



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE: 250-557-4295
Public Works: 250-557-4295
FAX: 250-557-4568
Email: office@portclements.ca
Web: www.portclements.ca

7:00 p.m. Regular Meeting of Council Monday, August 21st, 2017

AGENDA

- 1. ADOPT AGENDA**
- 2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS**
- 3. MINUTES**
 - M-1 – August 8th, 2017 Council Meeting Minutes
- 4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS**
 - UB1 – Park Lane Drainage – Pat Johnston – Verbal Report from Sean O'Donoghue, PWS
- 5. ORIGINAL CORRESPONDENCE**
- 6. GOVERNMENT**
 - G-1 – Reconsider and Adopt "The Amended Financial Plan for the years 2017-2021- Bylaw #443, 2017"
 - G-2 – Ditch Infill Policy, Policy No. 9, 2013
 - G-3 – First and second reading of the "Zoning Amendment Bylaw No. 442, 2017."
 - G-4 – Appointment of VOPC Delegate & Alternate for Municipal Insurance Association of BC
- 7. FINANCE**
 - F-1 – Cheque Listing August 4th –16th, 2017
 - F-2 – NSCU Bank Statements – July 2017
 - F-3 – CIBC Bank Statements – July 2017
- 8. NEW BUSINESS**
- 9. REPORTS & DISCUSSIONS**
- 10. ACTION ITEMS**
- 11. QUESTIONS FROM THE PUBLIC & PRESS**
- 12. ADJOURNMENT**



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Minutes of the regular meeting of the Port Clements Council held August 8, 2017 in Council Chambers.

1 member was in attendance for the public

Present:

Mayor Thomas
Councilor O'Brien Anderson
Councilor Stewart
Councilor Daugert
Councilor Cumming

CAO Kim Mushynsky
Deputy Clerk Ruby Decock

Mayor Thomas called the meeting to order at 7:00 p.m.

1. ADOPT AGENDA.

2017-199 – Moved by Councilor Daugert, seconded by Councilor Stewart
THAT Council adopts the agenda as presented
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

3. MINUTES.

M-1 – July 17, 2017 Regular Council meeting minutes
2017-200 - Moved by Councilor Daugert, seconded by Councilor Stewart
THAT Council adopts the July 17, 2017 Council Meeting minutes as presented.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

5. ORIGINAL CORRESPONDENCE

C-1 – BCTS Haida Gwaii Replacement FSP – BC Timber Sales
2017-201 – Moved by Councilor Daugert, seconded by Councilor Stewart
THAT Council tables this correspondence to the September 5th Council meeting.
CARRIED

C-2 – House Numbering – Christine Lowrie
2017-202 – Moved by Councilor O'Brien Anderson, seconded by Councilor Stewart
THAT Council receives this correspondence.
CARRIED

C-3 – Park Lane Drainage – Pat Johnston
2017-203 – Moved by Councilor Daugert, seconded by Councilor Stewart

THAT Council tables this correspondence to the August 21st Council meeting.

CARRIED

6. GOVERNMENT

G-1 – Bylaw 443, 2017 Amended Financial Plan 2017-2021

2017-204– Moved by Councilor Daugert, seconded by Councilor O'Brien Anderson

THAT Council tables this topic until after R1 – Crown Grant offer discussion has taken place.

CARRIED

G-2 – Ditch Infill Policy #9

This agenda item was withdrawn as too many changes were identified. Staff will bring this item back at a future meeting reflecting the discussion that took place at this meeting.

7. FINANCE

F-1 – Cheque Listing July 12th to August 3rd, 2017

2017-205 – Moved by Councilor Cumming, seconded by Councilor O'Brien Anderson

THAT Council receives the cheque listing to August 3rd, 2017.

CARRIED

F-2 – June 2017 NSCU statement

2017-206 – Moved by Councilor Daugert, seconded by Councilor Cumming

THAT Council receives the June 2017 NSCU statement.

CARRIED

F-3 – June 2017 CIBC statement

2017-207 – Moved by Councilor Cumming, seconded by Councilor Stewart

THAT Council receives the June 2017 CIBC statement

CARRIED

F-4 – July 2017 Revenue & Expense report

2017-208 – Moved by Councilor Daugert, seconded by Councilor Stewart

THAT Council receives the July 2017 Revenue & Expense report

CARRIED

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

R-1 – Crown Grant Offer

2017-209 – Moved by Councilor O'Brien Anderson, seconded by Councilor Stewart

THAT this item be tabled.

