.83	
20130357	2013-07-22	MUNICIPAL INFORMATION			PAYMENT		288.34
			10-2-12-11-20	20130749	FIN SOFTWARE SUPPORT JUNE	288.34	
20130358	2013-07-22	Mushynsky, Kim			PAYMENT		66.15
			10-2-12-10-50	SmClms 2013	MILEAGE	66.15	
20130359	2013-07-22	OBSERVER PUBLISHING (PAYMENT		66.15
			10-2-75-00-00	15741	THANK YOU INSERTION	66.15	
20130360	2013-07-22	Stewart, McDannold, Stuart			PAYMENT		241.92
			10-2-12-10-50	64671	CONTAINER PORT	241.92	
20130361	2013-07-22	Stupka, Christina			PAYMENT		200.00
			10-2-71-89-30	JULY 13	CAMPGROUND MAINT JUN 30-JULY 13	200.00	
20130362	2013-07-22	VANCOUVER ISLAND REG			PAYMENT		3,252.00
			10-2-84-20-00	3rd QTR Levy	2013 3RD QTR LEVY	3,252.00	
20130363	2013-07-22	XEROX CANADA LTD.			PAYMENT		967.18
			10-2-12-11-30	L06304171.	LEASE PYMT 6 OF 20 RE-ISSUE	483.59	
			10-2-12-11-30	L07361084	LEASE PYMT 7 OF 20	483.59	
20130364	2013-07-22	Margaret Richards & Walter			PAYMENT		1,500.00
			10-2-12-10-50	SmClms 2013	COURT SETTLEMENT	1,500.00	
						Batch #	5002
20130372	2013-07-24	Ferretti, Sharon			PAYMENT		114.66
			10-2-12-10-10	MPP 2012	REFUND 2012 PENSION OVERPAY	114.66	
20130373	2013-07-24	Mushynsky, Kim			PAYMENT		26.99
			10-2-12-10-10	MPP 2012	REFUND 2012 PENSION OVERPAY	26.99	
20130374	2013-07-24	RECEIVER GENERAL - CC			PAYMENT		4,429.16
			10-4-27-00-10	JULY 2013	CRA REMITTANCE JULY 2013	4,429.16	
20130375	2013-07-24	Revenue Services of BC			PAYMENT		644.40

