



The Village of
PORT CLEMENTS
"Gateway to the Wilderness"

36 Cedar Avenue West
PO Box 198
Port Clements, BC
V0T1R0
OFFICE :250-557-4295
FAX :250-557-4568
Email : cao@portclements.ca
Web : www.portclements.ca

AGENDA

Regular Meeting of Council Tuesday August 2, 2016
COUNCIL CHAMBERS – 7pm

- 1. ADOPT AGENDA.**
- 2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS**
T-1 – Janitorial Tenders opened
- 3. MINUTES**
M-1- July 18, 2016 Regular Council meeting minutes
M-2 – July 14, 2016 Tourism Committee meeting minutes
- 4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS**
- 5. ORIGINAL CORRESPONDENCE**
C-1 – Tourism Committee – request for support for Boardwalk initiative
C-2 – Tourism Committee – request for support for Signage initiative
- 6. GOVERNMENT**
G-1 – Bylaw #434, 2016 – Amendment to Dangerous Dog Bylaw – 2nd reading
G-2 – Bylaw #435, 2016 – Ticket Information Bylaw – 2nd reading
- 7. FINANCE**
F-1 – Cheque Listing to July 27, 2016
- 8. NEW BUSINESS**
- 9. REPORTS & DISCUSSIONS**
- 10. ACTION ITEMS**
- 11. QUESTIONS FROM THE PUBLIC & PRESS**
- 12. ADJOURNMENT**



The Village of
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Minutes of the regular meeting of the Port Clements Council held July 18, 2016 in Council Chambers.

Present:

Mayor Gould
Councilor Daugert
Councilor Cunningham
Councilor O'Brien Anderson

CAO Kim Mushynsky

Mayor Gould called the meeting to order at 7:00 p.m.

1. ADOPT AGENDA.

2016-175 – Moved by Councilor Daugert, seconded by Councilor Cunningham
THAT Council adopts the agenda with the addition of T-1 – Trail Bid
CARRIED

2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.

T-1 – Trail Bid

2016-176 – Moved by Councilor O'Brien Anderson, seconded by Councilor Daugert
THAT the Village of Port Clements awards the Trail project to C&C Beachy Contracting with a tender of \$98,800.00.
CARRIED

3. MINUTES.

M-1 – July 4, 2016 Regular Council Meeting

2016-177 – Moved by Councilor Daugert, seconded by Councilor Cunningham
THAT Council adopts the July 4, 2016 Regular Council meeting minutes as presented.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.

BA-1 – 2016 UBCM Discussion

2016-178 – Moved by Councilor Cunningham, seconded by Councilor Daugert
THAT Council receives the report.
CARRIED

5. ORIGINAL CORRESPONDENCE

C-1 – SQCRD – Board Meeting Highlights

2016-179 – Moved by Councilor O'Brien Anderson, seconded by Councilor Cunningham
THAT Council receives this information.
CARRIED

C-2 – MIEDS June Grant writing report
2016-180 – Moved by Councilor Cunningham, seconded by Councilor O'Brien Anderson
THAT Council receives this information.

CARRIED

6. GOVERNMENT

G-1 – Bylaw #434, 2016 Amendment to the Dangerous Dog Bylaw
2016-181 – Moved by Councilor Cunningham, seconded by Councilor Daugert
THAT Council do 1st reading for Bylaw #434, 2016 – Amendment to the Dangerous Dog Bylaw

CARRIED

G-2 – Bylaw #435, 2016 Ticket Information Bylaw
2016-182 – Moved by Councilor Cunningham, seconded by Councilor O'Brien Anderson
THAT Council do 1st reading for Bylaw #435, 2016 – Ticket Information Bylaw

CARRIED

7. FINANCE

F-1 – Cheque Listing to July 13, 2016
2016 – 183 - Moved by Councilor Cunningham, seconded by Councilor O'Brien Anderson
THAT Council receives this Report.

CARRIED

F-2 – June 2016 CIBC Statement
2016-184 – Moved by Councilor Daugert, seconded by Councilor O'Brien Anderson
THAT Council receives this Report

CARRIED

F-3 – June 2016 NSCU Statement
2016-185 – Moved by Councilor Cunningham, seconded by Councilor Daugert
THAT Council receives this report.