CARRIED – Councilor Cumming opposed

2017-210 – Moved by Councilor O'Brien Anderson, seconded by Councilor Stewart

THAT Council does 1st & 2nd reading for Bylaw #443, 2017 Amended Financial Plan 2017-2021

CARRIED

2017-211 – Moved by Councilor Daugert, seconded by Councilor Stewart

THAT Council does 3rd reading for Bylaw #443, 2017 Amended Financial Plan 2017-2021

CARRIED

R-2 – Sunset Park Management Plan

2017-212 – Moved by Councilor O'Brien Anderson, seconded by Councilor Stewart

THAT Council receives this document.

CARRIED

2017-213 – Moved by Councilor O'Brien Anderson, seconded by Councilor Stewart

THAT Council adopts the Sunset Park Management Plan as presented and that it be brought back to a Council meeting in October for review.

CARRIED

Mayor Thomas – enjoying weather, challenges with Rennell Sound boat launch, mtg with John Disney re biomass
Councilor O'Brien Anderson – enjoying weather, Yakoun River tubing could be a good tourism initiative for Port Clements

Councilor Daugert – major issues at Port Clements boat launch, MIEDS writing to new Provincial Ministries

Councilor Stewart – tourism mtg.

Councilor Cumming – 2017 has broken records for tourism so far at Museum, have received very positive feedback on Museum façade upgrade and on new trail and picnic area by waterfront

CAO Mushynsky – Saturday August 20th Emergency Training on Community Evacuation happening in Port Clements
Deputy Decock – no report

10. ACTION ITEMS

A-1 – See attached Action Items List

11. QUESTIONS FROM THE PUBLIC & PRESS

Suggested that we have more/better signage to help tourists locate things within our community.

2017-214 – Moved by Councilor Daugert, seconded by Councilor Stewart

THAT Council move to in-camera per Community Charter Section 90(1)(i)

Councilor O'Brien Anderson left the meeting as Council moved in to in-camera at 8:10pm and did not return to the meeting.

ADJOURNMENT

2017-215 Moved by Councilor Daugert

THAT the meeting be adjourned at 8:45 pm.

Urs Thomas
Mayor

Kim Mushynsky
Chief Administrative Officer

From: **Pat Johnston** patthefroglady@icloud.com
Subject: Drainage
Date: Today at 8:29 PM → JULY 17, 2017
To: patthefroglady@icloud.com

Port Clements Council

Is there anything that could be done to improve the drainage behind and beside the Health Clinic.

We have lived at 15 Tingley and the back of our lot has been getting increasingly soggy and with no ditches we are at a loss what to do.

Any help would be appreciated.

Thank you

Pat Johnston

Sent from my iPad

- Public Works will make a recommendation for August 21 Council meeting as Sean was away July 17-31 inclusive.

VILLAGE OF PORT CLEMENTS

BYLAW NO.443, 2017

**Respecting an Amendment to The Financial Plan for the
Years 2017-2021 Bylaw #438, 2017**

The Council for the Village of Port Clements, in open meeting assembled, enacts as follows:

1. Schedule A attached hereto and made a part of this bylaw is hereby adopted and comprises the Amended Financial Plan for the Village of Port Clements for the years 2017 – 2021 ending December 31, 2021.
2. This Bylaw may be cited for all purposes as “The Amended Financial Plan for the years 2017-2021 - Bylaw #443, 2017”.

READ A FIRST TIME THIS 8th DAY OF August, 2017.