F-1

VILLAGE OF PORT CLEMENTS

Cheque Listing For Council

2013-Jul-31
2:53:50PM

Cheque #	Cheque Date	Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20130375	2013-07-24	Revenue Services of BC	10-4-27-00-30	O'DONOGHUE	MSP PREMIUM - AUG-DEC 2013	644.40	644.40
						Batch #	5008
20130376	2013-07-30	BC HYDRO			PAYMENT		5,447.96
			40-2-42-90-40	JULY 2013	JULY HYDRO BILL 2013	1,084.08	
			10-2-34-00-40	JULY 2013	JULY HYDRO BILL 2013	624.39	
			10-2-24-70-10	JULY 2013	JULY HYDRO BILL 2013	583.67	
			10-2-19-00-00	JULY 2013	JULY HYDRO BILL 2013	73.23	
			10-2-34-00-15	JULY 2013	JULY HYDRO BILL 2013	27.81	
			10-2-71-89-30	JULY 2013	JULY HYDRO BILL 2013	27.72	
			10-2-32-50-00	JULY 2013	JULY HYDRO BILL 2013	1,026.92	
			30-2-41-50-00	JULY 2013	JULY HYDRO BILL 2013	1,418.13	
			10-3-22-00-01	JULY 2013	PST	338.70	
			10-3-22-00-00	JULY 2013	GST	243.31	
20130377	2013-07-30	BLUE CROSS			PAYMENT		1,048.68
			10-4-27-00-30	AUG 2013	BEN PREMIUMS AUG 2013	1,048.68	
20130378	2013-07-30	BRITISH COLUMBIA LIFE 8			PAYMENT		371.95
			10-4-27-00-30	83248	BEN PREMIUMS AUGUST 2013	371.95	
20130379	2013-07-30	CERTIFIED FOLDER DISPL			PAYMENT		590.42
			10-2-72-50-10	12-0015282	BCF - NORTHERN PKG	590.42	
20130380	2013-07-30	CIBC VISA			PAYMENT		44.68
			10-2-12-11-20	JULY 2013	MCAFFEE	86.85	
			10-2-12-11-30	JULY 2013	BaseCamp mthly fee	21.48	
			10-2-81-90-00	JULY 2013	Credit Balance	(63.65)	
20130381	2013-07-30	Lioudmila's Garden			PAYMENT		168.00
			10-2-71-89-10	36	3 RODODENDRUM PLANTS	168.00	
20130382	2013-07-30	Misty Cedar , Web Developr			PAYMENT		2,300.00
			10-2-12-11-10	372	COMPLETION+POSTING OF WEI	2,300.00	
20130383	2013-07-30	RENCO			PAYMENT		716.94
			10-2-24-80-10	JULY 2013	Fire Dept	100.00	
			40-2-42-90-60	JULY 2013	P Works	123.38	
			30-2-41-40-10	JULY 2013	P Works	246.78	
			10-2-31-90-00	JULY 2013	P Works	246.78	
20130384	2013-07-30	Stupka, Christina			PAYMENT		200.00
			10-2-71-89-30	JULY 27 2013	PARK ATTENDANT JULY 14-27	200.00	
20130385	2013-07-30	WEIGUM, SHIRLEY			PAYMENT		1,100.00
			10-2-12-14-10	07	JANITOR CONTRACT JULY 2013	462.00	
			10-2-71-21-20	07	JANITOR CONTRACT JULY 2013	253.00	
			10-2-71-21-11	07	JANITOR CONTRACT JULY 2013	242.00	
			10-2-71-89-00	07	JANITOR CONTRACT JULY 2013	143.00	
20130386	2013-07-30	WESTERN CANADA FIRE I			PAYMENT		844.70
			10-2-24-70-00	6701	SCBA HYDROSTATIC TEST + FR	844.70	

Total 85,006.69

*** End of Report ***

STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER 56440

STATEMENT DATE June 30, 2013

PAGE 1 of 6

Village Of Port Clements
Box 198
Port Clements BC V0T 1R0

32

DEMAND ACCOUNTS

Date	Description	Number	Withdrawals	Deposits	Balance
Business 75					
31May2013	Balance Forward				486,300.61
01Jun2013	Deposit			9,207.86	495,508.47
03Jun2013	Pre-Authorized Credit - PROVINCE OF B.C			1,302.00	496,810.47
04Jun2013	Transfer in from 7165582 Masset sav			700.00	497,510.47
04Jun2013	Clearing Cheque	2013026	148.65		497,361.82
04Jun2013	Clearing Cheque	2013018	216.16		497,145.66
05Jun2013	MasterCard Credit - AIR CAN 014212182980			92.53	497,238.19
05Jun2013	MasterCard Debit - WESTJET 838061155763		10.50		497,227.69
05Jun2013	MasterCard Debit - AIR CAN 014212183095		18.90		497,208.79
05Jun2013	MasterCard Debit - AIR CAN 014212182980		92.53		497,116.26
05Jun2013	MasterCard Debit - AIR CAN 014212183095		92.53		497,023.73
05Jun2013	MasterCard Debit - NORTON *SOFTWARE		166.86		496,856.87
05Jun2013	MasterCard Debit - WESTJET 838219017758		188.08		496,668.79
07Jun2013	Deposit			10,235.02	506,903.81
07Jun2013	Clearing Cheque	2013025	100.00		506,803.81
07Jun2013	Clearing Cheque	2013020	128.80		506,675.01
07Jun2013	Clearing Cheque	2012025	230.18		506,444.83
07Jun2013	Clearing Cheque	2013025	334.82		506,110.01
07Jun2013	Clearing Cheque	2013024	428.71		505,681.30
07Jun2013	Clearing Cheque	2013025	540.60		505,140.70
07Jun2013	Clearing Cheque	2013025	890.64		504,250.06
07Jun2013	Clearing Cheque	2013025	1,252.00		502,998.06
07Jun2013	MasterCard Debit - AIR CAN 014212189590		21.00		502,977.06
07Jun2013	MasterCard Debit - AIR CAN 014212189590		266.83		502,710.23
10Jun2013	Clearing Cheque	2013020	242.76		502,467.47
11Jun2013	Clearing Cheque	201	1.90		502,465.57
11Jun2013	Clearing Cheque	2013025	4,218.22		498,247.35
12Jun2013	Clearing Cheque	2013026	590.00		497,657.35
12Jun2013	Clearing Cheque	2013026	6,407.31		491,250.04
12Jun2013	Clearing Cheque	2013026	2,395.41		488,854.63

