



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE :250-557-4295
FAX :250-557-4568
Email : cao@portclements.ca
Web : www.portclements.ca

AGENDA

Regular Meeting of Council Tuesday August 4, 2015
COUNCIL CHAMBERS – 7pm

- 1. ADOPT AGENDA.**
- 2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS**
- 3. MINUTES**
 - M-1- July 20, 2015 Regular Council meeting minutes
 - M-2 – March 17, 2015 Rec Commission minutes
 - M-3 – April 23, 2015 Rec Commission minutes
 - M-4 – June 15, 2015 Rec Commission minutes
 - M-5 – July 16, 2015 Rec Commission minutes
- 4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS**
 - BA-1 – Gwaii Tel letter re: Ruralcom
- 5. ORIGINAL CORRESPONDENCE**
 - C-1 – Port Clements Historical Society
 - C-2 – Port Clements Historical Society
 - C-3 – Haida Gwaii Books for Babies
 - C-4 - Port Clements Ambulance Station
- 6. GOVERNMENT**
 - G-1 – SQCRD Solid Waste Agreement
- 7. FINANCE**
 - F1 – 2nd Quarter Financial Statement
- 8. NEW BUSINESS**
- 9. REPORTS & DISCUSSIONS**
- 10. ACTION ITEMS**
- 11. QUESTIONS FROM THE PUBLIC & PRESS**
- 12. ADJOURNMENT**



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Minutes of the regular meeting of the Port Clements Council held July 20, 2015 in the Council Chambers.

Present:

Mayor Gould
Councillor Daugert
Councillor O'Brien Anderson- via teleconference
Councillor Gaspar
CAO – Kim Mushynsky

3 members of the public in attendance

1. ADOPT AGENDA.

Meeting was called to order at 7:05pm

2015-193 - Moved by Councillor Gaspar, seconded by Councillor Daugert
THAT the agenda be adopted as amended adding C3 – Court of Appeal general information
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

3. MINUTES.

M-1 – Regular Meeting of Council July 6, 2015
2015-194 – Moved by Councillor Daugert, seconded by Councillor Gaspar
THAT we accept July 6, 2015 Regular Meeting minutes as presented.
CARRIED

M-2 – Recreation Commission Minutes March 7, 2015
2015-195 – Moved by Councillor Gaspar, seconded by Councillor Daugert
THAT we accept the March 7, 2015 Recreation Commission minutes as presented.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

5. ORIGINAL CORRESPONDENCE.

C-1 – International Day of Older Persons 2015
2015-196 – Moved by Councillor Gaspar, seconded by Councillor Daugert
THAT we receive and file this information.
CARRIED

C-2 – Email of concerns from Urs Thomas
2015-197 - Moved by Councillor Gaspar, seconded by Councillor Daugert
THAT we receive and file this correspondence.
CARRIED

C-3 – Appeal Court of BC - general information
2015-198 - Moved by Councillor Daugert, seconded by Councillor Gaspar
THAT we receive and file this information.
CARRIED

6. GOVERNMENT.

G-1 – Bylaw #428, 2015 – to establish Officer Positions and delegate powers, duties and functions

2015-199 – Moved by Councillor Gaspar, seconded by Councillor Daugert

THAT we reconsider and adopt Bylaw #428, 2015.

CARRIED

Prior to commencing with this portion of the agenda Mayor Gould, Councillor Gaspar and Councillor O'Brien Anderson each read off a statement declaring their conflict of interest but acknowledging the Supreme Court Order #S-155085 which authorizes them to deal with Bylaws #425 & 426 in spite of their conflict situation.

G-2 – Bylaw #425, 2015 – to Amend Official Community Plan Bylaw #398, 2012

2015-200 – Moved by Councillor Daugert, seconded by Councillor Gaspar

THAT Council do 1st reading of Bylaw #425, 2015.

CARRIED

Councillor O'Brien Anderson opposed

2015-201 – Moved by Councillor Daugert, seconded by Councillor Gaspar

THAT Council do 2nd reading of Bylaw #425, 2015.

CARRIED

Councillor O'Brien Anderson opposed

G-3 – Bylaw #426, 2015 to Amend Zoning Bylaw #184, 1990

2015-202 – Moved by Councillor Gaspar, seconded by Councillor Daugert

THAT Council do 1st reading of Bylaw #426, 2015 deleting the words “log booming” and “dumping” in section B(3) of the bylaw.

