



The Village of  
**PORT CLEMENTS**  
*"Gateway to the Wilderness"*

36 Cedar Avenue West  
PO Box 198  
Port Clements, BC  
V0T1R0  
OFFICE :250-557-4295  
Public Works :250-557-4326  
FAX :250-557-4568  
Email : office@portclements.ca  
Web : www.portclements.ca

Regular Meeting of Council Monday, August 20, 2012

**AGENDA**

1. ADOPT AGENDA.
  2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.
  3. MINUTES.  
M-1-Regular meeting of Council August 7, 2012  
M-2-Regular Meeting of Tourism Committee June 19, 2012
  4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.  
BA-1-Bid from Infinity West for pumper truck
  5. ORIGINAL CORRESPONDENCE.  
C-1-BC Hydro – Smart Meters mean a safer electricity grid
  6. GOVERNMENT.  
G-1-Bylaw #396, 2012
  7. FINANCE.  
F-1-Cheque Listing August 15, 2012  
F-2-Bank statement Canadian Imperial Bank of Commerce  
F-3-Bank statement Northern Savings Credit Union
  8. NEW BUSINESS.  
NB-1-Water Treatment Upgrade Cost Analysis  
NB-2-100<sup>th</sup> Anniversary Commemorate lapel pins – approval of purchase
  9. ACTION ITEMS.  
A-1-See attached
  10. REPORTS & DISCUSSIONS.
  11. QUESTIONS FROM THE PUBLIC & PRESS.
- ADJOURNMENT.



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**Minutes of the regular meeting of the Port Clements Council held Tuesday August 7, 2012 in the Council Chambers.**

Present:

Mayor Cheer  
Councillor Falconbridge  
Councillor Thomas  
Councillor Gaspar  
Councillor Gould

Clerk/Treasurer Kim Mushynsky

Mayor Cheer called the meeting to order at 7:30pm

**1. ADOPT AGENDA.**

2012-216 - Moved by Councillor Thomas, seconded by Councillor Falconbridge  
THAT the agenda be adopted as presented.

**CARRIED**

**2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.**

D-1 – RCMP 1<sup>st</sup> quarter report

**3. MINUTES.**

M-1-Regular meeting of Council July 16, 2012

2012-217 - Moved by Councillor Gaspar, seconded by Councillor Falconbridge

THAT the minutes of the Regular Council meeting of July 16, 2012 be adopted as presented.

**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.**

BA-1 – Letter and Resolution regarding FCM "Target 2012: Building our Future"

2012-218 – Moved by Councillor Thomas, seconded by Councillor Falconbridge

THAT the Village of Port Clements send the letter, as presented, to Denis Lebel, Federal Minister of Transport, Infrastructure and Communities.

**CARRIED**

2012-219 – Moved by Councillor Thomas, seconded by Councillor Falconbridge

THAT the Village of Port Clements adopt the following resolution:

**WHEREAS**, the Building Canada Plan, and a number of important federal-provincial transfer agreements vital to Canada's communities, will expire in March 2014;

**WHEREAS**, Federal investment over the last few years have helped to slow the decline of our communities, and the Government of Canada has committed to develop a new long-term plan for municipal infrastructure funding in consultation with Municipal, Provincial and Territorial governments;

**WHEREAS**, a seamless transition from the Building Canada Plan to a new long term plan is necessary to ensure that municipalities can continue planning their capital spending effectively;

**WHEREAS**, the Federation of Canadian Municipalities (FCM) has launched a campaign to ensure the new plan reflects municipal priorities across the country and asks its member municipalities to pass a Council resolution supporting the campaign;

**AND WHEREAS**, due to our size and remoteness, our community has continuing infrastructure needs such as roads and sidewalks, recreation and sewer and water upgrades that can only be met by investments made possible by a national plan;

**THEREFORE BE IT RESOLVED** that the Village of Port Clements Council endorses the FCM campaign and urges the Minister of Transport, Infrastructure and Communities to work with FCM to ensure the new long-term infrastructure plan meets the core infrastructure needs of communities;

**BE IT FURTHER RESOLVED** that Council urges the Minister of Transport, Infrastructure and Communities to ensure that the new long-term plan is fully in place when existing programs expire in 2014; and

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be sent to the Minister of Transport, Infrastructure and Communities, to MP Nathan Cullen, to the Federation of Canadian Municipalities and to the Union of BC Municipalities.

BA-2 – UBCM Meeting Request  
Administrator to follow up on discussion by Council

**5. ORIGINAL CORRESPONDENCE.**

**6. GOVERNMENT.**

**7. FINANCE.**

F-1 – Cheque listing to August 1, 2012

2012-220 – Moved by Councillor Falconbridge, seconded by Councillor Gaspar  
THAT we accept the cheque listing as presented.

**CARRIED**

F-2 – CIBC June Bank Statement

2012-221 – Moved by Councillor Falconbridge, seconded by Councillor Gaspar  
THAT we accept the CIBC June statement as presented.