READ A SECOND TIME THIS 8th DAY OF August, 2017

READ A THIRD TIME THIS 8th DAY OF August, 2017

RECONSIDERED AND FINALLY ADOPTED THIS DAY OF 2017

URS THOMAS
MAYOR

KIM MUSHYNSKY
CHIEF ADMINISTRATIVE OFFICER

CERTIFIED A TRUE COPY OF VILLAGE OF
PORT CLEMENTS AMENDED FINANCIAL PLAN, BYLAW NO. 443, 2017

Schedule "A"					
General Fund					
	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget
Property Tax- Municipal	127,000	127,000	127,000	127,000	127,000
Payments in Lieu	7,500	7,500	7,500	7,500	7,500
Sales of Services	9,750	9,750	9,950	9,950	10,150
Revenue From Own Sources	117,700	118,725	120,800	121,325	123,400
Unconditional Transfers	386,000	375,000	375,000	375,000	375,000
Conditional Transfers	65,625	90,625	90,625	90,625	90,625
Multi Purpose Building Revenue	12,950	13,100	13,300	13,400	13,500
Transfers From Reserves (deficit budget)	0	0	0	0	0
Collections for Other Agencies	189,510	189,510	189,510	189,510	189,510
Total Revenues	916,035	931,210	933,685	934,310	936,685
Legislative Expenses	39,950	37,000	45,050	40,150	37,250
General Administration	197,850	204,805	207,054	210,197	215,485
Fire Department	37,800	34,500	35,800	36,250	38,050
Emergency Services	750	750	750	750	750
Common Services	25,250	25,250	25,500	25,500	25,750
Wharf Services	15,500	10,610	10,870	10,980	11,150
Small Craft Harbour	21,500	12,500	12,700	13,400	13,500
Roads	48,300	47,150	48,100	47,750	48,850
Environmental Health	580	680	780	880	1,080
Environmental Development	26,500	3,900	3,900	3,900	3,900
Parks and Recreation	57,100	43,150	43,700	44,300	45,500
Cultural Buildings and Facilities					
Fiscal Services	2,000	2,000	2,000	2,000	2,000
Contributions to Reserves (surplus budget)	6,845	50,405	37,671	38,243	31,210
Capital Expenses	65,000	90,000	90,000	90,000	90,000
Multi Purpose Building Expenses	49,600	47,000	48,300	48,500	50,700
Amortized asset contribution to reserve	132,000	132,000	132,000	132,000	132,000
Taxes Levied for Other Agencies	189,510	189,510	189,510	189,510	189,510
Total Expenses	916,035	931,210	933,685	934,310	936,685
Surplus/ (Deficit)	0	0	0	0	-0

	"Schedule A"				
Water Fund					
	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget
Fees & Taxation	111,000	111,000	111,000	111,000	111,000
Grants	65,000	65,000	65,000	65,000	65,000
Total Revenues	176,000	176,000	176,000	176,000	176,000
Operating Expenses	85,100	63,550	65,550	65,750	68,950
Contribution to Reserves	5,900	21,450	19,450	19,250	16,050
Amortization & deferred revenue	85,000	91,000	91,000	91,000	91,000
Total Expenses	176,000	176,000	176,000	176,000	176,000
Surplus/ (Deficit)	0	0	0	0	0
	"Schedule A"				
Sewer Fund					
	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget
Fees & Taxation	68,436	68,436	68,436	68,436	68,436
Grants & Transfers	0	0	0	0	0
Total Revenues	68,436	68,436	68,436	68,436	68,436
Operating Expenses	40,700	38,250	39,500	40,900	42,600
Contribution to Reserves	17,736	12,186	10,936	9,536	7,836
Amortization	10,000	18,000	18,000	18,000	18,000
Debenture	0	0	0	0	0
Total Expenses	68,436	68,436	68,436	68,436	68,436
Surplus/ (Deficit)	0	0	0	0	0

	"Schedule A"				
Capital Projects					
	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget
General					
Road Improvements - Industrial Park	0	150,000	150,000	0	0
Purchase Chevron Property	0	75,000	0	0	0
Public Works Equipment	0	0	0	0	0
Trails	0	0	0	0	0
Fire Department Equipment	0	0	0	50,000	0
	0	0	0	0	0
Sub-total General	0	225,000	150,000	50,000	0
Water					
Replace Water Lines	0	250,000	250,000	0	0
Engineering Study Recommendations	0	750,000	0	0	0
Sewer					
Lagoon upgrades for compliance	0	0	0	0	400,000
TOTAL REQUIREMENTS	0	1,225,000	400,000	50,000	400,000
SOURCES OF FUNDS					
General					
Grants	0	150,000	125,000	25,000	0
Village General Reserves	0	75,000	25,000	25,000	0
Gas Tax Grant	0	100,000	80,000	0	140,000
Sub-total General	0	325,000	230,000	50,000	140,000
Water					
Water Reserves	0	150,000	70,000	0	0
Grants	0	750,000	100,000	0	0
Sewer					
Sewer Reserves	0	0	0	0	120,000
Grants	0	0	0	0	140,000
TOTAL FUNDS PROVIDED	0	1,225,000	400,000	50,000	400,000

Village of Port Clements

Ditch Infill Policy

Policy No. 09, 2013

Prepared by Kim Mushynsky - CAO

Adopted: October 21, 2013

Last Reviewed: August 2017

Next Review: July 2019

Policy statement:

PREAMBLE:

This policy documents the circumstances and general process requirements for homeowners wishing to alter ditches adjacent to their property. The purpose of this is to allow the Village of Port Clements to consider the requests from Residents while maintaining proper drainage and safety standards. This policy only applies to Village roads, therefore Bayview Drive, Dyson and Cedar Avenue Est are exempted from this Policy as Highways has their own procedural requirements for ditches.