CARRIED

F-4 – 2nd Quarter Revenue & Expense report
2016-186 – Moved by Councilor Cunningham, seconded by Councilor O'Brien Anderson
THAT Council receives this report.

CARRIED

8. NEW BUSINESS

9. REPORTS & DISCUSSIONS

Mayor Gould – Tourism mtg, upcoming Gwaii Trust mtg.
Councilor Daugert – upcoming MIEDS mtg, Taan open house in Skidegate this week
Councilor Cunningham – no report
Councilor O'Brien Anderson – appreciation for hard work that went in to Canada Days
CAO Mushynsky – mtg with NDIT Board, hired a new Deputy Clerk to start in August

10. ACTION ITEMS

11. QUESTIONS FROM THE PUBLIC & PRESS

2016-187 – Moved by Councilor Daugert, seconded by Councilor Cunningham
THAT Council move to in-camera per Community Charter Section 90(1)(e)

CARRIED

ADJOURNMENT

2016-188 – Moved by Councilor Daugert, seconded by Councilor Cunningham
THAT the meeting be adjourned at 9:10pm.

CARRIED

Ian Gould
Mayor

Kim Mushynsky
CAO

PORT CLEMENTS TOURISM COMMITTEE

Minutes of the Regular Meeting of the Port Clements Tourism Committee Thursday July 14, 2016 in Council Chambers

Present:

Kelly Whitney-Squire, Chair
Joan Hein
Dale Lore
Ian Gould

Call to order: Meeting called to Order at 7:15 pm

1. Adoption of Agenda:

Moved by Ian Gould, seconded by Joan Hein that the Tourism Committee adopt the agenda for July 14, 2016. Motion Carried.

2. Minutes:

Deferred to next meeting.

3. Update: Community Signage

3.2. Dyson Entrance Signage: We have not yet received a proposal from Marg Fennellj. Ben Van Der Beke confirmed that he will not be submitting a proposal. The letter to council asking for a conditional letter of support to approach the Min. of Transportation to determine the process for having the sign installed at the noted entrance was discussed. It was noted that we will need to put out a request for proposals. Further, that the successful bidder would have to be provided funding to begin the work (payable in current fiscal year) with the final payment to come out of next years' budget.

Action: Kelly to forward the letters with amendments to Kim Mushynsky for processing.

Action: Once received, the letter will be sent as an attachment to the covering letter.

3.12. Highway Signage: Pursuant to the last meeting's action item, Kelly contacted Germaine Vigneault about fixing the print on the two highway signs; however, he declined the invitation. Subsequently, Jim West Signs was contacted (Prince Rupert) and a quote in the amount of \$520 was provided. The quote and proposed sketch was discussed and it was decided that we should proceed with the work with the changes noted below.

- remove 'asterisks' (2)
- remove silhouette of driftwood at the bottom
- remove 'welcome to...' (this is already on the original signs)
- keep the black border
- keep the sunset orange/yellow colours for the background

Action: Kelly is to contact Kim Mushynsky to make sure we can pay out on the \$520.00 quote and then contact Jim West and ask that he start work on the signage/print. (Update: Kim approved and Jim West confirmed that he would start the work on the 18th July.)

4. Update: Blog Development

Kelly provided the update, noting that she had not been able to speak with Alan Lore about taking over MIEDS blog about Port Clements. Item deferred to a later meeting for further discussion.

Action: Deferred.

5. Update: Summer Visitor BBQ

Dale provided the update, noting that he had been unable to get the event organized. It was agreed that the event will have to be deferred to the next season. It was suggested that we have one event held on the BC Day Monday, which falls between two other events, which would potentially draw more visitors.

Action: Deferred.

6. Extension: Local Trails Proposed

6.1. **Golden Spruce / Yakoun River Loop:** Discussion on the plan to extend the existing Golden Spruce Trail to include a loop that takes in some of the old growth forest. It was agreed that the letter to Lucy Stefanyk, requesting information on the process should be sent. No amendments noted. No need to update council until we have clear direction on how to proceed. Moved by Joan Hein. Seconded by Dale Lore.