continued...

Effective
August 1, 2013

Northern Savings will be making changes to
some of our accounts and service fees.

For details visit your local branch, or www.northsave.com

www.northsave.com

Printed on 40% Post Consumer Fibre



Village Of Port Clements

STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER 56440

STATEMENT DATE June 30, 2013

PAGE 2 of 6

Date	Description	Number	Withdrawals	Deposits	Balance
Business 75					
18Jun2013	Clearing Cheque	2013026	253.58		488,601.05
18Jun2013	Clearing Cheque	2013029	825.72		487,775.33
18Jun2013	Clearing Cheque	2013029	888.49		486,886.84
19Jun2013	Clearing Cheque	2013026	200.00		486,686.84
20Jun2013	Clearing Cheque	2013029	115.50		486,571.34
20Jun2013	MasterCard Debit - KMS TOOLS AND EQUIPME		564.59		486,006.75
21Jun2013	Night Deposit			13,490.20	499,496.95
21Jun2013	Transfer in from 604207 Masset cheq			54.65	499,551.60
24Jun2013	Clearing Cheque	2013029	380.13		499,171.47
25Jun2013	Pre-Authorized Credit - TELUS CORPORATION			6,676.73	505,848.20
25Jun2013	Clearing Cheque	2013026	120.00		505,728.20
25Jun2013	Clearing Cheque	2013029	1,523.96		504,204.24
26Jun2013	Pre-Authorized Credit - CANADA POST CORP.			1,804.31	506,008.55
26Jun2013	Clearing Cheque	2013029	112.35		505,896.20
26Jun2013	Clearing Cheque	2013030	723.00		505,173.20
26Jun2013	Clearing Cheque	2013030	798.00		504,375.20
28Jun2013	Money Transfer - Incoming MCAP Service Corp - # 2558129	FT25581		1,121.50	505,496.70
28Jun2013	Misc Debit Transaction Money Transfer fee		5.00		505,491.70
28Jun2013	Pre-Authorized Credit - BC HYDRO CORPORATE OFFICES			8,574.77	514,066.47
28Jun2013	Clearing Cheque	2013029	21.00		514,045.47
28Jun2013	Clearing Cheque	2013030	288.34		513,757.13
28Jun2013	Clearing Cheque	2013029	519.75		513,237.38
28Jun2013	Clearing Cheque	2013032	2,000.00		511,237.38
28Jun2013	Clearing Cheque	2013030	2,800.00		508,437.38
30Jun2013	Credit Interest			408.66	508,846.04
30Jun2013	Monthly Service Fee		55.00		508,791.04
Total Withdrawals and Deposits			31,177.80	53,668.23	

Number of Cheques 32

Continued...