CARRIED

Councillor O'Brien Anderson opposed

2015-203 – Moved by Councillor Daugert, seconded by Councillor Gaspar

THAT Council do 2nd reading of amended Bylaw #426-2015.

CARRIED

Councillor O'Brien Anderson opposed

2015-204 – Moved by Councillor Daugert, seconded by Councillor Gaspar

THAT Council has considered the Official Community Plan and Zoning amendments and does not feel that they have any direct impact on the Village of Port Clements' current financial plan.

CARRIED

Councillor O'Brien Anderson opposed

2015-205 – Moved by Councillor Gaspar, seconded by Councillor Daugert

THAT Council has reviewed the list of organizations recommended in the LGA Section 879 and has made contact where applicable.

CARRIED

Councillor O'Brien Anderson opposed

2015-206 – Moved by Councillor Daugert, seconded by Councillor Gaspar

THAT in addition to organizations already contacted, re motion 2015-205, that Council direct the Administrator to also write a letter to the Council of Haida Nations.

CARRIED

7. FINANCE.

F-1 – June 2015 CIBC Bank Statement

2015-207 – Moved by Councillor Gaspar, seconded by Councillor O'Brien Anderson

THAT we receive and file the June 2015 CIBC bank statement.

CARRIED

F-2 – June 2015 NSCU Statement

2015-208 – Moved by Councillor Daugert, seconded by Councillor Gaspar

THAT we receive and file the June 2015 NSCU statement.

CARRIED

F-3 – Cheque listing to July 16, 2015

2015-209 – Moved by Councillor Gaspar, seconded by Councillor Daugert

THAT we accept the cheque listing as presented.

CARRIED

8. NEW BUSINESS.

NB-1 – Remove Sharon Ferretti as signing authority for Village of Port Clements

2015-210 – Moved by Councillor Gaspar, seconded by Councillor Daugert

THAT Council remove Sharon Ferretti as signer for both the CIBC and NSCU bank accounts.

CARRIED

NB-2 – MFLNR – Crown Lease application

2015-211 – Moved by Councillor Gaspar, seconded by Councillor Daugert

THAT Council table this item until the CAO receives clarification on the closing date for responses and obtains more information about the application.

CARRIED

9. ACTION ITEMS

10. REPORTS AND DISCUSSIONS.

Councillor Daugert – MIEDS & Community Forest challenges

Mayor Gould – HG Forestry Implementation Group have begun meeting

Councillor O'Brien Anderson – No report

Councillor Gaspar – No report

CAO Mushynsky – The Village property at #1a Cedar Avenue East sold tonight at the auction for \$13,000.00 to Mr. Andrew Cragg.

Public Works Superintendent O'Donoghue – water levels are holding, water main cleaning has been bumped to September.

2015-212 – Moved by Councillor Gaspar, seconded by Councillor Daugert

THAT Council move to in-camera per CC Section 90(1)(g) at 8:45pm

CARRIED

ADJOURNMENT.

2015-213 - Moved by Councillor Gaspar seconded by Councillor Daugert

THAT the meeting be adjourned at 9:05pm

CARRIED

Ian Gould,
Mayor

Kim Mushynsky,
CAO

PORT RECREATION MEETING – March 17, 2015.

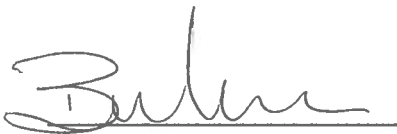
Meeting started at 7:15pm in Council Chambers.

Attending – Bev Lore, Sean O'Donoghue, Sue Couch, Charleen O'brien-Anderson and Marilyn Bliss.

Agenda – Easter scavenger hunt.

- 1 – Easter scavenger hunt will be on Saturday April 4, 2015.
- 2 – Sean will see that the concession area of the Community park is cleaned up and check that washrooms are cleaned.
- 3 – Marilyn will look after purchasing the easter goodies and with Sue will put together some baskets.
- 4 – We also have a scavenger list which we will use for the hunt.
- 5 – Sue and Marilyn will make hot chocolate, bring some cookies and marshmallows.
- 6 – Marilyn will make posters and put around town
- 7 – Hunt will be held at Community Park from 10:30am to 11:30am.

Meeting adjourned at 7:40pm.



Bev Lore



Marilyn Bliss

PORT RECREATION MEETING – APRIL 23, 2015

MEETING TO START AT 7:00PM

ATTENDING – BEV LORE AND MARILYN BLISS

AGENDA – CANADA DAY

THIS MEETING WAS CANCELED AND POSTPONED UNTIL WE COULD MAKE A DATE WHEN MORE COULD ATTEND.