**CARRIED**

F-3 – NSCU June Bank Statement

2012-222 – Moved by Councillor Falconbridge, seconded by Councillor Gaspar  
THAT we accept the NSCU June statement as presented.

**CARRIED**

**8. NEW BUSINESS.**

**9. ACTION ITEMS:**

See attached spreadsheet for Action items

Councillor Gould requested that the OCP and deadlines be included on the next Action item list

**10. REPORTS AND DISCUSSIONS.**

Councillor Gould – MIEDS update on progress of Community Forest FLTC process

Councillor Thomas – No report

Mayor Cheer – No report

Councillor Gaspar – No report

Councillor Falconbridge – Skate park equipment completed, grand opening Friday August 10 @ 2pm

Administrator – CIIF funding application for trail extension submitted for July month end.

**ADJOURNMENT.**

2012-223 - Moved by Councillor Falconbridge, seconded by Councillor Gaspar

THAT the meeting be adjourned at 9:05pm

**CARRIED**

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Wally Cheer,  
Mayor

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Kim Mushynsky,  
Clerk/Treasurer

## PORT CLEMENTS TOURISM COMMITTEE

### Minutes of the regular meeting of the Port Clements Tourism Committee held Tuesday, June 19, 2012 in the Council Chambers

Present:

Chair Mayor Wally Cheer

Councillor Matt Gaspar

Councillor Ian Gould

Wayne Nicol

Betty Stewart

Deputy Clerk/Treasurer Sharon Ferretti

Chair Wally Cheer called the meeting to order at 7:00 p.m.

#### 1. ADOPT AGENDA

It was moved by Councillor Gaspar, seconded by Councillor Gould to adopt the agenda as presented.

**CARRIED**

#### 2. DELEGATES

#### 3. MINUTES

M-1-Minutes May 17, 2012

It was moved by Councillor Gaspar, seconded by Betty Stewart to adopt the minutes as presented.

**CARRIED**

#### 4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS

**BA1:** Council update – Masset Information Centre Grand Opening Sunday, June 24<sup>th</sup> 7 – 9:00p.m.  
Moving forward the centre will be open seven days a week, 9 – 5:00p.m.

Kim Mushynsky to take some Port Clements' brochures to Masset.

**BA2:** Brochures, Signage locations – Brochures: Wayne received a range of quotes; Will get different people's perspectives for continuous editing; do market research on mainland to determine the reasons people are coming to the Charlottes; survey from two years' ago would still be valid; create incentives i.e. coupon book.

- Ian will look into resources that Tourism BC may have available.
- Museum traffic reflects 1700 visitors annually June – part Sept; Museum numbers match BC Ferries ridership

Signs: costs approx. \$400 not including install; 4' square; Highways approval shouldn't be a problem; if get approved as an official highway sign usually they aren't very fancy; Creative signs can be placed on personal property and we have more flexibility.

Each attendee to submit an ideas ahead of time so ready for decision at next Tourism Meeting.

**BA3:** Meeting with Friends of the Visitor Centre in Queen Charlotte

- Queen Charlotte Visitor Information Centre will hand out our brochures as well.

They asked about a video that would play continuous; looking for something about logging activities with video + stills + voice overs - two hour video DVD available for sale.

- Birding a huge activity as well; there's a call for local birding books; lots of sub species unique to QCI's.
- Rock Hounding activities; GEO Caching very popular

**BA4:** Action Plan – see attached

**5. NEW BUSINESS**

**NB1:** Lapel pins - 100<sup>th</sup> Anniversary of naming Port Clements determined to be held July 1, 2014

- Sharon Ferretti will obtain a current quote with edits reflecting anniversary pin

Tourism Ideas to add diversity:

- On Sunset Trail add a new element by cutting a maze into the berry bushes for the kids
- Add benches near the maze
- Grow salal in pots to create a maze in the town
- Canopy Tours – walking platform
- Adventure Tourism could have advisors come out and give advice then we build the structure ourselves
- Hold a Town Hall Meeting to get residents' feedback

Adjournment

Meeting was adjourned by Matt Gaspar at 9:30 p.m.

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Mayor Wally Cheer, Acting Chair

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Sharon Ferretti, Deputy/Clerk Treasurer

To the Mayor and Council

Infinity west would like to offer \$3000 for the old ford pumper truck that is sitting in the fire hall. I have talk to the fire chief (Craig Beachy) and the other member at the last meeting and they said it was up the village to sell, and they had no problems with selling it.

Clint Beachy

June 21/2012



## Smart meters mean a safer electricity grid

BC Hydro is responsible for safely keeping the lights on and this is a responsibility we take very seriously. From our customers and communities, to our crews restoring power outages after storms, safety is our number one priority.

