

CENTENNIAL COMMITTEE
Minutes of the regular meeting of the Centennial Committee
Tuesday, December 17, 2013

Present:

Mayor Wally Cheer
Angela Mielecki

Councillor Ian Gould
Burneta Decembrini

Joan Hein

Deputy Clerk/Treasurer Sharon Ferretti

Mayor Wally Cheer called the meeting to order at 7:05 p.m.

1. ADOPT AGENDA.

Additions: BA-6-Calendar

NB-1-Communication Co-ordination

It was moved by Councillor Ian Gould, seconded by Angela Mielecki
THAT the agenda be adopted as amended.

CARRIED

2. MINUTES.

M-1-Regular meeting of Centennial Committee Tuesday, November 26, 2013

It was moved by Joan Hein, seconded by Angela Mielecki
THAT the minutes be accepted as presented.

WITHDRAWN

It was moved by Joan Hein, seconded by Angela Mielecki
THAT the minutes be accepted as amended.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1-Report from Council – Purchase of Bottled Water was approved by Council.

BA-2- Centennial Sub Committee – pencil proof of Cartoon Map

The sub-committee met with Manzanita for a preview of the Cartoon Map. The production is coming along as expected. The December 31st deadline was re-affirmed with Manzanita.

BA-3-Map Drawings usage – with prior consent

Ian Gould will scan Manzanita's drawings to CD for 'resizing purposes only' as it is imperative to be mindful of 'Artist's Rights' with the Cartoon Map project.

BA-4-Action Plan Updates

See attached.

It was moved by Councillor Ian Gould, seconded by Angela Mielecki

THAT we use the wharf and Golden Spruce tree drawing for the cancel stamp, and that we start the process with Canada Post, and that we forward to Council for information purposes.

CARRIED

For the purpose of communicating information the Committee agreed that the Centennial Committee's Action Plans be included on the agenda for the regular Council meetings.

BA-5-Draft Centennial Check List

The Committee accepted this item as information.

BA-6-Calendars

It was moved by Councillor Ian Gould, seconded by Joan Hein

THAT we offer the Centennial Calendar to local businesses for \$7.00 per calendar.

CARRIED

4. ORIGINAL CORRESPONDENCE

C-1-Canadian Forces response; Marie Ormiston

It was moved by Angela Mielecki, seconded by Councillor Ian Gould

THAT we receive and file the email correspondence.

C-2-Quote information – Cartoon Map

The Committee decided on the following moving forward with the Cartoon Map printing quotes:
- map size of 15.5" x 24"; initial quantity for 2014 to be 1,000; plain back; black and white front; lighter bond, matte absorbent finish; thin border; digital file format; and ready for distribution by March 31, 2014.

Sharon to obtain another quote from Staples.

Sharon to obtain a re-quote from Advantage re: no printing on the back.

5. GOVERNMENT

6. NEW BUSINESS

NB-1-Communication Co-ordination

Ian Gould and Nelson Kinney of Prince Rupert, spoke of the 2014 Seniors' activities in Port Clements. He is part of the Seniors Group in Prince Rupert. His name and contact information was passed onto Burneta Decembrini as Mr. Kinney is very interested in touching base with the Port Clements' Seniors Group; possibly some of the Prince Rupert members will be able to attend the 2014 Seniors' Events.

7. REPORTS & DISCUSSIONS.

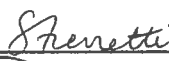
Councillor Ian Gould – Regrettably will be unable to attend the church service at St. Mark's on January 25, 2014. Suggested a tripod be set up to record the service; we will need permission from Reverend Hamel.

Also, there are housekeeping items concerning the church that need to be addressed in time for the January service.

Councillor Ian Gould motioned to adjourn at 9:50p.m.



Mayor Wally Cheer, Chair



Sharon Ferretti, Deputy/Clerk Treasurer

Village Of Port Clements Centennial Committee
Dec Action Plan 2013

#	ITEM	IMMEDIATE ACTION	RESOLVE	DONE?
2	Armed Forces Group at UBCM	Talk with the group while at the UBCM For Canada Days will bring vessel + do recruitment. Baseball game between crew & Port guys	Response received from Marie Ormiston; unable to commit just yet to providing a vessel for Canada Days; consider a fly over request.	In progress - Wally
5	Crossword Puzzle	To be published in a newsletter for 2014. Possibly have prize for first correct submission; submitted by deadline date	Brigid currently working on	In progress
6	Postage Cancel Stamp	Have a commemorative Canada Post cancel stamp produced	Canada Post will do for free; 6 weeks from start to finish Committee chose wharf + tree drawing.	In progress – Joan Hein
7	Bottled Water	Personalized labels commemorating Centennial Year Angela obtained quote from Ripple FX Water Inc. Motion made to put before Council at Dec 2 nd 's meeting for approval of purchase.	Council approved up to \$5,000 for two pallets. Need to design label. Will use Village logo & add to that.	In progress
9	Stage Design	Recreation Commission will be getting two quotes for design and costs	Meeting with Brian O`Hara for final approval of plans before deadline of Dec 9 th .	Nothing reported for Dec 17th
10	Parade Float	Decide on idea and design. - Pioneer Days - Saw Mills -Time Capsule approach: then & now; moving forward to present time; use dates - 3 motifs for date range; make exterior of flat bed look like a dock; have people fishing Needs to be ready in time for Hospital Days in Queen Charlotte-early June 2014.	Wally will check with Ben van der Beke re: to scale carved Mosquito Bomber; when would need to start to meet our timeline. Need to narrow ideas down to 1-3.	Pending
13	St. Mark's Choir service	- Line up participants for December 2014 to do a Christmas Carol service - Approach Principal of PCES re: Kazamir & school kids music program	Check availability closer to December 2014	July
14	Fireworks for 100 th Celebrations	Funding available only if the fireworks are done on July 1 st itself. In our area it is not dark enough until quite late. October 31 st good as kids are out + dark early enough; but concern is potentially unsafe weather conditions.	Require licencing to do public display. Possibility of Corporate Sponsorship.	Pending
16	Cemetery	Tie in with 100 th Celebrations establish a Memorial Wall as a wrap up to the 2014 year.	Village needs to obtain ownership of cemetery. Multiple year process is at a stand still.	
17	Time Capsule	School will complete this project. Timeline suggested to be May 2014	School requested a letter from Mayor Wally Cheer	Wally/Sharon
18	2014 Calendar	Commemorative 2014 Centennial Calendar	Available for distribution mid December 2013 \$7.00 each for businesses	✓