

## VILLAGE OF PORT CLEMENTS

### BYLAW NO: 407, 2013

#### **A Bylaw to replace Bylaw #324, 2002 in regards to a Recreation Commission**

WHEREAS section 143 of the Community Charter empowers the Council to establish a commission to operate services of the local government;

AND WHEREAS the Council for the Village of Port Clements desires to promote, expand and enhance Recreational opportunities in the Village of Port Clements.

NOW THEREFORE the Council for the Village of Port Clements in open meeting assembled enacts as follows:

#### DEFINITION:

**"Commission"** shall mean the Village Port Clements Recreation Commission.

**"Council"** shall mean the Village of Port Clements Council.

**"Village"** shall mean the Corporation of the Village of Port Clements;

**"Province"** shall mean the Province of British Columbia.

**"Committee member"** shall mean a person who has been appointed by the Recreation Commission Chair and has voting privileges on the Committee.

#### INTERPRETATION:

1. The Commission shall be composed of a minimum of 5 members and a maximum of 8 members who shall be appointed by the Commission Chair. At least one member of the Commission shall be from Council. Members from unincorporated areas such as Tlell are eligible to be members on the Commission.
2. Council hereby delegates the authority to appoint members to the Commission to the chair of the Commission based on recommendations from existing committee members.
3. If, without good reason, any member of the Commission is absent from three (3) consecutive regular meetings the Chair may, upon a recommendation of the Commission, remove the member from the Commission.
4. The Chair may remove any member of the Commission for

malfeasance or any breach of legal trust.

5. Annually, during the month of January, the Commission shall hold a meeting at which a chair shall be selected from the appointed members as well as any other officers required to conduct their business.
6. Regular meetings of the Commission shall be held once a month, at a time set by resolution of the Commission.
7. A quorum for a regular or special meeting of the Commission shall be three (3) members, one of whom shall be the chair.
8. Regular monthly meeting procedures shall be conducted in accordance with the Village of Port Clements Procedures Bylaw No. 336, 2004.
9. Proceedings of the regular monthly meetings shall be recorded and a copy of the Minutes forwarded to Council for their information. Recommendations of the Commission on a matter for adoption by Council are not to be made public until approved by Council.
10. The Commission shall have supervisory responsibility over activities provided and conducted on or in connection with parks, play-grounds, athletic fields, or other recreational facilities that currently exist, or may come into existence, and shall have the power to conduct any form of recreational or cultural activity.
11. All items of revenue and expenditure relating to the activities of the Commission shall be accounted for in the books of account for the Village of Port Clements in accordance with the provisions of the current Financial Plan.
12. Neither the Commission, nor any member thereof, shall have the power to pledge the credit of the Village in connection with any matters except as specifically provided for in the provisions of the current Financial Plan as it relates to the Recreational Commission. The Commission shall not make any expenditures except by an affirmative motion or resolution of the Commission.
13. All monies received by the Commission shall be paid into the hands of the Village Treasurer for deposit to the credit of the Village bank account. Accounts for authorized expenditures of the Commission shall be paid by the Treasurer of the Village in the same manner as all other accounts.


14. The Commission may, from time to time, by motion, appoint a committee or committees for a specific purpose.
15. The Commission shall make reports to Council at such times as they are required.
16. This Bylaw may be cited as the "Port Clements Recreation Commission Bylaw No 407, 2013".
17. Bylaw 324, 2002 is hereby rescinded.

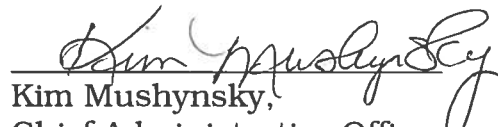
Read a first time, this 21<sup>st</sup> day of November, 2013.

Read a second time, this 2<sup>nd</sup> day of December, 2013.

Read a third time, this 2<sup>nd</sup> day of December, 2013.

Reconsidered and finally adopted this 16<sup>th</sup> day of December, 2013.

  
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Wally Cheer,  
Mayor

  
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Kim Mushynsky,  
Chief Administrative Officer

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Certified to be a true copy of Bylaw 407  
Recreation Commission