DEFINITIONS:

Ditch – a natural or artificial watercourse ranging from a depression, or swale, to an open channel that conveys water runoff from both public and private properties.

Ditch alteration – the addition of earthworks, landscaping works and/or pipes to a ditch system which eliminates a defined ditch system.

Ditch Infill – the replacement of a ditch with a culvert covered by earth and sod.

Drainage Basin – the extent of the area served by a ditch system.

Swale – a shallow grassed drainage channel with gently sloping sides

POLICY:

1. All ditch alteration requests must be submitted to the Public Works department in writing with a drawing delineating the limits of the ditch alteration.
2. Adjacent property owners will be made aware of the application in writing, by Village staff, and given an opportunity to comment on the request.
3. Public Works will determine the material requirements and any particulars unique to the property in question (such as catch basin installation, culvert size, etc.). The homeowner will be informed in writing of these requirements. If there is other work beyond the normal scope of ditch alteration (such as hydrant adjustment) these additional costs will be charged out separately.
4. Public Works reserves the right to deny any ditch alteration request.
5. An appeal to a denial from Public Works would be made to Council.
6. In addition to the specifications given to the homeowner under #3, the homeowner and the contractor responsible for the work shall have appropriate liability and property damage insurance not less than \$2,000,000. A fully refundable damage deposit in the amount of \$1000.00 shall be required before work can commence. The deposit will be returned within 90 days of completion of the work but will be held a minimum of 45 days to watch for any deficiencies/concerns with the work. The deposit may be used to correct deficiencies or finish work if required.
7. After approval Public Works must be called to inspect the site at two stages; first inspection is prior to backfilling to verify connections and ensure quality standards and the second inspection will be to verify completion of the project. Failure to adhere to the material requirements and particulars identified by Public Works in the approval process could result in forfeiture of the damage deposit to be used to undertake the necessary work.
8. Applicants are responsible for the purchase and installation of all approved materials required to complete the job.

Urs Thomas, Mayor

Kim Mushynsky, Chief Administrative Officer

VILLAGE OF PORT CLEMENTS

BYLAW NO. 442-2017

A Bylaw of the Village of Port Clements
to amend Zoning Bylaw No. 184, 1990.

WHEREAS the Council of the Village of Port Clements deems it desirable to amend the Village of Port Clements Zoning Bylaw;

NOW THEREFORE the Council of the Village of Port Clements, in open meeting assembled, **HEREBY ENACTS AS FOLLOWS:**

1. The Zoning Bylaw for the Village of Port Clements No. 184, 1990 is amended as follows:
 - (a) Change the zoning from C1 (Commercial Core) to P (Public and Park) on the following lots: Lots 3 & 4, Block 37, Plan 1079, PID #013-221-256 & 016-985-371, Lot 5, Block 42, Plan 1079, PID #013-214-021, Lot 6, Block 42, Plan 1079 PID #013-214-047.
 - (b) Schedule "B" of the Zoning Bylaw for the Village of Port Clements No. 184, 1990, is amended by replacing it with a new Schedule "B" that designates that portion of the lands described as being zoned P:

This Bylaw may be cited for all purposes as "Zoning Amendment Bylaw No. 442, 2017".

READ a first time this day of 2017.

READ a second time this day of 2017.

Public Meeting held this day of 2017.

READ a third time this day of 2017.

RECONSIDERED AND ADOPTED this day of 2017.

