



The Village of  
**PORT CLEMENTS**  
*"Gateway to the Wilderness"*

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**Minutes of the regular meeting of the Port Clements Council held April 3, 2017 in Council Chambers.**

**Present:**

Mayor Thomas  
Councilor Cumming  
Councilor Daugert  
Councilor O'Brien Anderson  
Councilor Stewart

CAO Kim Mushynsky  
DC Ruby Decock  
PWS Sean O'Donoghue

Mayor Thomas called the meeting to order at 7:00 p.m.

**1. ADOPT AGENDA.**

2017-055 – Moved by Councilor Daugert, seconded by Councilor O'Brien Anderson  
THAT Council adopts the agenda adding T-1 Opening Bleacher Tenders and T-2 Opening of Clinic Flooring.  
**CARRIED**

**2. PETITIONS, DELEGATIONS & OPENING OF SEALED TENDERS.**

T-1 – Bleacher Tenders – Tabled until April 18<sup>th</sup> Council Meeting.

T-2 - Clinic Flooring Tenders – Tabled until April 18<sup>th</sup> Council Meeting.

**3. MINUTES.**

M-1 – March 20<sup>th</sup>, 2017 Regular Council meeting minutes  
2017-056 - Moved by Councilor O'Brien Anderson, seconded by Councilor Daugert  
THAT Council adopts the March 20<sup>th</sup>, 2017 Regular Council meeting minutes.  
**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES & UNFINISHED BUSINESS.**

**5. ORIGINAL CORRESPONDENCE**

C-1 - Request for Support Letter – GwaiiTel Society  
2017-057 – Moved by Councilor O'Brien Anderson, seconded by Councilor Daugert  
THAT Council receives the letter from GwaiiTel Society.  
**CARRIED**

2017-058– Moved by Councilor Daugert, seconded by Councilor O'Brien Anderson  
THAT Council writes a support letter for GwaiiTel's application to the Connect to Innovate.  
**CARRIED**

Councilor Cumming left the meeting at 7:20pm due to a potential conflict of interest.

C-2 – 2017 Local Government Management Internship Program - NDIT  
2017-059 – Moved by Councilor O'Brien Anderson, seconded by Councilor Daugert  
THAT Council receives this correspondence.  
**CARRIED**

Councilor Cumming returned to the meeting at 7:24pm

## **6. GOVERNMENT**

G-1 – Reconsider & Adoption of "The Financial Plan for the years 2017-2021 – Bylaw #438, 2017"  
2017-060– Moved by Councilor O'Brien Anderson, seconded by Councilor Daugert  
THAT Council reconsiders and adopts "The Financial Plan for the years 2017-2021 – Bylaw #438, 2017"  
**CARRIED**

G-2 – Readings 1 – 3 of "The Village of Port Clements Revenue Anticipation Borrowing Bylaw No. 439, 2017"  
2017-061– Moved by Councilor Cumming, seconded by Councilor O'Brien Anderson  
THAT Council does 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> reading of this bylaw.  
**CARRIED**

G-3 – Current Committee Representatives List

**TOURISM COMMITTEE: ELIZABETH STEWART**  
Alternate: **CHARLEEN O'BRIEN ANDERSON**

**EMERGENCY PREPAREDNESS COMMITTEE: BRIGID CUMMING**  
Alternate: **DOUG DAUGERT**

**RECREATION COMMITTEE: CHARLEEN O'BRIEN ANDERSON**  
Alternate: **BRIGID CUMMING**

**NORTHERN DEVELOPMENT INITIATIVE: CHARLEEN O'BRIEN ANDERSON**  
Alternate: **ELIZABETH STEWART**

**NORTH COAST REGIONAL DISTRICT: DOUG DAUGERT (UNTIL MAY) URS THOMAS (BEGINNING MAY)**  
Alternate: **URS THOMAS (UNTIL MAY) DOUG DAUGERT (BEGINNING MAY)**

**\*NORTHERN HEALTH AUTHORITY: DOUG DAUGERT (UNTIL MAY) URS THOMAS (BEGINNING MAY)**  
Alternate: **URS THOMAS (UNTIL MAY) DOUG DAUGERT (BEGINNING MAY)**

\*This appointment is tied to the NCRD appointment

**MISTY ISLES ECONOMIC DEVELOPMENT: DOUG DAUGERT**  
Alternate: This organization does not recognize alternates

**GWAIL TEL: URS THOMAS**  
Alternate: **CHARLEEN O'BRIEN ANDERSON**

**VANCOUVER ISLAND REGIONAL LIBRARY: CHARLEEN O'BRIEN ANDERSON**  
Alternate: **ELIZABETH STEWART**

**RCMP LIASON: KIM MUSHYNSKY**

**COMMUNITY FUTURES: URS THOMAS**  
Alternate: **DOUG DAUGERT**

**PARK MANAGEMENT COMMITTEE: ELIZABETH STEWART**

Alternate: **CHARLEEN O'BRIEN ANDERSON**

**ALTERNATE MAYOR:**

**APRIL – JUNE CHARLEEN O'BRIEN ANDERSON**

**JULY – SEPTEMBER BRIGID CUMMING**

**OCTOBER – DECEMBER ELIZABETH STEWART**

2017-062 – Moved by Councilor Daugert, seconded by Councilor Stewart  
THAT Councilors be appointed committee representatives as per the Current Committee Representatives List shown above.