The installation of new meters throughout the province involves a visit to every customer and an inspection of every customer's meter socket. This is a unique opportunity because we can identify and fix safety issues on-site, free of charge for customers.

BC Hydro has installed over 1.5 million smart meters to date throughout the province and meter socket failures are extremely rare. Historically, meter socket failures happen in about .05 per cent of meter exchange cases – there is no difference with the new meter exchanges as with old meter exchanges.

Before installing a new meter, a thorough inspection of the meter socket is completed. To date, there have been approximately 1,000 cases where we have found pre-existing damage to a customer's meter socket after the old meter was removed. We have made homes and business safer by repairing potential safety hazards such as eroded wiring, improper meter socket installations and even pre-existing electrical bypasses.

Moving forward, the new meters will enable BC Hydro to alert customers if they are exceeding their service rating and in need of a service upgrade to ensure their safety. A service upgrade is required when customers are using more electricity than what their existing equipment was designed for.

BC Hydro is accountable for ensuring the safety of all our electrical grid equipment, including meters. We are also accountable to the BC Safety Authority and all meters are regulated by Measurement Canada, the American National Standards Institute, the Institute of Electrical and Electronics Engineers and the International Electrotechnical Commission.

The new meters will also help us get the lights back on faster for our customers during power outages, and provide customers with tools to conserve energy and save money. They will also enable new green technologies and help keep our rates among the lowest in North America.

We have been exchanging meters for over 50 years and are committed to delivering power safely to our customers, now and in the future.

Charles Reid  
President and CEO  
BC Hydro



## VILLAGE OF PORT CLEMENTS

### BYLAW #396, 2012

#### **A Bylaw to amend the Procedures for the Meetings of Council Bylaw #336, 2004**

The Council of the Village of Port Clements, in open meeting assembled enacts as follows:

Under Definitions **replace:**

“Village Hall” means the Port Clements Village Hall located at 37A Cedar Avenue, Port Clements, BC

**With:**

“Village Hall” means the Port Clements Village Office located at 36 Cedar Avenue West, Port Clements, BC

Under Section 5 – Time and Location of Meeting

Change sub-section (2)(b) **from**

(b) begin at 7:30pm;

**To**

(b) begin at 7:00pm

Under Section 14 – Agenda

Change sub-section (2) **from**

(2) The deadline for submissions by the public to the Corporate Officer of items for inclusion on the Council meeting Agenda must be 1:00pm on the Thursday prior to the meeting.

**To**

(2) The deadline for submissions by the public to the Corporate Officer of items for inclusion on the council meeting Agenda must be 1:00pm on the Wednesday prior to the meeting.

Under Section 18 – Delegations

Change sub-section (1) **from**

(1) The Council may, by resolution, allow an individual or a delegation to address Council at the meeting on the subject of an Agenda item provided written application stating purpose of the delegation has been received by the Corporate Officer by 1:00pm on the Thursday prior to the meeting. Each address must be limited to 10 minutes unless a longer period is agreed to by two thirds vote of those members present.

**To**

(1) The Council may allow an individual or a delegation to address Council at the meeting on the subject of an Agenda item provided written application stating purpose of the delegation has been received by the Corporate Officer by 1:00pm on the Wednesday prior to the meeting. Each address is limited to 10 minutes unless a longer period is agreed to by those members present.

This Bylaw may be cited as the Village of Port Clements Procedural Amendment Bylaw #396, 2012.

Read a 1<sup>st</sup> time this    day of            , 2012

Read a 2<sup>nd</sup> time this    day of            , 2012

Read a 3<sup>rd</sup> time this    day of            , 2012

Reconsidered and adopted this    day of            , 2012

\_\_\_\_\_  
Wally Cheer – Mayor

\_\_\_\_\_  
Kim Mushynsky - Administrator

\_\_\_\_\_  
Certified to be a true copy of the Procedural Bylaw Amendment #396, 2012