Mayor Thomas

CAO Kim Mushynsky

Certified a true copy of Bylaw #442, 2017

CAO



SPRUCE AVE

1	10	9	2
3	12	11	4
5	14	15	6
7	16	17	
9	18	19	
11	20	21	

56
54
52
50A 50B

HEMLOCK AVE

15	22
17	24
19	26
21	28
23	30
25	32
27	34
29	

SCHOOL

14

140	14
142	16
144	18
146	20
148	22
150	24
152	26
154	28

BAYVIEW DRIVE

45
46
44
42
1
2
40

BAYVIEW DRIVE

174	32
176	34
178	36
180	38
182	40
184	42
186	44
188	46
190	48
192	50
194	
196	

YAKOUN STREET

31	36
33	38
35	40
37	42
39	44
41	46
43	48
45	50
47	52
49	54
51	56
53	

TINGLEY STREET

35	37A 37B
37	18
39	20
41	22
43	24
45	26
47	28
49	30
51	32
53	34
55	

PARK STREET

21	28
23	22
25	24
27	26
31	28
33	30
35	32
37	34
39	36

FALCON STREET

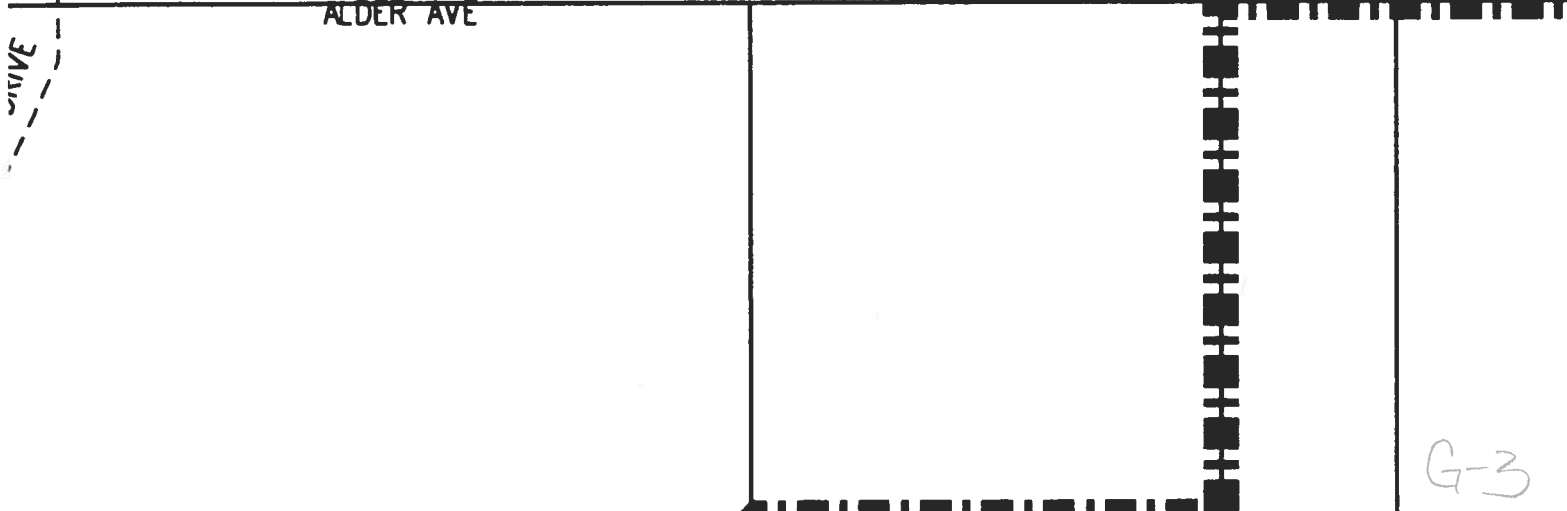
5	2
7	4
9	6

MOSS STREET

38
1
3

MAY AVE

12
1
3
5
7
9
11



VILLAGE OF PORT CLEMENTS

Cheque Listing For Council

Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
170372	2017-08-09	Angela's Place-Social Cafe & Fuel Station	20170731	PAYMENT FUEL	298.95	298.95
170373	2017-08-09	BC HYDRO	400002852897	PAYMENT HYDRO	3,794.36	3,794.36
170374	2017-08-09	Daugert , Doug	20170809	PAYMENT COUNCIL REMUNERATION	500.00	500.00
170375	2017-08-09	Dynamic Rescue Training Ltd.	1164	PAYMENT CONFINED SPACE TRAINING	791.61	791.61
170376	2017-08-09	MasterCard, CUETS FINANCIAL	20170731a 20170731b	PAYMENT MASTERCARD - DEPUTY CREDIT CARD - CAO	140.63 52.63	193.26
170377	2017-08-09	North Coast Regional District	5808	PAYMENT WASTE DISPOSAL - SPRING CLE	1,780.00	1,780.00
170378	2017-08-09	North Coast Supply Co. Ltd.	20170731	PAYMENT WASHERS, BOLTS & NUTS	11.47	11.47
170379	2017-08-09	WESTPOINT AUTOMOTIVE	20170731	PAYMENT PARTS FOR TRUCK & VAN	289.59	289.59
170380	2017-08-09	XEROX CANADA LTD.	F51197026 L03280685	PAYMENT COPY CHARGES COPIER LEASE	47.65 483.07	530.72