**CARRIED**

**7. FINANCE**

F-1 – Cheque Listing to March 28<sup>th</sup>, 2017

2017-063 – Moved by Councilor Daugert, seconded by Councilor O'Brien Anderson

THAT Council receives the cheque listing to March 28, 2017.

**CARRIED**

F-2 – Change of Signers for NSCU

2017-064 – Moved by Councilor Daugert, seconded by Councilor O'Brien Anderson

THAT Council approves the Change of Signers for NSCU statement being the deletion of Ian Gould, Matt Gaspar and Christine Cunningham as signers and the adding of Urs Thomas, Elizabeth Stewart and Brigid Cumming as signers.

**CARRIED**

F-3 – Village of Port Clements 2016 Financial Statements – FBB Chartered Professional Accountants

2017-065 – Moved by Councilor Daugert, seconded by Councilor O'Brien Anderson

THAT Council receives the Village of Port Clements 2016 Financial Statements.

**CARRIED**

2017-066 – Moved by Councilor Daugert, seconded by Councilor O'Brien Anderson

THAT Council approves the Village of Port Clements 2016 Financial Statements as presented.

**CARRIED**

**8. NEW BUSINESS**

Councilor Stewart left the meeting at 7:45pm due to a Conflict of Interest.

NB-1 – Request for Damage Deposit Waived for Culvert Installation & Request for letter of support for Mobile Business Concept Plan. – Betty Stewart

2017-067 – Moved by Councilor Daugert, seconded by Councilor Cumming

THAT Council agrees to use Councilor Stewart's Remuneration in lieu of damage deposit.

**CARRIED**

2017-068 – Moved by Councilor Cumming, seconded by Councilor Daugert

THAT Council agrees to write a support letter for Elizabeth Stewart's for her Mobile Business Concept Plan being submitted to the Hecate Strait Employment Development Society.

**CARRIED**

Councilor Stewart returned to the meeting at 7:55pm

**9. REPORTS & DISCUSSIONS**

R-1 – Report To Council - Sunset Park - Kim Mushynsky

2017-069 – Moved by Mayor Thomas, seconded by Councilor O'Brien Anderson

THAT tables the report until visit of Sunset Park.

**CARRIED**

Councilor O'Brien Anderson – Attending Forestry Information Session on Tuesday, Helping with the Vimy Ridge Event this weekend, Excellent turn out for the community hall dance.

Councilor Daugert – Attended the MIEDS Community Forest Form, North West Regional Hospital Meeting, Northwest Regional Benefits Alliance, North Coast Regional Meeting, and Fisheries Meeting.

Mayor Thomas – Attended the MIEDS Community Forest Form, Fisheries Meetings. Met with Jennifer Rice & with Herb Pond.

Councilor Cumming – Attended MIEDS Community Forest Forum and will attend Vimy Ridge Event this weekend. Questioned about getting security cameras for museum.

Councilor Stewart – Attended MIEDS Community Forest Forum, Recreation Commission meeting. Questioned about installing type of gate to prevent park destruction and about security cameras for park, etc? Will be away last week of April and May 16<sup>th</sup> – 29<sup>th</sup>.

CAO Mushynsky – Completed By-election work and currently working on briefing notes for each of VOPC's assets. Will be on vacation for next 2 weeks.

DC Clerk – Finishing last assignment for UVIC course, working on report for Bylaw training completed last month, will be attending the MIA Risk Management Course at the end of the month.

PWS O'Donoghue – Welcomed all new and returning members, appreciates idea of infrastructure tours.

## **10. ACTION ITEMS**

**A-1 – See attached Action Items List A16-A33**

## **11. QUESTIONS FROM THE PUBLIC & PRESS**

Arnold Miyagawa – Asked if mountain bikes are permitted on municipal trails. Answer is yes, but no ATVs

2017-070 – Moved by Councilor Daugert, seconded by Councilor Cumming

THAT the meeting be adjourned to In-Camera per Community Charter Section 90-1 c & g at 8:55 pm.

**CARRIED**

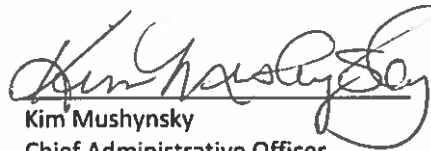
## **ADJOURNMENT**

2017-071 Moved by Councilor Daugert

THAT the meeting be adjourned at 9:50 pm.



Urs Thomas  
Mayor



Kim Mushynsky  
Chief Administrative Officer