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# VILLAGE OF PORT CLEMENTS

## Cheque Listing For Council With GL Numbers

Page 1 of 2  
2012-Aug-15  
9:33:21 AM

Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cheque Amount
20121113	2012-08-14	AARON-MARK SERVICES LTD.	30-2-41-40-01	2027384	PAYMENT NON SKID ADDITIVE 450 6M	9.59	10.06
20121116	2012-08-14	All Things Stationery	10-2-12-11-00	275827	PAYMENT LAPTOP; CORRECT TAPES; PKG MARK	935.17	981.16
20121099	2012-08-08	BIG RED	10-2-71-21-15	12280	PAYMENT WEEKLY CONTAINER SERVICE	257.80	270.48
20121100	2012-08-08	Board of School Trustees	10-2-71-21-10	01-12-150	PAYMENT Propane	5,543.18	6,934.60
			10-2-71-21-15	01-12-150	Graydon Security+BC Hydro	648.44	
			10-3-22-00-00	01-12-150	GST	699.63	
			10-3-22-00-01	01-12-150	PST	43.35	
20121101	2012-08-08	C. AND C. BEACHY CONTRACTING LTD	40-2-42-90-50	556	PAYMENT PULL JASPER ST SEWER PUMP	213.50	224.00
20121102	2012-08-08	CANADIAN FREIGHTWAYS LTD.	30-2-41-40-01	015-287856	PAYMENT Iron Red Cart; PVC Union; PVC NIP; FLTR	129.50	135.87
20121103	2012-08-08	CORPORATE EXPRESS	10-2-12-11-00	30677247	PAYMENT SELF INKER STAMP 'DEPOSIT TO ACCO	38.07	38.07
20121104	2012-08-08	DELMAS CO-OP	30-2-41-40-00	00278274F	PAYMENT EXT POLE; CUT KEY; IDENTA RINGS	24.47	25.67
20121110	2012-08-08	Eagle Transit Ltd.	30-2-41-20-00	8467	PAYMENT DELIVER COOLER + BUCKET TO VILLA	19.06	20.00
20121105	2012-08-08	EMCO CORPORATION	30-2-41-40-01	2838015-01	PAYMENT PVC UNION S-S & FT-FT - BACK ORDER	38.55	229.43
			30-2-41-40-01	2838015-02	IRON RED CART - BACK ORDERED ITE	140.02	
			30-2-41-40-01	2838341-00	PVC UNION S-S; PVC UNION FT-FT	40.10	
20121111	2012-08-08	Fisheries and Oceans, Small Craft Harbours	10-2-34-00-70	PRHQ-594	PAYMENT OUTSTANDING LEASE FEE 2012-2014	2.24	2.24
20121114	2012-08-14	KEY WEST INSURANCE SERVICES	10-2-12-14-30	26800	PAYMENT RENEWAL - TOWNSITE BUILDINGS	3,259.00	7,819.00
			10-3-73-90-00	26800	prepays for insurance renewal	4,560.00	
20121112	2012-08-09	MINISTER OF FINANCE	10-2-12-99-08	Aug 9	PAYMENT RE-APPLY FOR UPLAND	280.00	280.00
20121106	2012-08-08	NORTH PACIFIC SEAPLANES LTD.	30-2-41-20-00	015772	PAYMENT COOLER DELIVERED	20.97	442.00
			10-2-24-70-00	420010682	Fire Hydrant Maintenance COURSE	400.31	
20121107	2012-08-08	OBSERVER PUBLISHING CO. LTD.	10-2-12-11-50	14015	PAYMENT TENDER CUSTODIAL CONTRACT	96.26	100.99
20121108	2012-08-08	RENCO	10-2-24-80-10	1205-001.	PAYMENT fire dept gerry can	29.50	696.16
			10-2-31-90-00	1205-001.	Gerry Cans	103.30	
			10-2-31-90-00	1205-001.	Ford Pick Up	225.34	
			30-2-41-40-10	1205-001.	Ford Pick Up	225.34	
			40-2-42-90-60	1205-001.	Ford Pick Up	112.68	
20121109	2012-08-08	ROCKY'S EQUIPMENT SALES LTD.	10-2-71-89-40	46459	PAYMENT FILES-OREGON+DEPTH GUAGE;MAXI B	133.97	140.56
20121115	2012-08-14	TELUS COMMUNICATIONS INC.	10-2-24-70-10	Jul 28 2012	PAYMENT Firehall	540.95	1,484.98
			10-2-71-21-15	Jul 28 2012	Multiplex Security; P.Wks After hrs	521.87	
			10-3-22-00-00	Jul 28 2012	GST	66.27	

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VILLAGE OF PORT CLEMENTS  
Cheque Listing For Council With GL Numbers

Page 2 of 2  
2012-Aug-15  
9:33:21 AM

Cheque	Date	Name	Expense GL Number	Invoice	Description	Invoice Amount	Cheque Amount
20121115	2012-08-14	TELUS COMMUNICAT	10-3-22-00-01	Jul 28 2012	PST	69.61	1,484.98
			30-2-41-50-00	Jul 28 2012	Pumphouse Emerge;Multiplex security;W/S	219.40	
			40-2-42-90-40	Jul 28 2012	Water/Sewer	66.88	
<b>Total</b>						<b>19,835.27</b>	



# CIBC Business Operating Account™

Statement period ending  
Jul 31, 2012

00180

000014

VILLAGE OF PORT CLEMENTS  
PO BOX 198  
PORT CLEMENTS BC V0T 1R0

RECEIVED  
Aug 15/12

## Account summary

Balance forward		\$890,493.47
Debits (total of 52)	-	\$358,873.95
Credits (total of 16)	+	\$13,629.16
<b>Closing balance</b>	=	<b>\$545,248.68</b>
Your authorized overdraft limit		\$189,510.00
Vouchers Enclosed (total of 45)		

Account number

93-00813

Branch transit number

00180

Account fee type

Pay As You Go

Your branch

500 - 3RD AVE W  
PRINCE RUPERT BC V8J 1L8

Questions?