Total 8,189.96

*** End of Report ***

F-1

STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER [REDACTED]

STATEMENT DATE July 31, 2017

PAGE 1 of 10

Village Of Port Clements
PO BOX 198
Port Clements BC V0T 1R0

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DEMAND ACCOUNTS

Date	Description	Number	Withdrawals	Deposits	Balance
Business 75					
30Jun2017	Balance Forward				708,809.74
03Jul2017	Pre-Authorized Credit - PROVINCE OF B.C			742.67	709,552.41
04Jul2017	Night Deposit post dated cheq Travis OBrien			1,772.58	711,324.99
04Jul2017	Pre-Authorized Credit - ELAVON MERCH SVCS			10.00	711,334.99
04Jul2017	Pre-Authorized Credit - ELAVON MERCH SVCS			518.96	711,853.95
04Jul2017	Clearing Cheque	170294	1,208.43		710,645.52
05Jul2017	Bill Payment BC Hydro 2328675 Vendor Confirmation: 359385	622182	4,199.40		706,446.12
05Jul2017	Clearing Cheque	170290	265.56		706,180.56
05Jul2017	Clearing Cheque	170286	298.37		705,882.19
05Jul2017	Clearing Cheque	170293	309.04		705,573.15
06Jul2017	Deposit			29,497.88	735,071.03
06Jul2017	Deposit			12,603.49	747,674.52
06Jul2017	Deposit			33,195.31	780,869.83
06Jul2017	Deposit			8,739.51	789,609.34
06Jul2017	Misc Credit Transaction mis-taped chqs			50.00	789,659.34
06Jul2017	Clearing Cheque	170275	600.00		789,059.34
06Jul2017	Clearing Cheque	170300	1,050.00		788,009.34
06Jul2017	Clearing Cheque	170295	5,092.21		782,917.13
06Jul2017	Clearing Cheque	170299	11,296.53		771,620.60
07Jul2017	Pre-Authorized Debit - Municipal Pensi		1,546.77		770,073.83
07Jul2017	Withdrawal	22	7,004.03		763,069.80
10Jul2017	Pre-Authorized Credit - PROVINCE OF B.C			1,086.30	764,156.10
10Jul2017	Clearing Cheque	170297	400.00		763,756.10
10Jul2017	Clearing Cheque	170274	1,250.00		762,506.10
11Jul2017	Charge Back - 902. Travis C. O'Brien ck# 008	8	1,772.58		760,733.52
	Service Charge		6.50		760,727.02
11Jul2017	Withdrawal - No Charge post-dated CK aug 3rd Richardson		572.59		760,154.43
12Jul2017	Clearing Cheque	170325	313.50		759,840.93
12Jul2017	Clearing Cheque	170307	1,000.00		758,840.93

continued...



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Village Of Port Clements

STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER [REDACTED]

STATEMENT DATE July 31, 2017

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Date	Description	Number	Withdrawals	Deposits	Balance
Business 75					
12Jul2017	Clearing Cheque	170291	6,838.67		752,002.26
13Jul2017	Pre-Authorized Credit - CANADA POST CORP.			1,870.63	753,872.89
13Jul2017	Pre-Authorized Credit - ELAVON MERCH SVCS			20.00	753,892.89
13Jul2017	Clearing Cheque	170322	1,301.33		752,591.56
14Jul2017	Deposit			19,215.94	771,807.50
14Jul2017	Clearing Cheque	170328	80.33		771,727.17
14Jul2017	Clearing Cheque	170320	231.00		771,496.17
17Jul2017	Clearing Cheque	170309	98.40		771,397.77
19Jul2017	Clearing Cheque	170319	31.45		771,366.32
19Jul2017	Clearing Cheque	170339	131.30		771,235.02
19Jul2017	Clearing Cheque	170323	217.48		771,017.54
19Jul2017	Clearing Cheque	170329	922.02		770,095.52
20Jul2017	Incoming Interac Email Money Transfer	2017072		381.84	770,477.36
20Jul2017	Pre-Authorized Credit - ELAVON MERCH SVCS			20.00	770,497.36
20Jul2017	Pre-Authorized Credit - TAAN FOREST LIMITED PARTNERSHI			92.96	770,590.32
20Jul2017	Clearing Cheque	170310	84.42		770,505.90
20Jul2017	Clearing Cheque	170326	140.00		770,365.90
20Jul2017	Clearing Cheque	170308	168.49		770,197.41
20Jul2017	Clearing Cheque	170317	980.00		769,217.41
21Jul2017	Pre-Authorized Debit - Municipal Pensi		1,600.21		767,617.20
21Jul2017	Withdrawal	22	6,981.50		760,635.70
21Jul2017	Deposit			3,265.72	763,901.42
21Jul2017	Pre-Authorized Credit - ELAVON MERCH SVCS			45.00	763,946.42
21Jul2017	Clearing Cheque	170318	283.76		763,662.66
21Jul2017	Clearing Cheque	170311	2,478.38		761,184.28
21Jul2017	Clearing Cheque	170348	7,665.00		753,519.28
24Jul2017	Pre-Authorized Credit - ELAVON MERCH SVCS			30.00	753,549.28
24Jul2017	Clearing Cheque	170314	150.00		753,399.28
24Jul2017	Clearing Cheque	170327	1,368.89		752,030.39
25Jul2017	Pre-Authorized Credit - SCHOOL DISTRICT 50			1,254.48	753,284.87
26Jul2017	Pre-Authorized Credit - PROVINCE OF B.C			346.00	753,630.87