Fall in love with **Tax-Free Savings.**

A simple and rewarding way to see your money grow - tax free!



www.northsave.com

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Village Of Port Clements

STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER 56440

STATEMENT DATE June 30, 2013

PAGE 3 of 6

Date	Description	Number	Withdrawals	Deposits	Balance
Membership Shares					
31May2013	Balance Forward				37.04
	Total Withdrawals and Deposits		.00	.00	

Business Simply Savings

31May2013	Balance Forward				761,323.52
30Jun2013	Credit Interest			782.18	762,105.70
	Total Withdrawals and Deposits		.00	782.18	

TERM DEPOSITS

Date	Description	Withdrawals	Deposits	Balance
Term 4: Short Term GSP (30 - 364 Days) -				
31May2013	Balance Forward			11,091.16
Start 27Oct2012 - Rate 1.1000% - NextInt 29Jul2013 - Matures 29Jul2013				
Term 7: 12 - 60 Month Term -				
31May2013	Balance Forward			250,000.00
Start 13Feb2013 - Rate 2.1500% - NextInt 13Feb2014 - Matures 13Feb2016				
Term 8: 12 - 60 Month Term -				
31May2013	Balance Forward			250,000.00
Start 13Feb2013 - Rate 1.7500% - NextInt 13Feb2014 - Matures 13Feb2014				
Term 9: Short Term GSP (30 - 364 Days) -				
31May2013	Balance Forward			65,752.39
Start 07May2013 - Rate 1.0000% - NextInt 31Dec2013 - Matures 31Dec2013				

continued...



ALL MEMBERS

...if you have a mortgage or loan against your home or rental property where Northern Savings holds the security you are required to have adequate insurance in place. Northern Savings should be identified as the mortgage holder with loss payable to the Credit Union. Property taxes are due annually and always make sure you sign your Home Owner's grant if the home is your primary residence.

www.northsave.com

Printed on 40% Post Consumer Fibre



STATEMENT OF ACCOUNTS

Village Of Port Clements

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER 56440

STATEMENT DATE June 30, 2013

PAGE 4 of 6

Assets	Canadian Dollars	US Dollars
Chequing	508,791.04	.00
Savings	762,105.70	.00
Terms	576,843.55	.00
Registered Plans	.00	.00
Shares	37.04	.00
Total Assets	1,847,777.33	.00
Liabilities	Canadian Dollars	US Dollars
Line of Credit	.00	.00
Over limit LOC/overdraft	.00	.00
Loans	.00	.00
Mortgage	.00	.00
Total Liabilities	.00	.00
	.00	.00

Over limit Lines of Credit / Overdrafts interest rate is 24.0000

continued...





The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE :250-557-4295
Public Works :250-557-4326
FAX :250-557-4568
Email : office@portclements.ca
Web : www.portclements.ca

REPORT TO COUNCIL

Author: Kim Mushynsky
Date: July 16, 2013
Re: **Crown Land Application**

Background: As a result of the Land Use Planning process each Municipality on island was promised Crown Land to a total of \$250,000 in value. We have just completed the Crown Land process for lot 100 on the Industrial Park road which has a net value of \$87,519.00. Based on this price (and rounding to err on the side of caution) this equates to approximately \$40,000 per hectare. We still have \$162,481 in Crown Land to apply for. Given feedback from some of Council that the land across the road from this lot will have a lesser value due to loss of water front access and less marketable timber I am reducing the price to \$29,000 per hectare.

Recommendation: I recommend that we apply for additional lands across the road from the Crown Land we just acquired. Based on the reduced value estimated above I recommend we apply for 5.50 hectares of land as this should be very close to our maximum allowable dollars. Given the timeline for this process I recommend that we begin this immediately. Although the land itself is a free grant, the application process, appraisals and surveying will cost the Village in the neighborhood of \$6000.