- Call us at 1-800-465-2422
- Visit us on the internet at [www.cibc.com](http://www.cibc.com)

### CIBC Hold Policy Changes

Effective August 1, 2012, the CIBC Business Banking Hold Policy changed to comply with the new Access to Funds Regulations. Some hold periods for Canadian dollar cheques have been reduced. For more information, see the news message on [cibc.com/businessbanking](http://cibc.com/businessbanking) or contact your CIBC business advisor.

## Transaction details

Date	Description	Debits (\$)	Credits (\$)	Balance (\$)
Jul 1	BALANCE FORWARD			890,493.47
Jul 3	GOVERNMENT PROVINCE OF B.C.		1,388.80	891,882.27
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		232.37	892,114.64
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		324.00	892,438.64
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		291.00	892,729.64

continued next page

0624-00014-01

\*02014700 0045\*

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# CIBC Business Operating Account

Jul 31, 2012

Account number: 93-00813

Branch transit number: 00180

## Transaction details (continued)

Date	Description	Debits (\$)	Credits (\$)	Balance (\$)
	BALANCE FORWARD			892,729.64
	CREDIT MEMO		1,972.46	894,702.10
	CREDIT UNION CENTRAL OF B.C.			
	DEBIT MEMO	64.68		894,637.42
	CHARGE FOR JUN			
	CIBC EFT SERVICE CHARGE			
	CHEQUE 20120999 22426440	38.82		894,598.60
Jul 4	CREDIT MEMO		503.23	895,101.83
	CREDIT UNION CENTRAL OF B.C.			
	CHEQUE 20120974 22161147	1,492.50		893,609.33
	CHEQUE 20121015 22161148	510.98		893,098.35
Jul 5	CREDIT MEMO		60.00	893,158.35
	CREDIT UNION CENTRAL OF B.C.			
Jul 6	CHEQUE 20121039 22256360	69.09		893,089.26
	CHEQUE 20121038 22256558	6.72		893,082.54
Jul 9	MISC PAYMENT		595.60	893,678.14
	SCHOOL DISTRICT 50			
	TRANSFER	17,058.94		876,619.20
	TO: 00180/09-92011			
	CHEQUE 20121004 22339024	22.00		876,597.20
Jul 10	DEBIT MEMO	5,649.75		870,947.45
	SETTLEMENT: 0045			
	CIBC DATA CENTRE: 00			
	CHEQUE 20121018 21629003	1,134.07		869,813.38
	CHEQUE 20121044 21629004	3,888.88		865,924.50
	CHEQUE 20121033 21630406	4,411.30		861,513.20
	CHEQUE 20121040 21647589	120.00		861,393.20
Jul 12	GOVERNMENT		2,637.24	864,030.44
	PROVINCE OF B.C.			
	CHEQUE 20121024 21101331	425.72		863,604.72
	CHEQUE 20121031 21101333	3,439.73		860,164.99
	CHEQUE 20121032 21101408	22.40		860,142.59
	CHEQUE 20121046 21101416	425.26		859,717.33
	CHEQUE 20121035 21105073	10.00		859,707.33
Jul 13	DEBIT MEMO	626.36		859,080.97
	Jul 13, 2012			
	Municipal Pensi			
	CHEQUE 20121020 22033012	249.59		858,831.38
	CHEQUE 20121019 22033537	565.22		858,266.16
	CHEQUE 20121030 22047182	134.40		858,131.76
	CHEQUE 20121026 22098584	920.45		857,211.31
	CHEQUE 20121023 22117839	161.43		857,049.88
Jul 16	CREDIT MEMO		150.00	857,199.88
	CREDIT UNION CENTRAL OF B.C.			
	CREDIT MEMO		161.00	857,360.88
	CREDIT UNION CENTRAL OF B.C.			
	CHEQUE 20121037 21139408	67.20		857,293.68
Jul 17	CREDIT MEMO		60.00	857,353.68
	CREDIT UNION CENTRAL OF B.C.			
	CHEQUE 20121034 21188888	99.96		857,253.72
	CHEQUE 20121022 21231097	504.00		856,749.72
	CHEQUE 20121043 21232815	270.48		856,479.24