continued...

Travelling?

To avoid any inconveniences with your debit card, don't forget to notify us before you travel abroad. Call your branch or email us at info@northsave.com with your travel plans.



www.northsave.com

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Village Of Port Clements

STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER [REDACTED]

STATEMENT DATE July 31, 2017

PAGE 3 of 10

Date	Description	Number	Withdrawals	Deposits	Balance
Business 75					
26Jul2017	Clearing Cheque	170343	300.00		753,330.87
26Jul2017	Clearing Cheque	170347	23,626.00		729,704.87
26Jul2017	Clearing Cheque	170330	158.31		729,546.56
26Jul2017	Clearing Cheque	170312	450.00		729,096.56
26Jul2017	Clearing Cheque	170337	579.69		728,516.87
27Jul2017	Clearing Cheque	170313	171.83		728,345.04
27Jul2017	Transfer in from 643734 Masset cheq			250.00	728,595.04
27Jul2017	Clearing Cheque	170268	119.18		728,475.86
28Jul2017	Deposit			2,567.98	731,043.84
28Jul2017	Clearing Cheque	170341	206.13		730,837.71
28Jul2017	Clearing Cheque	170346	29,913.00		700,924.71
31Jul2017	Pre-Authorized Credit - PROVINCE OF B.C			714.41	701,639.12
31Jul2017	Pre-Authorized Credit - CANADA			10,958.90	712,598.02
31Jul2017	Pre-Authorized Credit - ELAVON MERCH SVCS			105.00	712,703.02
31Jul2017	Credit Interest			631.96	713,334.98
31Jul2017	Monthly Service Fee		55.00		713,279.98
Total Withdrawals and Deposits			125,517.28	129,987.52	

Number of Cheques 39

Membership Shares

30Jun2017	Balance Forward				39.08
Total Withdrawals and Deposits			.00	.00	

Business Simply Savings

30Jun2017	Balance Forward				311,384.54
31Jul2017	Credit Interest			267.45	311,651.99
Total Withdrawals and Deposits			.00	267.45	

TERM DEPOSITS

Date	Description	Withdrawals	Deposits	Balance
Term 7: 12 - 60 Month Term -				
30Jun2017	Balance Forward			270,482.23
Start 13Feb2016 - Rate 1.5000% - NextInt 13Feb2018 - Matures 13Feb2019				

continued...



Village Of Port Clements

STATEMENT OF ACCOUNTS

PO Box 94
Masset BC V0T 1M0

MASSET BRANCH 250-626-5231

MEMBER NUMBER [REDACTED]

STATEMENT DATE July 31, 2017

PAGE 4 of 10

Date	Description	Withdrawals	Deposits	Balance
Term 12: 12 - 60 Month Term -				
30Jun2017	Balance Forward			310,493.49
04Jul2017	Credit Interest		1,616.69	312,110.18
Start 04Jul2017 - Rate 1.1000% - NextInt 04Jul2018 - Matures 04Jan2019				
Term 16: 3 Year Harvest Term -				
30Jun2017	Balance Forward			11,539.49
Start 01Nov2015 - Rate 1.1000% - NextInt 01Nov2017 - Matures 01Nov2018				
Term 18: 12 - 60 Month Term -				
30Jun2017	Balance Forward			328,250.00
Start 30Jun2017 - Rate 0.8500% - NextInt 30Jun2018 - Matures 30Jun2018				
Term 19: 3 Year Harvest Term -				
30Jun2017	Balance Forward			773,415.00
Start 30Nov2016 - Rate 1.0000% - NextInt 30Nov2017 - Matures 30Nov2019				
Term 20: Short Term GSP (30 - 364 Days) -				
30Jun2017	Balance Forward			49,060.79
Start 03Jan2017 - Rate 0.7500% - NextInt 31Dec2017 - Matures 31Dec2017				