NEXT MEETING – MAY 14, 2015

MEETING STARTED AT 7:00PM

ATTENDING – BEV LORE, SEAN O'DONOGHUE, SUE COUCH, CHARLEEN O'BRIEN-ANDERSON, LAURA BISHOP AND MARILYN BLISS.

OLD BUSINESS -

MINUTES OF MARCH 17, 2015 WERE READ BY MARILYN AND SECONDED BY SUE. ALL IN FAVOUR.

THE EASTER SCAVENGER HUNT BROUGHT OUT 21 CHILDREN. THEY FOUND A VERY WIDE VARIETY OF WEE BUGS, LEAVES AND OTHER ITEMS. THE WEATHER WAS QUITE CHALLENGING BUT WITH THE HOT CHOCOLATE AND COOKIES THERE WAS NOT MUCH LEFT.

NEW BUSINESS –

CANADA DAY PREPARATIONS -

DISCUSSION –

WITH OTHER PERSONAL OBLIGATIONS AND HEAVY WORK LOADS WE FELT THAT EMAIL CONTACT WOULD BE HELPFUL TO ALL.

ALSO WE ENLISTED THE HELP OF LAURA BISHOP AND SHE WOULD BE ABLE TO USE FACEBOOK FOR CALL OUT FOR VOLUNTEERS AND ALSO TO SEND OUT MESSAGE THAT THERE WOULD BE AN OPEN PUBLIC MEETING.

A CHECK LIST WAS MADE UP OF WHAT WE WERE NEEDING TO ACCOMPLISH AND FOR US TO USE AS A GUIDELINE –

- FRIDAY NIGHT – CHILDREN'S DERBY – GERMAIN VOLUNTEERED TO LOOK AFTER THIS.

- CHARLEEN – IS ABLE TO SEE THAT THE LOGGER’S SPORTS AND BEER GARDENS WILL GO SIMILAR TO LAST YEAR.
- MARILYN WILL LOOK AFTER OBTAINING HIGHWAY PERMITS.
- BEV WILL CONTACT VENDORS, HAIDA GWAI REC, PARKS CANADA AND ALSO TO SEE IF THE 24/7 YOUTH GROUP WOULD LIKE TO LOOK AFTER THE BOUNCY HOUSE AS A FUND RAISER.
- SEAN – HAS BEEN CLEARING THE ALDERS FROM THE PARK AND DOING A CONTINUAL CLEAN UP.
- MARILYN WILL CHECK WITH HARMONY BLAIS TO SEE IF SHE WILL LOOK AFTER THE PADDLE RACE.
- MARILYN WILL ALSO CHECK WITH AARON CUNNINGHAM TO SEE IF THE RANGERS WILL LOOK AFTER THE GATE.
- LAURA WILL CHECK WITH FACE PAINTING, ANY OTHER CHILDREN’S ACTIVITIES. LAURA WILL ALSO DO UP SOME POSTERS.

MOTION –

TO PURCHASE 4 PICNIC TABLES – 2 FROM QUEEN CHARLOTTE SECONDARY AND 2 FROM GM DAWSON SECONDARY FOR \$600.00 EACH. THESE WILL BE COMPLETELY FINISHED.

MOTION BY MARILYN

SECONDED BY SEAN

ALL IN FAVOUR.

MOTION –

TO HAVE HAIDA GWAI TRADER DO A PAGE AD – APPROX COST WOULD BE \$350.00.

MOTION BY MARILYN

SECONDED BY SUE

ALL IN FAVOUR

MOTION –

TO PURCHASE WIRELESS MIKE AND SPEAKERS UP TO \$700.00.

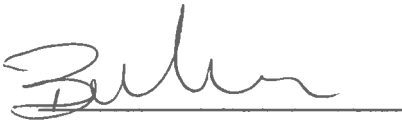
MOTION BY SUE

SECONDED BY SEAN


ALL IN FAVOUR

REGARDING SENDING OUT FLYERS – THE VILLAGE OFFICE CHECKED WITH THE OBSERVER AND THE COST WAS VERY HIGH. WHEN CHECKING THE POST OFFICE MAIL OUTS – IT WAS FELT THIS WAS CONSIDERABLY CHEAPER AND THAT THESE WOULD GO INTO EVERYONE WHO ACCEPTS FLYERS MAIL BOX.