continued next page



# CIBC Business Operating Account

Jul 31, 2012

Account number: 93-00813

Branch transit number: 00180

## Transaction details (continued)

Date	Description	Debits (\$)	Credits (\$)	Balance (\$)
	BALANCE FORWARD			856,479.24
	CHEQUE 20121029      21242962	147.81		856,331.43
Jul 18	TRANSFER TO: 00180/09-92011	305.26		856,026.17
	CHEQUE 20121021      22305112	529.55		855,496.62
	CHEQUE 20121016      22388622	510.98		854,985.64
Jul 19	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		900.00	855,885.64
Jul 20	CHEQUE 20121042      22499786	595.39		855,290.25
	CHEQUE 20121053      22499947	21.37		855,268.88
	CHEQUE 20121056      22500995	22.40		855,246.48
	CHEQUE 20121054      22521781	161.34		855,085.14
Jul 23	GOVERNMENT PROVINCE OF B.C.		560.00	855,645.14
Jul 24	CHEQUE 20121045      60090030	104.68		855,540.46
	CHEQUE 20121027      60090332	209.35		855,331.11
	CHEQUE 20120973      60107490	330.00		855,001.11
	CHEQUE 20121057      60112444	1,519.76		853,481.35
Jul 25	DEBIT MEMO SETTLEMENT: 0046 CIBC DATA CENTRE: 00	7,105.62		846,375.73
Jul 26	CHEQUE 20121014      59540328	510.98		845,864.75
	CHEQUE 20121055      59563907	2,654.40		843,210.35
	CHEQUE 20121059      59570480	71.26		843,139.09
Jul 27	DEBIT MEMO Jul 27, 2012 Municipal Pensi	676.64		842,462.45
	CHEQUE 20121052      60137458	116.10		842,346.35
	CHEQUE 20121028      60208080	84.00		842,262.35
Jul 30	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		3,593.46	845,855.81
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		200.00	846,055.81
	CHEQUE 20121058      59040493	304.51		845,751.30
Jul 31	CHEQUE 20121069      60351883	104.68		845,646.62
	CHEQUE 20121082      60371525	300,000.00		545,646.62
	CHEQUE 20121083      60385693	142.97		545,503.65
	CHEQUE 20121074      60385695	254.97		545,248.68
Jul 31	<b>CLOSING BALANCE</b>			<b>545,248.68</b>

## Message centre

### Did you know?

As a CIBC Small Business client you can enjoy the convenience of banking at any CIBC branch. You can make bill payments and withdrawals, replace debit cards, reset PINS, cash cheques, transfer funds and more. For a full list of services visit a branch or [cibc.com/interbranch](http://cibc.com/interbranch).

**Important:** Under your business account agreement with CIBC, this statement and the transactions and balances disclosed in it may be considered correct and binding upon you if you do not report any errors, irregularities or omissions to CIBC in writing within 30 days of the date CIBC mails or otherwise sends this statement to you.

*continued next page*

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Aug 15 12

**STATEMENT OF ACCOUNTS**

PO Box 94  
Masset BC V0T 1M0

NSCI15R MT1 E D 03906

Village Of Port Clements  
Box 198  
Port Clements BC V0T 1R0

MASSET BRANCH 250-626-5231  
MEMBER NUMBER 56440  
STATEMENT DATE July 31, 2012  
PAGE 1 of 4

**DEMAND ACCOUNTS**

Date	Description	Number	Withdrawals	Deposits	Balance
<b>Business 75</b>					
30Jun2012	Balance Forward				105,552.62
07Jul2012	Deposit			114,859.05	220,411.67
07Jul2012	Deposit			33,825.34	254,237.01
07Jul2012	Deposit			1,374.91	255,611.92
10Jul2012	Transfer out to term 6		129,165.38		126,446.54
20Jul2012	Deposit			4,503.48	130,950.02
20Jul2012	Deposit			2,497.35	133,447.37
28Jul2012	Cheque Deposit			300,000.00	433,447.37
31Jul2012	Credit Interest			149.75	433,597.12
31Jul2012	Monthly Service Fee		55.00		433,542.12
<b>Total Withdrawals and Deposits</b>			<b>129,220.38</b>	<b>457,209.88</b>	

Interest YTD 2.95

**Membership Shares**

30Jun2012	Balance Forward				36.08
<b>Total Withdrawals and Deposits</b>			<b>.00</b>	<b>.00</b>	

**Business Simply Savings**

30Jun2012	Balance Forward				321,249.08
31Jul2012	Credit Interest			368.34	321,617.42
<b>Total Withdrawals and Deposits</b>			<b>.00</b>	<b>368.34</b>	

Continued...



**Northern Savings** INTRODUCES THE **PERFECT MORTGAGE**

Find out more at [www.northsave.com](http://www.northsave.com)

F-3





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**STATEMENT OF ACCOUNTS**

PO Box 94  
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231  
MEMBER NUMBER 56440  
STATEMENT DATE July 31, 2012  
PAGE 2 of 4

Village Of Port Clements

**TERM DEPOSITS**

Date	Description	Withdrawals	Deposits	Balance
<b>Term 4: Short Term GSP (30 - 364 Days) -</b>				
30Jun2012	Balance Forward			11,000.00
Start 26Jan2012 - Rate 1.1000% - NextInt 27Oct2012 - Matures 27Oct2012				
<b>Term 5: Short Term GSP (30 - 364 Days) - Closed 03Jul2012</b>				
30Jun2012	Balance Forward			.00
Start 30Jun2012 - Rate 1.1000% - NextInt 30Dec2012 - Matures 30Dec2012				
<b>Term 6: Short Term GSP (30 - 364 Days) -</b>				
30Jun2012	Balance Forward			.00
10Jul2012	Transfer in from cheq to short term/lax request		129,165.38	129,165.38
Start 10Jul2012 - Rate 1.3500% - NextInt 30Dec2012 - Matures 30Dec2012				

continued...