Respectfully submitted:



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE :250-557-4295
Public Works :250-557-4326
FAX :250-557-4568
Email : office@portclements.ca
Web : www.portclements.ca

REPORT TO COUNCIL

Author: Kim Mushynsky

Date: July 18, 2013

Re: **Rat Concerns**

Background: There have been a couple of rat concerns reported to the Village that focus around the waterfront, specifically close to the Small Craft Harbour area. The steps taken to date are to post a sign at the Small Craft Harbour requesting people not to dispose of their offal at this dock and Public Works is investigating the cost of rat proof garbage containers. In addition I have spoken with the City of Prince Rupert about their rat control program at the waterfront. They directed me to PCO who has a local representative, Mr. David Standbridge. I met with Mr. Standbridge to discuss the procedure and costs of a rat control program through PCO. They charge \$15/bait station/month and recommend 3 bait stations per area of concern. Mr. Standbridge recommended that we canvas waterfront property owners to determine the scope of the problem and then arrange for bait stations as required. If activity is not seen at a bait station over the course of a month the station could then be moved to a new location or removed altogether.

Recommendation: I recommend we send a letter to waterfront property owners and include a write up in the August Newsletter about the initiatives we are undertaking in regards to rat management. Then, based on the responses, I recommend a maximum of 15 bait stations be installed as required and then monitor the program for 3 months and evaluate the requirements for ongoing work based on that data. The cost of this program would be against the Small Craft harbour's maintenance budget which can handle the amount of this recommendation.

Respectfully submitted:



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE :250-557-4295
Public Works :250-557-4326
FAX :250-557-4568
Email : office@portclements.ca
Web : www.portclements.ca

REQUEST FOR LETTER OF SUPPORT

Author: Kim Mushynsky
Date: July 25, 2013
Re: **Request for Support**

Background: Port Clements and surrounding area only has consistent access to the CBC radio signal. During the past two earthquake incidents (October 2012 and January 2013) CBC radio did not provide timely, relevant information, which would have been very useful and reassuring to Port Clements and surrounding area residents, when determining if they needed to evacuate, and, if so, where they should be evacuating to. In a recent meeting with CFNR Program Director Craig Ellis he expressed an interest in locating infrastructure in Port Clements so that we would have access to their signal. He also expressed an interest in working with us to improve our communication options in the event of an emergency by utilizing their station. As a part of the process to have their FM signal in Port Clements they need a letter of support from the Council to submit with their applications to Industry Canada and the CRTC. It is anticipated that the application process will take 4-6 months. Mr. Ellis made a verbal request that we supply them with a letter of support.

Recommendation: I recommend that Council approve a letter of support to CFNR for this project.

Respectfully submitted:

Mayor & Councillors,

I am seeking a resolution from Council for the Port Clement Community Hall Society's application for funding to Northern Development Initiative Trust for the Fall intake of the Community Hall Grant Program.

Attached is the proposed budget and funding request information. This is the second application to NDI that the PCCHS will be submitting and the only chance from their original 3 part Retrofit are the funding for a new shake roof, an additional \$500.00 funds from the Village of Port Clements and a Gwaii Trust grant in the amount of \$10,000.00.

A resolution of support from the municipality needs to be attached or submitted before the review date of the application.

The date when this funding application is scheduled for review is: **September 6, 2013**

For all Regional Development Account applications, applicants are responsible for securing a resolution of support from a municipality or regional district. The applicant must provide a certified copy of the resolution of support to Northern Development before a funding decision can be made.

The resolution of support must specify formal support for the funding application to Northern Development by the municipality's Council, the amount and terms of the funding supported, and the account and local government allocation that the Council supports the funds to be drawn from.

Although you do not need to supply this resolution at the time of submission (which is August 9th, 2013), time is of the essence to ensure that this reaches NDI before the review date.

Please feel free to contact me if you need additional information.