MEETING ADJOURNED AT 8:30PM



BEV LORE



MARILYN BLISS

PORT RECREATION MINUTES – JUNE 15, 2015

MEETING STARTED AT 7:30PM IN THE SENIOR'S ROOM.

ATTENDING – BEV LORE, SEAN O'DONOGHUE, LAURA BISHOP, CHARLEEN O'BRIEN-ANDERSON AND MARILYN BLISS.

AGENDA – CANADA DAY WEEKEND

- 1 – A GUIDELINE HAS BEEN PUT TOGETHER FOR FUTURE USE.
- 2 – LAURA HAS NOT HAD A LOT OF FEEDBACK ON FACEBOOK – BUT WE HAVE USED THINGS LIKE THE THEME, IDEAS FOR HOOLA HOOP MAKING, ROCK PAINTING.
- 3 – LAURA HAS ALSO MADE UP POSTERS FOR ALL ISLAND MAILBOXES – AND THESE WILL BE PRINTED AND MAILED OUT MY JUNE 17TH.
- 4 – BASEBALL AND SOCCER HAVE SAID THEY WILL HAVE A TOURNAMENT EVENT.
- 5 – GERMAIN IS ALREADY TO GO WITH THE CHILDREN'S FISHING DERBY.
- 6 – HARMONY WILL DO THE POSTER AND LOOK AFTER THE PADDLE RACE
- 7 – BIRDHOUSE COMPETITION POSTERS HAVE GONE OUT.
- 8 – MUD BOG WILL ALSO TAKE PLACE ON SUNDAY.
- 9 – BEV HAS CONTACTED VOLUNTEERS FOR MARSHALL, JUDGES AND THE YOUTH GROUP 24/7.
- 10 – SEAN WILL ARRANGE FOR BRINGING THE BOUNCY HOUSE AND THE SUMO SUITS.
- 11 – SEAN'S CREW ARE WORKING TO CLEAN UP THE PARK – PREPARE THE FIELDS.
- 12 – CHARLEEN HAS THE LOGGER'S SPORTS AND THE BEER GARDENS ARRANGED.
- 13 – WE WILL HAVE A MASCOT FROM THE LIBRARY (TALES THE WHALE) AND FROM THE NORTHERN SAVINGS CREDIT UNION (GRIZZWALD).
- 14 – WE WILL BRING THE PEDAL CARS IF THERE IS SOMEONE TO GET THEM AND RETURN THEM.
- 15 – THE RCMP WILL ATTEND THE PARADE AND WILL HAVE AN OFFICER STAY OVERNIGHT.

16 – VILLAGE OFFICE HAS TRIED TO CONTACT THE MILITARY BUT HAVE NOT HEARD BACK.

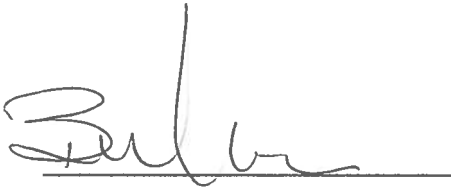
17 – VILLAGE OFFICE WILL PUT TOGETHER THE PRIZE MONIES AND PRINT UP THE VOUCHERS FOR VOLUNTEERS AND PARKING.

18 – THE RANGERS WILL ATTEND AT THE GATE.

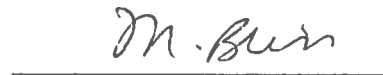
19 – WE WILL HAVE A COUPLE FROM PARKSVILLE WHO HAVE ALL THEIR OWN EQUIPMENT AND WILL PLAY MUSIC DURING THE SATURDAY AFTERNOON.

20 – FIREMEN – WILL HAVE THEIR CONCESSION SATURDAY AND SUNDAY.

MEETING ADJOURNED AT 8:30PM

A handwritten signature in cursive script, appearing to read "Bev Lore", written over a horizontal line.

BEV LORE

A handwritten signature in cursive script, appearing to read "M. Bliss", written over a horizontal line.

MARILYN BLISS

PORT RECREATION MEETING – JULY 16, 2015

MEETING TO START AT 7:00PM

ATTENDING – BEV LORE, SEAN O'DONOGHUE, SUE COUCH AND MARILYN BLISS

AGENDA – CANADA DAY WRAP UP.

IT WAS FELT THAT THE WEEKEND ACTIVITIES WENT VERY WELL – THE WEATHER WAS CERTAINLY A HUGE SUCCESS RIGHT FROM THE FISHING DERBY TO THE MUD BOG. THE VOLUNTEERS WERE EXCEPTIONALLY APPRECIATED FROM SET UP TO CLEAN UP.