Action: Kelly to forward the letter to Lucy Stefanyk.

6.2. **Yakoun Estuary Boardwalk:** Kelly provided an update on a meeting with Colleen Gellein (Lands Officer) and Larry Duke (Recreation Officer) on the potential to extend the Sunset Trail / Bird Tower trail out into the Yakoun estuary. The recommendation of Colleen and Larry is that the committee go through Recreation & Trails; however, they need to determine the proposed location of the boardwalk in order to determine which legislation must be addressed before proceeding. It was decided that a map of the proposed boardwalk be provided to Larry so he can advise the committee on how to proceed. Dale noted that we would have to work with the Old Massett Band to ensure their support throughout the project/process. It was also noted that the Regional District has a bylaw that restricts motorized boats on the Yakoun River. Moved by Dale Lore. Seconded by Joan Hein.

Action: Kelly to note the proposed boardwalk on an area map and forward to Larry Duke.

7. Boardwalk Development / Proposed

Kelly provided three draft letter to the committee for discussion. The purpose of the letters is gain conditional support to approach the Ministry of Transportation on the process and requirements to proceed. Following discussion, it was determined that the proposed boardwalk should run from the Port Clements Museum to the Rainbow Wharf, which fits with the historic use of a boardwalk through the downtown core. It was noted that this is simply a tentative plan that the committee is exploring and this is a research piece at this time. Amendment to revise letter to indicate proposed length of the boardwalk. Motion to forward the letters to council. Moved by Dale Lore. Second by Joan Hein.

Action: Kelly to make the amendments to the letter and forward to Kim for processing.

7. Update: Tourism Roadmap / Dr. John Colton

Kelly provided an update, noting that an application to secure funding to cover Dr. Colton's travel expenses (approximately \$23,00) was submitted to the Gwaii Trust. This is an information item only as we are waiting to hear back from the Gwaii Trust. If approved, Kelly will submit the application to the committee for their information/review.

Action: Kelly to report back to the committee as things progress.

9. Action Plan: Priorities

- Signage (Dyson & Highway Entrance)
- Shower/Laundry (Gwaii Trust Grant)

- Sunset Trail extension/improvements

10. Additional Business:

The following issues were brought up for discussion or noted for future meetings.

- need to promote the mud bog
- add murals to the next agenda

11. Next meeting:

Tentatively September 8th at 7:00 pm in council chambers. No meeting scheduled for August as Kelly is away for the month.

Kelly Whitney-Squire,
Committee Chair

Deputy Clerk

Port Clements Tourism Committee
c/o 36 Cedar Avenue
Port Clements, BC

July 18, 2016

Members of Council
Village of Port Clements
36 Cedar Avenue
Port Clements, BC

Dear Members of the Village Council,

Re: Conditional Letter of Support / Development of Boardwalks

In working to develop tourism amenities and infrastructure to support economic diversification, the Tourism Committee has identified a need to beautify the community and make it more accessible for visitors and residents alike.

One of the initiatives that the Tourism Committee would like to pursue is the development of a boardwalk that would run along Bayview Drive from the Port Clements Museum to the Rainbow Pier. This development has historical precedent as an earlier boardwalk was used to move logs from the original mill site to the old pier. The estimated cost would range from 10,000 to 15,000 and funding could be sought from the Gwaii Trust or other agencies to support this important initiative.

While planning has only just begun, it is important that we approach the Ministry of Transportation with the support of the Village Council. At this early stage, our only intention is to seek clarification from the Ministry on the process and requirements to proceed. Once received, the Tourism Committee will be able to undertake additional research and consultation, with council's permission, as to the initiative's feasibility.

The draft letter of support (attached) and covering letter from the Tourism Committee will be forwarded to Ms. Rena Gibson, Senior District Development Technician at the British Columbia Ministry of Transportation. Broadly, the letter of support outlines the reasons why this is an important project for the community, how it will enhance tourism development, and serve to beautify the downtown core.

Thanking you in advance,



Kelly Whitney-Squire, Chair
Port Clements Tourism Committee

Village of Port Clements
36 Cedar Avenue
Port Clements, BC

Draft

July xx, 2016

Rena Gibson
Senior District Development Technician
BC Ministry of Transportation
Queen Charlotte, Haida Gwaii

Dear Ms. Gibson,

Re: Port Clements Boardwalk Development Initiative

The Village Council has discussed the potential to consider the development a boardwalk in the downtown core of Port Clements.