**Our Student Chequing Account is NOW FREE\***

- \* 50 debit transactions a month
- \* Unlimited deposits
- \* Online & mobile banking
- \* No-charge access to any ATM in Canada

Starting August 1, 2012

Go to [www.northsave.com](http://www.northsave.com) or contact your local branch for more details.





# NORTHERN SAVINGS

CREDIT UNION

# STATEMENT OF ACCOUNTS

PO Box 94  
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER 56440

STATEMENT DATE July 31, 2012

PAGE 3 of 4

Village Of Port Clements

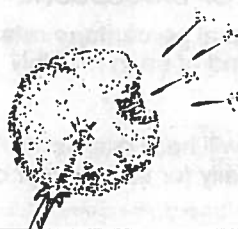
Assets	Canadian Dollars	US Dollars
Chequing	433,542.12	.00
Savings	321,617.42	.00
Terms	140,165.38	.00
Registered Plans	.00	.00
Shares	36.08	.00
<b>Total Assets</b>	<b>895,361.00</b>	<b>.00</b>
Liabilities	Canadian Dollars	US Dollars
Line of Credit	.00	.00
Over limit LOC/overdraft	.00	.00
Loans	.00	.00
Mortgage	.00	.00
<b>Total Liabilities</b>	<b>.00</b>	<b>.00</b>
	.00	.00

Over limit Lines of Credit / Overdrafts interest rate is 24.0000

continued...

## Spreading Goodwill

Apply for a Board Sponsorship today!



Northern Savings Credit Union believes it is important to contribute to the growth and well-being of our diverse communities. We are proud to support innovative community initiatives through our Board Sponsorship Program. Apply in branch or online at [www.northsave.com](http://www.northsave.com). Applications will be accepted until September 30.



## Water Treatment Upgrade Cost Analysis

2011 - Expenses (g/l 302411020) \$138,637.10

2012 - Expenses (g/l 302411020 - to June 30th) \$1,008,686.41

**TOTAL COSTS**      **(net of taxes)**      **\$1,147,323.51**

August 2011 Tender from Canadian Western Mechanical \$921,346.00  
(905,500 + 15846 of PST which is not rebatable)

Net total of change-orders \$24,717.00  
(24,292 + 425 of PST which is not rebatable)

Public Works hours (not part of tender) \$10,452.54  
(2011 + 2012 - 3,116.33 + 7,336.21)

Opus, Dayton Knight project management & support budget \$195,127.00

**TOTAL BUDGETED COSTS (net of taxes)**      **\$1,151,642.54**

MRIF Grant funding \$652,906.00

Gwaii Trust Grant funding \$413,264.00

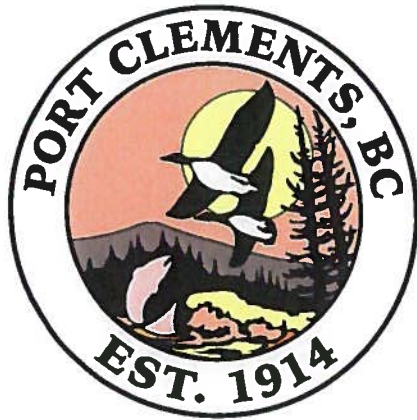
VOPC Community Works Funds \$81,153.51

Total \$1,147,323.51







**Project came in \$4,319.03 under budget.**

There are some unresolved issues currently being worked on in regards to the Chlorine pumps - most of the costs of this will be covered under warranty, however there will be additional PW time spent as a result which, in the end, will mean that our final costs will probably be slightly over budget.

FILE NAME : portClements



Size - 1 "

-  Black Oxidized Plating
-  100 C       169 C
-  1635 C       White
-  437 C



Adam Nelson  
adam.nelson@swyrich.com  
1-888-790-6742  
www.swyrich.com/ica

*International Coats of Arms*

LAPEL PINS & PROMOTIONAL ITEMS  
830 Development Drive · Kingston · Ontario · Canada · K7M 5V7

PLEASE FAX APPROVAL: 613-384-0606 or Email: adam.nelson@swyrich.com

**PLEASE CHECK ARTWORK CAREFULLY.**

Your signature is required to approve this artwork in order for production to begin.