STRONG POINTS –

LOGGER'S SPORTS – VERY WELL ATTENDED AND A BIG THANK YOU TO CHARLEEN FOR ALL HER TIME AND WORK TO BRING THIS EVENT TOGETHER.

HAVING THE RECYCLE CANS WITH THE NEW TOPS HELPED WITH THE CLEAN UP. TYING THE BAGS WITH A RIBBON MADE THE BAGS STAY IN PLACE.

SEAN REPORTED THAT THE WIRELESS MIKE SYSTEM WAS A GOOD INVESTMENT. IT WAS ALSO USED FOR THE MUD BOG.

GERMAIN PUT THE CHILDREN'S FISHING DERBY TOGETHER AND WE HAD A TOTAL OF 43 FISHERS. MANY HAPPY FISHERS AND THANKS TO GERMAIN FOR THIS.

DAVE LOGAN WAS KEPT VERY BUSY WITH THE BALL TOURNAMENT – THANKS TO DAVE AND HIS CREW.

SOCCER – WITH MANY OTHER EVENTS GOING ON SOCCER WAS A FUN MAKE UP GAME ON THE SUNDAY – THANKS ALAN LORE FOR YOUR TIME.

THE MASCOTS WERE A GREAT JOY IN THE PARADE AND WITH THE ONES WE HAD WE HAVE HAD MORE SUGGESTIONS FOR NEXT YEAR.

THINGS TO CONSIDER –

BIRD HOUSE COMPETITION – IT WAS SUGGESTED TO HAVE 2 EVENTS – ONE FOR 13 AND UNDER AND THE OTHER FOR OVER 13. THIS YEAR SOME WISHED TO HAVE THEIR BIRD HOUSE RETURNED TO THEM RATHER THAN THE TREE AT THE WHARF – THIS SHOULD BE THEIR CHOICE. AT THIS TIME THERE IS STILL ROOM ON THE TREE AT THE WHARF. ANOTHER LOCATION WOULD BE MILLENNIUM PARK FOR NEXT YEAR.

SEAN WILL CHECK TO SEE IF THE PREVIOUS TENTS THAT THE REC COMMITTEE USED ARE STILL IN USEABLE SHAPE – CAN BE REPAIRED OR SHOULD WE LOOK AT MAKING OR FINDING TENTS.

WITH THE AD IN THE HAIDA GWAII TRADER – WE WOULD NEED TO HAVE A FULL DISCLOSURE OF THE TERMS OF THE AD PRIOR TO POSTING ONE. THIS YEAR WE WERE NOT AWARE OF HOW MANY CHANGES COULD BE DONE BEFORE PRINT TIME.

A BETTER WAY TO ENLIST VOLUNTEERS HAS BEEN BROUGHT TO OUR ATTENTION AND OTHER THAN POSTING ON FACEBOOK AND HAVING AN OPEN MEETING – WE SHOULD LOOK AT HAVING A SIGN UP SHEET GIVING POSITIONS AND APPROX TIMES THAT A VOLUNTEER COULD SIGN UP FOR. THIS WILL BE PUT FORWARD FOR OUR NEXT YEAR'S CANADA DAY PRE-PLANNING AGENDA.

MORE GARBAGE AND RECYCLE BINS ARE NEEDED FOR THE PARK FOR THIS WEEKEND.

SIGNAGE FOR THE PARK SHOWING WASHROOMS OR PAINTING A LARGER WORDING ON THE PRESENT BUILDING.

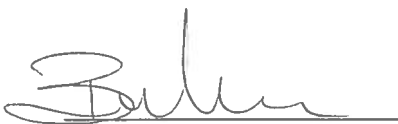
THE COTTON CANDY MACHINE WAS BORROWED LAST YEAR AND WOULD LIKE TO HAVE IT RETURNED.

THE GRANTS THAT WERE APPLIED FOR PURCHASING PLAYGROUND EQUIPMENT WERE TURNED DOWN AND THIS SHOULD BE CONTINUED TO BE APPLIED FOR. THE PLAYGROUND IS A FIRST PRIORITY.

NEXT EVENT WILL BE MOVIE NIGHT WHICH WILL BE IN SEPTEMBER - DATE T.B.A.

A LIST OF THANK YOU'S WAS PUBLISHED IN THE OBSERVER AND WILL ALSO BE IN THE NEXT VILLAGE NEWSLETTER.