The development of a boardwalk would be an attractive and functional addition to our community's infrastructure: providing safety for residents and visitors and add significantly to the beautification of the village.

This letter provides conditional support to the Tourism Committee to meet with the Ministry of Transportation for the purpose of determining the process and requirements to proceed with this initiative.

Once the process has been clarified we will consider the issues and our options further.

Respectfully,

Village Council

Port Clements Tourism Committee
c/o 36 Cedar Avenue
Port Clements, BC

Draft

July XX, 2016

Rena Gibson
Senior District Development Technician
BC Ministry of Transportation
Queen Charlotte, Haida Gwaii

Dear Ms. Gibson,

Re: Port Clements Boardwalk Development Initiative

Further to a conversation with Brian Lomas on 4th July 2016, the Port Clements Tourism Committee is interested in meeting with you to discuss the process and requirements involved to develop a boardwalk in the downtown core of the village.

At this time, we would like to discuss the potential of a boardwalk running along Bayview Drive from the Port Clements Museum to the Rainbow Pier. Such a boardwalk would add immeasurably to the beautification of the village and encourage tourism development in the downtown area. Studies show that walkable areas in small communities are very popular with visitors and can be expanded upon in many ways to increase the number of amenities and services available. For example, creating improved access to local businesses, supporting / encouraging new businesses, and linking local parks and leisure areas. Currently, there are no designated walkways along the highway and the boardwalk would improve the safety of residents and visitors.

We have attached a letter of support from the Village of Port Clements and we are happy to meet with you at your convenience. Please feel free to contact me anytime. I can be reached by phone 250.557.4665 or by email whitneysquire.kelly@gmail.com

Sincerely,

Kelly Whitney-Squire, Chair
Port Clements Tourism Committee

c: Kim Mushynsky, CAO

Port Clements Tourism Committee
c/o 36 Cedar Avenue
Port Clements, BC

July 18, 2016

Members of Council
Village of Port Clements
36 Cedar Avenue
Port Clements, BC

Dear Members of the Village Council,

Re: Request for Letter of Support / Signage Development at Dyson Entrance

In working to develop tourism infrastructure in Port Clements, the Tourism Committee has discussed the potential to install a highly visible feature sign at the Dyson Street entrance, just off the main highway.

While two smaller signs are located well outside the community, visitors still tend to drive by, as there is no clear signage at this critical entrance to the village. Earlier studies into tourism development in the community have also identified the need for signage at this location.

To this end, the Tourism Committee envisions a large feature sign on the left side of the highway just before turning left onto Dyson Street if arriving from the Skidegate/Queen Charlotte. This particular site has the added benefit that if angled correctly traffic coming from the north and south will be able to see the sign clearly. Two local professional sign makers/artisans have been approached to create a feature sign that will draw the attention of visitors.

To advance this initiative, the Tourism Committee is seeking a letter of support from the Village Council, which will be sent to the attention of Rena Gibson, Ministry of Transportation. At this time, the committee's only purpose is to meet with Ms. Gibson to clarify the approval process. Please see the attached draft letters prepared for this purpose.

Thanking you in advance,



Kelly Whitney-Squire, Chair
Port Clements Tourism Committee

Village of Port Clements
36 Cedar Avenue
Port Clements, BC

DRAFT

July xx, 2016

Rena Gibson
Senior District Development Technician
BC Ministry of Transportation
Queen Charlotte, Haida Gwaii

Dear Ms. Gibson,

Re: Letter of Support / Port Clements Tourism Committee

The Village Council has discussed the potential to install a feature sign at the Dyson Street and Highway 16 entrance to the community.

The installation of a creative and highly visible sign at this entrance is a critical addition to the community's tourism infrastructure and would serve to encourage visitors to stop: providing much needed information on the available services and amenities.

This letter will confirm our support for member(s) of the local Tourism Committee to meet with you to determine the approval process to proceed with this initiative.