Judy Hadley

Community Grant Writer

12. Project Budget

Expense Item:	Amount (\$):	Verification:
Lennox High Efficiency Furnace	\$ 5,965	<input checked="" type="checkbox"/> Quote(s) attached
2 Halcyon AOU30 RLXQ Fujitsu Mini-Split Heat Pumps - N/C for install	\$ 13,149	<input checked="" type="checkbox"/> Quote(s) attached
Supplies and Installation of 30 Amp Circuit for Heat Pumps	\$ 988	<input checked="" type="checkbox"/> Quote(s) attached
Remove & Replace Shake Roof (includes 20% contingency)	\$ 38,978	<input checked="" type="checkbox"/> Quote(s) attached
Vapour Barrier & Tape	\$ 1,420	<input checked="" type="checkbox"/> Quote(s) attached
White Latex Primer & Latex Paint for Ceiling (incl. Misc.)	\$ 472	<input checked="" type="checkbox"/> Quote(s) attached
TOTAL PROJECT BUDGET: \$ 60,972		

TO
SUBMISSION
ONLY
NOT TO
THIS
Background

13. Funding Request

The following funding is requested from Northern Development:

Funding Type:	Amount (\$):	
Grant	\$ 20,000	+ Maximum allowable grant is \$30,000 per Community Hall or Recreation Facility project.
Loan	\$ 0	Re-Payment Terms Requested:
TOTAL REQUESTED: \$ 20,000		

The Community Halls and Recreation Facilities program limits funding to a maximum one-time grant of \$30,000 per facility. For projects requiring additional funding, a loan may be requested from Northern Development.

Funding Source:	Amount (\$):	Identify funding terms.	Identify funding confirmation.
Farm Credit	\$ 14,129	<input checked="" type="radio"/> Grant <input type="radio"/> Loan <input type="radio"/> Other:	<input type="radio"/> Approval letter attached <input checked="" type="radio"/> Date approval expected: December 2013
Northern Development 2012 Contribution	\$ 8,212	<input checked="" type="radio"/> Grant <input type="radio"/> Loan <input type="radio"/> Other:	<input checked="" type="radio"/> Approval letter attached <input type="radio"/> Date approval expected: December 2012
Gwaii Trust	\$ 10,000	<input checked="" type="radio"/> Grant <input type="radio"/> Loan <input type="radio"/> Other:	<input type="radio"/> Approval letter attached <input checked="" type="radio"/> Date approval expected: January 2014
In-Kind Labour	\$ 2,250	<input type="radio"/> Grant <input type="radio"/> Loan <input checked="" type="radio"/> Other:	<input type="radio"/> Approval letter attached <input type="radio"/> Date approval expected: N/A
Village of Port Clements	\$ 1,500	<input checked="" type="radio"/> Grant <input type="radio"/> Loan <input type="radio"/> Other:	<input type="radio"/> Approval letter attached <input checked="" type="radio"/> Date approval expected: August 19, 2013
Fund Raising	\$ 4,882	<input type="radio"/> Grant <input type="radio"/> Loan <input checked="" type="radio"/> Other:	<input type="radio"/> Approval letter attached <input type="radio"/> Date approval expected: N/A
TOTAL OTHER FUNDING: \$ 40,973		TOTAL PROJECT FUNDING: \$ 60,973 (Northern Development + Other Sources)	

15. Leveraging

Calculate Northern Development's funding leverage for the project:
The funding request as a percentage of total project funding is: <u>32.8 %</u>
Northern Development provides funding up to a maximum of 33.33% of a total project budget (a leveraging ratio of \$1.00 from Northern Development to \$3.00 from other sources)

ACTION ITEMS

<u>#</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A1	05-12-2011	Motion to hold town hall mtgs. to engage public	Falconbridge	Consider a fall 2013 open meeting with minimal fixed agenda - just brainstorming
A16	15-10-2012	Bus Shelter	Cheer	Build shelter at corner of Dyson & Bayview
A21	15-07-2013	Drainage concern at corner of Park & Tingley	Gould	Develop a plan for addressing this issue
A22	15-07-2013	100th Anniversary Organizational Meeting	Gould	To happen before the end of August 2013
A23	15-07-2013	NHA Emergency Door Issue	Gould	Follow up in mid-September to see how this issue was addressed