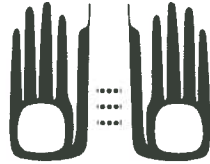
MEETING ADJOURNED AT 8:30PM



BEV LORE



MARILYN BLISS



GwaiiTel

The Haida Gwaii Community Network

Port Clements Village Council
36 Cedar Avenue West
Port Clements, BC
V0T 1R0

May 13, 2015

Dear Mayor and Council,

The Village of Port Clements has recently attracted the business of RuralCom Corp. who has erected telecommunications equipment on the GwaiiTel tower. Congratulations on acquiring a possible cellular provider. GwaiiTel unequivocally supports Port Clements' desire for cellular infrastructure.

The tower is owned by GwaiiTel and GwaiiTel is both responsible and liable for its use. The attached contract, which is similar to those signed by the other municipalities, affirms ownership. For the future it is necessary that we create a Memorandum of Understanding that documents:

- Protocols for accessing the tower
- Maintenance responsibilities
- Reporting of damage or impending damage and
- Payment for use of the tower space

We need also to establish that the equipment added to the tower by RuralCom will not interfere with the use, maintenance or function of GwaiiTel's existing and future assets on the tower.

This was the initiative of the Village of Port Clements and we believe that the Village should be compensated for "finding" the renter while GwaiiTel, the owner, be compensated for the use of its asset. We suggest that for that we share equally in the fees from RuralCom Corp.

We would like to work with you to draft Memorandum of Understanding satisfactory to both parties. Please contact Caitlin Blewett, General Manager to set a time frame.

Sincerely,

Carol Kulesha
GwaiiTel Board Chair

*originally
Tabled.*

PORT CLEMENTS HISTORICAL SOCIETY

P. O. Box 417, Port Clements, B. C., V0T 1R0 Phone No. (250) 557-4576

December 11, 2014

Village of Port Clements
P. O. Box 198
Port Clements, B. C.
V0T 1R0

Dear Village Council

RE: Tourism Budget

In 2014 we entered into an agreement to operate as the municipal tourist information centre for a 12 month trial period. This required us to open longer hours and for this we received a grant-in-aid of \$1,000.00.

The Historical Society feels this was a very successful arrangement. It was at times challenging but interesting for our staff, keeping on top of the variety of questions being asked. Listed in the September 11, 2014 update, which I have enclosed a copy for your records, is a breakdown of the top 10 questions. We feel this would be beneficial to the tourism committee to know what tourists are seeking. If you are interested in the complete list please contact us and we can provide you this.

Port Clements Historical Society is grateful for Village's financial support but would ask for the grant for the tourism center to be raised to \$1,500.00 as staffing cost alone to be open the extra hours cost the museum over \$1,800.00, plus we had the extra office expenses related for this.

Thank You.

Yours truly,

Joan Hein,
Acting Treasurer,
Port Clements Historical Society

PORT CLEMENTS HISTORICAL SOCIETY

P.O. Box 417, Port Clements
British Columbia, Canada V0T 1R0

Phone/Fax No.: 250.557.4576
e-mail: pcmuseum@gcislands.ca
website: www.portclementsmuseum.ca



July 16, 2015

Village of Port Clements
PO Box 198
Port Clements, BC
V0T 1R0

Dear Village Council

The Historical Society would like to thank the Village of Port Clements for the financial support it has provided in past and would once again ask for your support for 2015. Combining the tourist information center with the museum has been very successful but also has increased our expenses due to the museum being open longer hours. The attendance for 2014 was 1902 a big increase over previous years and this year we have logged to date over 1060 so looking forward to another busy year.

We continue to strive to make the Port Clements museum an informative and attractive place for residents and tourist to visit and explore our history. This requires continued maintenance of the exhibits and grounds to keep them in safe and good viewing condition. Last year we were able achieve quite a bit of catch up work on the displays and will continue with this program this year.

All our employees are local residents, two as desk attendants and we have two working part time on maintenance work outside. We also have four very active volunteers helping out where ever needed.

We are asking the Village for a grant of \$2,800.00 which is the same amount granted for the past five years and which will help us remain operational and effective.

Yours truly,

Joan Hein
Treasurer,
Port Clements Historical Society

H A I D A G W A I I
B O O K S F O R B A B I E S P R O G R A M

" B O O K S F O R L I F E "

July 8, 2015

To Whom It May Concern:

The Haida Gwaii Books for Babies Program is asking for your support.