Respectfully,

Village Council

Port Clements Tourism Committee
c/o 36 Cedar Avenue
Port Clements, BC

DRAFT

July XX, 2016

Rena Gibson
Senior District Development Technician
BC Ministry of Transportation
Queen Charlotte, Haida Gwaii

Dear Ms. Gibson,

Re: Installation of Signage / Dyson Street and Highway 16 Entrance

Further to a conversation with Brian Lomas on 4th July 2016, the Port Clements Tourism Committee is interested in meeting with you to discuss the approval process to have signage installed at the noted entrance.

The Tourism Committee envisions a large feature sign on the left side of the highway just before turning left onto Dyson Street from the south. This particular site has the added benefit of an existing pull out area and if angled correctly traffic coming from the north and south will be able to see the sign clearly.

We have attached a letter of support from the Village of Port Clements and we are happy to meet with you at your convenience. Please feel free to contact me anytime. I can be reached by phone 250.557.4665 or by email whitneysquire.kelly@gmail.com

Sincerely,

Kelly Whitney-Squire, Chair
Port Clements Tourism Committee

c: Kim Mushynsky, CAO
Attachment (1) Letter from Village of Port Clements Council

VILLAGE OF PORT CLEMENTS

BYLAW NO. 434, 2016

**A BYLAW TO AMEND THE DANGEROUS DOG
BYLAW #390, 2012**

- A. WHEREAS** the Village of Port Clements Council has deemed it prudent and necessary to formally regulate dogs within the Municipal boundaries
- B. NOW THEREFORE**, the Council of the Village of Port Clements in open meeting assembled, ENACTS AS FOLLOWS:

C. Title

This Bylaw may be known and cited as the "Village of Port Clements Amended Dog Bylaw, No. 434, 2016".

D. Amendment

Under Section 2 – Regulations of Bylaw 390, 2012 the Village is adding:

e) Dog owners are required to license their dogs in the Village of Port Clements. There is a one-time fee for licensing of \$15.00 which will include a tag and number being assigned to the dog. After initial licensing, owners can purchase a replacement tag for \$5.00 if the original one is lost.

E. Effective Date

This bylaw shall come in to effect January 1, 2017.

READ A 1ST TIME THIS 18th DAY OF July, 2016
READ A 2ND TIME THIS DAY OF , 2016
READ A 3RD TIME THIS DAY OF , 2016
RECONSIDERED AND ADOPTED THIS DAY OF , 2016

Ian Gould – Mayor

Kim Mushynsky - CAO

VILLAGE OF PORT CLEMENTS

BYLAW NO. 435, 2016

**A BYLAW TO IMPLEMENT A BYLAW ENFORCEMENT
TICKET INFORMATION BYLAW**

A. WHEREAS by Section 260 and Division 3 of Part 8 of the *Community Charter* the Council is authorized by bylaw to:

- (a) designate a bylaw for the purpose of this section, other than a bylaw in relation to a matter prescribed by regulation;
- (b) designate as a Bylaw Enforcement Officer, a person who comes within a class of persons prescribed by regulation; and
- (c) authorize the use of any word or expression on a ticket to designate an offence against a bylaw.

B. NOW THEREFORE, the Council of the Village of Port Clements in open meeting assembled, ENACTS AS FOLLOWS:

1. Title

This Bylaw may be known and cited as the "Village of Port Clements Bylaw Enforcement Ticket Information Bylaw, No. 435, 2016".

2. Designation of Bylaws to be Enforced by Ticket

The bylaws listed in Column I of Schedule 1 to this bylaw may be enforced by means of a ticket in the form prescribed for the purpose of Section 264 of the *Community Charter*.

3. Designation of Bylaw Enforcement Officers

The persons appointed to the job positions or titles listed in Column II of Schedule 1 to this bylaw are designated as Bylaw Enforcement Officers pursuant to Section 264 of the *Community Charter* for the purpose of enforcing the bylaws listed in Column I of Schedule 1 opposite the respective job positions.

4. Designation of Offences

The words or expressions set forth in Column I of Schedules 2 to this bylaw designate the offence committed under the bylaw section number appearing in

Column II opposite the respective words or expressions.