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_



# International Coats of Arms

830 Development Drive, Kingston, ON, K7M 5V7  
Toll free: 888.790.6742 Fax: 613.384.0606  
Email: adam.nelson@swyrich.com Website: www.swyrich.com/ica

## Quotation/Order Form

August 14, 2012 (Quotation valid for 30 days)

**Sold To:**

**Village of Port Clements  
Att: Sharon Ferretti  
Box 198  
37A Cedar Avenue West  
Port Clements, BC, V0T 1R0**

Phone: 250-557-4295

**Ship To:**

### Village of Port Clements - Lapel Pins

X Qty	Size	Description	Unit Price	Amount
500	1"	Custom Soft Enamel (Iron) Lapel Pins	\$0.8599	\$429.95
1000	1"	"	\$0.6999	\$699.90
2000	1"	"	\$0.5999	\$1,199.80
3500	1"	"	\$0.5199	\$1,819.65
5000	1"	"	\$0.4599	\$2,299.50
No extra artwork, dies, setup or shipping charges!				HST extra

FOB: Destination Shipping: 4-6 weeks

**Features:**

Fastener: **Butterfly Clutch**  
Plating: **Black Oxidized**  
Colours: **5 colours**  
Packaging: **individually polybagged**  
Artwork: **No Charge**  
Warranty: **100% Satisfaction Guaranteed**  
Experience: **over 40 years experience, BBB Honour Roll Member**

**How Do I Order?**

*If this quotation is acceptable, please sign your approval below, then X the Quantity you wish and email or fax this page back to us at 613-384-0606 and we will process your order immediately. Questions? - please call me @ 888.790.6742 - Thanks, Adam*

**Approved by:**

**Signature**

**Date:**

**PO#**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Good Morning Sharon,

As per your email, I attached revised artwork to this email along with an updated Quotation/Order Form for your 1" lapel pins. We do not have any artwork, dies, setup or shipping charges. The only extra cost to this quote is the HST.

In regards to re-orders, the cost should remain exactly the same as this quote. If the cost of metal increases over the next couple years, we would have to may have to slightly increase the cost for your re-order, but if you were to order again within the next year, or two, we should be able to keep the pricing exactly the same. Also, if you want to produce a new pin again in the next couple years, the pricing will remain the same. We do not charge for artwork, dies, or setups. The size, amount of colours and quantity affect our lapel pin pricing.

Your new pins are going to look great, everyone will be impressed!

Thank you very much and please contact me if you have any questions, or concerns.

Regards,  
Adam

*Adam Nelson*  
Account Representative  
International Coats of Arms  
P: 888-790-6742  
F: 613-384-0606  
Web: [www.swyrich.com/ica](http://www.swyrich.com/ica)

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**From:** Sharon Ferretti [<mailto:deputy@portclements.ca>]  
**Sent:** Monday, August 13, 2012 3:45 PM  
**To:** [adam.nelson@swyrich.com](mailto:adam.nelson@swyrich.com)  
**Subject:** Port Clements lapel pins

Hello Adam,

We like the lapel pin with the black lettering in the 1" size. Could you please email me a copy of that in the 1" size plus the current price list. There was a question concerning re-orders and what those costs are, please advise.

Thank you,  
Sharon

*Sharon Ferretti*  
Deputy Clerk/Treasurer  
Village of Port Clements  
Ph: 250-557-4295  
Fax: 250-557-4568



*"Gateway to the Wilderness"*  
[www.portclements.ca](http://www.portclements.ca)  
*Check us out on Facebook!*

## ACTION ITEMS

<u>#</u>	<u>Date</u>	<u>Description</u>	<u>Lead</u>	<u>Follow up</u>
A1	Dec. 5, 2011	Motion to hold town hall mtgs. to engage public	Falconbridge	OCP process will be our first Town Hall Mtg
A2	Feb. 20, 2012	Facilitate mtg between Industrial Road Users	Thomas	Discussions started but now on hold until barge facility formalized
A3	Feb. 20, 2012	Tree Removal at Sunset Park (committee??)	Falconbridge	Include in OCP process
A4	Mar. 5, 2012	Gifts for Councillors Stewart & Traplin	Gaspar Administrator	Idea for Traplin by Aug. 7 Council mtg. Stewart - re-do historic plaque
A5	Mar. 5, 2012	Apply for Funding for Arch. & Enviro studies	Administrator	Awaiting outcome of Barge facility discussion
A7	Apr. 23, 2012	Create draft Live Aboard policy for Council review	Administrator	Dec. 17 Council meeting deadline
A8	May. 7, 2012	Create a new plaque to replace lost one (A6)	Deputy	Prices presented at July 16 Council - new ideas suggested, ongoing
A10	Feb. 2012	ATM in Port Clements	Administrator	ongoing (discussions with NSCU, business person from Masset & Bayview)
A12	July. 16, 2012	Canada Days discussion/preparation 2013	Gaspar	January. 2013
A13	23-Jul-12	Official Community Plan Rewrite	Administrator	Sept 7 draft plan & maps ready for public viewing and advertise for 1st meeting to be held October 8, 2012