This Program is truly inclusive. All children on Haida Gwaii have the opportunity to receive a book at Birth, 2, 4, 6, 8, 12, 18, 36 months and at 5 years. The Public Health Nurse and Community Health Nurse in every community deliver the books, information and tips on the importance of early literacy to parents at each of the ages mentioned above.

This grass roots program, one of the first 'Books for Babies programs' in B.C., has been delivering books to families on Haida Gwaii for **23 years** with the support from local businesses and organizations like yours. Howaa!

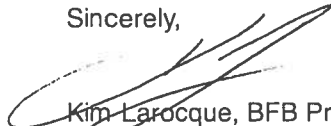
All donations go directly towards buying books for the children. Committee members of the program continue to organize and deliver the program at no cost to the Books for Babies Program. Every 5 dollars donated buys a new board book for babies and families to enjoy together.

It is important to begin providing education around early literacy skills to parents when their children are born, and continue until the school years. Children begin developing language skills as small babies and gradually learn about their world through play and daily interactions with their families. Early exposure to books helps children on their way in this long journey. Through the process of reading and talking about books, children from a very early age hear new words, concepts and ideas and develop a joy for books and stories.

Extensive research shows that children who have just three books read to them every day, from birth until they enter school, are significantly more successful in mastering the reading and writing process than children who are not read to. Many young people in our communities struggle with literacy and we believe that this program is helping to build the foundation of early literacy skills in children, one family at a time.

Please feel free to contact Kim Larocque at 626-4716 or Sandra Morgan at 559-8910 if you have any questions. All cheques should be addressed to the Haida Gwaii Books for Babies Program. A receipt will be mailed out to you and your organizations name will be listed on the back of each book that is handed out.

Sincerely,



Kim Larocque, BFB Program Committee Member
c/o Haida Gwaii Infant Development Program
Box 619
Masset, BC, V0T 1M0

Attention Mayor and Council,

July 28, 2015

I am writing this letter to formally request council's support in offering free gym memberships to all BCAS Staff as a tool to encourage physical health.

Our organization is in the process of becoming accredited, and all Unit Chiefs have been tasked with trying to encourage overall health of our employees. I know that all of you understand the sacrifices that local paramedics make to provide the quality service to our small community. I believe it is a small thank you in return to offer the use of the gym equipment to our Paramedics. The benefits could include: better strength and ability on calls, improved morale, better retention of difficult to recruit staff.

Currently we have a staff of 10 people. If you would approve my request, I will happily provide the list to you and keep you apprised of any updates.

Thanks for your consideration of this request.

Harmonie Blais



Paramedic Chief
Station 651
Bos 240 Port Clements
Harmonie.blais@bcehs.ca
250-557-4462

THIS AGREEMENT made this ____ day of _____, 2015.

BETWEEN:

SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

14-342 3rd Avenue West,
Prince Rupert, BC V8J 1L5

(hereafter called the "SQCRD")

AND:

The VILLAGE OF PORT CLEMENTS

PO Box 198
Port Clements, BC
V0T 1R0
Street Address: 36 Cedar Avenue West
(hereafter called the "Village")

WHEREAS the SQCRD provides Islands Solid Waste services on Haida Gwaii;

AND WHEREAS the Village has agreed to collect User Fees, on behalf of the SQCRD, from property owners within the Village boundary to pay for the service;

NOW THIS AGREEMENT WITNESSETH the parties agree as follows:

1. The SQCRD will pay a Collection Handling Charge of \$1.50 per month to the Village for each User Fee billed;
2. In return for the Collection Handling Charge the Village will be responsible for:
 - a) Issuing quarterly billings, on behalf of the SQCRD, for the User Fee specified in Bylaw # 276 and subsequent amendments, to all applicable properties within the boundary of the Village;
 - b) Receiving customer inquiries related to the User Fee and handling complaints in accordance with policies set out by the SQCRD;
 - c) Providing a full accounting (Statement of Account) quarterly;
 - d) Providing a reconciliation of the customer list quarterly.

3. Statement of Accounts and Remittances:

- a) A Statement of Account is to be supplied by the Village to the SQCRD no later than the 10th of January, April, July and October for the previous quarter billing;
- b) The Statement of Account will document the total number of User Fee assessed, and adjustments to previous billings;
- c) The Village will pay the User Fees collected on behalf of the SQCRD upon submission of the Statement of Account.