5. Designation of Fines

The amounts appearing in Column III of Schedule 2 to this bylaw are the fines set pursuant to section 265 of the *Community Charter* for the corresponding offences designated in Column I.

6. Schedules

For the purposes of this bylaw, Schedules 1 & 2 are attached to and form part of this bylaw.

7. Effective Date

This bylaw shall take effect January 1, 2017.

READ A 1ST TIME THIS 18th DAY OF July, 2016
READ A 2ND TIME THIS DAY OF , 2016
READ A 3RD TIME THIS DAY OF , 2016
RECONSIDERED AND ADOPTED THIS DAY OF , 2016

Ian Gould – Mayor

Kim Mushynsky - CAO

SCHEDULE 1

Column I

Designated Bylaws

1. Village of Port Clements Dog
Bylaw No. 390, 2012
And Amendment Bylaw
No 434, 2016

Column II

Designated Bylaw Enforcement Officers

Animal Control Officer
Bylaw Enforcement Officers
CAO
Royal Canadian Mounted Police

SCHEDULE 2

| COLUMN I | COLUMN II | COLUMN III |
|--|-------------------------|-----------------------|
| Village of Port Clements Dog Control Bylaw No.390, 2012 & Amendment No. 434, 2016 | Section of Bylaw | Amount of Fine |
| 1. No licence | Section 2(e) | \$ 25.00 |
| 2. Dog at large (1 st offence in a year) | Section 2(a) | \$ 50.00 |
| 3. Dog at large (2 nd offence in a year) | Section 2(a) | \$ 75.00 |
| 4. Dog at large (more than 2 offences) | Section 2(a) | \$ 100.00 each time |