Assets	Canadian Dollars	US Dollars
Chequing	713,279.98	.00
Savings	311,651.99	.00
Terms	1,744,857.69	.00
Registered Plans	.00	.00
Shares	39.08	.00
Total Assets	2,769,828.74	.00
Liabilities	Canadian Dollars	US Dollars
Line of Credit	.00	.00
Over limit LOC/overdraft	.00	.00
Loans	.00	.00
Mortgage	.00	.00
Total Liabilities	.00	.00
	.00	.00

Over limit Lines of Credit / Overdrafts interest rate is 24.0000
continued...





CIBC Account Statement

VILLAGE OF PORT CLEMENTS

For Jul 1 to Jul 31, 2017

Account number

[REDACTED]

Branch transit number

[REDACTED]

The names shown are based on our current records, as of August 3, 2017. This statement does not reflect any changes in account holders and account holder names that may have occurred prior to this date.

Account summary

Opening balance on Jul 1, 2017		\$242,889.56
Withdrawals	-	21,608.08
Deposits	+	9,926.78
Closing balance on Jul 31, 2017	=	\$231,208.26

Your authorized overdraft limit: \$179,500.00

Contact information

1 800 465 CIBC (2422)

Contact us by phone for questions on this update, change of personal information, and general inquiries, 24 hours a day, 7 days a week.

TTY hearing impaired

1 800 465 7401

Outside Canada and the U.S.

1 902 420 CIBC (2422)

www.cibc.com

Transaction details

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance (\$)
Jul 1	Opening balance			\$242,889.56
Jul 4	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		4,525.23	247,414.79
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		359.25	247,774.04
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		145.00	247,919.04
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		300.00	248,219.04
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		185.00	248,404.04
	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		50.00	248,454.04
	DEBIT MEMO CHARGE FOR JUN CIBC EFT SERVICE CHARGE	39.00		248,415.04

(continued on next page)

CIBC Account Statement

Jul 1 to Jul 31, 2017

Account number: [REDACTED]
 Branch transit number: [REDACTED]

Transaction details (continued)

Date	Description	Withdrawals (\$)	Deposits (\$)	Balance (\$)
Jul 4	Balance forward			\$248,415.04
Jul 5	DEBIT MEMO SETTLEMENT: 0009 CIBC DATA CENTRE: 00	21,569.08		226,845.96
Jul 6	CREDIT MEMO CREDIT UNION CENTRAL OF B.C. TRANSFER 01010 FROM: 01010/14-44530 GRANVILLE & 68TH BANKING CENTR		60.00 1,140.00	226,905.96 228,045.96
Jul 14	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		2,090.32	230,136.28
Jul 18	CREDIT MEMO CREDIT UNION CENTRAL OF B.C. CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		147.35 184.63	230,283.63 230,468.26
Jul 27	CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		60.00	230,528.26
Jul 31	CREDIT MEMO CREDIT UNION CENTRAL OF B.C. CREDIT MEMO CREDIT UNION CENTRAL OF B.C. CREDIT MEMO CREDIT UNION CENTRAL OF B.C. CREDIT MEMO CREDIT UNION CENTRAL OF B.C.		200.00 260.00 100.00 120.00	230,728.26 230,988.26 231,088.26 231,208.26
	Closing balance			\$231,208.26

Important: This statement will be considered correct if you do not report errors, omissions or irregularities in entries and balances to CIBC in writing within 30 days from last date of the statement period covered by a previously issued regular statement where such period included the date the entry was, or should have been, posted.

This rule does not apply to improper credits to your account. Your rights under your business account operation agreement to verify and notify CIBC of account errors, omissions or irregularities do not apply to this statement which is for information or replacement purposes only.

***Foreign Currency Conversion Fee:**

If you withdraw foreign currency from a bank machine located outside Canada, you are charged the same conversion rate CIBC is required to pay plus an administration fee, which is disclosed in the CIBC's current *Business Account Service Fees* brochure, a copy of which is available at any CIBC branch in Canada (this is in addition to any transaction fee applicable to the withdrawal and the network fee).

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