4. Unless otherwise amended this agreement will be in force until December 31, 2015.

IN WITNESS whereof the parties hereto have executed this agreement on the day and year first above written.

Chief Administrative Officer

Chief Administrative Officer

VILLAGE OF PORT CLEMENTS

REVENUE AND EXPENSE REVIEW

2nd quarter ended June 30, 2015

| | 2015 | 2015 | 2014 |
|---------------------------------------|--|-------------------------|-------------------------|
| | <u>Actual</u> | <u>Budget</u> | <u>Actual</u> |
| <u>GENERAL REVENUES:</u> | | | |
| Municipal Property Tax | \$126,022 | \$126,000 | \$129,028 |
| Payment in Lieu of Taxes | \$1,184 | \$1,200 | \$1,528 |
| Sale of Services | \$4,967 <small>Rec Commission</small> | \$3,175 | \$4,250 |
| Revenue Own Sources | \$36,754 <small>Interest & wharf</small> | \$32,230 | \$37,293 |
| Rentals - Multi-purpose Bldg. | \$6,728 | \$6,700 | \$6,917 |
| Unconditional Grant | \$396,388 | \$382,000 | \$250,351 |
| Conditional Grants | \$57,567 | \$55,360 | \$7,371 |
| Transfer from Reserves | \$0 | \$0 | \$0 |
| Collection for Others | <u>\$183,236</u> | <u>\$191,810</u> | <u>\$190,391</u> |
| <u>TOTAL REVENUE - GENERAL</u> | <u>\$812,846</u> | <u>\$798,475</u> | <u>\$627,129</u> |
| <u>GENERAL EXPENSES:</u> | | | |
| Legislative Expenses | \$15,383 | \$16,800 | \$21,225 |
| General Administration | \$111,642 | \$110,060 | \$103,321 |
| Fire Department | \$15,379 | \$17,000 | \$39,843 |
| Emergency Services | \$200 | \$250 | \$90 |
| Common Services | \$11,980 | \$11,380 | \$9,483 |
| Wharf | \$2,104 | \$2,720 | \$1,717 |
| Small Craft Harbour | \$3,442 | \$4,610 | \$6,970 |
| Roads | \$21,462 | \$23,260 | \$17,535 |

| | | | |
|------------------------------------|-------------------------|-------------------------|-------------------------|
| Environmental Health & Devel. | \$780 | \$1,840 | \$5,393 |
| Parks & Recreation | \$19,131 | \$21,500 | \$25,880 |
| MPBC Operating | \$25,551 propane | \$20,550 | \$25,873 |
| Debt Services | \$656 | \$1,050 | \$810 |
| Grants | \$53,000 | \$53,000 | \$9,254 |
| Collection Others | \$6,260 | \$6,750 | \$6,756 |
| Amortization | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> |
| <u>TOTAL EXPENSES</u> | <u>\$286,970</u> | <u>\$290,770</u> | <u>\$274,150</u> |
| <u>NET INCOME - GENERAL</u> | <u>\$525,876</u> | <u>\$507,705</u> | <u>\$352,979</u> |

| | 2015 <u>ACTUAL</u> | 2015 <u>BUDGET</u> | 2014 <u>ACTUAL</u> |
|-------------------------------------|-------------------------|-------------------------|-------------------------|
| <u>WATER REVENUES:</u> | | | |
| Fees & Taxation | \$78,274 | \$78,310 | \$77,409 |
| Grants | \$0 | \$0 | <u>\$0</u> |
| <u>TOTAL WATER REVENUE</u> | <u>\$78,274</u> | <u>\$78,310</u> | <u>\$77,409</u> |
| <u>WATER EXPENSES:</u> | <u>\$27,729</u> | <u>\$30,990</u> | <u>\$24,761</u> |
| <u>NET INCOME/LOSS WATER</u> | <u>\$50,545</u> | <u>\$47,320</u> | <u>\$52,648</u> |
| | | | |
| <u>SEWER REVENUE</u> | <u>\$52,795</u> | <u>\$52,816</u> | <u>\$50,729</u> |
| <u>SEWER EXPENSES</u> | <u>\$14,557</u> | <u>\$19,215</u> | <u>\$21,533</u> |
| <u>NET INCOME SEWER</u> | <u>\$38,238</u> | <u>\$33,601</u> | <u>\$29,196</u> |
| | | | |
| <u>NET INCOME VOPC</u> | <u>\$614,659</u> | <u>\$588,626</u> | <u>\$434,823</u> |