VILLAGE OF PORT CLEMENTS

Cheque Listing For Council

2016-Jul-27
9:06:24AM

| Cheque # | Date | Vendor Name | General Ledger | Invoice # | Invoice Description | Invoice Amount | Cheque Amount |
|----------|------------|--------------------------------|----------------|------------|---------------------------|----------------|---------------|
| 160347 | 2016-07-14 | DELMAS CO-OP | | | PAYMENT | | 291.99 |
| | | | 10-2-12-11-00 | 30062016 | SUNSET PARK SUPPLIES | 62.68 | |
| | | | 10-2-81-90-00 | 30062016 | SUNSET PARK SUPPLIES | 6.00 | |
| | | | 10-2-71-89-30 | 30062016 | SUNSET PARK SUPPLIES | 48.15 | |
| | | | 10-2-71-89-30 | 30062016 | SUNSET PARK SUPPLIES | 29.44 | |
| | | | 10-2-75-00-00 | 30062016 | SUNSET PARK SUPPLIES | 63.83 | |
| | | | 10-2-71-89-30 | 30062016 | SUNSET PARK SUPPLIES | 81.89 | |
| 160348 | 2016-07-14 | MUNICIPAL INFORMATION S | | | PAYMENT | | 305.98 |
| | | | 10-2-12-11-20 | 20160811 | SOFTWARE SUPPORT | 305.98 | |
| 160349 | 2016-07-14 | TELUS COMMUNICATIONS I | | | PAYMENT | | 1,294.21 |
| | | | 10-2-24-70-10 | 20160430 | FAX & PHONE SERVICE | 370.33 | |
| | | | 10-2-71-21-15 | 20160430 | FAX & PHONE SERVICE | 618.34 | |
| | | | 30-2-41-50-00 | 20160430 | FAX & PHONE SERVICE | 252.57 | |
| | | | 40-2-42-90-40 | 20160430 | FAX & PHONE SERVICE | 52.97 | |
| 160350 | 2016-07-14 | Angela's Place-Social Cafe & I | | | PAYMENT | | 372.24 |
| | | | 40-2-42-90-60 | 20160628 | GAS & DIESEL | 74.44 | |
| | | | 30-2-41-40-10 | 20160628 | GAS & DIESEL | 148.91 | |
| | | | 10-2-31-90-00 | 20160628 | GAS & DIESEL | 148.89 | |
| 160351 | 2016-07-14 | Black Press Group Ltd. | | | PAYMENT | | 1,145.93 |
| | | | 10-2-12-10-00 | 32915493 | EMPLOYMENT & CUSTODIAL AD | 848.56 | |
| | | | 10-2-12-14-10 | 32915493 | EMPLOYMENT & CUSTODIAL AD | 147.17 | |
| | | | 10-2-12-11-50 | 32915873 | ANNUAL REPORT AD | 150.20 | |
| 160352 | 2016-07-14 | HAIDA GWAII FOREST PROJ | | | PAYMENT | | 1,316.28 |
| | | | 10-2-31-00-20 | 1729 | LUMBER | 425.88 | |
| | | | 10-2-34-00-70 | 1796 | LUMBER | 890.40 | |
| 160353 | 2016-07-14 | MIKE'S MECHANICAL | | | PAYMENT | | 2,361.83 |
| | | | 10-2-24-80-00 | 46708 | PW & FD TRUCK REPAIRS | 691.41 | |
| | | | 30-2-41-30-40 | 46708 | PW & FD TRUCK REPAIRS | 1,670.42 | |
| 160354 | 2016-07-14 | O'BRIEN ROAD & BRIDGE M, | | | PAYMENT | | 446.25 |
| | | | 10-2-32-37-10 | 5452 | GRADE INDUSTRIAL ROAD | 446.25 | |
| 160355 | 2016-07-14 | WESTPOINT AUTOMOTIVE | | | PAYMENT | | 174.68 |
| | | | 10-2-32-90-00 | 832-242290 | MOWER PARTS | 21.38 | |
| | | | 10-2-32-90-00 | 832-242408 | MOWER PARTS | 94.69 | |
| | | | 10-2-32-90-00 | 832-243052 | MOWER PARTS | 58.61 | |
| 160356 | 2016-07-19 | Canadian Recreation Solutions | | | PAYMENT | | 8,646.40 |
| | | | 11-3-59-71-00 | 977 | DEPOSIT ON PLAYGROUND EQL | 8,646.40 | |
| 160357 | 2016-07-19 | Leach, Arthur | | | PAYMENT | | 100.00 |
| | | | 10-2-71-89-30 | 16 | FIREWOOD | 100.00 | |
| 160358 | 2016-07-19 | Kleanza Consulting Ltd. | | | PAYMENT | | 1,041.45 |
| | | | 11-3-53-40-00 | 16-19-01 | CROWN LAND GRANT | 1,041.45 | |
| 160359 | 2016-07-19 | MasterCard, CUETS FINANCI | | | PAYMENT | | 4,938.51 |
| | | | 10-2-71-89-40 | 30062016 | JUNE MASTERCARD | 55.98 | |
| | | | 10-2-32-90-00 | 30062016 | JUNE MASTERCARD | 81.09 | |
| | | | 10-2-12-11-30 | 30062016 | JUNE MASTERCARD | 84.57 | |
| | | | 10-2-75-00-00 | 30062016 | JUNE MASTERCARD | 139.16 | |
| | | | 30-2-41-30-40 | 30062016 | JUNE MASTERCARD | 3,571.62 | |
| | | | 30-2-41-20-00 | 30062016 | JUNE MASTERCARD | 24.00 | |
| | | | 40-2-42-10-10 | 30062016 | JUNE MASTERCARD | 84.00 | |
| | | | 10-2-75-00-00 | 30062016 | JUNE MASTERCARD | 224.68 | |
| | | | 10-2-12-11-10 | 30062016 | JUNE MASTERCARD | 79.57 | |
| | | | 10-2-71-21-12 | 30062016 | JUNE MASTERCARD | 60.39 | |

VILLAGE OF PORT CLEMENTS

Cheque Listing For Council

2016-Jul-27
9:06:24AM

| Cheque # | Date | Vendor Name | General Ledger | Invoice # | Invoice Description | Invoice Amount | Cheque Amount |
|----------|------------|----------------------------|----------------|-----------|------------------------------------|----------------|---------------|
| 160359 | 2016-07-19 | MasterCard, CUETS FINANCI | 30-2-41-40-00 | 30062016 | JUNE MASTERCARD | 82.04 | 4,938.51 |
| | | | 10-2-32-90-00 | 30062016 | JUNE MASTERCARD | 240.37 | |
| | | | 10-2-32-90-00 | 30062016 | JUNE MASTERCARD | 156.70 | |
| | | | 10-2-71-21-30 | 30062016 | JUNE MASTERCARD | 54.34 | |
| 160360 | 2016-07-19 | PORT AIR CARGO | 10-2-71-89-40 | VPC0516 | PAYMENT BRUSHING PARTS | 21.00 | 21.00 |
| 160361 | 2016-07-19 | Wright, Keirnan | 10-2-71-89-30 | 19072016 | PAYMENT CAMPGROUND ATTENDANT | 280.00 | 280.00 |
| 160368 | 2016-07-20 | RECEIVER GENERAL - CRA | 10-4-27-00-10 | 20160730 | PAYMENT JULY PAYROLL REMITTANCE | 3,541.02 | 3,541.02 |
| 160369 | 2016-07-20 | SWYRICH CORPORATION, II | 10-2-72-50-10 | 20235 | PAYMENT LAPEL PINS | 572.25 | 572.25 |
| 160370 | 2016-07-27 | Bell-Brown, Cliff | 10-2-34-00-70 | 3413 | PAYMENT SMALL CRAFT HARBOUR | 740.00 | 740.00 |
| 160371 | 2016-07-27 | CERTIFIED FOLDER DISPLA | 10-3-22-00-00 | 51570 | PAYMENT RACKING BC FERRIES | 26.57 | 26.57 |
| 160372 | 2016-07-27 | PORT CLEMENTS HISTORIC | 10-2-11-10-50 | 20072016 | PAYMENT 2016 GRANT | 2,800.00 | 2,800.00 |
| 160373 | 2016-07-27 | SHAROON SERVICES | 11-3-53-25-00 | 1032 | PAYMENT BIOMASS SHED | 2,184.53 | 2,184.53 |
| 160374 | 2016-07-27 | Stewart, McDannold, Stuart | 10-2-71-89-50 | 73489 | PAYMENT CEMETERY ISSUES | 1,599.92 | 1,599.92 |
| 160375 | 2016-07-27 | VANCOUVER ISLAND REGIC | 10-2-84-20-00 | 20160930 | PAYMENT 3RD QUARTER LEVY | 3,185.00 | 3,185.00 |
| 160376 | 2016-07-27 | WEIGUM, SHIRLEY | 10-2-12-14-10 | 31802 | PAYMENT JULY JANITORIAL | 493.50 | 1,175.00 |
| | | | 10-2-71-21-11 | 31802 | JULY JANITORIAL | 258.50 | |
| | | | 10-2-71-21-20 | 31802 | JULY JANITORIAL | 270.25 | |
| | | | 10-2-71-89-00 | 31802 | JULY JANITORIAL | 152.75 | |
| 160377 | 2016-07-27 | Wright, Keirnan | 10-2-71-89-30 | 2082016 | PAYMENT CAMPGROUND ATTENDANT | 280.00 | 280.00 |
| 160378 | 2016-07-27 | XEROX CANADA LTD. | 10-2-12-11-30 | A49115937 | PAYMENT REFUND | (322.39) | 219.41 |
| | | | 10-2-12-11-30 | F49232610 | PHOTOCOPIES | 58.21 | |
| | | | 10-2-12-11-30 | L19056747 | PHOTOCOPIER | 483.59 | |

Total 39,060.45

*** End of Report ***



F1

ACTION ITEMS

| <u>#</u> | <u>Date</u> | <u>Description</u> | <u>Lead</u> | <u>Follow up</u> |
|----------|-------------|--|----------------|--|
| A16 | 15-10-2012 | Bus Shelter | Staff | Councillor O'Brien Anderson expressed an interest in perhaps taking this on as a project |
| A21 | 15-07-2013 | Drainage concern at far end between Park & Tingley include Yakoun Lane in drainage issue | Gaspar | Develop a plan for addressing this issue |
| A26 | 17-02-2014 | Historic Councillor Plaque(s) | Administrator | Some plaques up - more as time permits |
| A27 | 05-05-2014 | Park Management Committee | Administration | Finalize park management plans after results from questionnaire have been reviewed. |
| A30 | 19-10-2015 | Mural for Community Hall (Community Futures) | Administration | As more information comes available |